



## **TECHNICIAN TRAINING PROGRAMS**

Motorcycle

Marine

Manufacturer-  
Specific Training



**+2024-2025**

# **COURSE CATALOG**



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# Introduction

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## Mission Statement

We serve students, partners, and communities by providing quality education and training for in-demand careers.

## UTI Philosophy

Universal Technical Institute and Universal Technical Institute (UTI) are dedicated to providing students with the technical education needed to begin successful careers as technicians in the motorcycle and marine repair fields. We provide a positive learning environment that encourages students to successfully complete their training programs and apply their knowledge and skills in technician careers. UTI's balance of theory, diagnosis, demonstrations and practical lab work consistently develops graduates who are accepted throughout the industry and recognized as potential leaders in their fields.

## Administration

Universal Technical Institute of Arizona, Inc.; Universal Technical Institute of California, Inc.; Universal Technical Institute of Illinois, Inc.; Universal Technical Institute of Northern California, Inc.; Universal Technical Institute of Pennsylvania, Inc.; Universal Technical Institute of Phoenix, Inc.; Universal Technical Institute of Texas, Inc.; Universal Technical Institute of Northern Texas, LLC; Universal Technical Institute of Southern California, LLC; and Universal Technical Institute of North Carolina are wholly owned subsidiaries of UTI Holdings, Inc. Officers of the subsidiaries are Jerome A. Grant, Chief Executive Officer; and Troy R. Anderson, Chief Financial Officer and Executive Vice President.

## History

### History

UTI (formally Motorcycle Mechanics Institute) has grown from a small regional training center to a manufacturer-endorsed educational institution. The Universal Technical Institute, founded in 1973, and the Universal Technical Institute, founded in 1991, began as divisions of Clinton Technical Institute, which had been owned and operated by The Clinton Harley Corporation since 1977. In 1979, UTI was accredited by the National Association of Trade and Technical Schools, now known as the Accrediting Commission of Career Schools and Colleges.

In 1997, The Clinton Harley Corporation became a subsidiary of Universal Technical Institute, Inc., as the result of a merger between the two schools. In 2003, UTI became a public company through a successful initial public offering of its common stock.

In 2005, The Clinton Harley Corporation changed its name to Universal Technical Institute of Phoenix, Inc. It remains a subsidiary of Universal Technical Institute, Inc. The school's official name is Universal Technical Institute, Motorcycle and Universal Technical Institute Divisions

### Universal Technical Institute

In 1983, an agreement was signed with the Harley-Davidson Motor Company to provide dealer training and entry-level technicians through UTI's Harley-Davidson Late-Model training courses.

In 1984, UTI published "The Complete Guide to Motorcycle Mechanics."

In 1986, the UTI training facility opened in Orlando, Florida. Also, it received formal endorsement from American Honda and began training Honda-specific, entry-level technicians through the HonTech training courses.

In 1989, UTI received formal endorsement from Yamaha Motor Corporation, U.S.A., and began providing dealer training and entry-level technicians through the YamaPro® training courses. Also, UTI received formal endorsement from American Suzuki to provide dealer training and entry-level technicians through the FAST training courses. And UTI received formal endorsement from Kawasaki Motors Corp., U.S.A. In

1994, UTI published the second edition of "The Complete Guide to Motorcycle Mechanics."

In 1997, UTI began the K-Tech Specialist Program with support from Kawasaki Motors Corp., U.S.A. In 1999, UTI in Orlando began its first K-Tech specialist class with support from Kawasaki Motors Corp., U.S.A.

In 2001, the Orlando campus began its HonTech training with support from American Honda Motor Corp.

In 2002, the Orlando campus began its first YamaPro® class with support from Yamaha Motor Corp., U.S.A.

In 2006, the Phoenix campus began its BMW Motorrad training with support from BMW Motorrad USA.

In 2009, the Orlando campus began its BMW Motorrad training with support from BMW Motorrad USA.



## Universal Technical Institute

In 1991, UTI began its first outboard marine class in Orlando.

In 1994, UTI received formal endorsement from American Suzuki Marine.

In 1995, UTI began sterndrive training. Also, it began formal dealer training for Bombardier Inc./Sea-Doo jet boat.

In 1998, UTI became an authorized training center for Volvo Penta of the Americas, Inc. In

1999, UTI began dealer training for Mercury Marine, Mercury Outboard and MerCruiser products. Also, it began dealer training on Honda Marine products for American Honda Motor Corp.

In 2000, UTI began dealer training on Volvo Penta marine products for Volvo Penta of the Americas, Inc. Also, it received formal endorsement from Mercury Marine and began its first MercTech class.

In 2016, UTI began offering Marine students the opportunity to pursue and achieve provisional certification as factory-certified technicians for Mercury Marine outboard products.

## Why UTI Stands Out

### Scholarship & Institutional Grant Programs

UTI makes available sponsored scholarship and institutional grant programs to students who qualify. Specific conditions, criteria and awards vary by state. For more information, visit our website at [www.uti.edu/scholarships](https://www.uti.edu/scholarships).

### Institutional Grant Programs

#### Academic Excellence Grant

Universal Technical Institute has launched the Academic Excellence Grant. This grant program was created in an effort to acknowledge and award high school students who have placed focus and commitment on their academic success throughout their high school career. Eligible applicants must complete an application and submit it prior to starting classes. Application submission will be open from December 1, 2023, through September 30, 2024. Grants will be awarded monthly. Visit the UTI Scholarship website at: <https://www.UTI.edu/financial-aid/scholarships-grants> for grant application and program materials.

#### Eligibility Requirements:

- Applicant must be able to show proof that they are currently enrolled and set to graduate, or previously graduated from high school, or received a high school equivalency diploma, during or after the 2021 academic school year.
- Student must be enrolled to begin training at any Universal Technical Institute campus.
- Have a scheduled start date between 12/1/2023 and 9/30/2024.
- Submit the Academic Excellence Grant application prior to starting classes at Universal Technical Institute.
- Submit all application document requirements.
- Eligible applicant must meet the criteria in one of the three (3) tiers listed below in order to receive a grant:
  - Tier 1 – GPA of 3.0-3.25, or ACT score between 13-17, or SAT score between 850-1,150, or CLT score between 60-75
  - Tier 2 – GPA of 3.26-3.9, or ACT score between 18-23, or SAT score between 1,151-1,200, or CLT score between 75-85
  - Tier 3 – GPA of 4.0 or higher, or ACT score of 24 or higher, or SAT score greater than 1,200, or CLT score of 86 or higher

#### Technical Education Institutional Grant

The Technical Education Institutional Grant is intended to recognize the technical education obtained at the secondary level while motivating students to continue their technical education at the post-secondary level. Enrolled students who meet the eligibility criteria must complete a Technical Education Institutional Grant Attestation Form and submit it prior to starting classes. Application submission will be open from January 1, 2024, through September 30, 2024. Grants will be awarded weekly. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants?hf=1> for grant application form and program materials.

#### Eligibility Requirements:

- Applicant must submit a completed Attestation Form to the UTI Scholarship Department prior to starting classes at Universal Technical Institute or Universal Technical Institute to be considered for the Technical Education Institutional Grant.
- Applicant must have completed an approved Technical Education course of at least one semester in high school with a passing grade.
- The Technical Education course that applicant participated in must be consistent with the program of study at Universal Technical Institute.
- Applicant must have graduated high school within the 2022-2023 academic year or later.

**\*\*The Technical Education Institutional Grant is only available for students with a start date between October 1, 2023, through September 30, 2024. This program will not be available for start dates on or after October 1, 2024\*\***

## Empowering Women through STEM Grant

Universal Technical Institute has launched the Empowering Women through STEM Grant. This grant program was created in an effort to promote an ongoing commitment to empowering women through STEM educational programs and careers.

Eligible applicants must complete an essay-based application answering the essay question(s) via written or video response. Application submission will be open from December 1, 2023, through September 30, 2024. Grants will be awarded monthly. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants?hf=1> for grant application and program materials.

### Eligibility Requirements:

- Applicant must be female, non-binary or identify as female.
- Be a high school junior or senior at the time of application submission.
- Able to provide proof of high school diploma or GED before starting school at UTI.
- Able to provide written consent forms from any other individuals depicted in their video.
- Able to provide authorization from a legal guardian if the applicant is under the age of 18 years old.

## Commuter Grant

The Commuter Grant is designed to assist students who have the greatest financial need and commute less than 50 miles one way daily to attend UTI by subsidizing costs associated with commuting back and forth to school. There is no application process, and all enrolled students are reviewed for eligibility on a weekly basis. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants?hf=1> for applicable start dates and program restrictions.

### Eligibility Criteria:

- Proximity to campus of less than 50 miles
- For students completing a 2023/2024 FAFSA: Have an EFC of 11,000 or less
- For students completing a 2024/2024 FAFSA: Have an SAI of 8,000 or less

## Relocation Grant

The Relocation Grant is designed to assist students who have the greatest financial need and commute 50 miles or greater one way daily or relocate to attend UTI by subsidizing costs associated with relocation, housing or making long

commutes back and forth to school, to allow students to focus on academics and gaining local employment. There is no application process, and all enrolled students are reviewed for eligibility on a weekly basis. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants?hf=1> for applicable start dates and program restrictions.

### Eligibility Criteria:

- Relocating or commuting 50 or more miles daily to campus
- Enrolled more than 30 days prior to start date
- For students completing a 2023/2024 FAFSA: Have an EFC (Estimated Family Contribution) of 11,000 or less
- For students completing a 2024/2025 FAFSA: Have an SAI (Student Aid Index) of 8,000 or less

## Institutional Grant

The Institutional Grant is designed to assist students who are in the greatest financial need, relocating or commuting 50 miles or greater, to attend UTI by reducing their overall tuition. There is no application process, and all enrolled students are reviewed for eligibility on a weekly basis. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants?hf=1> for applicable start dates and program restrictions.

### Eligibility Criteria:

- Relocating or commuting 50 or more miles daily to campus
- Enrolled more than 30 days prior to start date
- For students completing a 2023/2024 FAFSA: Have an EFC (Estimated Family Contribution) of 11,000 or less
- For students completing a 2024/2025 FAFSA: Have an SAI (Student Aid Index) of 8,000 or less

## MSAT Grant Program

Universal Technical Institute is offering a grant program to assist students who wish to further their education by enrolling in a Student-Paid Manufacturer Specific Advanced Training Program (MSAT). The MSAT Grant Program will cover the cost of a Student-Paid MSAT in the Automotive or Diesel industry. The grant will be available to all students who meet the eligibility criteria; there is no separate application process. This grant will



be awarded after the successful completion of the tenth (10th) course in the initial core program. Visit the UTI Scholarship website at: <https://www.UTI.edu/financial-aid/scholarships-grants> for grant program information.

#### Eligibility Requirements:

- Be enrolled to start an Automotive, Diesel or Auto/Diesel program on September 18, 2023, and be enrolled in an Automotive or Diesel Student-Paid MSAT Program at the same campus (this program does not include Pit Crew located at the Universal Technical Institute campus).
- Eligibility will be based on the approved FAFSA results sent to the school, called an Institutional Student Information Record (ISIR) that is on file for the 2022-2023 financial award year. An approved ISIR meeting the EFC criteria of 0-11,000 must be received by the school no later than 9 days following the student's start date to be considered eligible.
- Eligible applicants must meet the academic requirements for the Student-Paid MSAT Program in order to maintain grant eligibility.
- In the event of withdrawal, suspension, or termination from school, the Student-Paid MSAT Grant Program will become void and cannot be applied to future enrollments.
- If a student program changes out of the MSAT Program at any time during their enrollment, the MSAT Grant Program will become void and cannot be reapplied at a later time.

#### MSAT Relocation Grant

The MSAT Relocation Grant is designed to assist students who wish to further their education by enrolling in a Manufacturer Program. Eligible students must be currently attending, or previously graduated from Universal Technical Institute and relocating to another Universal Technical Institute campus in order to complete a manufacturer program. Specific campus to campus conditions apply. Students must complete an application to be reviewed for eligibility. All applicants meeting the campus and specific eligibility requirements are awarded a grant upon enrollment in an approved Manufacturer Program.

Visit the UTI Scholarship website at: [www.UTI.edu/financial-aid/scholarships-grants](http://www.UTI.edu/financial-aid/scholarships-grants) for qualifying campuses.

#### Adult Tuition Assistance Grant

The Adult Tuition Assistance Grant consists of a written exam containing both academic and technical questions designed to test the knowledge of participants interested in the skilled trades industry. The test is open to adult students who are enrolled, or

interested in enrolling at Universal Technical Institute, Universal Technical Institute, Universal Technical Institute or Universal Technical Institute. Testing results and Grant announcements are distributed on a specified date following each testing cycle. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for additional grant information.

#### American Dream Grant

The American Dream Grant consists of a written exam designed to test the knowledge of participants interested in the skilled trades industry. The test is open to high school seniors who have already enrolled, or are interested in enrolling at Universal Technical Institute or Universal Technical Institute. Participants have the choice between taking an academic version of the test or a technical version. Testing results and Grant announcements are distributed on a specified date following each testing cycle. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for additional grant information.

#### Hands-on Competition Grants

Hands-on Competition Grants are awarded by UTI to the top high school competitors of various career and technical organizations. Competitors must be individual members of the career and technical organization in which they are competing in. Students are judged during a timed hands-on competition by a panel of judges associated with the career and technical organization. Winners are placed by the judges based on their scores. Grants are awarded physically at the hands-on competitions and students must redeem them upon enrollment to UTI. Visit the UTI Scholarship website at: [www.UTI.edu/financial-aid/scholarships-grants](http://www.UTI.edu/financial-aid/scholarships-grants) for additional grant information.

Career and Technical Programs in which Grants are offered:

- Automotive Dealers Association
- SkillsUSA
- Future Farmers of America
- Hot Rodders of Tomorrow
- New Jersey Cooperative Education Association Charles V. Rosica Program
- New Jersey Cooperative Education Coordinators Association (NJCECA)

#### Top Tech Challenge Competition Grant

The Top Tech Challenge Competition is a hands-on competition sponsored by Universal Technical Institute with a purpose to expose local students to the industry that they have a passion for. This competition allows each participant the opportunity to compete and test the knowledge that they have obtained in high school.

This is done through a multi-step process that consists of a written test as well as specific tasks performed at multiple hands-on workstations. Each individual workstation task is scored by a subject matter expert. Final scores for each workstation as well as the written test are tallied, and winners are determined based on the outcome of their scores in comparison to other competitors. Grants are awarded physically at the competition and students must redeem them upon enrollment to UTI. Visit the UTI Scholarship website at: <https://www.UTI.edu/financial-aid/scholarships-grants> for additional grant information.

### Salute to Service Grant

The Salute to Service Grant program is available to all students enrolled to attend Universal Technical Institute or Universal Technical Institute who are currently serving, or who previously served honorably in a branch of the United States Armed Forces. Eligible students are required to complete an application and submit proof of service via a valid DD214, or for enlisted members, a copy of their Military ID. Grants are awarded within two weeks of submission to the UTI Scholarship Department.

Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for grant details and program restrictions.

### Boston Public School District Grant

The Boston Public School District Grant is a program specific to students from the Boston Public School District who seek to enroll at Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for grant application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to start Universal Technical Institute.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Boston Public School District during the 2023-2024 academic year.
- Provide the name, organization, and contact information of someone who can speak to your professional character.
- Submit the Boston Public School District Grant application to the UTI Scholarship Department prior to the deadline listed on the application.

### NASCAR Diversity Grant

In an effort to further Diversity, NASCAR is sponsoring a grant program for incoming students exclusively at the Universal Technical Institute campus. Students who feel they can create positive change in the racing industry through advancement of diversity initiatives are encouraged to apply. Eligible

applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are awarded two weeks after each submission deadline. Visit the UTI Scholarship website at: [www.UTI.edu/financial-aid/scholarships-grants](https://www.UTI.edu/financial-aid/scholarships-grants) for grant application and program restrictions.

#### Eligibility Requirements:

- Be enrolled at Universal Technical Institute for one of the approved start dates listed on the application
- Have a completed FAFSA at the time of application submission
- Submit a completed application to the UTI Scholarship Department by the appropriate deadline as listed on the application

### NASCAR Technician of Tomorrow Grant

The NASCAR Technician of Tomorrow Grant Program, sponsored by NASCAR, seeks to assist students who are looking for great career training with Universal Technical Institute, and who truly understand and exhibit the traits of a great team member. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are awarded two weeks after each submission deadline. Visit the UTI Scholarship website at: [www.UTI.edu/financial-aid/scholarships-grants](https://www.UTI.edu/financial-aid/scholarships-grants) for grant application and program restrictions.

#### Eligibility Requirements:

- Be enrolled at Universal Technical Institute for one of the approved start dates listed on the application
- Submit a completed application to the UTI Scholarship Department by the appropriate deadline as listed on the application

### UTI Natural Disaster Grant

The UTI Natural Disaster Grant is available to enrolled students who were residing in a designated area impacted by a natural disaster at the time of declaration as made by the Federal Emergency Management Agency (FEMA). Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are



awarded monthly. Visit the UTI Scholarship website at: [www.UTI.edu/financial-aid/scholarships-grants](https://www.uti.edu/financial-aid/scholarships-grants) for grant application and eligibility requirements.

#### Eligibility Requirements:

- Be enrolled to start Universal Technical Institute
- Have been a resident of a designated area impacted by the natural disaster at the time of declaration
- Submit the completed application to the UTI Scholarship Department prior to starting classes at UTI
- Must utilize grant and start classes at Universal Technical Institute, Universal Technical Institute or Motorcycle and Universal Technical Institute within one year of grant award
- Be applying for a natural disaster as designated by the Federal Emergency Management Agency (FEMA) that has occurred within the last 12 months of the application date

#### Program Exclusions:

- This program excludes Covid-19 related declarations

### UTI Caribbean Natural Disaster Grant Program

The UTI Caribbean Natural Disaster Grant provides assistance to students directly impacted by the natural disasters as declared by the Federal Emergency Management Agency (FEMA), which devastated the Caribbean Islands in 2019, 2020 and/or 2022.

Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are

awarded monthly. Visit the UTI Scholarship website at: [www.UTI.edu/financial-aid/scholarships-grants](https://www.uti.edu/financial-aid/scholarships-grants) for grant application and eligibility requirements.

#### Eligibility Requirements:

- Be enrolled to start Universal Technical Institute
- Applicant must have been a resident of Puerto Rico, or a designated impacted area as declared by the Federal Emergency Management Agency at the time of declaration
- Submit the completed application to the UTI Scholarship Department prior to starting classes at UTI
- Must utilize grant and start classes at Universal Technical Institute, Universal Technical Institute or Motorcycle and Universal Technical Institute within one year of the grant award

#### Program Exclusions:

- This program excludes Covid-19 related declarations

### Inaugural Program Grant

The Inaugural Program Grant is provided to students who are scheduled to begin their training on the first scheduled start date for a newly released program at any Universal Technical Institute or Universal Technical Institute campus. The grant award will be 20% of program tuition. There is no application

process, and all enrolled students are reviewed for eligibility. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants?hf=1> for applicable start dates and program restrictions.

## Scholarship Programs

### Industry's Choice Scholarship

The Industry's Choice Scholarship program helps qualified enrolled students to decrease their overall cost of tuition. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded monthly. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to begin classes at an eligible Universal Technical Institute or Universal Technical Institute campus.
- Have a completed FAFSA at time of application submission.
  - Students completing a 2023/2024 FAFSA must have an EFC of 11,000 or less.
  - Students completing a 2024/2025 FAFSA must have an SAI of 8,000 or less.
- Enrolled more than 30 days prior to start date.
- Complete the Industry's Choice Scholarship application and submit it to the UTI Scholarship Department prior to starting classes.

### Imagine America Scholarship

Universal Technical Institute has partnered with Imagine America to offer scholarships to High School students. Applicants must complete an application on the Imagine America Foundation website. Scholarships are awarded monthly. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application link and program details.

#### Eligibility Requirements:

- Be enrolled to attend Universal Technical Institute or Universal Technical Institute.
- Applicant must be currently enrolled in high school as a senior and set to graduate, or recently graduated, within the same academic year.

#### Imagine America Adult Scholarship

Universal Technical Institute has partnered with Imagine America to offer scholarships to adult students. Applicants must complete an application on the Imagine America Foundation website. Scholarships are awarded monthly. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application link and program details.

#### Eligibility Requirements:

- Be enrolled to attend Universal Technical Institute or Universal Technical Institute.
- Meet the necessary age requirements and have a high school diploma or GED.
- Have a completed FAFSA at time of application submission.

#### Fort Worth Independent School District Scholarship

The Fort Worth Independent School District Scholarship is a program specific to students from the Fort Worth Independent School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Fort Worth Independent School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.
- Submit the Fort Worth Independent School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

#### Eagle Mountain-Saginaw Independent School District Scholarship

The Eagle Mountain-Saginaw Independent School District Scholarship is a program specific to students from the Eagle Mountain-Saginaw Independent School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Eagle Mountain- Saginaw Independent School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization and contact information of someone who can speak to applicant's professional character.
- Submit the Eagle Mountain-Saginaw Independent School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

#### Birdville Independent School District Scholarship

The Birdville Independent School District Scholarship is a program specific to students from the Birdville Independent School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Birdville Independent School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.



- Submit the Birdville Independent School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

## Houston Independent School District Scholarship

The Houston Independent School District Scholarship is a program specific to students from the Houston Independent School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded

a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Houston Independent School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.
- Submit the Houston Independent School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

## Broward County, Florida School District Scholarship

The Broward County, Florida School District Scholarship is a program specific to students from the Broward County, Florida School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.

- Proof that applicant is currently enrolled and set to graduate from a high school located within the Broward County, Florida School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.
- Submit the Broward County, Florida School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

## Miami-Dade County, Florida School District Scholarship

The Miami-Dade County, Florida School District Scholarship is a program specific to students from the Miami-Dade County, Florida School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually.

Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Miami-Dade County, Florida School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.
- Submit the Miami-Dade County, Florida School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

## Orange County, Florida School District Scholarship

The Orange County, Florida School District Scholarship is a program specific to students from the Orange County, Florida School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Orange County, Florida School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.
- Submit the Orange County, Florida School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

#### Osceola County, Florida School District Scholarship

The Osceola County, Florida School District Scholarship is a program specific to students from the Osceola County, Florida School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Osceola County, Florida School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.
- Submit the Osceola County, Florida School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

#### Palm Beach County, Florida School District Scholarship

The Palm Beach County, Florida School District Scholarship is a program specific to students from the Palm Beach County, Florida School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually.

Visit the UTI Scholarship website at:

<https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Palm Beach County, Florida School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.
- Submit the Palm Beach County, Florida School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

#### Phoenix Union High School District Scholarship

The Phoenix Union High School District Scholarship is a program specific to students from the Phoenix Union High School District who seek to enroll at UTI, UTI or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to start at an approved Universal Technical Institute or Universal Technical Institute campus.
- Proof that applicant is currently enrolled and set to graduate from a high school located within the Phoenix Union High School District during the 2023-2024 academic year.
- Provide a character reference including the name, organization, and contact information of someone who can speak to applicant's professional character.
- Submit the Phoenix Union High School District Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

#### Arizona Private School Association Scholarship

Universal Technical Institute has partnered with the Arizona Private School Association to offer scholarships to high school students within the state of

Arizona. Applicants must complete an application through the Arizona Private School Association website. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application link and program details.

#### Eligibility Requirements:

- Must be a high school senior attending a high school located within the state of Arizona.
- Enrolled to attend Universal Technical Institute or Universal Technical Institute located in Avondale, AZ.

### Naperville Community Unit School District Scholarship

Universal Technical Institute has partnered with the Naperville Community Unit School District 203 to create a scholarship program specific to students from the Naperville Community School District who seek to enroll at Universal Technical Institute located in Lisle, IL. Eligible applicants must complete an application and meet all eligibility criteria in order to be awarded a scholarship. Scholarships are awarded annually.

Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program details.

#### Eligibility Requirements:

- Be enrolled to start Universal Technical Institute located in Lisle, IL.
- Proof that applicant is currently enrolled and set to graduate, or has previously graduated, from a high school located within the Naperville Community Unit School District 203.
- Submit the Naperville Community Unit School District 203 Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

### Village of Lisle Scholarship

Universal Technical Institute has partnered with the Village of Lisle Community to create a scholarship program specific to students who are residents of the Village of Lisle Community who seek to enroll at Universal Technical Institute located in Lisle, IL. Eligible applicants must complete an application and meet all eligibility criteria in order to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program details.

#### Eligibility Requirements:

- Be enrolled to start Universal Technical Institute located in Lisle, IL.
- Be a resident of the Village of Lisle Community.
- Submit the Village of Lisle Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

### Lisle Community School District 202 Scholarship

Universal Technical Institute has partnered with the Lisle Community School District 202 to create a scholarship program specific to students from the Lisle Community School District 202 who seek to enroll at Universal Technical Institute located in Lisle, IL. Eligible applicants must complete an application and meet all eligibility criteria in order to be awarded a scholarship. Scholarships are awarded annually. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program details.

#### Eligibility Requirements:

- Be enrolled to start Universal Technical Institute located in Lisle, IL.
- Proof that applicant is currently enrolled and set to graduate, or has previously graduated, from a high school located within the Lisle Community School District 202.
- Submit the Lisle Community School District 202 Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

### UTI Missouri Career Scholarship

The UTI Missouri Career Scholarship program helps to provide tuition assistance to students located within the state of Missouri who seek to enroll at Universal Technical Institute,

Universal Technical Institute, Universal Technical Institute or Universal Technical Institute. Eligible applicants must

complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded monthly. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to begin classes at an eligible Universal Technical Institute or Universal Technical Institute campus.



- Show proof that applicant is currently a high school senior, enrolled and set to graduate (or recently graduated) from a high school located within the state of Missouri during the 2023-2024 academic year.
- Submit the UTI Missouri Career Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

### UTI Ohio Career Scholarship

The UTI Ohio Career Scholarship program helps to provide tuition assistance to students located within the state of Ohio who seek to enroll at Universal Technical Institute or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded monthly. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to begin classes at an eligible Universal Technical Institute or Universal Technical Institute campus.
- Show proof that applicant is currently a high school senior, enrolled and set to graduate (or recently graduated) from a high school located within the state of Ohio during the 2023- 2024 academic year.
- Submit the UTI Ohio Career Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

### UTI Texas Career Scholarship

The UTI Texas Career Scholarship program helps to provide tuition assistance to students located within the state of Texas who seek to enroll at Universal Technical Institute or Universal Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a scholarship. Scholarships are awarded monthly. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants> for scholarship application and program restrictions.

#### Eligibility Requirements:

- Be enrolled to begin classes at an eligible Universal Technical Institute or Universal Technical Institute campus.
- Show proof that applicant is currently a high school senior, enrolled and set to graduate (or recently graduated) from a high school located within the state of Texas during the 2023-2024 academic year.

- Submit the UTI Texas Career Scholarship application to the UTI Scholarship Department prior to the deadline listed on the application.

## Significant Investment in Facilities and Equipment

UTI has made significant investments in the latest vehicles, equipment and up-to-date facilities to give our students valuable hands-on training that's in demand with employers in the motorcycle and marine industries. UTI training facilities encompass the following campuses:

- Orlando, Florida campus (Motorcycle) – 21 labs, 1 resource center, and approximately 41,580 square feet of space.
- Orlando, Florida campus (Marine) – 3 classrooms, 5 labs, 1 computer lab and approximately 30,140 square feet of space. (Diesel) 3 classrooms, 7 labs, and approximately 15,040 square feet of space.
- Phoenix, Arizona campus -26 labs, 1 resource room and approximately 66,400 square feet of space.

All training areas have the required lighting, heating, ventilation, cooling and plumbing/sanitation facilities as determined by local requirements.

## Curriculum Development

UTI maintains a national curriculum development department to design and modify our programs according to industry needs. Working closely with industry advisory boards, curriculum development professionals determine the skills needed by technicians in today's job market and develop curriculum that will convey that knowledge.

UTI experts, all with years of industry and teaching experience, produce our course books and laboratory assignments. Course books are used in classroom activities, outside of class study and during lab experiences. The books are provided in up-to-date, easy-to-read formats for students to study, reinforcing material covered in lectures and labs.

## Experienced Instructors

Before joining UTI, all instructors are required to have a combination of field experience and training sufficient to meet accreditation standards and state regulations in the states in which the school is licensed or approved to operate. Due to their experience and training, UTI instructors are able to share information and insights with students that otherwise might take years to learn on the job.

UTI updates its instructors through a variety of seminars and workshops that keep them abreast of new technology so they can pass that knowledge along to students. Instructors also continue their education and improve their teaching skills through training provided by the Center of Excellence in Education.

## Student Support Staff

UTI has an experienced and highly skilled staff dedicated to assisting students. We help students determine whether they qualify for financial aid, assist them in obtaining affordable housing and part-time employment, and offer support in many more areas.

## Graduate Employment Assistance

Although we cannot guarantee employment, we do place great emphasis on assisting UTI graduates to obtain entry-level technician positions as they begin their careers.

## Graduate Refreshers

To refresh their knowledge, graduates can retake any course they have successfully completed as often as they desire at no additional tuition cost (provided the course is still offered and space is available). Students will be responsible for any other costs, such as lab fees associated with any course they may wish to retake. Graduate refreshers are treated as audited courses and do not impact a student's CGPA (i.e., do not replace the previous attempt(s)).

## Industry Alliances

Students add value to their technician education through manufacturer-specific training created through UTI's alliances with world-class manufacturers in the motorcycle and marine industries.

Motorcycle students can reinforce their training program by enrolling in the manufacturer-specific advance training of their choice, including BMW Motorrad, Honda, Kawasaki, Suzuki, Yamaha and Harley-Davidson.

Marine students benefit from manufacturer-specific training from leading marine manufacturers such as Honda Marine, Mercury Marine, Suzuki Marine, Volvo Penta and Yamaha Marine.

## Articulation Opportunities

UTI strongly supports education as the key to a successful future. Part of this support involves

arranging strategic alliances with other institutions of higher education for students interested in continuing their education after graduation. UTI has developed articulation agreements with several schools around the country that make it possible for graduates to transfer some of the credits earned at UTI. This provides UTI graduates with excellent opportunities to transfer to advanced degree programs.

Grand Canyon University (GCU) offers UTI graduates an opportunity to continue their education and receive a scholarship toward a 10% reduction in GCU tuition. From a growing campus community that features new facilities to leadership experienced in online education, GCU offers a unique educational experience to students enrolled in its academic programs. Whether UTI grads pursue a degree in person or online, they have access to a variety of GCU resources, the support of full-time faculty and a choice of programs.

UTI has credit-acceptance programs with City University of Seattle,\* a private, nonprofit higher education institution serving working adults who want to pursue further educational opportunities without interrupting their careers. With campus locations throughout the United States and around the world, City University of Seattle offers UTI graduates an opportunity to obtain an associate or bachelor's degree in less time (usually less than four years, depending on the number of UTI credits accepted\*) via distance learning from wherever their careers may take them.

UTI graduates also can earn an associate, bachelor's or master's degree in some of the fastest growing fields at DeVry University, which has more than 45 locations in major metropolitan areas across the country. Students can transfer course credit as technical specialty or elective course credit into DeVry's baccalaureate program for a Bachelor of Science degree in Technical Management. Also, most programs are offered online, meaning courses can be taken anywhere, anytime.

The University of Phoenix also has made it possible for students at applicable UTI campuses who are earning an occupational associate degree to transfer some of the credits earned directly to University of Phoenix toward a Bachelor of Science degree in Management.\* With campuses located in most major cities nationwide and online, the university is prepared to accept those graduates who meet their admissions requirements and want to continue their education to obtain its bachelor's degree.

UTI also has teamed with Wayland Baptist University (WBU) to offer UTI graduates an opportunity to continue their education through a credit transfer program. WBU has campuses in Arizona, Texas and other states as well as online programs.

UTI students will be provided detailed information on these important continuing education opportunities during the career development portion of their training. Enrolling students may obtain information directly from their Admissions Representative. In all cases, UTI graduates must meet the admissions requirements of the accepting campus in order to transfer credit and complete a program.

\*The institution accepting UTI credits determines if and how many credits will be accepted.

## Transfer of UTI Course Credits to Another Institution

UTI does not ensure the transferability of any credits to any other institution. An institution's accreditation does not guarantee that credits earned at that institution would be accepted for transfer by any other institution. Students must contact the registrar of the receiving institution to determine what if any, credits that institution will accept.

## Transfer of Other Institution Credits to UTI

UTI generally does not accept transfer credits from other Institutions unless formalized through an articulation agreement with a participating institution. Courses are reflected as Transfer Credit on transcripts in these scenarios and are included in pace of progression (POP) and maximum timeframe (MTF) calculations (see the Satisfactory Academic Progress section for more information).

In addition, students transferring from one school in the UTI network to another due to a campus closure are eligible to have all prior courses reviewed to determine applicable transfer credit. Official transcripts will be reviewed by the Education Department to ensure courses are of similar content, contain comparable learning objectives and hours, and have been completed with a C or better. Transcripts will reflect any courses where credit is granted as Transfer Credit for the course status.

Unless noted above, students with relevant prior coursework or experience may attempt to test out of the course. If the student passes the test, the course status becomes "tested out." Courses with the status of tested out are not included in the CGPA, POP, or MTF calculations. Please see the Challenge Course Credit and Campus Transfer Credit policy in this catalog for more information.

Per the standards of our accrediting body, the Accrediting Commission of Career Schools and

Colleges (ACCSC), a student must complete at least 25% of the program in which they will earn credentials. Students who are awarded transfer credit may not transfer more than 75% of the total program credits to meet the 25% requirement.

## Accreditation and State Licensing

UTI is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC). The ACCSC is recognized by the U.S. Department of Education as an institutionally recognized accrediting agency.



## Agency Approvals

In many states, UTI is an approved vendor recipient of third-party tuition funds from the agencies listed below. Approvals vary by state for each UTI campus. UTI's Agency Department can provide information on the programs available for each campus location.

- Department of Defense Tuition Assistance
- Foster Care
- Native American Tribes
- Trade Adjustment Act
- U.S. Department of Veterans Affairs
- Vocational Rehabilitation Services
- Workers' Compensation
- Workforce Innovations and Opportunities Act

## State Licensing

Approved and Licensed to operate by the Arizona State Board for Private Post-secondary Education.

Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, Toll-free: 888-224-6684.

UTI Representatives comply with all applicable legal requirements to recruit in the State of Nevada.

For more information or to view the campus licenses and accreditation documents, please visit the Office of the Campus President.



## Memberships

Active memberships are held in the following organizations:

- American Boat & Yacht Council
- American Welding Society
- Arizona Fleet Maintenance Council
- Arizona Guidance and Personnel Association
- Arizona Private School Association
- Arizona Trucking Association
- Arizona Veterans Program Association
- ASE Education Foundation
- Austin Chamber of Commerce
- Automotive Aftermarket Industry Association
- Automotive Service Association
- Automotive Training Managers Council
- Automotive Wholesalers of Arizona
- Automotive Youth Educational Systems
- Better Business Bureau
- California Association of Private Postsecondary Schools
- California Automotive Business Coalition
- Career Colleges and Schools of Texas
- Central Florida Hispanic Chamber of Commerce
- Chamber630
- Chester County (Pennsylvania) Chamber of Business and Industry
- Chicagoland Apartment Association
- Collision Industry Council
- Exton Chamber of Commerce
- Greater Fort Lauderdale Chamber of Commerce
- Greater Houston Partnership
- Houston Auto Body Association
- Houston Automobile Dealers Association
- Illinois Chamber of Commerce
- Independent Automotive Service Association
- Inter-Industry Conference on Auto Collision Repair
- International Autobody Congress & Exposition
- International Automotive Technicians Network
- Irving Chamber of Commerce
- Lisle Area Chamber of Commerce
- Long Beach Area of Chamber of Commerce
- Massachusetts Association of Private Career Schools
- Mid-Atlantic Association of Career Schools
- Miramar Pembroke Pines Regional Chamber of Commerce
- Mooresville-South Iredell (NC) Chamber of Commerce
- Naperville Area Chamber of Commerce
- National Association of Student Financial Aid Administrators
- National Auto Body Council
- National Institute for Automotive Service Excellence
- National Rehabilitation Association
- Natomas Chamber of Commerce
- North American Council of Automotive Teachers

- North Carolina Association of Career Colleges and Schools
- North Carolina Business Committee for Education
- North Carolina Motorsports Association
- North Natomas Chamber of Commerce
- Phoenix Chamber of Commerce
- Rancho Cucamonga Chamber of Commerce
- Round Rock Chamber of Commerce
- Sacramento Metro Chamber of Commerce
- SEMA
- Servicemembers Opportunity Colleges
- SkillsUSA
- Society for Technical Communication
- Statesville (NC) Chamber of Commerce
- TEVA
- Texas Industrial Vocational Association
- Technology & Maintenance Council (American Trucking Association)

## Admission Procedures and Entrance Requirements

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### Admissions Procedures and Entrance Requirements

To be eligible for enrollment, a prospective student must be at least 16 years of age. Please note that all students enrolling under the age of 18, require a parent or guardian to execute the Enrollment Agreement.

Note: A student must be at least 18 years of age before they are eligible to take FAA exams.

The school determines, with reasonable certainty and in advance of class start date, that the applicant has proper qualifications to complete training. Each Enrollment Agreement and other pertinent information submitted by the applicant will be reviewed prior to starting classes.

Prospective students may complete their enrollment through UTI's electronic enrollment process. All students, upon acceptance of an Enrollment Agreement, are conditionally admitted to UTI. The conditional status remains until the student's documentation is judged acceptable. Allowing adequate lead time (ideally 30 days minimum) for both evaluation of the document(s) submitted and an alert regarding any deficiency prior to any planned relocation to attend school is highly advised.

To comply with the school's entrance requirements prior to starting or re-enrolling, students must supply and UTI/NASCAR/UTI Tech must accept one of the following documents:

- Standards-based high school diploma recognized by the student's state (documented with a copy of the diploma, an official or unofficial transcript provided by the high school with the diploma type and graduation date noted, or a DD Form 214 showing verification of high school graduation). Diplomas and transcripts are evaluated upon receipt. UTI evaluates documents for validity and reserves the right to request additional information or official copies, or deny those deemed invalid. Note: All students at Universal Technical Institute are required to submit high school transcripts rather than copies of their high school diplomas to satisfy admissions requirements; or
- State-issued GED or state-authorized equivalent exam; Note: All students at Universal Technical Institute are required to submit GED or state authorized equivalent transcripts rather than copies of their GED or state authorized equivalent diploma to satisfy admissions requirements; or
- Successful completion of a degree program at the postsecondary level (associate degree and beyond proven by submission of a college transcript); or
- Successful completion of at least 60 semester or trimester credit hours or 72 quarter credit hours that does not result in the awarding of an associate's degree (proven by submission of a college transcript); or
- Successful completion of an officially recognized home schooling program. The home schooling documentation required by UTI for review varies based on state requirements. If home schooling was completed in a state that issues a secondary school completion credential, a copy of the credential is required. If the state has no such requirements, additional documentation, including a transcript showing all courses, grades and graduation date, and a signed statement, must be submitted for review. The campus Registrar or designee will review home school documents and notify the applicant if further documentation is required.

## Special Notes on Certificates of Completion and Special Education Diplomas

Students possessing a certificate of high school completion (i.e., completed all courses but did not pass all state standards-based requirements such as testing), or high school diploma or transcript indicating the student earned a special education diploma that did not meet all of the state standards-based requirements must provide a copy of a state-issued GED or state-authorized equivalent exam prior to starting class.

## Foreign Education

Foreign education documents from outside the United States or its territories that cannot immediately be confirmed as valid proof of high school completion by a school official must be submitted for assessment with a third-party evaluation agency at the prospective student's expense.

## Computer Equipment

To participate in online course content, students will need access to a laptop computer that meets the following recommended minimum computer specifications. The laptop fee may be waived if the student owns a laptop that meets system requirements.

### Laptop Computer:

- 4 GB memory
- 1280 x 1024 graphics resolution or higher
- Audio required via headphones or speakers (closed captioning also available)
- Broadband Internet connection (7 Mbps download or faster)

### System Software:

- Operating System: Windows 10 or Windows 11 Home or Pro edition (SE edition is not supported)
- Web Browser: Chrome latest version

## Non-matriculating Students

For those students who do not enroll in a full, approved program and are therefore ineligible for federal student aid and a degree/ diploma from an accredited program, proof of high school graduation, GED or state-authorized equivalent exam is not required. If a student chooses later to enroll in a full program, all admissions requirements listed above must be satisfied.

## Criminal Background Conditions for Admissions and Active Enrollments

(California Campuses Excluded)

UTI is committed to providing a safe learning environment for all students and faculty. Applications from prospective students who have: (i) been convicted of, pleaded guilty or no contest to, any felony or other violent crime; or (ii) is required to register as a sex offender, will be subject to further review by UTI before being accepted. This policy extends to those students who have already enrolled or are active students.

Conviction of a felony while attending or while awaiting a first class start is grounds for discipline including and up to termination or denial. Certain felony convictions and charges or convictions for drug offenses will also limit an applicant's eligibility to apply for and receive federal student loans and grants. With regard to admissions decisions, UTI, after its review, will notify students in writing of its decision to accept or deny the application for enrollment.

UTI will not accept applicants who:

- Have been convicted, or pleaded guilty or no contest to a violent crime involving a weapon.
- Have been convicted of, or pleaded guilty or no contest to sexual assault, attempted sexual assault or other sexually related crime, or any other crime or offense for which registration as a sex offender is required, including but not limited to child pornography or any non-consensual, involuntary sexual act.
- Have been convicted of, or pleaded guilty or no contest to any felony within one year of expected enrollment date.
- Have been convicted of, or pleaded guilty or no contest to a felony and released from prison/jail within one year of expected enrollment date.
- Have been convicted of, or pleaded guilty or no contest to murder, attempted murder, vehicular manslaughter, or involuntary or voluntary manslaughter.
- Have been convicted of, or pleaded guilty or no contest to selling, transporting, delivering, cultivating and
- manufacturing, or intending to sell illegal drugs or controlled substances, resulting in a felony unless such conviction or plea is more than 15 years old
- Have been convicted of, or pleaded guilty or no contest to human trafficking.
- Have been convicted of, or pleaded guilty or no contest to two or more felonies unless the most recent felony is more than 10 years old.

The above restrictions apply to convictions received as an adult, as well as those received as a juvenile if the applicant was convicted as an adult. An applicant's entire criminal background, including but not limited to misdemeanor convictions or status as a registered sex offender, is considered when reviewing his or her application for enrollment. Applicants convicted of a misdemeanor after their most recent felony conviction and within the past year are ineligible for enrollment until at least one year after their most recent conviction. Applicants who were convicted in a military court proceeding (e.g., general or special courts-martial) fall under the same felony review process and must provide all appropriate background paperwork.

Applicants from states that do not use felony and misdemeanor language have the same requirements for equivalent offenses.

Applicants who have a pending felony charge must resolve the situation to final disposition before consideration by the Centralized Review Committee. Also, applicants who have a disposition of adjudication withheld and have not completed the requirements of their disposition will be required to complete all aspects of their adjudication and receive final disposition before being reviewed by the Centralized Review Committee. Finally, applicants who have a disposition of adjudication withheld and have proof of final disposition will be required to go through the criminal background process and be reviewed by the Centralized Review Committee.

For the safety and security of the campus and depending upon the circumstances, it may be advisable to deny application based on the applicant's past criminal background even if the applicant does not fall into the above categories. Applicants with a criminal background will be reviewed on a case-by-case basis. Actively enrolled students are expected to notify Financial Aid and Student Services representatives if they are charged or convicted, or there are changes in charge/conviction status related to a violent crime, felony or drug offense while attending UTI. Students who incur a qualifying offense will be subject to the same process and evaluation as new applicants, which may lead to termination of enrollment.

The Central Enrollment Manager has the responsibility of reviewing and approving enrollment agreements to ensure proper qualifications in accordance with admissions standards. Applicants who are denied admission will be notified promptly in writing by the campus. In support of a drug-free environment, UTI students agree, as a condition of acceptance, to UTI's Substance Abuse Prevention policy. Specific details are published in this catalog and are available upon request from the Student Services Department.

UTI, based on information obtained during the interview process, may request a criminal background check on any applicant. Adverse reports will be taken into consideration regarding acceptance.

## International Students

The school is authorized under federal law to enroll non-immigrant students. In addition to the general admissions requirements, all non-immigrant applicants who have entered or wish to enter the U.S. for educational studies must secure and provide documentation of M-1 visa status prior to registration. UTI does not endorse student visas nor provide any visa services.



Students must also demonstrate proficiency in the English language during the admissions interview. If a student requires certification of high school equivalency, students may take the General Educational Development (GED) exam, a battery of tests administered by the state Department of Education that provides adults an opportunity to receive certification indicating an equivalency to a high school diploma, or state-authorized equivalent exam. UTI is required to report all students issued I-20s who do not attend class as scheduled to the Department of Homeland Security. UTI reserves the right to not issue additional I-20s to, or allow re-enrollment of, students who fail to attend class as planned.

It is each student's responsibility to be aware of the rules and regulations that govern his or her stay in the United States and enrollment in school. This includes, but is not limited to, rules which make M-1 visa students ineligible to take a Leave of Absence, and that students are required to notify the school within 10 days the student's change of address. UTI encourages students to carefully review Page 3 of Form I-20, which outlines some of those rules and regulations.

M-1 students enrolled in hybrid programs of study must maintain a physical presence at the location for which they are enrolled. In order to meet this requirement, M-1 students must complete the online portion of their training in the Learning Resource Center during campus operating hours. The number of hours an M-1 student must complete varies by hybrid program of study. The Learning Resource Center maintains a log to record the number of hours completed. Please contact your Student Services Director for further guidance.

M-1 students are not permitted to accept any type of employment during their program of study. It is the responsibility of the M-1 students interested in pursuing Practical Training after the completion of his/her program at UTI to contact the Designated School Official (DSO) in their UTI campus' Student Services Department prior to graduation (6 months prior to graduation is recommended). An application for Practical Training must be submitted by the student before the student's UTI graduation date. M-1 students are ineligible to apply for Practical Training once they have graduated.

UTI Phoenix, UTI Orlando, UTI Sacramento, and UTI Houston are presently authorized under federal law to enroll non-immigrants with M-1 student visas.

## English Language Proficiency

All instruction at all UTI campuses (including UTI) is conducted in English. English language proficiency is an admissions requirement for all programs. English language fluency is established through verification of

the applicant's graduation from a US high school, from a high school in a country in which English is the primary language, or where English as a Second Language is mandatory, or a GED or similar equivalency certificate issued by a US state or school district. If an applicant cannot provide one of these documents, proficiency may be determined through the admissions interview process. No formal English language proficiency testing is offered by UTI; however, a student may be required to pass a TOEFL test if there are concerns about the applicant's level of fluency. UTI does not provide any ESL or other English language learning services.

## Enrollment

Classes are not conducted on a term basis; enrollment may take place at any time during the year. However, instruction may begin only when classes are scheduled. UTI classes are scheduled approximately every six weeks.

## Course Schedules

Courses are three weeks in length. New students can enroll approximately every six weeks. Certain start dates may be limited. Check with the Admissions Office at your campus or your Admissions Representative regarding availability.

Start dates, holidays, and vacation schedules are included in the course calendar. Because class sessions vary among all UTI campuses, specific times are listed on the Enrollment Agreement for each campus. Each student's actual class time is determined at orientation. UTI reserves the right to change the times of its scheduled classes at its discretion, and class start/end times may vary during peak enrollment periods at the discretion of the Campus President. UTI reserves the right to change a student's session at any time based upon course availability.

## Change of Start Date

A student may change start dates after signing an Enrollment Agreement. If a change in start date is requested within 72 hours after signing the Enrollment Agreement and making an initial payment, no reregistration fee will be charged. If a change in start date is requested after the 72-hour period, the agreement will be canceled and a new agreement with its own separate terms must be signed.

## Tools and Supplies

All tools necessary for training are supplied except for programs that require a digital multimeter which must meet or exceed specifications set by the school.

Programs that require a multimeter or welding kit are outlined in the Tuition Chart. This meter is used throughout the program and ultimately will be an essential tool for students when they graduate and obtain employment in the occupational field. The approved digital multimeter is available for purchase at the campus and the current cost of the multimeter is listed on the Tuition Chart.

Automotive Technology, Diesel Technology, Collision Repair & Refinish Technology, Motorcycle, Marine, Airframe & Powerplant Technician, and HVACR Technician students who are near graduation and have no outstanding obligations to the school will receive a Career Starter Tool Set Voucher, redeemable for specific Snap-on® tool sets. Vouchers should be redeemed with your campus Snap-on® tools representative prior to graduation. Vouchers hold no value 90 days after graduation. Students are only eligible to receive tools through this offer one time. Students who have transferred to another campus within the UTI system after having received a Snap-on® tool voucher will not be eligible to receive another Snap-on® tool voucher through this offer. Students will also have access to tool discounts through the Snap-on® Student Excellence Program as long as they are attending classes at UTI full time. The major tools and equipment that students will use are described individually in the course descriptions for each program (where appropriate).

## Lab Fees

This fee is in addition to tuition and is listed on the Tuition Chart.

## Instructional Materials and Uniforms

The cost of course books, safety glasses and at least two uniform shirts (varies by location) are included in tuition. Additional work shirts may be purchased on campus.

## Registration/Testing/Orientation

Registration is normally conducted the week prior to the first week of class. Challenge testing (if applicable) and orientation are also scheduled prior to that first week. Please check with your campus for the current schedule.

# Curriculum Information

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## Clock-to-credit-hour Conversion

One semester credit hour equals 45 units (and one quarter credit hour equals 30 units) comprised of the following academic activities:

- One clock hour in a didactic learning environment = 2 units
- One clock hour in a supervised laboratory setting of instruction = 1.5 units
- One hour of externship = 1 unit
- One hour of out-of-class work and/or preparation for the didactic learning environment or supervised laboratory setting of instruction designed to measure the student's achieved competency relative to the required subject matter objectives = 0.5 unit

## Texas Workforce Commission (TWC) Clock-to-credit-hour Conversion

One academic semester credit hour is equal to a minimum course time of:

- 15 hours of classroom lecture;
- 30 hours of laboratory experience; or
- 45 hours of externship.

The school shall calculate lecture, laboratory, and externship credit hour conversions individually for each class, rounding down to the nearest half credit hour. The school shall add the total for the credit hours for lecture, laboratory, and externship to determine the total credit hours for a class.

## Curriculum Changes

The school is continuously seeking to improve the quality of the education it provides. As a result, the school reserves the right to make changes to the curriculum. These changes may occur at any time and may include such items as:

- Varying course offerings and/or course sequence in any program of study.
- Revising the curriculum content of any program or course.
- Changing the number of credit hours in any program of study or any course in any program of study.

Such changes will not negatively affect currently enrolled students and will be approved in advance by the school's state regulatory body and accreditor before implementation. The Education Director can provide information on plans that the school has for improving the curricula.

## Comparable Program Information

Information on comparable programs, tuition, fees and program length is available through the Accrediting Commission of Career Schools and Colleges (ACCSC). For more information, contact:



2101 Wilson Blvd., Suite 302 Arlington, VA 22201  
703-247-4212

[www.accsc.org](http://www.accsc.org)

## Graduation Rate and Required Disclosures

For more about our graduation rates, the median debt of students who completed the program and other important information, please visit [www.uti.edu/disclosures](http://www.uti.edu/disclosures).

## Enrollment Agreement with Binding Arbitration Provision

As a condition of enrollment, Universal Technical Institute, Inc. ("UTI") requires each student to sign a binding arbitration agreement. Under the arbitration agreement, each student and UTI agree to resolve through binding and mandatory arbitration any dispute between the student and UTI or any current or former employee(s) of UTI. Arbitration is the referral of a dispute to an impartial person (an arbitrator) for a final and binding determination of the dispute. In agreeing to binding and mandatory arbitration, the parties voluntarily give up certain rights, including the right to pursue a dispute in court, the right to a trial by a judge or jury, rights to appeal, and other rights that may be available in a court, such as broader discovery rights. As provided by the arbitration agreement, the parties also give up the right to bring or participate in any class action, collective action, private attorney general action, or any other type of action or proceeding in which anyone acts or proposes to act in a representative capacity on behalf of others. If you have any questions about this arbitration agreement or the arbitration process, please contact Student Services.

## Modifications to Arbitration Agreement

As required by 34 C.F.R. § 685.300(e) and (f), UTI agrees to the following modifications of this arbitration agreement, but only to the extent and so long as the regulations requiring the modifications remain in effect. To the extent the regulation is declared invalid by a court of competent jurisdiction or is rescinded by the United States Department of Education, the modification associated with the invalidated or rescinded regulation shall immediately become null and void:

**Modification Required by 34 C.F.R. § 685.300(e).** We agree that this agreement cannot be used to stop you from being part of a class action lawsuit in court. You may file a class action lawsuit in court, or you may be a member of a class action lawsuit even if you do not file it. This provision applies only to class action claims concerning our acts or omissions regarding the making of the Direct Loan or our provision of educational services for which the Direct Loan was obtained. We agree that the court has exclusive jurisdiction to decide whether a claim asserted in the lawsuit is a claim regarding the making of the Federal Direct Loan or the provision of educational services for which the loan was obtained.

**Modification Required by 34 C.F.R. § 685.300(f).** We agree that neither we nor anyone else will use this agreement to stop you from bringing a lawsuit concerning our acts or omissions regarding the making of the Federal Direct Loan or the provision by us of educational services for which the Federal Direct Loan was obtained. You may file a lawsuit for such a claim, or you may be a member of a class action lawsuit for such a claim even if you do not file it. This provision does not apply to lawsuits concerning other claims. We agree that only the court is to decide whether a claim asserted in the lawsuit is a claim regarding the making of the Federal Direct Loan or the provision of educational services for which the loan was obtained.

## Motorcycle Technician Training Program Descriptions

The listings below are the core Motorcycle Technology Prerequisite (MTP) programs and Manufacturer-Specific Advanced Training (MSAT) along with their descriptions and objectives. Also listed are the various approved combinations of the core programs and MSAT along with their available locations. The course numbers are made up of numbers and letters that represent the name of the program and the sequence of courses offered.



**Note:** Manufacturer-specific training may not be taken by themselves and require the completion the core Motorcycle Technician Prerequisite (MTP).

## Blended

Our blended programs are based on a learning model that combines online instructor-led training, technology-enabled interactions, and hands-on training to prepare students for careers in the industry. The model also introduces students to the job and training requirements of today's service technicians by using technology and current industry best practices.

The flexible design of the material allows the student to move quickly from fundamentals to hands-on learning. The benefits of this approach include:

- Serving different learning styles by providing information designed in a variety of formats with a strong emphasis on instructional and competency-based testing.
- Supporting flexibility, consistency and efficiency in curriculum delivery and facility utilization.
- Delivering conceptual topics through web-based training experiences that may include video lectures, digital lesson presentations, computer interactive online learning modules, and technology-enabled student/instructor interactions such as threaded discussions and progress analysis assignments.
- Making the most of the time that students spend on campus completing hands-on lab activities and demonstrating competency in learning objectives.
- Preparing students to use the same training methodology that industry provides its employees in ongoing technical education.

## Program Objective

The objective of UTI's Motorcycle Technician Training II and III programs is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

Due to ongoing technological advances in the motorcycle industry, motorcycle systems have become increasingly complex. It's no longer sufficient to simply replace defective parts. To comprehend and master technological development, a motorcycle technician must have a theoretical understanding of basic motorcycle mechanics, as well as a practical grasp of each system. At UTI, instruction is presented in a logical, step-by-step progression from the

fundamentals to state of the industry technology. Instructors explain each component, beginning with the essentials of motorcycle operation and proceeding through practical applications, technical aspects of each system, the latest technologies and up-to-date service procedures. All instruction is clarified and reinforced through demonstrations, videos, selected readings, and hands-on training activities.

Students will receive focused, specialized training designed to prepare them for the job market. UTI instructors are knowledgeable, experienced, and actively involved in the progress of each student.

At the conclusion of your full program (the prerequisite and manufacturer-specific training), you will receive the applicable credential, as listed in the tuition chart, as well as any manufacturer-specific certificates you have earned.

## Motorcycle Technician Prerequisite (MTP)

The 18-week Motorcycle Technician Prerequisite (MTP) will be the first step in training for an entry-level position as a professional motorcycle technician. This prerequisite provides students with an understanding of motorcycle fundamentals and theory of operation as well as hands-on training. This comprehensive education will provide the student with the knowledge and experience to be successful in their chosen manufacturer-specific training

## Manufacturer-Specific Training

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### Manufacturer Specific-Training

Upon completion of the 18-week Motorcycle Technician Prerequisite (MTP), UTI students then take their learning to higher levels with manufacturer-specific training supported by major motorcycle manufacturers. UTI Students may choose to add as many manufacturers to your training program as they feel will satisfy their career goals through program upgrades or graduate re-enrollment process. Because many motorcycle dealerships service and sell various product lines, UTI graduates with specialized training in multiple areas are preferred. The manufacturer-specific training is supported by the following manufacturers:

- BMW Motorrad
- Harley-Davidson

- Honda
- Kawasaki
- Suzuki
- Yamaha

## Motorcycle Technician Training Programs

### Selecting Your Training Program

UTI makes it easy for you to structure your training program to fit your career plans. A variety of manufacturer-specific training courses allows you to customize your training program. Motorcycle Technician Specialist training programs, which vary in total number of weeks according to the courses you select, are listed below:

### Motorcycle Technician Training II

The Motorcycle Technician II programs are 48-weeks in length and include the 18-week Motorcycle Technician Prerequisite (MTP), 24-weeks of manufacturer-specific training, and 6-weeks of specialty training through combinations of the following:

#### Harley-Davidson 48-week program:

- Motorcycle Technician Prerequisite (18-weeks)
- Harley-Davidson (24-weeks)
- H-D Screamin' Eagle (3-weeks)
- H-D Early Model (3-weeks)

#### Additional MSAT 48-week programs:

- Motorcycle Technician Prerequisite (18-weeks)
- Two of the following manufacturer-specific training:
  - BMW Motorrad (12-weeks)
  - Honda (12-weeks)
  - Kawasaki (12-weeks)
  - Suzuki (12-weeks)
  - Yamaha (12-weeks)
- Performance and Drivability (3-weeks)
- Performance Suspension and Chassis (3-weeks)

Motorcycle Technician Training II Programs	Weeks	Hours	Credits
Harley-Davidson Training	48	1200	56
BMW & YamaPro Training	48	1200	56
FAST & HonTech Training	48	1200	56
HonTech & K-Tech Training	48	1200	56
HonTech & YamaPro Training	48	1200	56
K-Tech & YamaPro Training	48	1200	56
BMW & FAST Training	48	1200	56

Motorcycle Technician Training II Programs	Weeks	Hours	Credits
BMW & HonTech Training	48	1200	56
BMW & K-Tech Training	48	1200	56
FAST & K-Tech Training	48	1200	56
FAST & YamaPro Training	48	1200	56

### Motorcycle Technician Training Program III

The Motorcycle Technician III programs are 60-weeks in length and include the 18-week Motorcycle Technician Prerequisite (MTP), 36-weeks of manufacturer-specific training, and 6-weeks of specialty training through combinations of the following:

#### Harley-Davidson 60-week programs:

- Motorcycle Technician Prerequisite (18-weeks)
- Harley-Davidson (24-weeks)
- H-D Screamin' Eagle (3-weeks)
- H-D Early Model (3-weeks)
- One of the following manufacturer-specific training: BMW Motorrad (12-weeks)
- Honda (12-weeks)
- Kawasaki (12-weeks)
- Suzuki (12-weeks)
- Yamaha (12-weeks)

#### Additional MSAT 60-week programs:

- Motorcycle Technician Prerequisite (18-weeks)
- Three of the following manufacturer-specific training:
  - BMW Motorrad (12-weeks)
  - Honda (12-weeks)
  - Kawasaki (12-weeks)
  - Suzuki (12-weeks)
  - Yamaha (12-weeks)
- Performance and Drivability (3-weeks)
- Performance Suspension and Chassis (3-weeks)

Motorcycle Technician Training III Programs	Weeks	Hours	Credits
BMW, HonTech & K-Tech Training	60	1500	70
BMW, HonTech & YamaPro Training	60	1500	70
BMW, K-Tech & YamaPro Training	60	1500	70
FAST, HonTech & K-Tech Training	60	1500	70
FAST, K-Tech & YamaPro Training	60	1500	70
HonTech, K-Tech & YamaPro Training	60	1500	70
Harley-Davidson & BMW Training	60	1500	70
Harley-Davidson & FAST Training	60	1500	70
Harley-Davidson & HonTech Training	60	1500	70
Harley-Davidson & K-Tech Training	60	1500	70
Harley-Davidson & YamaPro Training	60	1500	70
BMW, HonTech & FAST Training	60	1500	70

Motorcycle Technician Training III Programs	Weeks	Hours	Credits
BMW, K-Tech & FAST Training	60	1500	70
BMW, FAST, & YamaPro Training	60	1500	70
FAST, HonTech & YamaPro Training	60	1500	70

## Student Support Services

### Student Services

The Student Services department offers a wide range of services designed to assist the academic, social, and personal needs of the students. Services provided include Housing, Academic and Personal Advisement, Student Records, Student Activities, Veterans' Assistance, and Scheduling. Students receive additional campus specific information about their Student Services Department at New Student Orientation.

#### Office Hours

UTI offices are typically open 8 a.m. to 5 p.m. Monday through Friday, except on company observed holidays. Hours may vary at each location.

#### Student Insurance

UTI provides secondary insurance coverage for injuries to students only while they are on campus attending classes. See the Administration or Student Services Department for more information.

#### Housing

UTI uses independent housing services to help us assist students who are relocating. All provide a full range of services and work closely with students to determine the right options.

UTI's Housing department can assist students with finding roommates. The Housing department also works with students on an individual and ongoing basis to resolve any housing problems that may arise throughout their rental term.

In addition to the options above, you may also choose to acquire housing on your own. Please contact the Housing department at your desired campus for more information.

Please note that while the student services department can assist with transporting and housing options, transportation and housing while attending school is the responsibility of the student.

### CA Campuses Only (Long Beach, Rancho Cucamonga, and Sacramento, CA)

Students can choose between multiple housing options at a number of complexes located within a reasonable distance of the CA campuses. Individual rent ranges from \$899 to \$1389 per month and is based on two-bedroom apartments, two-to-four person occupancy, and the style and amenities preferred. There are also independent housing options available for students who do not prefer roommates. Rent for independent apartments averages between \$1149 and \$1,641 per month, and is also based on style, amenities, and location. Additional charges for electricity, cable television, Internet access or other services may apply. UTI does not have any dormitory facilities under its control. Please contact the Student Services department for more information.

## Awards

### Awards

UTI offers many prestigious awards that are direct reflections of students' attitudes and performance in their programs. All awards are based on the criteria described below. Winners are recognized at graduation and their awards are mailed to them within 30 days of graduation. **Note:** Student of the Course, Director's Honor List, and Professionalism awards are reflected on the diploma or degree upon graduation.

Student of the Course awards are given at the end of each course as part of an incentive program to encourage initiative and excellence. Certain Manufacturer-Specific Advanced Training programs do not issue Student of the Course awards. Any student repeating a course is not eligible for this award in the repeated class.

Criteria for the Student of the Course award indicate the student must receive a grade of at least 90% in class, lab, and professionalism categories. In the event of a tie, the award is given to the student with the highest grade in lab work. In the event of a second tie, the award is given to the student with the highest grade in class work. In the event of a third tie, the award is given to the student with the highest professionalism grade. In the event of a fourth tie, the award is given to the student with the highest online academic activity, if applicable. In the event of a fifth tie, multiple awards will be given for the course. If no student attains the required performance, no award will be presented.

Students who receive a class work and lab grade of 90% or higher in three consecutive courses are recognized on the Director's Honor List. Students with attendance failures within the three-course period are not eligible for this award.

Professionalism Awards are also awarded to students who achieve the following during a block of courses (either core course block or elective course block):

- Highest Honors in Professionalism: 100% Professionalism grade in all completed courses within a block
- High Honors in Professionalism: 95% or better Professionalism grade in at least 90% of the completed courses within the block

Students with any attendance failures or academic failures due to professionalism within the block are not eligible for this award for the block in question. Courses at dropped status and refresher courses are not included in determining professionalism award eligibility. For students with voluntary retakes, the class with the highest overall course grade will be included for professionalism award eligibility.

## National Honor Society

The prestigious Alpha Beta Kappa National Honor Society was founded in 1977 to encourage and recognize superior academic and laboratory training in honorable fields of endeavor. Universal Technical Institute became the society's first member, receiving its charter as the Alpha chapter. Students with any attendance failures are not eligible for this award.

Qualifications for nomination to Alpha Beta Kappa include a minimum cumulative grade point average of 3.50. Candidates for nomination are notified after graduation.

## Career Services

The Career Services department is available to all students and graduates. Services include providing job leads, assisting with résumés, and providing interview guidance for local jobs while students are in school and career jobs upon graduation.

Although our Career Advisors have been successful in assisting students to find jobs, no guarantee of local or graduate employment is made or implied.

Because the Career Services department uses occupational contacts from all over the country, graduates seeking career assistance may need to relocate in order to take advantage of employment opportunities.

## Local Employment Assistance

UTI students who desire assistance finding local employment should visit the Career Services department at their campus. A list of job openings in the local area is developed and maintained at each campus. UTI staff members are available to meet

with students one-on-one to provide leads and help them find jobs to cover living expenses while they attend school. To get the most from the services provided by the Career Services Department, students should work closely with their Career Advisors. Students are encouraged to visit the Career Services Department several times a week to pick up new leads until they are hired.

## Ongoing Career Assistance

UTI places great emphasis on assisting graduates in beginning meaningful careers. While employment cannot be guaranteed, services are available to graduates and alumni through the UTI National Job Database or by contacting the Career Services office at the campus.

## Career Development

Through the Career Development class, UTI helps students strengthen career skills stressed in technical training. This class is designed to enhance the job search and application skills of each student. Students become more familiar with services available through UTI's Career Services department, including:

- Providing information on the enhanced career opportunities made possible through both student-paid and manufacturer-paid advanced training programs
- Locating Tuition Reimbursement Incentive Program (TRIP) employers
- Providing information on nationwide dealer employment opportunities
- Maintaining up-to-date job listings
- Contacting students by phone, text and email after graduation to offer continued job search assistance, allowing us also to verify their employment
- Assisting students to produce professional résumés
- Providing tips on interview techniques

## Your Responsibilities

To get the most from the services provided by UTI's Career Services department, you and your Career Advisor must work together as partners. Here's what you can do to build a successful partnership:

- Talk to your advisor about exploring the advantages of continuing your education by taking manufacturer-specific programs
- Fill out your résumé paperwork and submit it to the Career Services department as soon as possible.
- Make the best use of campus career fairs by engaging with many different employers to find out about their opportunities.



- If you don't have definite career plans, visit the Career Services department often to check on employment opportunities as you get close to graduation.
- Provide your advisor with your relocation preferences prior to graduation so they can assist you in identifying job opportunities in these areas.
- Contact interested employers to set up interviews. Make follow-up calls to all potential employers with whom you have interviewed or sent résumés.
- After graduation, stay in touch with your Graduate Career Advisor for job leads and assistance in your job search. It is also important to keep your contact information updated so the school can stay in touch with you as well.

## Industry Expectations

To qualify for the best opportunities the industry has to offer, it's important for you to do the following:

- Maintain a valid driver's license
- Maintain a good driving record with very few (if any) moving violations
- Maintain a good school attendance record
- Display a positive attitude
- Prepare for every interview by researching the company and knowing the job description
- Remain drug free
- Maintain a professional appearance
- Demonstrate strong fundamental technical skills

## Interview Opportunities

The UTI Career Services staff works with employers and students to develop on-campus interview opportunities. These on-campus interviews are great opportunities for students to get interview experience and potential job offers before graduation. Every effort is made to assist graduates in finding employment in their preferred geographical area. However, it may be necessary to relocate to areas where career opportunities are more abundant.

## Financial Aid

The Financial Aid department provides students and parents with advisement and application processing related to various federal and non-federal financial aid programs. Information and guidance on federal and state grants, federal and private student loans, internal and external scholarships, and in-school cash payment plans are available. Financial aid packages generally consist of a combination of funding from more than one program or resource. No specific guarantee of financial aid eligibility is made or implied. For more information, please contact the Financial Aid department at the campus where attendance is planned.

## Dress Code

Students at all campus locations must present themselves in a way that promotes a safe educational environment and meets industry standards for professionalism. While UTI's standards are designed to prepare students for the industry, employers may have more stringent guidelines. Students should be aware of this when participating in interviews on and off campus. In addition, some courses and programs may have more specific safety requirements related to dress code expectations.

### General

- The following general guidelines are applicable to clothing, jewelry, exposed skin, personal items, vehicles, and other similar items:
- No vulgarity, profanity, sexually or racially provocative, derogatory, or otherwise socially controversial words, images, or paraphernalia may be displayed.
- The above standard applies to tattoos; any tattoos that meet the above standard must be covered by the appropriate length of clothing.
- No threatening or violent words, images, or paraphernalia, hate group association/affiliation or hate speech may be visible.
- Drug, alcohol, or gang related words, images, or paraphernalia is not acceptable. No club or color patches may be worn on campus.

No student should be disproportionately affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, disability status, ethnicity, cultural or religious identity.

### Caps/Hats/Headwear

- Students may wear a UTI, industry-related, United States Armed Forces, or plain baseball, other brimmed-style type cap, or knit cap. Caps may be facing forwards except when in lab working with equipment. Caps must be in good shape, clean, and have no rips or tears. Students may wear a bandana or similar type head wrap when trying to keep hair away from the face during lab. Religious headwear is also permissible unless it presents safety concerns in the lab setting.

### Clothing/Uniform

- Trousers are to be solid-colored, and without any rips or tears. Blue jeans, corduroy pants, and commercially available work pants are acceptable. Pants must fit appropriately, worn at the waistline, and secured with a belt to prevent them from slipping below the waist or touching the ground.

Multi colored pants, overalls, cutoffs, sweatpants, yoga/ workout pants, shorts, camouflaged pants, and pants with oversized pockets are not permitted.

- Approved UTI uniform shirts, including UTI t-shirts and polo style shirts as appropriate, are acceptable. Uniform work shirts must be worn buttoned from the second button down. Shirts with tails must be tucked in. Uniform shirts are not to be cut or altered. Vests of any kind are not allowed.
- Hoodies may be worn, but the hood must not be worn over the head while in a UTI building. Drawstrings may present a safety risk and must be tucked into the hoodie while in lab.
- Students may wear a shirt under the uniform shirt or UTI logo apparel, but the uniform shirt or UTI logo apparel must be the outermost garment layer.
- All clothing (shirts, pants, hoodies) must be clean, in good repair without holes, rips or tears.

## Footwear

- Students must wear shoes or boots with oil/slip resistant soles and a robust upper material that ensures safety in the lab environment.
- If the shoe or boot has laces, the laces must be tightly laced with the tongue in.
- No gym or canvas shoes, flip-flops, sandals, open-toed shoes, or high-heeled shoes are allowed.
- Steel toe shoes are not required.

## Jewelry/Piercings/Implants

- Dangling items presenting a safety hazard must be secured or removed while working in the classrooms and labs. Jewelry around the neck cannot hang outside of the shirt. Students will be asked to remove jewelry items that pose a safety-related concern or disrupt proper instruction as determined by the Institute and Instructor.
- Students are allowed to have only post or stud type earrings. Dangling or hooped earrings are not allowed. Body piercings, including facial and tongue piercings, are permitted as long as they do not cause a safety risk. Industrial bars of any size or shape cannot be worn.
- Facial, microdermal, transdermal and subdermal implants are allowed provided they are simple stud or gem types.
- Ear piercings larger than standard earrings must be plugged with solid plugs of a single color.

## Hair Policy

Students are required to keep their hair and facial hair neat, and well groomed at all times, in such a manner that it will not be caught in the equipment. Hair styles must comply with professional and safety standards. In

all lab settings, hair must be secured away from the face and eyes as well as all equipment, so it does not pose a safety threat. For hair that extends beyond the collar, this generally means the hair must be fastened securely to the back of the head or secured away from the face with a hair clasp. Hair may be placed in a bun or single ponytail, but a ponytail should be tucked into the shirt during lab. Students may wear a bandana or similar type head wrap in order to keep hair away from the face during lab.

## Other

- Safety glasses must be worn at all times while working in labs. All glasses must meet ANSI standards with approved side shields. Blue light blocking lenses are permissible provided they meet safety standards. Sunglasses or shaded safety glasses may not be worn during class unless Student Services approves their use after submission of a medical doctor's note requiring that they be worn.
- ID badges must be worn at all times when on campus. The badge must be unaltered and worn above the waist on the outermost layer of clothing so it can easily be viewed by any staff member. Pictures or names may not be covered.
- Chain wallets, key rings, key chains, cell phones or any other items that hang from the waistline of the pants are not allowed in lab areas, as they may cause a safety concern or scratch the vehicles/ motorcycles.
- Students may not wear headphones or play music on personal devices, including cell phones, while in class or the lab.
- Cell phones must be on silent mode and put away (out of sight in pocket or backpack) during class and lab. They may not be worn clipped to clothing or on a belt.

Students in violation of the dress code are subject to disciplinary action, including dismissal from class, and/ or dismissal from school if guidelines are not followed after advisement. The Campus President, Director of Student Services, and/or the Education Director will review unresolved disputes on a case-by-case basis and make a final determination. **Safety and professionalism will always take precedence in matters of dress code interpretation.**

**Students who need an exception to this policy due to medical or religious reasons should contact Student Services for appropriate next steps.**

# Student Information Guide

The Student Information Guide provides UTI student policies and state-specific policies. Some states have specific regulatory requirements the school must meet when serving the educational needs of their students.

Contents and policies included in this catalog are intended to remain in effect for a period of one year from the date of publication. However, UTI reserves the right to make changes when required by Institutional policy or federal, state or accrediting agency regulation. Such changes will not negatively affect currently enrolled students and will be approved in advance when required by the school's state regulatory body.

UTI will endeavor to provide advance notice of any changes in these requirements for states in which it is licensed prior to those changes becoming effective. Questions regarding any portion of these requirements should be directed to the Campus President listed in the Administration Rosters section.

## General Information

### Ownership and Corporate Officers

Universal Technical Institute is owned by UTI Holdings, Inc., which is owned by Universal Technical Institute, Inc., 4225 E. Windrose Dr., Suite 200 Phoenix, Arizona 85032

### Administration Rosters

<b>Austin, Texas Campus:</b>	
301 W Howard Lane, Austin, Texas 78753 • 737-284-3100	
Julie Mueller	Campus President
Melissa Royer	Director of Education
Roxanna Padilla	Director of Student & Career Services
Landon McDuff	Director Facilities

<b>Avondale, Arizona Campus:</b>	
10695 W. Pierce Street, Suite 100, Avondale, AZ 85323	
623-245-4600	
Patrick Bennett	Campus President
Theresa Emehiser	Director of Campus Admissions
Lindsey Kingsley	Director of Student Services

### Corporate Officers:

Name	Title	Degree	Years of Experience
Jerome Grant	Chief Executive Officer	Bachelor of Business Administration	35 years
Sherrell Smith	Executive VP Campus Operations and Services	Bachelor of Business Management	34 years
Open	Chief Financial Officer		
Todd Hitchcock	Chief Strategy and Transformation Officer	Bachelor of Business Administration and Management	30 years
Lori Smith	Chief Information Officer	Bachelor of Business Administration	30 years

This document is certified to be true and correct to the best of my knowledge.

Contents and policies included in this document are intended to remain in effect for a period of one year from the date of publication. However, UTI reserves the right to make changes when required by institutional policy, or federal, state or accrediting agency regulation. As required in certain states where the school is licensed, the school will provide advance notice of changes to the information contained in this document.



Jerome A. Grant  
Chief Executive Officer

Cheryl Radke	Sr. Director of Career Services
Alex DeJesus	Sr. Director of Financial Aid

<b>Bloomfield, New Jersey Campus:</b>	
1515 Broad Street, Bloomfield, NJ 07003 • 973-866-2200	
Shawn Alexander	Campus President
Peter Fallone	Director of Education
Shana Kerr	Director of Student Services
Brad Aiello	Director of Career Services
Steve Mulvihill	Director of Facilities

<b>Dallas-Fort Worth, Texas Campus:</b>	
5151 Regent Boulevard, Irving, TX 75063 • 972-505-2200	
Jesus Miranda	Campus President
Kim Laney	Director of Student Services
Marlin Brignoni	Director of Career Services
Gretchen Jenkins	Director of Financial Aid
Kevin Renner	Director Education

<b>Exton, Pennsylvania Campus:</b>	
750 Pennsylvania Drive, Exton, PA 19341 • 610-458-5595	
Steven McElfresh	Campus President
Rosangela Dempster	Director of Operations Education
David Isidori	Director of Student Services
Katie Yurick	Director of Career Services
Diana Nguyen	Director of Financial Aid

<b>Houston, Texas Campus:</b>	
721 Lockhaven Drive, Houston, TX 77073 • 281-443-6262	
Darrin Brust	Campus President
OPEN	Director of Student Services
Charles George	Director of Financial Aid
Afi Frank	Director of Career Services
Claude Toland	Director of Educational Programs

<b>Lisle, Illinois Campus:</b>	
2611 Corporate West Drive, Lisle, IL 60532 • 630-529-2662	
Roger Gomez	Campus President
Brian Gallagher	Director of Operations Education
OPEN	Director of Career Services
Kettisha Stamp	Sr. Director of Student Services
Bradley Schaub	Director Financial Aid

<b>Long Beach, California Campus:</b>	
4175 East Conant Street, Long Beach, CA 90808 • 562-541-7000	
Anthony Pham	Campus President
Anthony Pham	Interim Director of Education
Craig Barrington	Director of Student and Employment Services
Mike Hong	Financial Aid Director

<b>Miramar, Florida Campus:</b>	
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2601 SW 145th Avenue, Miramar, FL 33027 • 754-946-5595	
Robert Paganini	Campus President
Courtney Woodward	Director of Education
Vivian Krempa	Director of Student & Career Services
Nethaneel Dyer	Manager of Facilities
Doreen Gill	Financial Aid Director

<b>Rancho Cucamonga, California Campus:</b>	
9494 Haven Avenue, Rancho Cucamonga, CA 91730 909-484-1929	
Migdalia Vazquez	Campus President
Carrie Woods	Director of Education
Janean Dismukes	Director of Student and Employment Services
Marcie Gutierrez	Sr. Director Financial Aid

<b>Sacramento, California Campus:</b>	
4100 Duckhorn Drive, Sacramento, CA 95834 • 916-263-9100	
Tess Dubois-Carey	Campus President
Robert Langston	Director of Education
Matt Ralstin	Director of Student & Career Services
Bambi Jorgensen	Director of Financial Aid
Todd Ratigan	Director of Facilities

<b>Universal Technical Institute, Mooresville, North Carolina Campus:</b>	
220 Byers Creek Road, Mooresville, NC 28117 • 704-658-1950	
Robert Kessler	Campus President
Keith Pittman	Director Operations Education & Learning Resource Center
Uneather Dixie	Director Campus Admissions
Corey Green	Sr. Director Financial Aid
Margie Decker	Director Student Career Services

<b>Universal Technical Institute, Orlando, Florida Campus:</b>	
2202 W. Taft Vineland Road, Orlando, FL 32837 • 407-240-2422	
Tim Dauber	Campus President
Joseph Martinez	Director of Career Services
Rebecca Holland	Director of Student Services
David Breen	Director of Education
Edna Robinson	Director of Financial Aid

<b>Universal Technical Institute, Phoenix, Arizona Campus:</b>			
10695 W. Pierce Street, Suite 200, Avondale, AZ 85323 • 623-869-9644			
Name	Title	Degree	Years of Experience
Amber Neal	Campus Director	Master of Business Administration	23 years
Michel Brown	Director of Student and Career Services	Master of Education /Human Relations	20 years
Richard McKillip	Director of Education	Bachelor of Business Management	29 years
Steven Johnson	Manager Financial Aid	High School Diploma	11 years

# Academic and Attendance Policies

## Attendance-Related Policies

### General Information

It is essential in the pursuit of a successful technical education that absenteeism is kept to an absolute minimum. Therefore, all absences, tardies and early leaves will be recorded, regardless of the reason. There are no excused absences for scheduled class days, tardies or early leaves except for campus closures due to weather issues or emergencies. Students cannot miss essential instruction time beyond prescribed limits as noted for any reason. It is, therefore, vital that students immediately contact the Student Services Department for advice on appropriate options for absence from school to avoid withdrawal.

- A student who has not been granted an official Leave of Absence and who is absent for 10 or more consecutive, regularly scheduled school days without providing timely written intent to return will be suspended upon the 10th day of absence.
- By state regulation, students attending a Texas campus must be terminated at the point of exceeding 10 consecutive school days absent, regardless of intent to return for the next course. The only exception to termination for these students is an official Leave of Absence (LOA). A student who was terminated from school for violation of the attendance policy may not re-enroll before the start of the next progress evaluation period. This provision does not circumvent the approved refund policy.
- Suspension will result in a withdrawal from the school and discontinuation of financial aid eligibility. Further, UTI will notify local, state and/or federal education benefit agencies about the withdrawal as appropriate and required, including but not limited to the U.S. Department of Veterans Affairs. Such notifications may result in the cancellation of benefits and/or require the recipient of the funds to repay the agency involved.

## Academic Standing Policy and Satisfactory Academic Progress Policy

The Academic Standing and Satisfactory Academic Progress (SAP) policies are guidelines defining how student academic performances are evaluated at

different points during their programs. These policies apply to all enrolled students, including those utilizing Title IV and veterans education benefits, and dictate a student's ability to remain enrolled.

### Academic Standing Policy

Two consecutive failures will result in academic probation for the two courses that follow. Financial aid eligibility will not be affected during the probation period. Students who fail a course while on academic probation will be suspended from school, resulting in withdrawal from school and discontinuation of financial aid eligibility. Exceptions to the academic standing policy may be made at the discretion of the Student Services Director or designee.

Students should carefully review the Course Retakes section of this catalog for information on related transcript and GPA impact as well as applicable fees. Those who wish to re-enroll after suspension should refer to the Re-enrollment section of this catalog.

In accordance with Texas standards, students attending a Texas campus must maintain a Cumulative Grade Point Average (CGPA) of 2.0 at the end of every evaluation period. An evaluation of a student's CGPA occurs every six (6) weeks or two (2) courses. Any student who is not meeting CGPA standards at the end of an evaluation period will be placed on academic probation for six weeks during which the students must comply with all academic standards. Failure to meet those requirements will result in the consequences defined in the section covering those policies. If one or both courses are not successfully completed during the initial probation period and the student is still below a 2.0 CGPA, the student will be terminated from school. If at the end of the evaluation period a student has completed their courses but has not achieved a 2.0 CGPA, the student will be placed on an additional probation period of six weeks. A student who is eligible for a second probation period but fails to achieve CGPA standards at the conclusion of two successive evaluation periods will be terminated.

### Grade Points

Each course within a program is assigned semester credit hours based on the quantity of instructor-led training hours, interactive online learning (where applicable) and lab hours contained.

Course credit hours are used in conjunction with grade points earned in a course to determine the cumulative grade point average (CGPA). The relationship of course's numeric grade, performance level and grade points is as follows:

Numeric Grade	Performance Level	Grade Points
90-100	A	4

Numeric Grade	Performance Level	Grade Points
80-89	B	3
70-79	C	2
69 or lower	F	0

### Calculating the Cumulative Grade Point Average (CGPA)

Cumulative grade point average is computed in two steps: (a) Multiply the grade points earned in the course by the number of credit hours for that course, and (b) take the sum of these products and divide by the sum of the credit hours. Failed courses will be included in the CGPA until they are successfully repeated. In the case of multiple successful attempts of the same course, the course with the highest overall grade will be included in the CGPA calculation. Each course will be used only once in the CGPA calculation (see Course Retakes section). The following example shows a CGPA calculation involving three course attempts:

Course	Numeric Course Grade	Letter Grade	Grade Points	Credit Hours	Grade Points × Credit Hours
Course 1	85	B	3.0	4.0	12.0
Course 2	72	C	2.0	4.0	8.0
Course 3	93	A	4.0	4.0	16.0
<b>Total</b>				<b>12</b>	<b>36.0</b>

$$\text{CGPA} = 36 \div 12 = 3.0$$

In the event of a discrepancy or disagreement, grade change requests/appeals must be submitted within 30 days of the course end date to be considered.

### Satisfactory Academic Progress

#### General Information

The school's Satisfactory Academic Progress (SAP) policy is based on federal regulation and applies to all enrolled students, including those utilizing Title IV and veterans' education benefits. Included in this policy are the measurement components, relevant definitions, and details of the appeals process. A student's academic progress is evaluated each financial aid payment period, which is student and program specific. Failed courses remain in the Cumulative Grade Point Average (CGPA) until they are successfully repeated. Such courses include those within the same department group not retaken due to a program change and legacy courses not taken when students transfer into the blended learning program. In the event a student does not retake the failed course, these failures will remain in these calculations permanently. In addition, all failed

courses remain in the Maximum Timeframe (MTF) and Pace of Progression (POP) calculations regardless of later completion.

### SAP Measurement Components

The following standards determine a student's satisfactory academic progress:

1. Qualitative standard – Students must maintain a minimum cumulative grade point average (CGPA) of 2.0. CGPA calculations include any successfully completed courses and any failed courses until they are repeated. Courses that are dropped, taken as refreshers, audited, tested out, or transfer credits are NOT included in the calculation.
  - The calculation for determining CGPA can be found in the Calculating the Cumulative Grade Point Average (CGPA) section above.
2. Quantitative standard – Students must successfully complete at least 66.67% of the credit hours attempted. However, depending on the length of the program, earlier checkpoints may have lower incremental requirements. Pace of Progression (POP) calculations include all successfully completed courses, transfer credit courses, failed courses, repeats and dropped courses unless the course was dropped-LOA, dropped-incomplete, or dropped-cancelled status. Calculations exclude courses in tested-out status.
  - POP is calculated by taking the total credit hours completed divided by the total credit hours attempted. For example, if a student has completed 6 credit hours and has attempted 12 credit hours, the student's POP is 50%.
3. Maximum Time Frame (MTF) - Students must complete their program in 150% of the normal duration of the program (measured in credit hours).
  - MTF is calculated by taking the total credit hours attempted in the program divided by the total credit hours completed in the program. Example: If a student is in a 63-credit hour program, they must not attempt more than 94.5 credits (150% of 63). At each payment period, the Institution will assess whether a student can still meet these terms by graduation.

Courses with the status of "tested out" are excluded from CGPA, POP, and MTF calculations.

UTI generally does not accept transfer credits from other Institutions unless formalized through an articulation agreement with a participating institution. Courses are reflected as Transfer Credit on transcripts in these scenarios and are included in POP and MTF calculations. In addition, students transferring from one

school in the UTI network to another due to a campus closure are eligible to have all prior courses reviewed to determine applicable transfer credit. Transcripts will be reviewed by the Education Department to ensure courses are of similar content, contain comparable learning objectives and hours, and have been completed with a C or better. Transcripts will reflect any courses where credit is granted as Transfer Credit for the course status. Please see the Challenge Course Credit, Campus Transfer Credit, and Transfer of Other Institution Credits to UTI policies in this catalog for more information. CGPA, POP and MTF calculations are cumulative. If a student withdraws from school and re-enrolls into the same department group, the courses from the previous and current enrollment sequences are included in these measurements. The calculations do not start over. This includes courses taken at another UTI campus as long as they are in the same department group. Internal transfer credits will be included in the calculations for all three components.

### Status Definitions

SAP-related Statuses	Definitions
Good Standing	Students who are meeting CGPA, POP and MTF requirements at a checkpoint are determined to be in good standing.
Financial Aid Warning	Students in good standing who do not meet one or more of the measurements listed above at a payment period checkpoint are automatically placed on financial aid warning status for the next payment period. Students in FA warning status will maintain Title IV eligibility for the duration of the status. To maintain eligibility beyond one payment period and return to good standing, students must meet all three SAP components by the end of the FA warning period. If students fail to meet the SAP components by the end of the warning period, they will lose Title IV fund eligibility but have the option to appeal and re-establish eligibility and remain in school.
Financial Aid Probation	Students who successfully appeal will re-establish Title IV eligibility and are placed on financial aid probation status for the subsequent payment period.  At the end of the payment period, students must meet all three SAP components (or the terms of an academic plan) to continue to receive Title IV funds and be placed in good standing.
Terminated	Students will be terminated (withdrawn) from school under one of the following circumstances: failure to meet SAP requirements (or the terms of his or her academic plan) after a FA probation period or does not have a successful appeal following a FA warning period. This will result in a loss of Title IV eligibility.  Students have the right to appeal to re-enroll. Students who successfully appeal must find an alternative way to fund their education until they successfully meet all three SAP components.

Students who are not meeting SAP at any given checkpoint will be advised by a Student Affairs Advisor, Academic and Career Advisor, or designee. The advisement will include notification of any SAP-related

status changes, the effect on FA eligibility, a review of the appeals process and options available to the student.

### GRADUATION REQUIREMENTS

To be eligible for graduation, a student must meet Satisfactory Academic Progress (SAP) requirements. Students must meet qualitative standards by having a Cumulative Grade Point Average (CGPA) of 2.0 or better, (after rounding) and meet quantitative standards by having a Pace of Progression (POP) of at least 66.67% in addition to completing the program in a time frame not to exceed 150% of the original length of the program. Upon successfully completing all the requirements for graduation, the school will award the student the appropriate credential for the student's program of study.

### Appeals for Financial Aid Probation and Re-enrollment

Responsible Party	Steps Required/Timing
Student	The student must submit a written appeal to the Student Services Director or designee. The appeal must include: <ul style="list-style-type: none"> <li>An explanation of the circumstances that prevented the student from meeting SAP along with any relevant supporting documentation.*</li> <li>An explanation of what has changed that will allow the student to meet SAP going forward.</li> <li>The student's plan to ensure he or she will be successful if the appeal is accepted.</li> </ul> <p>*Appeals for FA probation will be considered only if there are mitigating circumstances that prevented a student from meeting SAP expectations. Mitigating circumstances include, but are not limited to, death in the family, serious illness, transportation issues, family emergencies and work-related scheduling issues.</p>
	Appeals to establish FA probation status must be submitted within one week of the student being notified he or she has failed to meet the terms of FA warning status. To allow adequate time for student submission of an appeal for FA probation and the Appeals Board to adjudicate, a student has two options: (a) take a leave of absence from the course following the FA warning payment period if one is available, or (b) begin attending the next course with the understanding that should the appeal be denied, he or she would not receive Title IV funds and is responsible for any tuition and fees incurred for that course.
	Appeals to re-enroll can be submitted at any time. However, the student will not be eligible to re-enroll until at least six weeks after termination.
Appeals Board	The board reviews the appeal and the student's record to ensure he or she can meet CGPA, POP and MTF requirements by graduation then makes a determination to accept or deny the appeal.  Appeals for FA probation will be reviewed by the end of week 2 of the subsequent course. Appeals to re-enroll will be reviewed within 7 days of receipt of the appeal.
Student Services Director or Designee	The Director or designee informs the student of the decision by the Appeals Board within 24 hours.



Responsible Party	Steps Required/Timing
	For approved appeals of FA probation: If it is not possible for the student to meet SAP by the next checkpoint, the Student Services Director or designee will partner with the student to develop an academic plan. The plan outlines expectations of the student, specific benchmark goals the student must meet at the subsequent checkpoint and the deadline for the student to meet CGPA, POP and MTF expectations. The plan must be developed and implemented within 48 hours of appeal approval. The student will be placed on FA probation status and have Title IV eligibility reinstated for one payment period or the length of his or her academic plan. The student must meet SAP standards by the end of the payment period or the terms and benchmark goals set in the academic plan to maintain eligibility.

### Academic Standing Policy vs. Satisfactory Academic Progress Policy

Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress																				
Evaluation Points and Measurements	<p>Evaluates students at the end of each course.</p> <p>Measures the results of the course (pass/fail) and identifies consecutive course failures.</p>	<p>Evaluates students at the end of each payment period. Measures three things:</p> <ul style="list-style-type: none"><li>• Cumulative grade point average (CGPA) must be 2.0 at all checkpoints.</li><li>• Pace of progression (POP) varies based on checkpoint, but generally must be 66.67% by the next to last payment period. See next section for details.</li><li>• Maximum time frame (MTF) requires a student to complete their program without exceeding 150% of the program's original duration.</li></ul>																				
Evaluation Checkpoint Details – POP	N/A	<p>If the student's program is less than 15 courses, all checkpoints must have a pace of progression of no less than 66.67%.</p> <p><b>Note:</b> These values are not rounded up.</p> <table><tr><th colspan="2">Program is 15 to 19 courses:</th></tr><tr><th>Payment Period</th><th>Minimum POP</th></tr><tr><td>First</td><td>60.00%</td></tr><tr><td>Second</td><td>66.67%</td></tr><tr><td>Third+</td><td>66.67%</td></tr><tr><th colspan="2">Program is 20 to 24 courses:</th></tr><tr><td>First</td><td>50.00%</td></tr><tr><td>Second</td><td>60.00%</td></tr><tr><td>Third</td><td>66.67%</td></tr><tr><td>Fourth+</td><td>66.67%</td></tr></table>	Program is 15 to 19 courses:		Payment Period	Minimum POP	First	60.00%	Second	66.67%	Third+	66.67%	Program is 20 to 24 courses:		First	50.00%	Second	60.00%	Third	66.67%	Fourth+	66.67%
Program is 15 to 19 courses:																						
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Second	60.00%																					
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Fourth+	66.67%																					

Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress	
		Program is 25 or more courses:	
		First	50.00%
		Second	55.00%
		Third	60.00%
		Fourth	66.67%
		Fifth+	66.67%

Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress
What is included in measurements?	All attempted courses, including voluntary repeats. Refresher (audit) courses are not included in academic standing considerations.	<p>CGPA: All successfully completed courses and any failed courses until they are repeated and successfully completed.</p> <p>POP and MTF: All successfully completed courses including transfer credits, failed courses, repeats and dropped courses unless the course was dropped-LOA, dropped-incomplete, or dropped-cancelled status.</p>
What happens if a student does not meet the measurement criteria?	<p>A student who fails a course is notified via email and is granted one free repeat. For any failure that follows, the student will be charged a fee.</p> <p>A student who fails two consecutive courses is placed on academic probation for the following two courses. If a student fails either course while on probation, he or she is suspended from school.</p> <p>A student who has been suspended loses Title IV eligibility while out of school and cannot request to re-enroll for two course lengths (this may be shortened to one course length at the discretion of the Student Services Director or designee). If the re-enroll request is approved, the student will return on academic probation for the first two courses and re-establish Title IV eligibility. If the student fails either course, he or she will be terminated from school.</p>	<p>A student who fails to meet SAP requirements at the evaluation point following a payment period is advised by the Student Affairs Advisor or designee and placed on financial aid warning (FW) for the subsequent payment period. The student will retain eligibility for Title IV funding while on FW status.</p> <p>Students on FW who fail to meet SAP requirements at the end of the payment period are terminated from school and lose eligibility for additional Title IV funding.</p>

Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress
	and ineligible to re-enroll without an appeal.	
Can a student appeal the suspension/termination status?	<p>There are two types of appeals:</p> <ul style="list-style-type: none"> <li>• Appeal to have the suspension/termination waived – The student must provide a written request, as well as documentation of a mitigating circumstance by the end of the day. The student may be allowed to remain in class pending the appeals at the discretion of the Student Services Director or designee.</li> <li>• Appeal to re-enroll – A terminated student may appeal to re-enroll. They must submit a written appeal detailing the circumstances and what has changed that will allow them to be successful upon re-enrollment. The Appeals Board will review the appeal. If accepted, the student may contact the Student Affairs Advisor or designee to request re-enrollment.</li> </ul>	<p>A student who fails to meet the CGPA, MTF or POP requirements at the evaluation point can apply for an appeal if he or she has mitigating circumstances. See SAP policy for examples of mitigating circumstances. The student must submit a written appeal and include the following:</p> <ul style="list-style-type: none"> <li>• An explanation of the mitigating circumstance as to why the student did not meet SAP. Documentation may be required at the discretion of the Appeals Board.</li> <li>• What has changed in the student's life that will allow them to be successful going forward?</li> <li>• Student's action plan should he or she be allowed to continue enrollment and re-establish Title IV eligibility.</li> </ul> <p>If the appeal is granted, the student will be put on financial aid probation (FP) status and Title IV eligibility will be reinstated for the subsequent payment period. If the Student Affairs Advisor determines a student needs more than one payment period to make SAP, the Advisor may require an academic plan that details expectations and benchmark goals for the student.</p>

**Note:** An academic probation status may run concurrently with a financial aid warning or financial aid probation status. If a student does not meet expectations while on financial aid probation or has an appeal denied after a financial aid warning status, the termination overrides the suspension for the academic probation.

## Academic Standing Example

This is a general example. Each program has specific course names. The table demonstrates academic standing requirements only.

Course	Academic Status	Academic Standing
Course 1	Fail	Good standing
Course 2	Pass	Good standing
Course 3	Fail	Good standing
Course 4	Fail	Academic probation (begins with next course)
Course 5	Pass	Academic probation
Course 1	Fail	Suspended/terminated for not meeting academic probation standards

## Texas CGPA Academic Probation Example

Course	Academic Status	CGPA	Academic Standing
Course 1	Fail	0	First course
Course 2	Pass with a B	1 .38	CGPA reviewed, placed on probation for next 2 courses
Course 3	Fail	0 .95	Probation
Course 1	Pass with an A	1 .77	Probation

**Note:** Student did not pass both courses while on Texas CGPA academic probation and student did not achieve 2.0 at the end of the evaluation period. As a result, student's enrollment is terminated.

## Example of Cumulative Grade Point Average (CGPA)

This is an example of a CGPA calculation. Each program has specific course names and credit hour assignments.

Course	Numeric Grade	Letter Grade	Grade Points	Credit Hours	Grade Points x Credit Hours
Course 1	65	F	0	N/A	0
Course 1	88	B	3	3	9
Course 2	90	A	4	3	12
Course 3	56	F	0	N/A	0
Course 4	62	F	0	N/A	0

Course	Numeric Grade	Letter Grade	Grade Points	Credit Hours	Grade Points x Credit Hours
Course 3	98	A	4	3	12
Course 4	74	C	2	3.5	7
Course 5	82	B	3	3.5	10.5
<b>Total</b>				16	50.5

**CGPA:**  $50.5 / 16 = 3.16$  (student is currently meeting CGPA requirements of 2.0 or better)

### Example of Pace of Progression

This is an example of a POP calculation. Each program has specific course names and credit hour assignments.

Course	Course Status	Credits Completed	Credits Attempted
Course 1	Pass	3	3
Course 2	Pass	3	3
Course 3	Fail	0	3
Course 4	Fail	0	3
Course 3	Pass	3	3
Course 4	Pass	3.5	3.5
Course 5	Pass	3.5	3.5
<b>Total</b>		16	22

$POP\ 16 / 22 = 72.7\%$  (student meeting POP requirements)

### Example of Maximum Time Frame (MTF)

This is an example of an MTF calculation. Each program has specific overall program credits and credit hour assignments per course.

Program with 63 credits Credits attempted to date: 28  
Credits in remaining required courses: 42 Total: 70  
 $70/63 = 111\%$  (student is on pace to meet MTF requirements at graduation)

## Program Specific Attendance and Grading Information

### UTI

- Students who are scheduled to return from a Leave of Absence must attend no later than the start of the first day of the course they are scheduled to attend. Students who do not attend

class on their scheduled return date will be considered as having withdrawn unless they have been approved to return the day after their scheduled return date due to special circumstances or an additional leave has been requested and approved.

- Students who do not attend any portion or show academic activity (if blended) during week one or week two of a course will receive a failure for the course. Students will be required to retake the course and pay any applicable fees.
- Students are responsible for keeping track of their own attendance during each course. The school will notify students regarding course status, including failures, via emailed progress reports the week following a course end date.
- Graduation dates are subject to change when students fail a course, take a Leave of Absence, or otherwise experience an interruption during their program of study. Students will be advised of graduation date changes during advising sessions on the aforementioned items.

### Academic Standards and Grading

The purpose of technical education is to prepare graduates for employment in their chosen careers. For this reason, academic evaluation is administered to relate a student's progress in terms of employee proficiencies expected by business and industry.

Grading is based on lab work, classwork and professionalism, and, in blended programs only, Online Academic Activity, Interactive Online Learning and Threaded Discussions. Student progress reports are issued at the end of each course period. Sponsoring agencies are mailed copies of progress reports, where permitted by FERPA, on a regular basis. In order to successfully complete a course, students must achieve at least a 70% numeric grade in each course performance factor (classwork, lab work, and professionalism, Online Academic Activity, Interactive Online Learning), as well as a 66.67% in Threaded Discussions. In the event of a failed course, a satisfactory grade of 70% or better for a retaken course will replace the previous unsatisfactory grade in the Cumulative Grade Point Average and on the transcript.

### UTI Marine / UTI Motorcycle

- Students who are scheduled to return from a Leave of Absence must attend no later than the start of the first day of the course they are scheduled to attend. Students who do not attend class on their scheduled return date will be considered as having withdrawn unless they have been approved to return the day after their

scheduled return date due to special circumstances or an additional leave has been requested and approved.

- Students who do not attend any portion or show academic activity (if blended) during week one or week two of a course will receive a failure for the course. Students will be required to retake the course and pay any applicable fees.
- Students are responsible for keeping track of their own attendance during each course. The school will notify students regarding course status, including failures, via emailed progress reports the week following a course end date.
- Graduation dates are subject to change when students fail a course, take a Leave of Absence, or otherwise experience an interruption during their program of study. Students will be advised of graduation date changes during advising sessions on the aforementioned items .

### Academic Standards and Grading

The purpose of technical education is to prepare graduates for employment in their chosen careers. For this reason, academic evaluation is administered to relate a student's progress in terms of employee proficiencies expected by business and industry.

Grading is based on lab work, class work and professionalism. Student progress reports are issued at the end of each course period. Sponsoring agencies are mailed copies of progress reports, where permitted by FERPA, on a regular basis.

- Students will receive deductions in the professionalism components of the overall course grade for tardiness or early departure.
- Students will be required to repeat any course in which they receive more than seven professionalism infractions. Under these conditions, the course grade will be entered as "Failed." (An explanation is in the Academic Standards and Grading section.) In keeping with the concept that all learning opportunities should be maximized, such students are encouraged to attend the remainder of the course, complete lab work, and take tests (excluding end-of-course tests). A numeric grade will not be awarded.

### Overall Course Grade

In order to successfully complete a course, Marine Program students must achieve at least a 70% numeric grade in each course performance factor (classwork, lab work, and professionalism). A numeric grade for each course is determined by the weighted average of the overall classwork grade (50%) and lab work grade (50%) for the course.

In order to successfully complete a course, Motorcycle Program students must achieve at least a 70% overall course grade and no more than 7 professionalism infractions. A numeric grade for each course is determined by the weighted average of the overall classwork grade (20%) and lab work grade (80%) for the course.

In the event of a failed course in Marine or Motorcycle, a satisfactory grade of 70% or better for the repeated course will replace the previous unsatisfactory grade in the cumulative grade point average and on the transcript.

## Education Grading Policy and Appendix

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### Grading Categories

Successful completion of the course is determined by obtaining passing grades in all applicable categories below. Failing to meet the benchmark in one or more of the applicable categories, regardless of the other grades, will result in course failure unless otherwise noted. The Education Grading Policy Appendix at the end of this policy provides program-specific details, as well as weighted calculations for each of the elements within a category.

#### 1. **Overall Course Grade**

Students must score 70% or higher on their Overall Course Grade, in addition to passing scores on all relevant categories below as described in the Education Grading Policy Appendix. The Overall Course Grade is comprised of:

- Class Grade
- Lab Grade

#### 2. **Class Grade**

Students must score 70% or higher on a combination of the items below to complete the Class Grade portion of this course\*. The Class grade is a part of the overall course grade, and is comprised of:

- Unit quizzes & assignments
- Final Exam
- Interactive Online Learnings (IOLs) and Test Drives (specific programs – see Education Grading Policy Appendix)
- Outside-of-Class Assignments (specific programs – see Education Grading Policy Appendix)

#### 3. **Lab Grade**

Students must score 70% or higher on a combination of the following items to complete



the Lab Grade portion of the course\*. The Lab Grade is part of the Overall Course Grade, and is comprised of:

- Lab assignments
- Lab final(s)

4. **Professionalism Standards**

Students must score 70% or higher in this category to pass the course\*\*. Students will start with 100 points and will receive a deduction for each instance of not meeting the following standards:

- Attitude: Exhibiting positive behaviors when things go right AND when things go wrong.
- Appearance: Compliance with dress code.
- Work Habits & Accountability: Courtesy, safety, cleanliness and following rules.
- Communication: Listening and interacting effectively with other students and staff.
- Punctuality & Attendance: the ability to show up on time.
  - 1 infraction for each instance of lateness or early departure, while attending more than half the class
  - 2 infractions for each instance for missing half or more of the class but attending some part of it.
  - 3 infractions for daily absences.
- Teamwork: Cooperating with others.
- Problem Solving: Effectively solving problems and knowing when to ask for help.
- Ethics: Doing the right thing.  
Multiple infractions may be given for excessive instances of unprofessional behavior. Exceeding 7 infractions results in course failure. Students do not have remediation options available to them for incurring professionalism infractions, except for those due to absences. See Infractions Waiver section.

5. **Online Academic Activity Standards**

Note: This category only applies to students enrolled in an Auto, Diesel, Auto/Diesel, Marine or Motorcycle program. Students must complete at least 70% of the following online coursework by the end of the course to complete the course:

- Digital Lesson Presentations (Specific Programs – see Education Grading Policy Appendix)
- Video assignments (Specific Programs – see Education Grading Policy Appendix)
  - ILT lecture videos
  - ILT demos
  - Lab demonstrations
  - Summaries
- Progress Analysis Assignment

6. **Threaded Discussions**

Note: This category only applies to students enrolled in an Auto, Diesel, Auto/Diesel, Marine or

Motorcycle program. Students must score at least 66.67% of the available Threaded Discussion points by the end of the course.

- Threaded Discussions are due weekly and may have additional due dates during the week.
  - Threaded discussions are submitted online, and feedback will be provided back to the student within 5 business days.

7. **Interactive Online Learning (IOLs) and Test Drives**

Note: This category only applies to students enrolled in an Auto, Diesel, or Auto/Diesel program.

Students must score at least 70% of the available IOL Test Drive points by the end of the course rotation to complete the course.

\* Motorcycle and Freightliner Finish First excepted. Refer to Education Grading Policy Appendix for more information.

\*\* Freightliner Finish First excepted. Refer to Education Grading Policy Appendix for more information.

## Miscellaneous Grading Requirements

In addition to obtaining passing grades in all applicable categories above, on a weekly basis, students must show progress in at least one of the following categories:

- Online Academic Activity Standards
- On-campus class/lab session attendance
- IOLs (if applicable)
- Threaded Discussions (if applicable)

No progress in any of these areas during week one, week two, or week three of the course rotation will result in course attendance failure.

Students must have a CGPA of 2.0 or higher to graduate from their program.

## Makeup Policy

Students can make up work in the following categories:

### Unit Quizzes & Assignments

Students have a limited opportunity to make up missed quizzes & assignments. Makeup must occur within two business days of a student returning to class and prior to the end of the course. The maximum number of allotted makeup quizzes per course rotation is outlined in the Education Grading Policy Appendix. Exceptions are approved by the Education Manager/Education Director.

Students can also retake one quiz per course. The higher of the two scores will be the score of record. Students who complete a retake quiz will not be eligible for the Student of the Course award. Exceptions are approved by the Education Director.

**Note:** the following applies to the Robotics & Automation program only. Students may have up to two attempts for dedicated quizzes and assignments. This may not include lab work unless approved by an Education Director. The

higher score will be the score of record. Exceptions apply with dedicated content.

## Final Exam

If the final exam was not taken on the last day of class as a result of a qualified absence (see Participation Approval for Final Exam, Lab Makeup, and Infractions Waiver section), the student must complete the final exam on the next business day to be eligible for credit on the exam. Final exams are not eligible for a retake.

## Lab Makeup

Students who miss a lab due to an absence will be allowed to make up one day's worth of lab assignments by collaborating with their instructor to schedule the makeup labs. Any subsequent lab makeups will have to be approved by the Instructor and Education Manager, following the requirements in the Participation Approval for Final Exam, Lab Makeup,

and Infractions Waiver section below. Lab makeup must be completed prior to the end of the course.

In some instances, it is not possible to make up a lab. The instructor should attempt to find a reasonable alternative but cannot guarantee that all labs can be made up. Any labs that are not made up within the defined time will receive a score of 0.

Exceptions are approved by the Education Director/ Student Services Director.

## Lab Final Makeup

If a student is absent during the Lab Final as a result of a qualified absence with supporting documentation, UTI will do its best to accommodate the makeup lab task as soon as possible. The lab final is not eligible for a retake.

## Infractions Waiver

A student with eight infractions, but no more than ten, may request an "Infractions Waiver," if extenuating circumstances outside of their control were the cause of their absence. Only attendance infractions caused by the categories listed in

the Participation Approval for Final Exam, Lab Makeup, and Infractions Waiver section may be waived. A maximum of three infractions may be waived, unless otherwise specified.

## Participation Approval for Final Exam, Lab Makeup, and Infractions Waiver

The approved circumstances for the Final Exam, lab makeup and Infractions Waiver processes are listed below. Students must supply documentation (e.g., funeral card, newspaper clipping, etc.) supporting the reason.

- Death in the student's immediate family (parents, children, spouse, siblings, etc.).
- Appointments for the student or an immediate family member (parents, children, spouse, siblings, etc.) for serious illness, injury, or conditions with reoccurring appointments.
  - Students with ongoing documented medical conditions may need to attend required medical appointments repeatedly, which could result in potential course failure due to professionalism. Often, this pertains to students with serious ongoing medical conditions or Veteran Students with appointments. These students may qualify for an attendance accommodation, which should be approved by the SSD and ED/DO.
    - In this instance, if the student does not have more than ten total infractions, three infractions can be waived per day. The student needs to submit documentation as described in the guide.
  - Act of nature.
    - In this instance, no documentation is required. The campus leader will use sound judgement to verify the exception.
  - Student involved in a serious accident.
  - Hospitalization of the student or an immediate family member (parents, children, spouse, siblings, etc.).
  - Students with a documented court appearance or jury duty and need to be present as required by law.
  - Required short-term military service (verified by official email or memo).
    - In this instance, if the student does not have more than ten total infractions, three infractions can be waived per day, for which documentation of short-term military service is supplied.
  - Religious holidays (verified by documentation from student's religious leader).

- In this instance, if the student does not have more than ten total infractions, three infractions can be waived per day, for which documentation of religious holidays is supplied.
- Pre-approved job interview, orientation, or training (verified by email from Career Services or SMART comment). If a student finds a job interview on his/her own and can provide supporting material, the student can make up time missed for interviewing and/or mandatory training.
- Students with documented transportation issues (e.g., car breaks down en route to class).
- Student is approved for a later return from a Leave of Absence (LOA). Student Services will notify Education that an approval has been granted so a student who wants to make up time has the opportunity to do so.
- Exceptions – Other situations not noted in this document may be approved by the Education Director/Director of Operations.

If approved for Final Exam or lab makeup participation, the student will be assigned a date to attend the makeup session in collaboration with the course Instructor and Education Manager. If documentation cannot be provided until after the fact, the student can provide it when they complete their makeup time.

### Makeup Due Date

Makeup work, except for the Final Exam and lab final, must be completed no later than the last Saturday (assuming Saturday availability) of the course in which the hours were missed. It cannot be completed after the course has ended unless an exception has been approved by the Education Director/Director of Operations .

If the student does not attend at the assigned time, the opportunity to make up the missed work is lost. It is recommended that sound judgment is used. If a student has a good reason and there is a reasonable time to make up the work, the makeup time will be rescheduled. All grades must be updated by day two on campus of the following course rotation.

Students may only make up 5% of their total program hours. Participation in makeup hours will be governed by the total number of hours a student previously made up. Makeup hours are rolling calculations and do not reset with the beginning of each new course. Once a student has reached 5% of the total hours for his or her program, there no longer is an opportunity to make up hours under the published Makeup policy.

Note: Under Texas law, a student attending a Texas campus may only make up 5% of his or her total program hours. Participation in makeup hours will be governed by the total number of hours a student has previously made up. Makeup hours shall:

- Be supervised by an instructor approved for the class being made up;
- Require the student to demonstrate substantially the same level of knowledge or competence expected of a student who attended the scheduled class session;
- Be completed within two weeks of the end of the grading period during which the absence occurred;
- Be documented by the school as being completed, recording the date, time, duration of the makeup session, and the name of the supervising instructor; and
- Be signed and dated by the student to acknowledge the makeup session.

## Education Grading Policy Appendix

### Auto, Diesel, and Auto/Diesel (Tech I and Tech II)

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	<b>Tech I:</b> 30% IOL scores, 50% quiz scores, 20% final score. Must score 70% or better to pass course. <b>Tech II:</b> 50% IOL scores, 30% quiz scores, 20% final score. Must score 70% or better to pass course.
<b>Quiz/Test/Final Makeup Opportunities</b>	<b>Tech I:</b> 3 quizzes. <b>Tech II:</b> 1 quiz.
<b>Lab Grade</b>	70% lab scores, 30% final lab score. Must score 70% or better to pass course.
<b>Professionalism</b>	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.

<b>Grade</b>	<b>Policy</b>
<b>Online Academic Activity</b>	Average Video/DLP and Progress Analysis Assignment completion Must score 70% or better to pass course
<b>Interactive Online Learning (IOL)</b>	Average score on all the IOLs Test Drives for the course. Must score 70% or better to pass course. Must score 70% or better for each chapter and have participated in all chapter IOL Test Drives to be quiz eligible. Must have participated in all IOL Test Drives for the course to be final eligible.
<b>Threaded Discussion</b>	Average of all Threaded Discussions. Must score 66.67% to pass course.
<b>Other</b>	Outside-of-class Assignments: 10% of quizzes

# NASCAR

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	Average of all tests/quizzes/finals Must score 70% or better to pass course
<b>Quiz/Test/Final Makeup Opportunities</b>	3 quizzes
<b>Lab Grade</b>	70% lab scores, 30% final lab score Must score 70% or better to pass course
<b>Professionalism</b>	100 - (4.28 x professionalism infractions) Must score 70% or better to pass course
<b>Online Academic Activity</b>	DADN-140 and 141: Average Video and Progress Analysis Assignment completion; must score 70% or better to pass course All other NASCAR courses: N/A
<b>Interactive Online Learning (IOL)</b>	N/A
<b>Threaded Discussion</b>	DADN-140 and 141: Must score 66.67% to pass course (4 threaded discussions). All other NASCAR courses: N/A
<b>Other</b>	N/A



## CRRT / Welding / CNC Machining

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	Average of all tests/quizzes/finals. Must score 70% or better to pass course.
<b>Quiz/Test/Final Makeup Opportunities</b>	3 quizzes
<b>Lab Grade</b>	Average of all labs and lab finals. Welding: 70% lab scores, 30% final lab score. Must score 70% or better to pass course.
<b>Professionalism</b>	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
<b>Online Activity</b>	N/A
<b>Interactive Online Learning (IOL)</b>	N/A
<b>Threaded Discussion</b>	N/A
<b>Other</b>	N/A

## Airframe & Powerplant

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	20% Final Exams, 80% quizzes/assignments Must score 70% or better to pass course.
<b>Quiz/Final Makeup Opportunities</b>	3 quizzes
<b>Lab Grade</b>	Average of all labs and lab finals. Must score 70% or better to pass course.
<b>Professionalism</b>	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
<b>Online Activity</b>	N/A
<b>Interactive Online Learning (IOL)</b>	N/A
<b>Threaded Discussion</b>	N/A
<b>Other</b>	N/A

# Industrial Maintenance Technician

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	20% Final Exams, 80% quizzes/assignments Must score 70% or better to pass course.
<b>Quiz/Final Makeup Opportunities</b>	3 quizzes
<b>Lab Grade</b>	Average of all labs and lab finals. Must score 70% or better to pass course.
<b>Professionalism</b>	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
<b>Online Activity</b>	N/A
<b>Interactive Online Learning (IOL)</b>	N/A
<b>Threaded Discussion</b>	N/A
<b>Other</b>	N/A

# Wind Turbine Technician

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	20% Final Exams, 80% quizzes/assignments Must score 70% or better to pass course.
<b>Quiz/Final Makeup Opportunities</b>	3 quizzes
<b>Lab Grade</b>	Average of all labs and lab finals. Must score 70% or better to pass course.
<b>Professionalism</b>	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
<b>Online Activity</b>	N/A
<b>Interactive Online Learning (IOL)</b>	N/A
<b>Threaded Discussion</b>	N/A
<b>Other</b>	N/A

# Robotics and Automation Technician

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	20% Final Exams, 80% quizzes/assignments Must score 70% or better to pass course.
<b>Quiz/Final Makeup Opportunities</b>	3 quizzes
<b>Lab Grade</b>	Average of all labs and lab finals. Must score 70% or better to pass course.
<b>Professionalism</b>	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
<b>Online Activity</b>	N/A
<b>Interactive Online Learning (IOL)</b>	N/A
<b>Threaded Discussion</b>	N/A
<b>Other</b>	N/A



# HVACR Technician

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	20% Final Exams, 80% quizzes/assignments Must score 70% or better to pass course.
<b>Quiz/Final Makeup Opportunities</b>	3 quizzes
<b>Lab Grade</b>	Average of all labs and lab finals. Must score 70% or better to pass course.
<b>Professionalism</b>	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
<b>Online Activity</b>	N/A
<b>Interactive Online Learning (IOL)</b>	N/A
<b>Threaded Discussion</b>	N/A
<b>Other</b>	N/A

## MSATs / Electives

\*Additional program-specific requirements may apply– see syllabus/catalog.

Grade	Policy
Overall Course Grade	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog. <b>Exception: Freightliner Finish First must score 80% or better to pass course.</b>
Class Grade	90% quizzes/finals, 10% self study. Must score 70% or better to pass course. <b>Exception: Freightliner Finish First must score 80% or better to pass course.</b>
Quiz/Test/Final Makeup Opportunities	As approved by instructor - documentation may be required per makeup work policy
Lab Grade	Average of all labs Must score 70% or better to pass course. <b>Exception: Freightliner Finish First must score 80% or better to pass course.</b>
Professionalism	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course. <b>Exception: Freightliner Finish First must score 80% or better to pass course.</b>
Online Activity	N/A
Interactive Online Learning (IOL)	N/A
Threaded Discussion	N/A
Other	Outside-of-class Assignments: 10% of quizzes.

# Marine

Grade	Policy
<b>Overall Course Grade</b>	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
<b>Class Grade</b>	Average of all tests/quizzes. Must score 70% or better to pass course.
<b>Quiz/Test/Final Makeup Opportunities</b>	1 quiz
<b>Lab Grade</b>	Weighted average of all labs
<b>Professionalism</b>	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
<b>Online Academic Activity</b>	Average Video and Progress Analysis Assignment completion. Must score 70% or better to pass course.
<b>Interactive Online Learning (IOL)</b>	N/A
<b>Threaded Discussion</b>	Average of all Threaded Discussions. Must score 66.67% to pass course.
<b>Other</b>	Outside-of-class Assignments: 10% of quizzes.

# Motorcycle

Grade	Policy
Overall Course Grade	20% class grade/80% lab grade.
Class Grade	Average of all tests/quizzes.
Quiz/Test/Final Makeup Opportunities	1 quiz
Lab Grade	Weighted average of all labs (Except H-D Late Model courses and HonTech HTCD-201, HTCD-202, HTCD-204) Harley-Davidson Late Model courses and HonTech (except HTCD-203): Lab grade is calculated based on efficiency and productivity scores for all labs performed during the course.
Professionalism	100 - 4.28 for each infraction Must score 7 infractions or fewer
Online Academic Activity	Average Video and Progress Analysis Assignment completion. Must score 70% or better to pass course.
Interactive Online Learning (IOL)	N/A
Threaded Discussion	Average of all Threaded Discussions. Must score 66.67% to pass course.
Other	Outside-of-class Assignments: 10% of quizzes. Students cannot fail due to individual component scores / grades below 70%; instead, the overall course grade and attendance grades are used as a measure of completion.

## Academic Standards and Grading for Manufacturer-Specific Advanced Training - Student Paid

### BMW FastTrack

Students enrolled in the BMW FastTrack program are required by BMW N.A. to meet separate objectives; by completing 100% of the FastTrack modules available through UTI; and achieving a minimum 80% in Professionalism, classwork, and lab work grades in each OEM curriculum section of the FastTrack courses. Students are also required to pass the BMW Associate Level ASE test.

In order to be eligible for the BMW FastTrack program students must have a 3.0 GPA or better, 80% Professionalism score, and a valid driver's license.

### Ford FACT

Students enrolled in Ford FACT are required by Ford Motor Company to meet separate objectives by completing 100% of the assigned FACT modules available through UTI and achieving an 80% or better

classroom and lab evaluation grade for each of the Ford courses in the FACT section of their program to be considered credentialed by Ford.

The Ford electrical and electronics classroom credentials require students to achieve a minimum 80% in both the classroom and lab evaluation grades in order to continue their training in FACT. Students who do not achieve the Ford 80% minimum requirement for these electrical and electronics classroom credentials will have failed that respective UTI course and be required to repeat that course in order to continue in FACT.

Once the Ford electrical and electronics classroom credentials have been achieved, students may pass each UTI course with a minimum course grade average of 70% or greater in order to graduate as required by UTI. However, they will not be eligible to receive any additional Ford credential that falls below the 80% Ford grading standard.

### GM Technician Career Training

Students enrolled in GM Technician Career Training are required by General Motors to meet separate objectives by completing 100% of the classroom designated GM modules available through UTI and achieving a minimum 80% grade in both classroom and lab work grades in each OEM curriculum section of the course.

Any student who does not achieve these minimum requirements in any GM course area will have failed that respective UTI course and be required to repeat the UTI course and meet the above standards in order to graduate from the program.

## Cummins Engines

The first Cummins Engines course has a GATE test in the second week of the course. Passing the GATE is measured by scoring a 90% or above on each of the three lab tests and 84% or above on the BETT written test. Students who do not achieve the minimum requirements will have failed and be required to repeat the course in order to continue in the Cummins Engines program. Students who fail the GATE will not be allowed to take any further post-tests in that respective Cummins course without a complete course retake. In order to be eligible for the Cummins engine program students must have a 3.0 GPA or better.

Having received the initial BETT and Insite credentials, a student must achieve an 84% in classroom and 90% lab evaluations on each credential that follows in order to receive that credential.

In addition, students may not exceed 18 hours of missed time in the full 12-week course to be eligible for earning credentials. However, a student may continue the remaining Cummins Engines courses (CMNS-002, CMNS-003, CMNS-004) and not earn credentials by meeting UTI grading standards of 70% or greater. In order to be considered a Cummins Engine graduate by Cummins and receive the related qualifications, students must meet the education objectives of an 84% minimum on written tests and a 90% minimum on lab tests.

Upon completion of the Cummins Engine program, a student may be classified as either a program graduate or a program completed student.

## Cummins Power Generation

The first Cummins Power Generation course, CPGN-001, has a GATE test in the third week of the course. Passing the GATE is measured by scoring an 84% or above on both the BETT and safety written tests, and a 90% or above on the BETT lab test. Students who do not achieve the minimum requirements will have failed CPGN-001 and be required to repeat the course in order to continue in the Cummins Power Generation program. Students who fail the GATE will not be allowed to take any further post-tests in the respective CPGN-001 course without a complete course retake.

In order to be eligible for the Cummins Power Generation program students must have a 3.0 GPA or better.

Having received the initial BETT and safety credentials, a student must achieve an 84% in classroom and 90% in lab evaluations on each credential that follows in order to receive that credential. However, a student may continue the remaining Cummins Power Generation courses (CPGN-002, CPGN-003, and CPGN-004) and not earn credentials by meeting UTI grading standards of 70% or greater. In order to be considered a Cummins Power Generation graduate by Cummins and receive the related qualifications, student must meet the education objectives of an 84% minimum on written tests and a 90% minimum on lab tests.

Upon completion of the Cummins Power Generation program, a student may be classified as either a program graduate or a program completed student.

## Daimler Trucks North America (DTNA) Finish First

Students enrolled in Finish First are required by DTNA to earn a passing score of at least 80% in each of three areas: classroom, lab work, and professionalism. Students who do not complete DTNA web-based courses assigned for self-study will not be eligible to take the final exam, thereby failing the course. Students will be allowed three attempts to pass the final written test. The highest score for a retry that will be entered in the gradebook is an 80%. Any student who does not achieve the minimum requirements in any DTNA Finish First course will have failed that course and be required to repeat it in order to proceed to the next Finish First course and graduate from the program.

## Course Credential Repeat Policies and Information

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### BMW FastTrack

Students in the BMW FastTrack program must achieve a minimum grade of 80% in professionalism and 70% in lab and class work to receive a passing grade and UTI credit for this program. Failure to achieve the minimum grades in one or more of these categories will prevent the student from passing the course and will require the student to repeat the course.



Students who do not achieve the above standards in classroom, lab, and professionalism will be considered to have failed that course and be required to retake it to graduate from the BMW FastTrack MSAT.

Standard UTI retake policy will apply.

Students will only receive BMW credentials by earning 80% or greater in professionalism, lab and class work each module.

## Ford FACT

The Ford electrical and electronics classroom credentials require students to achieve a minimum 80% in both the classroom and lab evaluation grades in order to continue their training in FACT. Students who do not achieve the Ford 80% minimum requirement for these two credentials will be considered to have failed that course and be required to repeat it in order to continue in FACT .

Once the Ford electrical and electronics classroom credentials have been achieved, students enrolled in the Ford FACT program who pass the course with the UTI minimum 70% grade threshold but do not meet the 80% threshold required by Ford for each credential may repeat the section of the UTI course related to that subject matter then repeat the credential final evaluation. All lab final evaluations are graded as a pass or fail outcome.

Students must make pre-approved arrangements with campus education management to participate in the course hours during their off session, keeping in mind the Ford credential prerequisites must be met prior to the completion of FACT.

Students choosing to repeat the specific section of FACT training during their off session in order to achieve the Ford credential will not receive course credit for the time spent in class and the UTI course grade earned previously will not be adjusted.

Students will receive the Ford credential if they earn the required 80% or better in both the classroom and lab evaluation grades and meet all the credential prerequisite requirements. All lab final evaluations are graded as a pass or fail outcome.

Students may take advantage of this Ford FACT credential repeat opportunity once per course and there is no additional charge for the makeup hours completed during a student's off session.

## Mopar TEC

The Stellantis introduction to electrical classroom credit requires students to pass the Stellantis on-line electrical proficiency test. in order to continue their training in the Mopar TEC program.

Students who do not achieve the Stellantis minimum requirement for this classroom credit will be considered to have failed that respective UTI course and be required to retake the course in order to continue in Mopar TEC.

Once the introduction to electrical classroom credit has been achieved, students must pass each UTI course with a minimum course grade average of 70% or greater in order to graduate as required by UTI. However, they will not be eligible to receive any additional Stellantis classroom credit that falls below the Stellantis grading standard.

## Cummins Engines

The Cummins Engine BETT Qualification requires students to achieve a minimum 84% on a written test. The BETT Circuit Building lab, BETT Relay and DVOM lab, and Insight lab qualification tests require the student to achieve a minimum 90% on each lab evaluation.

All the above are required to be credentialed by Cummins in these areas and to continue training in the Cummins Engines course.

Students who do not achieve the Cummins 84% classroom and 90% lab minimum requirements for these two credentials will be considered to have failed that respective UTI course (Avondale: CMNS-001, Houston and Exton: CMNS-101) and be required to repeat that course in order to continue in Cummins Engines.

A student who does not achieve the minimum requirements in course (Avondale: CMNS-001, Houston and Exton: CMNS-101) will be required to seek advisement from Student Services for a break in attendance until the course is available to repeat.

Having received the initial BETT and Insight credentials, a student must achieve an 84% on classroom and 90% on lab evaluations on each successive credential in order to receive that credential. However, a student may continue the remaining Cummins Engines courses (Avondale: CMNS-002, CMNS-003, CMNS-004) (Houston and Exton: CMNS-102, CMNS-103, CMNS-104) by meeting UTI grading standards of 70% or higher.

## Cummins Power Generation

The Cummins Power Generation BETT Qualification and Safety course requires students to achieve a minimum of 84% on a written test. The BETT Circuit Building lab, BETT Relay and DVOM lab qualification tests require the student to achieve a minimum of 90% on each lab evaluation.

All of the above are required to be credentialed by Cummins in these areas and to continue in the Cummins Power Generation course. Students who do not achieve the Cummins 84% classroom and 90% lab minimum requirements for these two credentials will be considered to have failed that respective UTI course (CPGN-001) and be required to repeat the course in order to continue in the Cummins Power Generation course.

student who does not achieve the minimum requirements in course CPGN-001 will be required to seek advisement from Student Services for a break in attendance until the course is available to repeat.

Having received the initial BETT and Safety credentials, a student must achieve an 84% on classroom and 90% on lab evaluations on each successive credential in order to receive that credential. However, a student may continue the remaining Cummins Power Generation courses (CPGN-002, CPGN-003, CPGN-004) by meeting the UTI grading standards of 70% or higher.

## Daimler Trucks North America (DTNA) Finish First

Students enrolled in Finish First are required by DTNA to earn a passing score of at least 80% in each of three areas: classroom, lab work, and professionalism. The classroom segment consists of DTNA web-based training (WBT) courses that are prerequisites to take the final online course test. The score for a student's first attempt at any WBT is entered into the UTI electronic grade book. Each student is permitted once per course to try increasing a WBT score to reach the minimum passing score of 80%. (There is no retry for the final online course test.) If a student does not pass all WBT, the final online course test will not open and the student will fail the course. A student cannot continue to the next DTNA Finish First course or be credentialed in Finish First with a score less than 80% in any of the three areas.

Students who do not achieve the DTNA 80% requirement in classroom, lab, and professionalism will

be considered to have failed that course and be required to retake it in order to graduate from the Finish First MSAT. Standard UTI retake policy will apply.

Students will receive the DTNA credential if they earn the required 80% or better in the classroom, lab, and professionalism grades, and meet all the credential prerequisite requirements.

## Classification Standards

### Ford

Upon completion of the FACT program, a student may be classified by Ford as:

**Program Graduate Student** – A student who has earned all of the Ford credentials offered through the FACT training program and has met all UTI standards.

**Program Completed Student** – A FACT student who has earned a minimum of the Ford electrical and electronics classroom credentials and completed the FACT according to UTI standards. Students who earn this designation will only receive credit for the eligible credentials they have earned at the 80% classroom and lab evaluation grading standard.

### Stellantis

Upon completion of the Mopar TEC elective, a student may be classified by Stellantis as:

**Program Graduate Student** – A student who has earned all of the Stellantis classroom credits that are offered through the Mopar TEC training program, including all Stellantis web-based training courses that are listed on the Stellantis student training planner, and has met all UTI graduation standards.

**Program Completed Student** – A student who has earned a minimum of the introduction to electrical and completed the Mopar TEC training program according to UTI graduation standards. Students will only receive credit for the eligible classroom credits they have earned at the 70% classroom and lab evaluation grading standard.

## Cummins Engines

In order to be considered a Cummins Engines graduate by Cummins, students are required to meet separate objectives. To earn credentials in Cummins Engines, a student must earn an 84% or greater on all written tests and a 90% on all lab qualifications. Students must complete all Cummins Virtual College assignments

required by Cummins to receive its qualifications. A student can pass a UTI/Cummins course and not earn a credential.

**Program Graduate Student** – A student who has earned all the Cummins Engines certifications offered, completed all CVCs/web-based training in the program guide and met all UTI standards. These students have met the following objectives:

- Completed 100% of the Cummins certifications through the Cummins Engine program.
- Achieved 84% or better in classroom and 90% minimum in lab evaluation.
- Completed all CVCs/web-based training required by Cummins.

**Program Completed Student** – A student who has earned a minimum of the BETT/Insite certification and CVCs, and completed the Cummins Engines program according to UTI standards.

## Cummins Power Generation

In order to be considered a Cummins Power Generation graduate by Cummins, students are required to meet separate objectives. In order to receive Cummins Power Generation qualifications, a student must meet the objective of an 84% minimum on written tests and a 90% minimum on lab tests.

Upon completion of the Cummins Power Generation Program, a student may be classified as either a program graduate or a program completed student.

**Program Graduate Student** – A student who has earned all the Cummins Power Generation certifications offered, completed all CLCs/web-based training in the program guide and met all UTI standards. These students have met the following objectives:

- Completed 100% of the Cummins Certifications through the Cummins Power Generation program.
- Achieved 84% minimum in classroom and 90% minimum in lab evaluation.
- Completed all CLCs/web-based training required by Cummins.

**Program Completed Student** – A student who has earned a minimum of the BETT certification and CLCs, and completed the Cummins Program according to UTI standards.

Student progress reports are issued at the completion of each course and distributed at the beginning of the next course.

Sponsoring agencies are mailed a copy of the progress reports on a scheduled basis.

## FAA Certification

### FAA Certification

Students who satisfactorily complete the required sections of the aviation curriculum are qualified to apply for FAA certification and associated ratings. In order to secure this FAA certification, applicants must pass written, oral, and practical examinations. These examinations are administered by an FAA designated third party. A fee is charged at the time of the examination. Note: even if exams are passed, certain offenses such as criminal charges, drug and alcohol incidents, or security violations, may result in the withholding of a certificate by the FAA.

The school's Certificate of Completion certifies the student has successfully met the educational objectives in accordance with required standards under 14 CFR Part 147. Students in the Airframe and Powerplant Technician program are eligible to receive three (3) Certificates of Completion - General, Airframe, and Powerplant - provided all required courses within each section are completed with a passing grade (2.0 grade point average or above).

Note: A student presenting the FAA Certificate of Completion for General, Airframe, or Powerplant may take the written examination for each section upon completion of the corresponding curriculum. FAA Written Airman Knowledge Testing Procedures are described in the following section.

### FAA Written Airman Knowledge Testing (AKT) Procedure for General, Airframe, and Powerplant

1. Contact Student Services to obtain a Certificate of Completion for General, Airframe, or Powerplant once the section is completed.
2. Follow the directions in the Certificate of Completion packet provided by Student Services. To register for an FAA tracking number, go to: <http://iacra.faa.gov/IACRA>.
3. Use your FAA tracking number to register for an account on <https://faa.psiexams.com/faa/login>.
4. See Third Party Exam Fees section below for information about costs.

Students choosing to test for the General certification prior to completion of the Airframe or Powerplant section should be aware:

1. To qualify to take the AMG written test, a student must have passed all components of the curriculum in the General (Air Science) curriculum.
2. If applicable, before retesting after a failed AMG written test, the student must either:

a. Undergo additional instruction by an airman (such as a faculty or staff member at the school) holding an FAA mechanic certificate on code specific instructional items associated with the previous test, or

b. Wait thirty (30) days to retest. If additional instruction is successfully completed with a school instructor, the student will receive an approval form certifying that the student has been provided with additional instruction for each subject failed on the AMG written test and that the instructor considers the student ready for retesting.

### **FAA Oral and Practical Airman Knowledge Testing (AKT) Procedure for Airframe and Powerplant**

1. Complete two (2) 8610-2 Airman Certificate and/or Rating applications at [www.faa.gov](http://www.faa.gov). These forms must be completed legibly. Take these forms to the Designated Mechanic Examiner (DME) for the oral and practical tests.

2. Schedule a general and airframe or a general and powerplant oral and practical test with a Designated Mechanic Examiner (DME). DME contact information may be obtained from Student Services, Education, or on the FAA Designee Management System.

3. Present the UTI Certificate of Completion and the written Airman Knowledge Test Reports (AKTR) for general and airframe or general and powerplant to a Designated Mechanic Examiner (DME) for the oral and practical test.

4. The Designated Mechanic Examiner (DME) will administer the oral and practical test and issue a temporary certificate upon successful completion.

5. Student should provide a copy of all testing results to UTI.

### **DME Oral and Practical Testing**

Students may choose any DME to conduct their oral and practical test(s). UTI maintains a list of DMEs in the area, including those who participate in UTI's voucher payment process. However, students are not obligated to select a DME from this list and may choose any authorized DME for their testing needs. Refer to Third Party Exam Fees section below for more information.

### **Early FAA Oral and Practical Exams**

In accordance with 14 CFR 65.80, whenever UTI demonstrates to an FAA inspector that a student has made satisfactory progress at the school and is prepared to take the oral and practical tests prescribed by 14 CFR 65.79, that student may take those tests during the final subjects of training in the approved curriculum, before meeting the applicable experience

requirements for 14 CFR 65.77 and before passing each section of the written tests prescribed by 14 CFR 65.75.

A student may request to take their final oral and practical (O&P) exams before completion of the last written exams. To qualify for early oral and practical testing, a student must have a cumulative grade point average of 3.0 and be approved by the Education Director. Students wishing to take an early oral and practical exam must submit UTI's Request for Early Testing. Early oral and practical exams can be taken 45 days prior to the last day of scheduled training and must be completed prior to the last day of scheduled training.

### **Third Party Exam Fees**

UTI will fund the cost of third-party professional licensing exam fees (up to the specified maximum amount outlined in the Tuition Chart) provided the exam is completed within 120 calendar days from the student's graduation and the student satisfies at least one of the following:

1. Achieves a GPA of 3.0 or higher in the completed section(s) for which the student wishes to take the third-party licensing exam;
2. Passes all embedded practice tests within the curriculum (with an 85% or better score) for the applicable section(s);
3. Takes a "full question study" in the school's test prep software and passes with a minimum of 85% in the area(s) for which the student wishes to take the third-party licensing exam: General, Airframe, and/or Powerplant; or
4. Participate in a total of 16 hours of one-on-one tutoring with an Aviation instructor or qualified LRC staff in the specific section being tested.

Students are responsible for fees and costs associated with third-party exams if the above criteria is not met, if exams are taken beyond 120 calendar days from their graduation date, or after a student's voluntary or involuntary withdrawal from UTI.

Students can visit with the Student Services Department to discuss testing options. Depending on location, DMEs who participate in the UTI's voucher process may be available to conduct oral and practical testing. If not available, or if a student wishes to test with a non-participating DME, UTI will reimburse the student up to the cumulative maximum amount as outlined on the Tuition Chart.

# Course Retake Policies and Information

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## Course Retakes

All failed courses required for an enrolled program of study must be retaken until successfully completed. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. If a student voluntarily repeats a course to improve grades, the student must take the repeat course prior to the final course in their program. The course will be scheduled as a retake and all academic standards are applicable, as described further in this section. (After a program is completed, all repeated courses are refreshers and do not impact grades or Cumulative Grade Point Average.) Upon the second and subsequent retakes, the student will incur a \$750 charge.

Retake fee appeals will be considered if students had extenuating circumstances (with documentation) that prevented them from successfully completing the course and/or they academically failed after exhausting all options and resources. Students wishing to appeal a retake fee should consult the Course Retake Fee Appeal Types section below and contact the Student Services department for more detail on this appeals process.

A student may retake a previously completed course at no charge if a class is not available in the student's scheduled session as long as space permits. The course will be scheduled as a retake and the final grade, including an attendance or academic failure, will appear on the transcript. The course with the highest overall grade will be included in CGPA calculations. Standards of Academic Progress (SAP) and academic standing policies apply to voluntary retakes as well as required retakes.

In situations when a student completed courses under different curriculum versions, it is not always possible for the course that is voluntarily retaken to replace the previous course(s) grade.

This occurs when courses in one program do not have direct equivalents in the other program/curriculum. In these situations, the course(s) that is voluntarily retaken will remain on the top of the transcript and included in CGPA calculations as will the prior

course(s) since there is not a direct (1:1) course equivalent. For more information, please visit the Student Services Department.

Upon graduation, students may return at any time and refresh classes from their original programs as often as they desire at no additional tuition cost (provided the course is still offered and there is space available in the course). See the Graduate Refreshers section for more information.

## Course Retake Fee Appeal Types

**Type 1** – Type 1 scenarios occur when a student is requesting a retake fee be waived due to extenuating circumstances for which he or she has “legitimate documentation,” which includes any evidence that clearly connects the student’s failure in the course to the circumstance outlined in the documentation.

Type 1 situations can result from either academic or attendance failures. Student Services Directors (or designee) have discretion to approve waivers in these situations.

**Type 2** – Type 2 scenarios occur when a student is requesting a retake fee be waived due to extenuating circumstances for which documentation is either absent or incomplete. The Appeals Committee will review and approve/deny any requests

## Religious Accommodation

Universal Technical Institute will make good faith efforts to provide reasonable religious accommodations to students who have sincerely held religious practices or beliefs that conflict with a scheduled course/program requirement. Students requesting a religious accommodation should make the request, in writing, directly to the Director of Student Services, with documentation reasonably detailing the accommodation being requested, with as much advance notice as possible. Being absent from class or other educational responsibilities does not excuse students from keeping up with any information shared or expectations set during the missed class. Students are responsible for obtaining materials and information provided during any class missed. The student shall work with the instructor to determine a schedule for making up missed work.



# Breaks in Attendance

## Leave of Absence (LOA)

### Approved Leave of Absence (LOA)

All references to a leave(s) of absence (LOA) are consistent with provisions for a student to qualify for an approved LOA for Title IV purposes. UTI does not grant a student an unapproved LOA. As such, the student is treated as a withdrawal for Title IV purposes.

### General Guidelines

UTI permits a student to request a Leave of Absence ("LOA") or multiple leaves of absence due to extenuating circumstances that require the student to temporarily interrupt their education. The total number of calendar days on LOA or multiple LOAs in combination during any 12-month period, may not exceed a total of 180 calendar days. A student who re-enrolls, changes program, or changes campuses is subject to the same LOA provisions and the 180-calendar day timeframe does not "reset" (i.e., the total number of calendar days on LOA in the prior enrollment, program, or campus will count against the 180-calendar day limit). The student must meet certain conditions and adhere to the guidelines set forth to qualify for an LOA.

The student must request an LOA in advance and before the start date of the LOA unless unforeseen circumstances prevent the student from doing so. In lieu of the LOA Request Form, the student may instead submit an LOA request in writing via email or text as long as all required elements of the LOA Request Form are included. These requirements apply to all types of LOA requests.

To request an LOA (initial, extension of an existing LOA, or subsequent LOA), the student must submit a completed, signed, and dated LOA Request Form along with any required documentation to the Student Services Department. The LOA request must specify the reason for requesting the leave and when the student expects to return from the LOA.

Extenuating circumstances (i.e., acceptable LOA reasons) include but are not limited to:

- Bereavement
- Housing issue
- Jury duty
- Military service requirements
- National Emergency
- Personal family matter
- Student employment issue
- Student/family medical issue/care
- Time to resolve a financial matter

- Transportation issues/concerns
- Personal travel needs such as visiting family, planned events/vacation, or returning home to resolve a concern
- Unanticipated travel requirements/difficulties
- In addition to the reasons listed above, a student may request an LOA for scheduling purposes after the following options have been reviewed and discussed with the student and the student wishes to proceed with the LOA option based on individual circumstances:
  - Take the course in a different session if available;
  - Retake or refresh a previously completed course at no charge; or
  - Proceed to another course in the student's program of study with a pre-requisite waiver based on the student's academic achievement, as determined by the Education Department.

<sup>1</sup> *A personal written statement may be accepted if other supporting documentation is not available. Written statements will be accepted at the discretion of the institution and must include the reason for the LOA request, the student's signature (and date), as well as the reason the student cannot obtain supporting documentation.*

Student Services personnel will review the student's LOA request to ensure that all information and documentation (if required) has been provided and determine the student's eligibility for an LOA, in accordance with UTI's LOA Policy. The school must have a reasonable expectation that the student will return from the LOA, in order for an LOA to be granted. The student will be notified in writing of the decision to grant or deny the request for LOA by Student Services personnel.

Note: Students who need to postpone attendance within the first 5 days of a start should contact Student Services to discuss options.

### Effects of LOA on Student Status and Financial Ramifications

During the period of a student's LOA, the student is not considered to have withdrawn from school. For federal student loan borrowers, the LOA will not affect the grace period and the student borrower will not be required to begin repayment of federal student loans as long as the student was enrolled at least half-time. Periods during which a student is on LOA will not be included in the maximum time frame calculation, nor included as days attended in any withdrawal-related calculation.

A student contemplating an LOA should be aware of the following financial ramifications:

- The LOA will extend the originally anticipated aid disbursement dates and can interrupt veteran benefits, including Monthly Housing Allowance (MHA) payments for students using Chapter 33 benefits. In some cases, a loss of federal aid may occur based on the timing of the LOA relative to the federal financial aid award year.
- During the period of the student's leave, the institution is prohibited from disbursing Direct Loan funds; however, the institution may disburse federal grant funds intended for prior terms or payment periods.
- The student will not incur additional institutional charges and is not eligible for any additional Title IV aid during the leave.
- If a Title IV credit balance exists on a student's account, the institution will pay the credit balance to a student on an LOA.

For these reasons, a student considering an LOA is encouraged to meet with the Financial Aid Department prior to requesting the leave.

Additionally, it's important to note that a student who fails to return from an LOA on the scheduled return date indicated in the written request will be considered as having withdrawn from the institution unless an extension of the existing LOA has been requested and approved by Student Services. This means that the student's last date of attendance prior to the scheduled return date will be reported to the U.S. Department of Education and used to determine the amount of funds the institution earned and any refunds that may be required under federal, state, or institutional policy. The determination date of withdrawal will be the date the student was required to return and did not.

Furthermore, a student who has received federal student loans must be aware that failure to return from an LOA may have an adverse effect on their loan repayment schedules. Federal loan programs provide students with a "grace period" that delays the student's obligation to begin repaying their loan debt for six months (180 days) from the last date of attendance. If a student takes a lengthy LOA and fails to return to the institution after the conclusion of the LOA, some or all of the student's grace period may be exhausted, forcing the student borrower to begin making loan repayments immediately.

If a student is not able to return on day 1 but wishes to remain enrolled, it's important to consult with Student Services on available options.

### **LOA for International Students**

Generally, a student attending school on an M-1 visa is not eligible for an LOA. If a student has a medical condition that is documented by a licensed medical doctor, doctor of osteopathy, or licensed clinical

psychologist, a reduced course load (RCL) option may be considered as long as the student plans to remain in the United States. A student may not be on a reduced course load status for more than an aggregate of five (5) months.

## **Withdrawal / Drop Policy**

If a student wishes to resume school after being considered withdrawn, the student must wait at least six weeks to allow for record processing.

Students who voluntarily decide not to continue their education at UTI will be considered withdrawn from school as of:

- the date UTI is notified of the student's withdrawal, or
- the date the school determines the student is no longer attending, or
- the date the student is expected to resume classes but fails to do so following an approved leave of absence (see Leave of Absence policy) or as stated on a written intent to return to class.

Withdrawn students should refer to the refund policy as described in their individual Enrollment Agreements. A \$100 administrative fee will be charged for a withdrawal (where applicable).

UTI will send withdrawal notifications to local, state and/or federal education benefit agencies as appropriate and required, including but not limited to the U.S. Department of Veterans Affairs. Such notifications may result in the cancellation of benefits and/or the recipient of funds being required to repay funds to the agency involved.

## **Re-enrollment**

Students in good standing at the time of withdrawal from school are eligible to reapply for admission. If a student is approved for reenrollment, the student may be subject to a probationary period depending on his or her status at the time of withdrawal.

The Student Services department provides assistance with the reenrollment process. (Due to the COVID pandemic, some students left school prior to completing the lab portion of their course(s). Those courses will reflect as Dropped-Incomplete.

Students will need to retake the course in full in its current format upon return.)

Students may be granted re-enrollment after suspension at the discretion of the Student Services Director or designee. Terminated students must submit a successful appeal for re-enrollment and should

consult the Appeals (other than FA Probation) section of this Catalog. Generally, all withdrawn students must wait to resume school at least six weeks to allow for record processing. Upon re-enrolling from suspension for failing to meet the terms of an academic probation, students will be placed on a two-course academic probation and financial aid eligibility will be reinstated. Failure of either course during the probation period will result in termination from school. Please see the Academic Standing vs. Satisfactory Academic Progress chart for more details. Those who wish to re-enroll and graduate from a lesser program must first fulfill or resolve any outstanding appeals, drug treatment counseling, disciplinary concerns, etc., if applicable. Students in these scenarios should contact Student Services for additional guidance.

In order to receive the tuition price at the time of the student's original enrollment, the student must re-enroll into the same department group and resume class within three years of their last date of attendance. After three years, students are subject to the current tuition price.

Re-enroll students are subject to the retake fee policy under Course Retakes effective September 1, 2023. Re-enroll benefits are still being honored for eligible students until no longer applicable.

Students are required to complete at least 25% of the credits for their program at the location awarding their credentials. Exceptions to this policy are made for students who transfer to attend an MSAT program. Students returning to a degree-granting program may have additional credit requirements if the student previously attended a non-degree program; Student Services will review additional credit requirements with students during the re-enroll process.

Graduates who wish to re-enroll in the same department group will receive the tuition price at the time of the student's original enrollment if they re-enroll and resume class within three years of their graduation date. After three years, graduates are subject to the current tuition price. Note: the tuition for graduates who wish to return will be based on flat rate tuition where available.

Students must pay a minimum of \$250 towards their balance AND have identified funding to cover all of the prior balance prior to re-enrollment. Students will be eligible to make payments on the remaining balance. Students with remaining prior balances must meet with a financial aid advisor to be counseled and work through the funding options. If a student cannot identify a funding source outside and chooses to utilize the payment plan, for a portion or all of the prior balance, the payment plan must still be financially reasonable and appropriate for the student's needs and ability to pay. Note: If a student is able to secure the entire prior

balance, including the \$250 payment minimum with alternative resources, then an exception can be made for the \$250 payment prior to re-enrollment.

## Appeals

Students are encouraged to seek assistance for any type of concern or problem from an appropriate department Director or Campus President. The various Directors and Campus Presidents are identified with contact information in the administration rosters in this document.

Appeal for re-enrollment following termination for academic or attendance reasons: An appeal must be submitted in writing thoroughly explaining why the student feels he or she should be approved for re-enrollment. If the termination was due to failure to meet Satisfactory Academic Progress (SAP), the appeal letter must include details on why the student failed to maintain SAP (mitigating circumstances), what has changed in the student's situation that will allow him or her to demonstrate SAP by the next checkpoint, and how and why the student feels he or she would be successful if permitted to re-enroll. The student must also provide any supporting documentation regarding the mitigating circumstances (e.g., doctor's note for medical condition) leading up to the failure to meet SAP. See the SAP policy for additional details.

An Appeals Committee will consist of at least three of the following administrators or their designees: Campus President, Director of Student Services, Director of Financial Aid, Director of Career Services, or Education Director.

Appeals received with complete supporting documentation will be reviewed within seven business days by the Appeals Committee. Students will be notified in writing, in person or via telephone of the committee's decision. If a student is approved for re-enrollment by the Appeals Committee and later decides to re-enroll at another campus, another appeal hearing generally is not required. Students are protected from retribution under the harassment policy listed in this document.

Extenuating circumstances for appeals: A student has the right to appeal the decision to suspend or terminate his or her training based on a SAP violation and the loss of financial aid eligibility where extenuating circumstances have affected the student's progress in school. If a student is deemed unable to meet MTF requirements by graduation, his or her enrollment will be terminated. Students may appeal this decision and/or may appeal to request re-enrollment. Extenuating circumstances include, but are not limited to, death in the family, serious illness or an accident involving the

student and/ or immediate family member. A student is encouraged to submit an appeal by 5:00 p.m. on the following school day. An appeal must be submitted in writing to Student Services and thoroughly explain why the student feels the decision to suspend or terminate training should be changed. If appealed immediately, the student may, at the discretion of the Director of Student Services or designee, be allowed to remain in class until the Appeals Committee has reviewed the appeal. If the immediate appeal is successful, the student will be placed on a minimum two-course probationary period and remain eligible for financial aid.

**Note:** Students terminated for disciplinary reasons must follow steps outlined in the Petition for Re-enrollment Following Termination section of the Code of Conduct published in the Course Catalog.

**Note:** Additional information related to SAP standards can be found in the Academic Standing and Satisfactory Academic Progress Policy section.

## Double Coursing/ Program Acceleration

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### All UTI Locations

All students are considered to be full-time students. However, students can accelerate their progress through a program by taking two courses at one time. Students wishing to double their courses must first meet the criteria stated in this guide. Financial Aid, Accounting, Career Services and Student Services must approve the request.

Approvals are subject to space availability and meeting the criteria below is not a guarantee that double coursing will be approved.

Double coursing is a privilege and is subject to course availability and space. All balances must be paid in full prior to doubling. Paperwork may be required for each course a student wishes to double. All paperwork must be submitted no later than the second Friday of the course prior to the course wishing to double. Students meeting the double course criteria should contact the Student Services Department for the appropriate paperwork and more information.

### Criteria to Double Course

- Student must have a CGPA of 3.0 or higher.
- Student cannot have more than two failures.

- Student must have completed at least 25% of their program.

\* Exceptions may be granted by the Student Services Director and Education Director.

## Criteria for Ford FACT Double Coursing

Because of the increased academic demand of the FACT program, double course options related to FACT are limited. In addition to meeting the UTI standards for double coursing, the following guidelines must also be followed:

- Courses DADA-102, DADA-203 and DADA-129 (AT12-150, AT12-203 and AT12-151 for the Avondale, Dallas, Rancho Cucamonga and Sacramento campuses) may be doubled with courses ADTF-132, ADTF-137 and ADTF-138 in any combination as long as prerequisites are met.
- Courses ADTF-130 and ADTF-131 cannot be doubled with any other course.
- No two FACT courses can be doubled.
- FACT courses cannot be doubled with any MSAT program. Doubling of concurrent student paid MSAT programs must be approved by the Campus Director of Education and the National Program Manager.

Any exceptions to the FACT standards above must be approved by the National Program Manager.

## Criteria for Mopar TEC Double Coursing

Because of the increased academic demand of the Mopar TEC program, double course options related to Mopar TEC are limited. In addition to meeting the UTI standards for double coursing, the following guidelines must also be followed:

- Course MTEC-001 cannot be doubled with any other course.
- No two Mopar TEC courses can be doubled.
- Mopar TEC courses cannot be doubled with any MSAT programs.
- Mopar TEC courses cannot be doubled with any elective programs.

Any exceptions to the Mopar TEC standards above must be approved by the Campus President and Regional Director of Education.

# Graduation Requirements

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To be eligible for graduation, a student must meet Satisfactory Academic Progress (SAP) requirements. Students must meet qualitative standards by having a Cumulative Grade Point Average (CGPA) of 2.0 or better, (after rounding) and meet quantitative standards by having a Pace of Progression (POP) of at least 66.67% in addition to completing the program in a time frame not to exceed 150% of the original length of the program. Upon successfully completing all the requirements for graduation, the school will award the student the appropriate credential for the student's program of study.

## Graduation Documents

UTI awards Associate of Occupational Studies (AOS) degrees, Associate in Specialized Technology (AST) degrees, Occupational Associate Degrees (OAD), diplomas, and certificates. The graduation documents awarded for the programs in which students are enrolled are listed in the Tuition Chart, which also outline the length and cost of each program. Within 30 days of graduation, each student will be mailed a diploma or degree.

Additional copies may be obtained anytime thereafter for a \$20 charge and requests will be processed online through a partnership with Parchment.

## Transcripts

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UTI maintains a full record of all course attempts for each student. All attempted and completed courses will appear on the official transcript. All failed courses remain at the top of a transcript until successfully repeated. That includes courses within the same department group not retaken due to a program change and legacy courses not taken when the student transfers into a blended learning program. In instances of a course being completed successfully more than once, the attempt with the highest course grade will be included in the calculation of the cumulative grade point average (CGPA). Within 30 days of graduation, each student will be mailed two copies of their official transcript. Additional official copies may be obtained anytime thereafter for a \$15 charge and requests will be processed online through a partnership with Parchment. Unofficial transcripts are available free of charge.

## Class Availability

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There are many factors that affect the scheduling of classes. UTI strives to accommodate the scheduling

needs of all students. However, UTI cannot promise or guarantee the availability of any class and specifically reserves the right in its sole discretion to cancel any class, change room or location, dates, times or otherwise change the availability of any class.

## Class Size

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Class size is limited to provide adequate personal instruction in both classroom and lab, and allow adequate access to special tools and equipment. Maximum classroom or lab enrollment is 30 students. On occasion, when the maximum is exceeded, UTI will provide an additional instructor to maintain the appropriate student-to-instructor ratio.

## UTI

Class size is limited to provide adequate personal instruction in both classroom and lab, and allow adequate access to special tools and equipment. Maximum classroom or lab enrollment for courses is 30 students. On occasions when the maximum is exceeded, UTI will provide an additional instructor to maintain the appropriate student-to-instructor ratio. Some manufacturer-specific courses may have a lower number of maximum students.

## Program Changes

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Upgrades or downgrades to programs must be made through the Career Services Department. Revisions to existing enrollment agreements and tuition schedules must be completed before enrollment in a program is official. A program change may affect a student's financial aid eligibility.

A student may upgrade his or her program at any time and be charged the program cost in effect at the time of original enrollment for the new program. Before the completion of the first three courses, a student may reduce or downgrade his or her program and be charged the tuition price at the time of enrollment. After the completion of the three courses, a student who wants to shorten or downgrade the program will be subject to the current tuition price for the requested program.

For Automotive students who wish to drop an MSAT program or a core program to add a different MSAT at the same campus, regardless of the number of courses, the change will be calculated as an upgrade. Motorcycle students may switch to a different elective program that is the same number of weeks. A downgrade fee will not be charged and time of enrollment tuition will be honored. Automotive and Diesel students who wish to remove a student paid

MSAT such as Daimler Trucks Finish First, Ford FACT, GM Technician Career Training, Mopar TEC, and Toyota TPAT from their program due to an academic failure will not be charged a downgrade fee and time of enrollment tuition for the new program will be honored. This does not apply to students who fail the course due to attendance or professionalism, or wish to downgrade to graduate sooner. Note, this only applies to students in the Cummins Engines and Power Generation programs if they fail the course after passing the GATE test.

A \$100 administrative fee will be charged for each program downgrade requested after completion of the first three courses (Arizona, California, Florida, and Texas campuses only). The administrative fee cannot be covered by financial aid and must be paid prior to processing the change.

When changing programs, students may incur no-fits (i.e., courses they completed or attempted but are not needed for the new program). Students are responsible for the cost of the no-fit courses. The tuition for these courses will be included in their new program change calculation.

Program changes are at the discretion of the school and can be denied due to but not limited to excessive absences, space availability, ability to meet Maximum Time Frame expectations in the new program and any balance owed the school. The Institute cannot allow a change into a program no longer offered by the school or for which the school is no longer licensed and accredited.

## Class Time/Session Changes

Permanent class time changes must be requested through Student Services. For a session change, a student may be required to provide documentation supporting the reason, such as work schedule, child care availability issues or transportation.

Temporary class time changes should be requested through the Instructor or Education Manager. All requests must be received at least one day prior to the date of the change and will be accepted or denied based upon space availability in the class. The Institute reserves the right to change a student's class time so class sizes may be properly scheduled.

## Challenge Course Credit

### UTI (Automotive & Diesel Technology)/ UTI

A student or sponsoring agency may request challenge exam credit. There is a maximum number of six courses that may be challenged.

### UTI Motorcycle Programs

A student or sponsoring agency may request challenge exam credit for only the following courses:

- MOTD-101 Engines, Transmissions and Precision Measurement
- MOTD-102 Chassis, Suspension and Final Drive
- MOTD-103 Electrical Systems
- MOTD-104 Vehicle Maintenance
- MOTD-105 Engine Troubleshooting and Noise Diagnosis
  - **Note:** To challenge MOTD-105, you must complete or successfully challenge MOTD-101.
- MOTD-106 Electrical Diagnostics
  - **Note:** To challenge MOTD-106, you must complete or successfully challenge MOTD-103.

### UTI Marine Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- MRND-101 Engines
- MRND-102 Lower Units/Outdrives
- MRND-103 Rigging
- MRND-104 Service Operations
- MRND-105 Fuel & Lubrication Systems
- MRND-106 Electrical Basics
- MRND-107 Electrical Systems
  - **Note:** To challenge MRND-107, you must complete or successfully challenge MRND-106.

### Robotics Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- ET10-104 DC Electrical Theory
- ET10-105 AC Electrical Theory
- RT10-102 Practical Math and Applied Physics
  - Student must provide proof of OSHA 10 certification
- RT10-103 Metrology
- RT10-201 Digital Electronics and Circuits
- RT10-207 Computer Aided Design
- RT10-209 Hydraulics and Pneumatics



## IMT/Wind Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- ET10-101 Energy Industry Fundamentals
  - Student must show proof of EIF certification
- ET10-102 Safety Compliance
- ET10-104 DC Electrical Theory
- ET10-105 AC Electrical Theory
- RT10-102 Practical Math and Applied Physics
  - Student must provide proof of OSHA 10 certification
- RT10-103 Metrology

## Aviation Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- AS10-101 Human Factors, Math & Basic Physics
- AS10-102 Drawings, FARs, and Ground Control
- AS10-103 Materials and Processes, Cleaning and Corrosion, Inspection
- AS10-104 Fluid Lines, Fittings, Tools, Safety, and Weights and Balance
- AS10-105 Basic Electricity I
- AS10-106 Basic Electricity II

Students who have achieved FAA certification are not required to challenge test courses in that section as knowledge mastery is demonstrated via the certification process.

## HVACR Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- HV10-001 HVAC Core & Basic Electricity
- HV10-002 Electric Motors, OSHA
- HV10-003 Basic Refrigeration Systems
- HV10-004 Air Conditioning Systems I
- HV10-007 Heating Systems II
- HV10-009 Construction Codes and EPA 608
- Student must provide EPA 608

In addition to a challenge exam, students will be required to complete a hands-on demonstration to validate proficiency of the course content for all HVACR courses except HV10-009.

## Collision Repair & Refinish Program

Students may challenge only the courses below, provided they have current completion records in the required I-CAR modules listed and are verified with their I-CAR transcripts:

- CRRT-101 Exterior Panel Alignment

- CRRT-105 Welding and Cutting
- CRRT-108 Introduction to Refinishing
- CRRT-124 Exterior Panel Repair II

## CNC Machining/Welding Programs

CNCT and Welding: Students may request a challenge exam for up to six courses in either the CNCT or Welding program based on experience, training and education. In addition to a challenge exam, students will be required to complete a hands-on demonstration to validate proficiency of the course content.

UTI may award course credit when a challenge exam is passed. We allow challenge testing based on student attestation of prior related experience, related and current ASE certification, or education that demonstrates proficiency of the content knowledge. Student attestation consists of having the student document in writing what prior related experience they have had in the field. Courses with the tested out status will not be included in MTF, pace of progression, or CGPA calculations.

If the request occurred prior to completion of the first course period of attendance, program tuition will be decreased based on the number of approved challenge tests the student passes. Challenge requests made after the completion of the first course period of attendance will not decrease program tuition. There are no fees for challenge exams.

**Note:** Any student using veterans education benefits must undergo an evaluation for all potential challenges and transfer course credit to comply with Veterans Affairs (VA) requirements. Challenge credit will be granted based on successfully completing an examination. All appropriate credit will be recorded on the student's enrollment record, with the length of the program reduced accordingly. UTI must notify the VA that all education and prior training for each VA student has been evaluated and credit granted where appropriate.

All students receiving VA benefits who have attended another school, received prior training or have related work experience must provide official transcripts and/or related documents so evaluation can take place. Benefit cessation will occur for failure to provide appropriate documentation within the designated time frame. Students receiving VA benefits are eligible to challenge any course based on evaluation of previous training. Students receiving VA benefits are not limited to the number of courses they can challenge.

## Campus Transfer Credit Through Challenge Testing

Per the standards of our accrediting body, the Accrediting Commission of Career Schools and

Colleges (ACCSC), a student must complete at least 25% of the program in which they will earn credentials. The 25% rule was established to maintain the integrity of accredited institutions and ensure students receive appropriate training for their tuition dollars. For UTI students, the 25% rule affects how and when a campus transfer can occur. For example, if a student is enrolled in a program that is 100 credits, they must complete at least 25 of the credits at the campus from which they will graduate. The only exception to this rule is if the student is transferring to another UTI location to complete manufacturer-specific training. In these instances, the 25% rule does not apply. In all other instances, students must complete at least 25% of their training at the UTI location that issues their credentials. Note, the exception to the 25% rule does not apply to students in Auto, Diesel or Automotive/Diesel who want to withdraw and transfer to another UTI campus. The exception only applies to program combinations that include manufacturer-specific training. Students may speak to a team member of the Student Services Department to review this rule in detail and receive answers to any questions they may have about their specific situations.

## Student Code of Conduct

UTI (collectively “UTI” or the “Institute”) success depends on many factors, including the quality of its instruction, the employment of its graduates and the image its students project. From the day a student starts at UTI, they become part of a proud tradition and, as part of that tradition, we expect that students want to share in the benefits of UTI’s reputation for years to come.

There is more to being a successful technician than learning the skills in class. Qualities such as dependability, professionalism, positive attitude, and good attendance are as important to any employer as the technical knowledge the employee possesses. The rules listed below will help develop the qualities necessary to become a successful student and employee.

## Scope of the Code of Conduct

The Code of Conduct applies to conduct that occurs from the time of a student’s application for admission to UTI through the actual awarding of a diploma, degree, or certificate (even if the conduct is not discovered until after the diploma, degree, or certificate is awarded). The Code of Conduct also applies to conduct that occurs on or off campus, including conduct that occurs online or virtually, including through electronic communications, on social media

platforms, and on third-party websites. UTI reserves the right to investigate and resolve reports of alleged violations of the Code of Conduct, and impose disciplinary action where appropriate, in all such situations. UTI officials will determine in their sole discretion if the Code of Conduct has been violated.

UTI reserves the right to investigate and resolve any report or incident of an alleged violation of this Code of Conduct and impose disciplinary action as appropriate regardless of whether that conduct is also alleged to have violated a local, state, or federal law or regulation. UTI’s Student Conduct Investigation and Resolution Procedure set forth below is separate, distinct, and independent of any criminal processes. While UTI may temporarily delay its processes under this procedure to avoid interfering with law enforcement efforts if requested by law enforcement, UTI will otherwise apply this policy and its processes without regard to the status or outcome of any criminal process.

## Prohibited Conduct

The following conduct and behaviors are prohibited or restricted by this Student Code of Conduct. Violations of these policies or assisting or encouraging others in the violation of these policies, may lead to disciplinary action. An attempt to commit any of these acts, as well as assisting or willfully encouraging any such act, is considered a violation of UTI policy.

### Academic Dishonesty

Enrollment at UTI requires adherence to the Institute’s standards of academic integrity. Behavior that violates these standards, includes, but is not limited to:

1. **Cheating:** using unauthorized notes, study aids, or information on an examination; altering a graded work after it has been returned, then submitting the work for regrading; allowing another person to do one’s work and submitting that work under one’s own name; submitting identical or similar assignments for credit in more than one course without prior permission from the course instructors; submitting someone else’s work as your own, including, but not limited to material obtained in whole or in part from commercial study or homework help websites, or submitting content generated or altered by digital paraphrasing tools or other artificial intelligence technologies.
2. **Plagiarism:** submitting material that in part or whole is not entirely one’s own work without attributing those same portions to their correct source.
3. **Fabrication:** falsifying or inventing any information, data, or citation; presenting data that were not gathered in accordance with standard

guidelines defining the appropriate methods for collecting or generating data and failing to include an accurate account of the method by which the data were gathered or collected.

4. **Obtaining an unfair advantage:**

- a. stealing, reproducing, circulating, or otherwise gaining access to examination materials prior to the time authorized by the instructor;
- b. stealing, destroying, defacing, or concealing library, training equipment, or other resource materials with the purpose of depriving others of their use;
- c. unauthorized collaborating on an academic assignment;
- d. retaining, possessing, using, or circulating previously given examination materials, where those materials clearly indicate that they are to be returned to the instructor at the conclusion of the examination or otherwise not to be shared or circulated;
- e. intentionally obstructing or interfering with another student's academic work;
- f. recycling one's own work done in previous classes without obtaining permission from one's current instructor; or
- g. otherwise undertaking activity with the purpose of creating or obtaining an unfair academic advantage over other students' academic work.

5. **Aiding and abetting academic dishonesty:**

- a. providing material, information, or other assistance to another person with knowledge that such aid could be used in any of the violations stated above;
- b. providing false information in connection with any inquiry regarding academic integrity; or
- c. providing (including selling) class materials to websites that sell or otherwise share such materials – including homework, exams and exam solutions, submitted papers or projects, as well as original course materials (for example, note packets, PowerPoint decks, etc.).

6. **Falsification of records and official documents:**

altering documents affecting academic records; forging signatures of authorization; falsifying information on an official academic document, such as a grade report, letter of permission, petition, drop/add form, ID card, or any other official Institute document; falsifying medical or other official documentation that has a bearing on campus access, the excuse of absences or missed examinations and assignments.

7. **Unauthorized access to computerized academic or administrative records or systems:** viewing or altering computer records, modifying computer programs or systems, releasing or dispensing

information gained via unauthorized access, or interfering with the use or availability of computer systems or information

## Civility, Mutual Respect, and Violence

As members of the UTI community, students are expected to treat other members of the UTI community, including other students, instructors, staff, and guests, with civility, respect, and consideration. Demeaning, intimidating, threatening, or violent behaviors depart from this standard for civility and respect and have no place in the UTI community. Conduct that violates this policy includes, but is not limited to the following:

- Intimidating, harassing, or bullying any UTI community member or visitor through words or actions. Such behavior includes:
  - Physical contact, such as hitting or shoving;
  - Threats of violence or expressions of intent to cause physical harm;
  - Verbal assaults, such as teasing, name-calling, derogatory language, and insults;
  - Social isolation and manipulation;
  - Knowingly spreading false rumors; and
  - Any other behavior that causes harm to a person or damage to property or causes fear for a person's safety or the safety of others
- Profanity, cursing, vulgar language, and profane gestures
- Antagonizing or not following reasonable instructions of UTI staff or instructors;
- Any other type of behavior that infringes on the safety of any UTI community member or affects any community member's ability to learn or work in the UTI community.

This policy covers conduct both on- and off-campus, and in all forms of electronic communications and online activity, including on social media and third-party sites.

## Destruction Of Property

Destroying, damaging, defacing, or vandalizing UTI property or the personal property of UTI students, staff, or visitors on or off campus is not tolerated.

## Disruptive or Disorderly Conduct

Any type of disruptive behavior or conduct that involves disturbing the peace of the Institute and/or local community is not tolerated. Prohibited conduct includes, but is not limited to:

- Sleeping in class, laboratories, or other instructional areas;
- Leaving the classroom or shop area without permission;

- Significantly interfering with the functioning of the Institute;
- Causing or allowing excessive or disruptive noise, including but not limited to excessive noise from motorcycles, cars, and stereos, and any violations of local noise ordinances;
- Urinating or defecating in public view or in a public space, or in any space not intended for such purpose;
- Any behavior that objectively prevents a student or group of students from benefiting from a class, program, or activity.

## Cellular Phones

Cell phones must be on silent mode and put away (out of sight in pocket or backpack) during class and lab, including during quizzes and examinations. Cell phone usage is allowed during official break times or in the case of emergencies with prior instructor authorization.

## Drugs and Alcohol

UTI's full Drug and Alcohol Policy can be found in the Course Catalog.

UTI prohibits the use, possession, or distribution of alcohol, marijuana, illegal drugs, and other controlled substances on Institute property or as part of any officially sponsored off-campus activity. This prohibition includes:

- Use or possession of alcohol by individuals under the age of 21 (or the age of majority in the jurisdiction), on or off Institute property;
- Providing or distributing alcohol to individuals under the age of 21 (or the age of majority in the jurisdiction), on or off Institute property;
- Being intoxicated or under the influence of alcohol, marijuana, or illegal drugs on Institute property and at Institute sponsored events;
- Driving while intoxicated or under the influence of alcohol, marijuana, or any illegal drug or controlled substance, on or off Institute property;
- Misuse of controlled substances, including prescription medication (except as expressly permitted by all levels of legal authority), on or off Institute property;
- Manufacturing or distribution of illegal drugs, controlled substances, or drug paraphernalia on or off Institute property; and
- Violations of any other laws, regulations, or policies pertaining to the use, possession, manufacture, or distribution of alcohol, marijuana, illegal drugs, controlled substances, or drug paraphernalia whether on or off Institute property.

Although UTI has campuses in some states that have passed laws allowing the use of marijuana in certain

circumstances, federal laws classify marijuana as a controlled substance and prohibit marijuana use, possession, and distribution at

institutions of higher education. UTI's policy follows federal law and accordingly prohibits the use, possession, and distribution of marijuana at all of its campuses, including in states where marijuana usage is otherwise permitted under state law.

As a condition of acceptance, UTI students agree that they may be subject to random and/or for cause drug testing throughout their attendance as set forth in UTI's Drug and Alcohol and Substance Abuse Prevention Policy included in the Course Catalog. UTI works cooperatively with police and drug/alcohol agencies to promote prevention strategies and, where necessary, respond to students who are in possession of or under the influence of alcohol or illegal drugs.

## Electronic Communications, Social Media, and Online Conduct

The Code of Conduct prohibits any conduct that occurs through electronic forms of communication, on social media sites, or on other third-party sites or platforms that constitutes a violation of the Code of Conduct and/or any UTI policy. The Code of Conduct also applies to students using or participating in UTI's online training. Students should not engage in any conduct online or electronically, including during online trainings, that is prohibited under the Code. This includes any language or behavior that is harassing, threatening, discriminatory, denigrating, unprofessional or disrespectful, and any other behavior prohibited by this Code.

## Endangering Self or Others

Any action (or threat of action) that endangers or threatens to endanger the health, safety, or well-being of any person (including oneself). Severity and/or persistence may be considered.

Conduct that can amount to endangering self or others includes, but is not limited to:

- Acts that endanger human life, or threaten physical injury
- Unwanted physical contact with any person that reasonably places that person in fear of physical injury or danger (e.g., physical restriction, fighting, pushing, punching, slapping, spitting on, and/or kicking any person).

## Failure to Comply

The Student Code of Conduct and all other UTI policies are designed with the safety and well-being of the UTI community in mind. As such, students are expected to

comply with the request or instruction of a UTI official when they are addressing policy or Code violations or concerns. This includes, but is not limited to, the following prohibited conduct:

- Failure to comply promptly with the reasonable request or instruction of an Institute official or law enforcement or emergency personnel acting in an official capacity;
- Refusing to provide identification;
- Refusing to dispose of or turn over to UTI personnel prohibited items;
- Failing to respond; and,
- Failing to follow temporary expectations or guidelines imposed for the purposes of safety and welfare, such as those associated with COVID-19.

Students encountering requests to comply with an Institute official that they believe exhibit demonstrable signs of being rooted in bias can report the incident pursuant to UTI's Discrimination Grievance Procedure.

## Fire Safety

Acts that jeopardize the safety or security of the UTI, the UTI community, or any UTI facilities, building, or premises, including:

- Intentionally damaging or destroying property by fire or explosives;
- Creating or maintaining a fire or fire hazard (except as specifically authorized);
- Tampering with or misuse of emergency or fire safety equipment, including emergency call devices, fire alarms, fire exits, firefighting equipment, smoke/heat detectors, or sprinkler systems;
- Failing to immediately exit any facility or building when a fire alarm or other emergency notification has been sounded, or hindering or impairing the orderly evacuation of any UTI facility, building, or premises;
- Smoking in any enclosed UTI facility, in any designated outdoor areas, or within 25 feet of an entrance, open window, ventilation intake, or similar feature of any enclosed UTI facility; and
- Violations of state or local fire and fire-related ordinances.

## Food

In order to maintain a clean, professional environment and avoid distraction:

- Food and drinks are not allowed in labs, computer labs or shop areas .
- Food is not allowed in the classrooms unless the campus specifically allows students to eat in the classrooms during lunch or break times to accommodate campus space limitations.

- Students are generally allowed to bring drinks into the classroom during class time but are required to follow any limitations or restrictions imposed by the campus, facility, or instructor with regard to drinks.
- Littering on campus is prohibited.

## Guns/Weapons

Possession of guns or weapons of any description, including any knife with a blade longer than 2 inches, box cutters, fireworks or explosive devices is prohibited on campus, on campus property, and at UTI activities or events, including in parking lots and vehicles, except where state law mandates exceptions to this prohibition and only to the extent of that mandated exception. Possession of toy, fake, replica or other imitation guns (collectively, "toy guns"), which include any type of airsoft, water, or gel guns (and look-alikes) is also prohibited on campus, on campus property, and at school activities or events. Toy guns may not only pose a risk to other students when used, but also may create a risk of harm to community members, including the possessor, due to their resemblance to real guns.

## Information Technology

Misconduct related to UTI computer, network, or telecommunications systems or resources, including the following:

- Unauthorized use of facilities, services, equipment, account numbers, or files, including using a user name or account assigned to another user or providing another user with access to your user name or account;
- Reading, copying, changing, deleting, tampering with, or destruction of another user's files, software, programs, and accounts (including monitoring another user's data communications) without permission of the owner;
- Use of UTI resources to interfere with the work of another student, a faculty member, or a UTI official, or that otherwise interferes with normal operation of UTI systems;
- Use of computing facilities and resources in violation of copyright laws (including unauthorized downloading or sharing of copyrighted files); and
- Violation of any other UTI policy regarding computers, networks, or electronic communication.

## Misconduct within the Student Conduct Process

Misconduct related to the student conduct process, including the following:

- Failure or refusal to appear upon request or to cooperate in the investigation, hearing, or administration of cases of alleged violations of UTI policies;
- Falsification, distortion, or misrepresentation of information in the investigation, hearing, or administration of cases of alleged policy violation;
- Making a frivolous or malicious complaint pursuant to the UTI's student conduct procedures (including an appeal);
- Any action that attempts to retaliate against, intimidate, threaten, coerce, discriminate against, or improperly influence any UTI community member for reporting alleged violations of policy or concern for the health or safety of a UTI community member, assisting another in making such a report, or participating in an investigation or resolution of such matters;
- Unauthorized release or disclosure of information related to a student conduct proceeding;
- Failure to comply with the sanctions or outcomes imposed for violations of this code or other UTI policies; and
- Failure to comply with the interim actions or informal resolution put in place by a UTI administrator, including, but not limited to, failure to comply with a no-contact directive.

## Misrepresentation

Acts of fraud, misrepresentation, or dishonesty, including the following:

- Forgery, alteration, or misuse of UTI documents, records, or identification or other materials;
- Knowingly furnishing false, forged, or inappropriately altered information to UTI, any UTI official, or emergency response personnel;
- Intentionally misrepresenting UTI, any UTI official, your status at UTI or utilizing UTI's brand without permission;
- Possession, use, manufacture, or distribution of identification cards or devices that are false or fraudulent or that misrepresent an individual's identity, age, or other personal characteristics, including using another individual's identification.
- Intentionally initiating or causing to be initiated any false report, warning, or threat of emergency or crisis.

## Other Vehicles

- Mini and pocket bikes are not allowed on campus.
- Skateboarding is prohibited on campus.
- Vehicles that are UTI property, including UTI training vehicles, are not to be removed from campus. UTI training vehicles may only be driven in and out of labs when supervised by the Instructor. Universal Technical Institute vehicles

may not be ridden into or out of labs. Test drives and test rides of any UTI vehicle off campus are prohibited.

## Photography and Audio or Video Recording

Audio or video recorders, cameras or any other electronic reproduction devices are not permitted in the classroom unless used pursuant to an accommodation plan issued by Student Services. This prohibition includes the use of camera and audio- or video-recording features or applications on a cellphone, computer, or other personal device. Unauthorized photography or the audio/video recording of Instructors, other UTI staff, or other students without their consent is prohibited. UTI will abide by any state, local or federal laws that require UTI to allow recordings.

## Smoking/Chewing Tobacco

The use of any tobacco products, including cigarettes, electronic cigarettes, alternative nicotine products, and chewing tobacco is only allowed in designated areas on campus by students of legal age to use or consume such products, as determined by applicable federal, state, and/or municipal laws or regulations. Each campus posts the locations of designated smoking/chewing areas. When not in use, electronic smoking devices (e.g., e cigarettes, e cigs, e cigars, e pipes, personal vaporizers, electronic nicotine delivery systems) must be stored in appropriate cases. Battery powered devices are prohibited on UTI premises unless carried in cases that prevent activation of the battery or noncombustible cases. Cases should:

- Securely hold the device and ensure smoking devices are not accidentally activated.
- Allow the battery and activation component to be stored separately.
- Be made of non combustible material, such as metal.

No charging is allowed on or within UTI premises, and no portable charging cases are allowed.

## Speeding/Reckless Driving

Speeding and reckless driving of motorcycles and cars on and around campus is prohibited. Please help us honor our neighbors and community by riding and driving in a professional manner.

Speed is not to exceed 5 miles per hour or posted speed limit signs on campus.



## Theft and Possession of Stolen Property

Stealing or taking property that does not belong to you without permission from the owner and the knowing possession, sale, or distribution of stolen property on or off campus are not tolerated.

## Unauthorized Use of UTI Properties

Unauthorized access to, entry to, presence in, or use of UTI properties, including the following:

- UTI facilities, property, systems, or services;
- Roofs, balconies, or fire escapes of any UTI building or facility for any purpose except in case of an emergency;
- Possession, duplication, distribution, or use of keys, access codes, access cards, or other means of entry or access to any UTI property, premises, or location.

## Violations of Laws and Other Policies

Any action in violation of federal, state, or local laws or ordinances based on conduct occurring on or off campus, and any action that violates any other UTI policies, is not tolerated.

## Florida Campuses Only:

Under the Florida Safety in Private Spaces Act, Fl. Stat. § 553.865, a person may only enter a restroom or changing facility on the school's premises that is designated for the person's biological sex at birth or that is designated as a unisex restroom or changing facility, except that a person may enter a restroom or changing facility on the school's premises that is designated for the opposite of the person's biological sex at birth only under the following circumstances: (a) To accompany a person of the opposite sex for the purpose of assisting or chaperoning a child under the age of 12, an elderly person, or a person with a disability or a developmental disability; (b) For law enforcement or governmental regulatory purposes; (c) For the purpose of rendering emergency medical assistance or to intervene in any other emergency situation where the health or safety of another person is at risk; (d) For custodial, maintenance, or inspection purposes, provided that the restroom or changing facility is not in use; or (e) If the appropriate designated restroom or changing facility is out of order or under repair and the restroom or changing facility designated for the opposite sex contains no person of the opposite sex. A student who willfully enters a restroom or changing facility on the school's premises in violation of this provision and refuses to depart when asked to do so by any administrative personnel, faculty member, security personnel, or law enforcement personnel shall

be subject to disciplinary action by the school, including, but not limited to, warning, probation, suspension, or termination.

## Disciplinary Action

When a student is found in violation of the Code of Conduct, disciplinary actions appropriate to the policy violation(s) will be assigned. Disciplinary actions may include the following types of actions or any combination of the following actions. They do not necessarily occur in the order below based on the severity of the violation.

Compliance with all assigned sanctions within the time allocated is mandatory. Failure to complete or comply with any assigned sanction, or failure to meet an assigned deadline (if applicable), may result in further disciplinary action, and/or the placement of a hold on a student's UTI account. If a student withdraws or takes a leave from UTI prior to the completion of their sanctions, they must complete all assigned sanctions before they will be considered for re-enrollment.

- **Warning:** Formal notice that a student's actions violated an Institute policy, that such actions are not acceptable in our community, and that further misconduct, or any other violation of an Institute policy, may result in more impactful disciplinary action.
- **Written Notice:** A written statement to the student that UTI/ UTI regulations have been violated with the possibility that stronger disciplinary action could occur in the event of future violations.
- **Removal From Class:** A student can be subject to removal from class. Such students are required to go to the Student Services department for advisement related to absence for the remainder of the course to avoid withdrawal from school. The professionalism grade of the student may be affected. The retake fee/tuition policy will apply if the student is removed for the remainder of the course.
- **Restitution:** Repayment for conduct such as damage to or theft of property may take the form of repairing, replacing, or otherwise account for the property affected.
- **Probation/Loss or Restriction of Privileges or Activities:** A student's on campus activities may be limited for a specified period of time. The student is advised in writing of probable suspension or termination for further violations.
- **Suspension:** Suspension will result in a withdrawal from school and discontinuation of financial aid eligibility. A student who is suspended may request to re-enroll after the suspension period.
- **Termination:** Termination actions are for situations that warrant action more severe than suspension. Depending on the severity of the

situation, students may be terminated due to a single violation of the Code of Conduct. Termination may also be appropriate after a student has received more than one suspension for violations of the Code of Conduct. Students who are terminated from UTI for Code of Conduct violations must be approved for re admittance through the Petition for Re-enrollment process set forth below.

### **Additional Disciplinary Actions for Academic Dishonesty**

In addition to the above sanctions, disciplinary actions for proven cases involving academic dishonesty may include:

- Reduced or failing grade
- Ineligibility for certain awards, honors, and special programs
- Revocation of an awarded degree

## **Petition For Re-Enrollment Following Termination**

Procedure for petitioning for re enrollment following termination due to violations of the Student Code of Conduct: A petition must be submitted in writing thoroughly explaining why the student feels he or she should be approved for re enrollment. The petition must explain how and why the student feels he or she would be successful if permitted to re enroll. The student may also provide any supporting documentation regarding the petition.

A Readmission Petition Committee will consist of at least three of the following administrators or their designees: Campus President, Student Services Director, Financial Aid Director, Career Services Director, and/or Education Director.

A Readmission Committee will be formed upon receipt of the student's complete petition. The Committee will seek to review the petition within seven business days of the Committee being formed. Students will be notified in writing, in person or via telephone of the Committee's decision. If a student is approved for re enrollment by the Committee at a particular campus and the student seeks to re enroll at another campus, another appeal may be required. Students are protected from retaliation under the harassment policy listed in this document.

# **Student Conduct Investigation and Disciplinary Procedures**

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## **Applicability**

This policy applies to reports or complaints of violations of the Code of Conduct, which may be submitted by anyone. Reports or complaints of alleged conduct that falls within the scope of a separate specific UTI policy (e.g., Harassment, Title IX Sexual Harassment, Sexual Misconduct) will be handled in accordance with the procedures outlined in those specific policies. If more than one policy or procedure may apply to some or all of the conduct at issue in a report or complaint, UTI will determine in its discretion what policy and procedure to use in addressing and resolving the report or complaint.

## **Procedures**

Concerns regarding a potential violation of the Code of Conduct should be reported to the Student Services Director. UTI will consider and evaluate all such concerns based on the specific facts and in consultation with other appropriate individuals as needed. Many concerns may not warrant a formal investigation and can be resolved through informal discussions with the individuals involved. If UTI determines that an investigation is necessary, the following steps will typically apply.

The allegations shall be investigated fully and fairly, within a reasonable amount of time, and as confidentially as possible, consistent with the need to conduct an investigation. An investigation will typically consist of the following steps, but these steps are provided only as a guideline and are not binding:

- Written notice to the student of the alleged violation(s) of the Code of Conduct and a brief summary of the available facts relating to the alleged violation
- An interview or interviews with the accused student
- Interviews with other individuals as needed
- Review of relevant documents or other information gathered

An investigation will typically be carried out internally by UTI personnel but may be referred to an external investigator depending on the circumstances.

All members of the UTI community are expected to cooperate in good faith and to be truthful in

participating in conduct investigations. Refusal to cooperate and/or provide truthful information may warrant disciplinary action.

The individual conducting the investigation will determine whether a preponderance of the evidence supports a finding that one or more violations of the Code of Conduct has occurred.

The investigation shall be documented with factual findings and supporting evidence in the form of an outcome letter or other documentation.

As soon as practicable, the student shall be informed of the results of the investigation. This may be done within the context of a meeting or in writing, at the sole discretion of the individual overseeing the matter. Students who are directed to attend a meeting must promptly respond to a meeting request and schedule the meeting for the earliest possible date. Refusal or failure to respond to communications on behalf of UTI regarding holding a meeting to review investigation results or to schedule and attend the scheduled meeting may result in disciplinary action, which could include suspension until such time as the meeting occurs or initiation of the applicable termination process.

If the investigation results in no finding against the student, the matter will be closed. If the investigation results in a finding that a violation of the Code of Conduct occurred, appropriate corrective and/or disciplinary action will be taken. Potential disciplinary action may include, but is not limited to, one or more of the "Disciplinary Actions" set forth in the Code of Conduct.

Refusal or failure to cooperate with the assigned corrective and/or disciplinary action may result in additional disciplinary action, up to and including termination.

Either party may appeal the finding on the following grounds:

- A procedural irregularity that could have affected the outcome;
- There is new evidence that was not reasonably available during the investigation that could have affected the outcome;
- The investigator had a conflict of interest or bias against the appealing party that could have affected the outcome; or
- The sanction is disproportionate to the finding.

The appeal must be in writing and submitted to the Student Services Director or designee within ten (10) business days of the date of the student is notified of the results of the investigation. It must include an explanation of the basis for appeal and any supporting

information for the appeal. The Student Services Director or designee will review the appeal, any supporting materials, and any response, and will issue a written determination as soon as practicable. The Student Services Director may, in their discretion, defer any disciplinary or corrective action until the appeal process has been finalized.

The determination of a complaint becomes final when the time for appeal has passed with no party filing an appeal or, if any appeal is filed, at the point when the Student Services Director has resolved all appeals. No further review beyond the appeal is permitted.

Notwithstanding the foregoing provisions, UTI shall have the immediate right, where reasonably necessary in its discretion to preserve an appropriate learning environment and/or to protect the health and safety of the student or of others, to remove such student from class or any other program-related activity or function on an interim basis pending the outcome of an investigation and/or appeal. In such a circumstance, the student will be provided written notice of the reasons for the interim removal and an opportunity to meet with the Student Services Director as soon as practicable to discuss the reasons for the interim removal.

## **Retaliation And Bad Faith Allegations**

UTI is committed to fostering an environment in which individuals may candidly and honestly report suspected misconduct without fear of retribution. Accordingly, retaliation is prohibited in any form against any individual who reports alleged misconduct or who participates in the investigation. Any individual who is found to have knowingly filed a false allegation of misconduct may be subject to disciplinary action, up to and including termination.

## **Handling Threatening Student Behavior Policy**

### **Purpose and Scope**

Universal Technical Institute ("UTI") values the dignity of all students and does not tolerate behavior or threatened behavior that poses a significant risk to the health or safety of the UTI community. Students who engage, or threaten to engage in, such behavior, shall be in violation of the Student Code of Conduct and will be subject to disciplinary action up to and including termination from school. Having a policy barring such conduct and threatened conduct is necessary, as allowing such behavior interferes with students'

educational experiences. This policy helps ensure that all students can take advantage of the educational opportunities UTI offers.

This Handling Threatening Student Behavior Policy ("Policy") describes the criteria and process that UTI will use to respond to reports that a student has engaged or threatened to engage in behavior that poses a significant risk to the health and safety of others. It also addresses what information may be needed for re-enrollment as well as other points of consideration.

## Covered Behavior

UTI may initiate a risk assessment and safety intervention when presented with credible information that a student has engaged or threatened to engage in behavior that poses a significant risk to the health or safety of individuals or the community as a whole, on or off campus. A significant risk exists when there is a high probability of substantial harm and not just a slightly increased, speculative, or remote risk.

## Procedures

### Interim Involuntary Withdrawal

Upon receiving credible information that a student has engaged in Covered Behavior that may require immediate action, UTI will conduct a review of the available information, conferring with appropriate campus and Home Office professionals as necessary, to assess the level of risk and/or disruption posed by the student.

UTI reserves the right to contact law enforcement for immediate assistance. In the event a potentially threatening situation is referred to law enforcement, the information gathered and analyzed during the risk assessment process will be provided to the law enforcement agency to the extent allowed by law.

Following this review, UTI may temporarily remove the student from UTI and/or restrict the student's access to UTI's campus, services, or activities. Before imposing an interim involuntary withdrawal, UTI will first seek voluntary cooperation of the student. Imposition of an interim involuntary withdrawal is intended to be a temporary measure to protect health and safety and is not considered disciplinary in nature. An interim involuntary withdrawal will remain in effect pending completion of the individualized assessment outlined below.

UTI will notify the student in writing of a decision to implement an interim involuntary withdrawal. The notice will include the rationale for the decision and a summary of the student's right under the process,

including the student's right to meet with the Student Services Director or designee. UTI's decision will be provided to the appropriate UTI administrators.

The student shall be provided an opportunity to meet with the Student Services Director or designee (either in person or by some other method that allows the student and Student Services Director or designee to communicate effectively (e.g., telephone or video conferencing)) within two (2) business days from the effective date of the interim involuntary withdrawal.

### Safety Intervention and Involuntary Withdrawal Process

When presented with a credible report that a student has engaged in Covered Behavior, UTI will initiate a risk assessment of the student's conduct to determine how to address the conduct, including whether a safety intervention or involuntary withdrawal is appropriate. The purpose of the assessment is to determine the level or risk the student poses to health and safety and to inform decisions about the student's future participation in UTI's programs.

As part of UTI's review, the student may be required to submit diagnostic or treatment information from the student's current, treating health care professional. At this assessment, the student will be asked to provide a medical release for access to a student's relevant medical and mental health records as reasonably necessary to complete its individualized assessment. The release must be signed by the student and a witness.

UTI may also consult other healthcare professionals if UTI determines that it is appropriate to do so and will take into consideration other elements of the student's behavioral history.

In conducting the individualized assessment, UTI takes into account student confidentiality and bases its decision on reasonable judgment that relies on current medical knowledge or on the best available objective evidence to ascertain the nature, duration, and severity of the risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies or the provision of accommodations will mitigate the risk.

During the assessment process, the student will be provided an opportunity to meet with the Student Services Director or designee and provide relevant documents or other information, including the result of any evaluation conducted by the student's own treating health professional. The student is encouraged to provide information about remedial efforts to address problematic behavior and the student's plan to mitigate any ongoing risk of harm. At this meeting, the Student Services Director or designee will seek the cooperation

of the student, including discussion of possible measures to reduce the risk of harm or a voluntary medical withdrawal/leave of absence.

After reviewing the information, UTI will determine whether a safety intervention or involuntary withdrawal should be imposed. The Student Services Director or designee will confer with other appropriate campus and Home Office professionals, which may include the Campus President, Legal, Director of Program Compliance, National Director of Student Success – Student Services, Vice President of Student Success to assess the level or risk or disruption posed by the student and whether there are any reasonable accommodations or mitigating measures which will allow the student to remain safely in some or all UTI activities or programs. Safety interventions may include, but are not limited to, compliance with a behavioral contract, reduced course load, consultations with health care professionals, compliance with health care provider recommendations, or restrictions on participation in UTI programs or activities.

The Student Services Director or designee will issue a written decision regarding any necessary safety interventions or whether the student should be withdrawn from UTI, the rationale for that decision, any requirement(s) the student must meet prior to application for readmission if the student is withdrawn, the student's right to appeal the decision to the Student Services Director or designee, and the process to apply for readmission or return to UTI programs or activities. A copy of this decision will be sent to the appropriate UTI administrators. This decision will be issued within ten (10) business days of receiving all required documentation and assessment results unless an extension is provided for good cause.

If UTI determines that the standards for safety intervention or involuntary withdrawal have not been met, UTI shall assist a student who has been placed on interim involuntary withdrawal to resume studies immediately and provide assistance regarding any coursework the student missed while withdrawn.

### Appeal

Within three (3) business days from the date of UTI's decision, a student may file a written appeal with the Student Services Director or designee. The Student Services Director or designee will review the student's written appeal and render a decision within ten (10) business days unless an extension has been granted for good cause. The Student Services Director or designee may choose, but is not required, to meet with the student to discuss the grounds for the student's appeal. UTI's decision is final.

### Readmission/Re-enrollment

A student seeking readmission to UTI should notify the Student Services Director or designee. The student must be able to demonstrate that (1) the student can participate in UTI's programs without posing a danger to others, (2) the student meets all relevant academic requirements for readmission, and (3) the student has met any requirements for readmission posed by UTI. Depending on the individualized circumstances of the student's situation, UTI may require returning students to provide information from a treating healthcare provider and/or documentation of participation in counseling sessions or other steps the student has taken to mitigate the previous behavior. UTI may request additional records from the student and permission to speak to a treating professional. The records and information that will be requested and required are determined on a case-by-case basis depending on what information is necessary to determine whether the student is able to return and fulfill the fundamental requirements of UTI's programs. If the student refuses to submit any of the required information, the Student Services Director or designee may deny the student's request for readmission.

The Student Services Director or designee may request to meet with the student as part of the consideration of the readmission request. The Student Services Director or designee will review the relevant materials submitted by the student, other available information, and may confer with other appropriate campus and Home Office professionals regarding the request for readmission. The Student Services Director or designee will consult with the Campus President and Home Office Student Services Team and will notify the student of the readmission decision in writing within ten (10) business days unless an extension has been granted for good cause. If the student's request is denied, the Student Services Director or designee's decision will detail when and if UTI will consider a subsequent request for readmission. If the student is readmitted, the Student Services Director or designee's decision will include any conditions for continued attendance. As part of the return process, a student may choose to discuss with UTI whether reasonable accommodations are appropriate, consistent with UTI's Section 504/ADA Policy.

The student may appeal this decision to the Student Services Director or designee by submitting a written appeal within five (5) business days of UTI's decision. The Student Services Director or designee will review the student's written appeal and render a decision within ten (10) business days unless an extension has been granted for good cause. Student Services Director or designee may choose, but is not required, to meet with the student to discuss the grounds for the student's appeal. UTI's decision is final.

### Other Action

Actions taken under this Policy do not affect the student's obligation to comply with other UTI policies or the sanctions to which the student may be subject for violation of any such policies. Pending or related student conduct or academic proceedings may continue even when a student is subject to an intervention or withdrawal under this Policy.

### Confidentiality

All information provided to UTI pursuant to this Policy will be handled in a confidential manner and disclosed only in accordance with state and federal law.

### Students with Disabilities

UTI does not exclude students with disabilities from participation in UTI programs or activities, or condition their participation in UTI programs or activities, based on criteria or requirements that are not equally applicable to similarly situated nondisabled students. This Policy is intended to assure that students with disabilities are not subjected to adverse action on the basis of unfounded fear, prejudice, or stereotypes.

This policy applies to both on- and off-campus conduct and statements.

## Rules and Regulations

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### Student Property

The Institute bears no responsibility or obligation for any student's personal belongings that are lost, stolen or damaged on or off the school premises or during any school activities. Additionally, the school has no responsibility with respect to any disputes arising between students or for any damages or injuries arising therefrom.

### Vaccination Policy

The school recommends the student receive the following vaccinations or immunizations within the 12 months immediately preceding the start of the student's program of study at the school:

- tetanus-diphtheria
- polio series
- mumps
- rubella
- chickenpox
- two (2) rubeola
- varicella
- hepatitis-A
- hepatitis-B

## Student-Assigned Email Addresses

UTI assigns email addresses to students, and uses these addresses to communicate important messages and reminders. Students are expected to check email on a regular basis and are responsible for any information communicated this way.

## UTI Student and Visitor Internet Access (U-WEB) Acceptable Use Policy

U-WEB is an Internet service (the "Service") provided to the visitors and students (collectively, "You" or "Your") of Universal Technical Institute, Inc. (UTI).

The U-WEB Acceptable Use Policy (the "Policy") is intended to help enhance the use of the Internet by preventing unacceptable use. You, as a user of this Service, must comply with this Policy. By using the U-WEB Service, You acknowledge and agree to follow this Policy and the terms of this Policy as stated herein. Your violation of this Policy may result in the suspension or termination of Your access to the Service, criminal and /or civil liability, or other actions by UTI, including but not limited to cooperation with legal authorities and/or third parties involved in the investigation of any suspected or alleged crime or civil wrongdoing. Violation of this policy may also affect Your status as a student at UTI.

### The U-Web Acceptable Use Policy Prohibits the Following:

1. **Illegal or Harmful Activity** – You may access and use U-Web Services only for lawful purposes. It is prohibited to transmit, receive, post, store or access any material that violates applicable criminal or civil laws.
2. **Offensive Content** – Download, storage or retransmission of content that is obscene, indecent, lewd, harassing, inflammatory, harmful, libelous, defamatory, threatening and invasive of publicity rights or privacy is prohibited.
3. **Harmful or Malicious Content** – Intentionally downloading, developing or releasing malicious content that is harmful to the U-Web or other users of the UTI network such as viruses, Trojan horses, worms, time bombs, zombies or computer programs that may damage, intercept or capture any personal information, system, program or data is prohibited.
4. **Infringement** – It is prohibited to use the UTI U-Web to download, store or retransmit any content that infringes on the intellectual property rights of others protected by copyright, trademark,



patent or trade secrets. This includes unauthorized distribution, copying and/or posting of pictures, software, logos, articles, musical works and videos.

5. Fraudulent Activity – Operating fraudulent business operations and practices such as offering of fraudulent services, promotions, goods or schemes (i.e., get rich quick schemes, pyramid schemes) is prohibited.
6. U-WEB Network Security – You may not attempt to circumvent, disable or modify the function or configuration of any host network or security device by any means. Examples of network security violations include:
  - a. Hacking – Unauthorized access to UTI systems or networks, including probing, scanning or testing the vulnerability of any UTI network or system in an attempt to breach the access or authentication controls, is strictly prohibited.
  - b. Interception – The use of network packet sniffers, hardware keyloggers, eavesdropping or monitoring of UTI data or traffic on any UTI networks or systems by any means is prohibited.
  - c. Intentional Interference – Intentionally interfering with any UTI network or host with denial-of-service attacks, news bombing, mail bombing, other flooding techniques or deliberate attempts to overload a system, network or user is prohibited.
  - d. System Restrictions Avoidance – Intentionally using electronic means or manual methods to avoid any information security policy limitations established by UTI or attempting to circumvent, disable or bypass security devices such as firewalls, web content filters (proxies), remote access systems and intrusion detection systems is prohibited.
  - e. Personal Wi-Fi Wireless – Operation or connection of non-approved wireless access points to the UTI network is prohibited.
  - f. Personal Cellular Device Tethering – Connection of cellular access devices to UTI hosts or networks to bridge Internet access is prohibited.
7. Excessive Consumption of Network Resources – Consuming a disproportionate amount of available UTI network resources resulting in disruption or degradation of the U-Web services by others is prohibited.

The restrictions provided above are not exhaustive but are provided as a framework for the types of activities that fall into the category of unacceptable use of the Service.

## Indemnification

You agree to indemnify, defend and hold harmless UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners from any and all third-party claims, liabilities, costs, and expenses, including reasonable attorneys' fees, arising from or related to Your access or use of the Service, any content You transmit through the Service, Your violation of this Policy, or Your violation of any rights of another. This means, primarily You agree You are responsible to pay for any costs or damages that result from Your use of this service and You agree to reimburse or pay for any damages or costs that UTI might incur as a result of Your use. Your indemnification obligations under this Policy shall survive any termination or expiration of the Policy.

## Filtering and Logging

UTI uses an Internet content filtering and monitoring application that may log Your usage of the Service and prevent access to certain inappropriate websites. These sites may include shopping sites, gambling sites, pornographic sites, hacking sites, etc. Your attempted access to these restricted sites by users may be logged and periodically reviewed by UTI. In appropriate circumstances, UTI at its sole discretion reserves the right to review and/or monitor any transmissions sent or received through the Service.

## Disclaimer of Warranties and Limitation of Liability

### Limitation of Liability

You assume total responsibility for use of the Service and the Internet, and access the same at Your own risk. UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners have no responsibility whatsoever for the content accessible or actions taken on the Internet and the Service, and shall not be liable to You for any direct, indirect, incidental, special or consequential damages of any kind including but not limited to any loss of use, business and/or profit arising out of or related to the Service or this Policy. Under no circumstances will UTI and/or its affiliates, officers, employees, agents, suppliers, sponsors or other partners of the Service be liable to You or any third parties for any amount. This section of the Policy shall survive any termination or expiration of the Policy.

### Disclaimer of Warranties

The Service is provided on an "as is" and "as available" basis. UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners make no warranty of any kind—written or oral, statutory, express or implied—including any warranty of merchantability,

infringement or fitness for a particular purpose. No advice or information given by UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners of the Service shall create a warranty. UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners do not warrant the Service will be uninterrupted, error-free, or free of viruses or other harmful components. This section of the Policy shall survive any termination or expiration of the Policy.

### Revisions to this Acceptable Use Policy

UTI reserves the right to revise, amend or modify this Policy, or implement additional policies and agreements at any time and in any manner. Notice of any revision, amendment, modification or update will be either provided directly to You or posted on the Service.

## Copyright Infringement

Copyright laws protect an author's original works. This includes but is not limited to books, photographs, music, art, schematics, movies, media, software and databases. It is a violation of copyright law to use peer-to-peer file-sharing networks to download or share copyrighted works without permission from the owner. It is a violation of copyright law to make or receive an illegal copy of a downloaded work. Students shall obtain permission prior to utilizing any copyrighted materials. Any copyright infringement occurring in connection with a student's enrollment or usage of UTI property is a violation of the Code of Conduct and the law. Any student who engages in copyright infringement will be subject to discipline by the school, up to and including termination. The student is also subject to a referral by the school to legal authorities and face possible civil penalties of \$750 to \$30,000 per violation and criminal penalties, which may include imprisonment for up to 5 years and fines of up to \$250,000 per violation.

## Student Completion Rates and Student Right-to-Know Reporting

### Students Completion Rates and Student Right-to-Know Reporting

For more information about our graduation rates, the median loan debt of students who completed the program and other important information, please visit

[www.uti.edu/disclosure](http://www.uti.edu/disclosure). Also, in compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of UTI to make available its completion rates to all current and prospective students. Completion rate data will be updated annually. The full report will be available to prospective students before they enroll or enter into any financial obligation with the Institution. If you are interested in learning more about the completion rate for your campus, please see the Student Services Department. New students receive a copy of the most recent data at Orientation and the information is disseminated annually.

## Annual Constitution Day and Citizenship Day

To align with federal statute, UTI campuses participate in a variety of Constitution Day and Citizenship Day programming in commemoration of the September 17, 1787, signing of the U.S. Constitution. These activities take place annually on September 17 unless the day falls on a weekend or holiday, in which case functions are held during either the preceding or following week.

## Classroom and Facility Safety Rules

Safety is everyone's responsibility. The Institute strives to provide students with a secure and safe environment. Classrooms and laboratories comply with the requirements of applicable federal, state and local regulations.

### Safety in Classrooms and Labs

Students, staff and instructors are required to wear clear lens safety glasses or prescription glasses with side shields at all times during labor shop instruction. Safety glasses must be rated Z-87 or higher (per OSHA). Approved safety glasses are sold at the campus. Students are expected to:

- Wear clothing that does not confine movement but is not so loose it could get caught in moving equipment.
- Wear safe, non-slip shoes and keep them tied.
- Not engage in horseplay while on campus.
- Utilize good judgment and common sense (essential when one's personal safety is at stake).

If a student has any doubt about whether a condition, a motion or a job is unsafe, DON'T DO IT.

## Climb and Rescue Safety Requirements Policy

UTI has adopted and complies with the safety standards published by ANSI (American National Standards Institute) with respect to our Climb and Rescue course and the personal fall arrest equipment utilized. This standard establishes requirements for the design, performance, qualification testing, test methods, marking, instruction, training, maintenance, and removal from service of lanyards and positioning lanyards. The training contains certain physical practical training activities including without limitation: climbing vertical and sloped surfaces, suspension in a full body harness, using mechanical advantage rope systems to pull loads, walking at heights, carrying and lifting heavy objects, and standing on hard surfaces. Students must be able to safely participate in these activities, and due to the capacity restrictions of the necessary safety equipment, students must maintain their bodyweight in the required range of 130 to 275 pounds. Additionally, students must be able to lift and carry at least 45 pounds.

ANSI Z359.1-2020 requirements concern the following:

### 1.1 Scope

The Fall Protection Code (Code) is a set of standards that covers program management; system design; training; qualification and testing; equipment, component and system specifications for the processes used to protect workers at height in a managed fall protection program. This standard identifies those requirements and establishes their role in the Code and their interdependence.

1.2 The Fall Protection Code encompasses standards for personal fall protection systems that incorporate a full body harness intended to protect the user against falls from a height either by preventing or arresting free falls. In general, systems that prevent a free fall are preferable to systems that arrest a free fall. The types of systems that shall be addressed by this Fall Protection Code include:

- a. Fall restraint systems
- b. Work positioning systems
- c. Rope access systems
- d. Fall arrest systems
- e. Rescue systems

The capacity range noted above is calculated with the weight of the individual plus the weight of all the

equipment and/or tools. At the discretion of the instructor, compliance with the capacity range may have to be verified

## Training Conditions/Physical Requirements

Students must be able to:

1. Adhere to the Personal Protection Equipment policy, including wearing safety glasses, hard hats, and safety harnesses, as appropriate.
2. Work above ground (at heights up to 25 feet) from various ground support equipment.
3. Work safely within confined spaces.
4. Work with and near moving mechanical parts, such as engines, propellers and tooling (drill press, chop saws, sheet metal shears, rivet guns, etc.).
5. Work in an environment that may include items such as mineral spirits, paint fumes and sanding dust.
6. Work in an environment that includes regular exposure to factors such as temperature extremes (working indoors and outdoors through all seasons, climates and weather conditions).
7. Be exposed to intermittent and/or continuous loud noise (e.g., engine runs, riveting, etc.).
8. Perform repeated, intermittent and/or continuous physical exertion such as standing, walking, stooping, bending, climbing, pushing, pulling and lifting material, some of which may be heavy or awkward.
9. Routinely move and/or lift items of no less than 25lbs.
10. Manipulate support equipment, tools and parts some of which are heavy and/or awkward to maneuver and utilize.
11. Sit for extended periods of time, up to six hours, in a classroom or lab setting (with 10-minute breaks every hour and a 50-minute lunch period).
12. Understand verbal and visual material presented in a darkened room for extended periods of time such as during lectures with or without visual presentations performed with lights out.
13. Have basic computer literacy; non-technical knowledge about computers and how to use them; familiarity and experience with computers, software, and computer systems.

Qualified individuals with disabilities may receive reasonable modifications tailored to their individual needs to ensure equal access to UTI's programs and services, provided such modification does not require an adjustment that would alter or waive essential academic requirements or constitute a fundamental alteration of a service, program, or activity. Some examples of reasonable modifications may include

extended time, use of assistive technology, and assistance liaising with external agencies such as rehabilitative services, if applicable. Additional information regarding the procedure for requesting modifications/accommodations is located in the ADA/504 Policy.

## Accidents/Injuries

Accidents/injuries that occur on campus must be reported as follows: an Accident/Injury Report must be completed immediately by the Instructor and submitted by the Instructor to the Director of Education. The Director of Education must then file the Report with the Campus President Administrative Assistant/HRC .

## Medical Release

UTI reserves the right to require students who have taken a medical leave due to illness or injury to provide a release from an appropriate licensed medical professional stating the student is able to begin or continue Climb and Safety Rescue training.

## Vehicle Operation Code

All cars, trucks and motorcycles must be operated in a safe, quiet, courteous and professional manner (e.g., NO wheelies, stoppies, burnouts, squealing, chirping or sliding tires, loud exhaust noise, loud stereo noise, high speed and/or rpm) on and around the campus. This includes the parking lot, entrances and exits, and streets and roads around the school. This policy is strictly enforced and for the safety and courtesy of students, staff and visitors of the campus as well as out of respect for our community.

Failure to operate a vehicle within the posted speed limits on campus or operating a vehicle in an unsafe or loud manner as described above will result in a reduced professionalism grade and/or possible suspension or termination from school.

These penalties will be over and above any distributed by the local law enforcement officials patrolling the areas around the campus.

## Parking

All students and staff members are responsible for proper parking of their vehicles. All student cars must be registered and the school parking sticker/tag (if applicable) must be properly displayed. Unregistered vehicles are subject to towing. The maximum speed limit on campus is 5 mph and pedestrians have the right of way at all times. A 15 mph speed limit is in effect in all school zones on public streets. Students should follow all posted speed limit and other traffic

signs. Some states, such as California, require all students to register their vehicles with the state even if the vehicle already is registered in another state.

Please check with the state Department of Motor Vehicles for more information.

The Institute will make every effort to protect all vehicles and property. However, the Institute assumes no responsibility for the protection of any vehicle or its contents while on campus.

The Institute reserves the right to impound or have impounded, without notice, any vehicle parked in a manner dangerous to vehicular or pedestrian traffic or otherwise in violation of Institute traffic or parking regulations. The vehicle owner will be responsible for the costs involved in removing, impounding and storing such vehicle.

Student parking is permitted in designated areas only and must not obstruct walkways or block on-site storage containers. There is no overnight parking in the parking lot. Taking up two parking spaces and parking a motorcycle in a car space are not allowed.

Motorcycles should park in designated motorcycle parking spots only.

In the event of car trouble, please notify the Education Director, Facilities Manager or an Education Manager as soon as possible.

Violators of the parking policy may be subject to a fine and a reduced professionalism grade.

Recreational activities such as football, hacky sack and frisbee playing are not allowed in the parking lots.

## Campus Safety Policy / Annual Security Report

Universal Technical Institute, Inc. and its subsidiaries (collectively, "UTI") are committed to providing a safe environment for students, faculty, staff and visitors at all UTI facilities (collectively "Facilities"). This commitment includes providing information about campus security to prospective and current students and employees. Each year by Oct. 1, UTI publishes an Annual Security Report that includes, but is not limited to, the following information:

- reporting procedures for emergency situations and criminal activity on and around campus
- UTI's response plans, including information about timely warnings and emergency notification/evacuation procedures

- general information about security procedures and practices, and training and resources available to staff and students
- UTI's Substance Abuse policy and information about prevention and education/rehabilitation programs
- UTI's Sexual Assault policy, procedures to report an assault and resources available to victims
- details on how to obtain information about sex offenders in the area around the campus locations
- each campus's annual disclosure of crime statistics (in which we report crimes for the past three years both on campus and in the public areas immediately surrounding the campus)

The Annual Security Report and campus crime statistics are available at [www.uti.edu/asr](http://www.uti.edu/asr). Paper copies may be obtained by request through the campus's Director of Student Services or designee. Additional information on local area crime statistics or information on sexual offenders can be obtained by contacting the local law enforcement agency in the area where the student is attending classes.

The well-being and safety of our students is our priority, additional information on campus-specific and community resources covering a range of topics are available at [www.uti.edu/campus-safety](http://www.uti.edu/campus-safety).

UTI prioritizes the safety of the campus community in all cases of emergencies and is committed to developing and administering a comprehensive emergency management plan (EMP). The EMP supports UTI's emergency preparedness provisions to ensure an effective response for the protection of UTI's students, employees, and visitors. While the scale and magnitude of different events vary, the EMP has been developed to coordinate resources for an effective response to any foreseeable emergency. Campus-specific EMPs are available at [www.uti.edu/campus-safety](http://www.uti.edu/campus-safety)

## Substance Abuse Prevention Policy

As noted in the Annual Security Report, UTI/ UTI supports a drug-free environment and does not allow the unlawful possession, use or distribution of illicit drugs or alcohol on or off campus. As a condition of acceptance, UTI students agree to random and for-cause drug testing throughout their attendance as set forth in UTI/UTI Substance Abuse Prevention Policy in this guide. A violation will result in UTI taking appropriate action up to and including termination.

## Purpose

Universal Technical Institute, Inc. and its subsidiaries (collectively, "the Institute") is extremely concerned about the safety and well-being of its students. Of additional concern is the Institute's reputation as a premier provider of professional technicians and an industry leader in the postsecondary technical education industry. The Institute believes the unlawful possession and use of illicit drugs and abuse of alcohol is harmful and dangerous.

Alcohol and drug abuse not only have an adverse effect on safety, but also on the health and welfare of the entire community. The Institute's objectives in this policy include the following:

- To establish and maintain a safe, healthy environment for all students;
- To encourage counseling and rehabilitation assistance for those who seek help;
- To preserve the reputation of the Institute within the community and industry at large;
- To reduce the number of accidental injuries to persons or property;
- To reduce absenteeism and tardiness; and
- To improve the success rate of the student body.

## Drug and Alcohol Policy

The Institute has developed a strict and rigidly enforced policy regarding drug and alcohol abuse.

### **THE INSTITUTE CANNOT AND DOES NOT CONDONE DRUG OR ALCOHOL ABUSE BY ITS STUDENTS.**

The Institute will not allow the possession, use or distribution of illicit drugs or alcohol by students or staff on its property or as part of any of its officially sponsored off-campus activities.

Students are also prohibited from being under the influence of alcohol, illegal drugs or any other substance that could adversely affect the health, safety or welfare of students, faculty or staff on Institute property or at any of its officially sponsored activities.

This includes field trips and student-sponsored social activities if they are considered sponsored by the school. All forms of synthetic marijuana are prohibited, regardless of the legality of the substance.

**Medical Marijuana:** Although UTI has campuses in some states that have passed laws allowing the use of medical marijuana in certain circumstances (i.e., possessing a lawfully issued medical marijuana card), federal laws classify marijuana as a controlled substance and prohibit marijuana use, possession, and distribution at institutions of higher education. As such,

the use of medical marijuana is prohibited on all UTI campuses and as any part of their activities. In addition, due to the nature of UTI programs and their requirements, UTI cannot accommodate off campus use of medical marijuana. This means students who fail a drug test due to marijuana usage cannot avoid responsibility under UTI policies by claiming that they legally using medical marijuana.

The Institute may discipline its students for off-campus activities that include the illegal use of alcohol or drugs. The Institute will report to local and/or state law enforcement, as applicable by federal and state drug laws, any student who is found in possession of, using or selling illegal drugs on campus as well as anyone who is found to have broken the state laws regarding underage drinking.

**Note:** If a student discloses the use of medication associated with cautions related to operating machinery, UTI may require the student to provide documentation from a medical provider indicating the student is able to safely participate in lab environment/lab activities. If documentation is not submitted, UTI may withhold a student from class if a safety concern exists.

Illegal possession or use of drugs or alcohol can have penalties, including community service, suspension or loss of driver's license, jail time and fines. For statutes and penalties on drug and alcohol offenses in the states where our campuses are located, please refer to the annual DAAPP notification at: [www.uti.edu/daapp](http://www.uti.edu/daapp).

The Institute recognizes alcohol and drug abuse may have an adverse effect on classroom performance and is concerned with this impact. In addition, the Institute recognizes the significant health risks associated with the use of illegal drugs and the abuse of alcohol. While the frequency, duration and severity vary, there are a number of serious health consequences. For all drugs, there is a risk of overdose leading to convulsions, coma and death.

Mixing certain drugs can also be lethal. Following is a list of some potential health risks:

#### Alcohol

- - vitamin deficiencies
  - stomach ailments
  - alcohol poisoning
  - liver disease
  - weight gain and high blood pressure
  - depressed immune system
  - cancer
  - heart or respiratory failure

#### Drugs

- - tremors and seizures
  - nausea, rapid heart rate
  - skin disorders
  - depression and disorientation
  - paranoia and psychosis
  - memory impairment
  - weakened immune system
  - impotence
  - heart attack
  - respiratory failure

The Institute recognizes alcohol and drug abuse may be successfully treated, enabling the student to return to a satisfactory performance level. Students who have a substance abuse problem are encouraged to voluntarily seek assistance and deter others from engaging in illegal drug or alcohol use, possession or distribution.

Violation of this policy will result in the Institute taking appropriate action, up to and including termination and/or requiring the student to participate satisfactorily in a drug abuse, alcohol abuse or other assistance/rehabilitation program.

## Substance Abuse Prevention Policy – General Procedures

The Institute will take appropriate disciplinary action whenever a student violates or is suspected of violating this Substance Abuse Prevention Policy. Reporting to campus under the influence of alcohol, drugs or any substance that impairs a student's mental or physical capacity **WILL NOT BE TOLERATED**.

This includes all forms of synthetic marijuana. Any student using physician-prescribed medication or other medication that may impair performance in either the classroom or the lab shall immediately inform his or her instructor of such medication.

Additionally, any physician-prescribed drug that might result in a positive drug test must be reported to the Student Services Department as soon as the student begins using the medication. Failure to provide such notification in a timely manner may subject the student to all the actions, requirements and conditions described in the Drug Testing Procedures of this policy. Possession of illegal drugs, drug paraphernalia or alcohol is prohibited.

When the Institute becomes aware of reasonable grounds (as listed below) to believe a student has violated the Substance Abuse Prevention Policy, the Institute will immediately investigate. Such investigation may include appropriate drug and/or alcohol testing. As a result of such investigation and in



the Institute's sole discretion, one or more of the following actions may occur, depending upon factors that include the nature and severity of the offense:

- verbal warning/advisement
- written warning/advisement
- immediate screening test
- referral to an approved rehabilitation/counseling agency
- attendance failure
- termination
- referral for prosecution

Students should be aware the Institute may bring matters of illegal drug use to the attention of local law enforcement.

Students should fully understand that the Institute supports the criminal prosecution of policy violators, when appropriate.

Reasonable grounds for suspecting substance abuse include, but are not limited to, any one or more of the following:

- slurred speech
- red eyes
- erratic behavior
- inability to perform job/task
- smell of alcohol or marijuana emanating from student's body
- inability to carry on a rational conversation
- other unexplained behavioral changes
- dilated pupils
- incoherence
- Unsteadiness on feet
- increased carelessness
- receipt of information by UTI indicating a violation of this policy has occurred

To assure clear communication of the required standards of conduct and the sanctions imposed for violation of those standards, the Institute will provide students with a copy of the Substance Abuse Prevention Policy. Students are hereby notified that COMPLIANCE WITH STANDARDS OF CONDUCT REQUIRED BY THE SUBSTANCE ABUSE PREVENTION POLICY IS MANDATORY. IN ORDER TO ENSURE COMPLIANCE, UTI MAY ENGAGE IN DRUG AND/OR ALCOHOL SCREENING TESTS UNDER THE FOLLOWING CIRCUMSTANCES:

- After an accident occurring at the Institute.
- If the Institute believes an individual has been observed possessing or using a prohibited substance on campus.
- When the Institute believes an individual may be affected by the use of drugs or alcohol, and the

use may adversely affect the individual's effectiveness in the classroom environment or his or her safety as well as the safety of others.

- When the Institute believes a student is impaired during school hours or while engaged in Institute business or Institute-sponsored activities.
- When the Institute receives a written report from another individual with a relationship to the student (e.g., roommate, parent, landlord) alleging, with documented reasonable grounds, the student has abused drugs or alcohol.
- Upon notification by proper authorities of alleged violations of the Substance Abuse Prevention Policy.
- In addition, periodic random drug screening tests will be administered and any individual who has had a positive drug or alcohol impairment test may be subjected to further testing for the duration of his or her program.

## Drug Testing Procedures

As part of the Institute's efforts to ensure safety and to promote an alcohol- and drug-free environment, for cause drug or alcohol testing is conducted when reasonable grounds exist. Random drug testing may occur at the campus discretion as well. In the absence of extraordinary circumstances, any student who tests positive, or admits to illegal drug or alcohol use as a result of either random selection or selection for cause will be subject to at least the following school actions, requirements and conditions, at the Institute's discretion:

- Immediate dismissal from school for the remainder of the current course. The student will also be subject to any additional actions that may occur as a result of the course dismissal, including, but not limited to, repeat fees or being placed on probationary status.
- The student must be assessed by a certified evaluator from one of the drug treatment programs approved by the

Institute. Documentation noting the assessment and plan of action must be submitted to the Institute prior to the student returning to school.

**Note:** The time taken to enroll in a program will determine whether the student merely "attendance fails" a class, or is suspended or terminated from the Institute for violation of attendance policies.

- The student must follow the assignments of the evaluator and provide evidence of completion of those assignments, if applicable.

- The student must sign a release form at the treatment center giving the Institute access to information regarding his or her progress in the treatment program.
- The student must earn and submit a certificate of completion, if applicable, or submit similar documentation to the Institute prior to receiving any official graduation documents.

Failure to complete a recommended drug treatment program in a timely manner, as determined by the Institute, may be cause for termination from the Institute until proof of completion of the program.

Refusal to test or, in the case of urine testing, failure to produce a sample within the allotted time frame after being selected is considered the same as a “positive” test and may result in the same actions and requirements identified above.

For students who have entered an approved program and returned to the Institute, the following stipulations apply:

- The student must agree to cease drug use and destroy all drug-related paraphernalia.
- The student is required to meet with the Advisor on a regular basis (frequency determined by the Advisor) and show proof of continued attendance or completion of the drug education program at each meeting, if applicable.
- The student is subject to on-demand drug testing as determined by the Institute.
- The student must pay all expenses involved in assessment and drug education.
- The student must pay all costs associated with any suspension, including but not limited to tuition cost resulting from course retakes.
- Failure to abide by the established guidelines will result in termination of training at the Institute.

Any student who tests positive for or admits to drug or alcohol use a second time will be immediately terminated from the Institute. A student who has been terminated from training must utilize the appeals process to determine the possibility of returning to the Institute.

Except in certain situations, students will not be terminated for voluntarily seeking assistance for a substance abuse problem. However, repeated incidents or continued performance, attendance or behavior problems may result in termination.

## Available Assistance / Referrals

Advising and referrals to outside agencies are available from an Institute Advisor who has an “open door” policy and is available to students. Information from students will be kept confidential. Exceptions to confidentiality will occur when there is risk of bodily harm to others or as required by law. In addition, the Institute Advisor must take appropriate action when they become aware that a student is in violation of this Substance Abuse Prevention Policy.

Drug and alcohol abuse seminars or awareness workshops may be scheduled intermittently throughout the year and notices are posted on student bulletin boards. Pamphlets and general information regarding illegal drugs and alcohol abuse are available in the Student Services Department. A list of referrals for outside agency assistance, assessment and counseling are available in the Annual Security Report and through the Institute Advisor’s office.

Any questions regarding this Substance Abuse Prevention Policy should be directed to the Student Services Department.

## ADA/504 Policy

### Notice of Nondiscrimination

Universal Technical Institute, Inc. and its subsidiaries (collectively, “UTI”) are committed to educational and work communities that are free from prohibited discrimination and harassment. UTI prohibits discrimination and harassment on the basis of race, color, national origin, sex, religion, disability, age, veteran status, sexual orientation/gender identity or expression, genetic information, and any other legally protected status in the provision of its courses, programs, services or activities.

UTI has designated the Director of Program Compliance as the individual responsible for the coordination and administration of its non-discrimination and harassment policies. In addition, the Director of Program Compliance has been designated to coordinate UTI’s compliance with Section 504, the ADA and the Age Act. Questions or comments about discrimination or harassment can be directed to the Director of Program Compliance at 4225 E. Windrose Dr., Suite 200 Phoenix, Arizona 85032, or by calling 800-859-7249 or sending an email to [jramirez@uti.edu](mailto:jramirez@uti.edu).

Student Services Directors serve as deputy coordinators responsible for the duties mentioned

previously at each campus and also can assist with any questions or comments. Their contact information is as follows:

Campus	Campus Address	Toll Free
UTI-Austin	301 W. Howard Lane Austin, TX 78753	800-940-9101 <a href="mailto:rpadilla@uti.edu">rpadilla@uti.edu</a>
UTI-Avondale	10695 W. Pierce Street, Suite 100 Avondale, AZ 85323	800-859-1202 <a href="mailto:likingsley@uti.edu">likingsley@uti.edu</a>
UTI-Bloomfield	1515 Broad Street, Bloomfield, NJ 07003	833-207-6077 <a href="mailto:skerr@uti.edu">skerr@uti.edu</a>
UTI-Dallas/ Fort Worth	5151 Regent Boulevard, Irving, TX 75063	877-873-1083 <a href="mailto:kimlaney@uti.edu">kimlaney@uti.edu</a>
UTI-Exton	750 Pennsylvania Drive, Exton, PA 19341	877-884-3986 <a href="mailto:disidori@uti.edu">disidori@uti.edu</a>
UTI-Houston	721 Lockhaven Drive Houston, TX 77073	800-325-0354 <a href="mailto:amanginelli@uti.edu">amanginelli@uti.edu</a>
UTI-Lisle	2611 Corporate West Drive Lisle, IL 60532	800-441-4248 <a href="mailto:kstamp@uti.edu">kstamp@uti.edu</a>
UTI-Long Beach	4175 E. Conant Street Long Beach, CA 90808	844-308-8838 <a href="mailto:cbarrington@uti.edu">cbarrington@uti.edu</a>
UTI-Miramar	2601 SW 145th Avenue Miramar, FL 33027	800-827-7305 <a href="mailto:cgreen@uti.edu">cgreen@uti.edu</a>
UTI-Rancho Cucamonga	9494 Haven Avenue Rancho Cucamonga, CA 91730	888-692-7800 <a href="mailto:jdismukes@uti.edu">jdismukes@uti.edu</a>
UTI-Sacramento	4100 Duckhorn Drive Sacramento, CA 95834	877-884-2254 <a href="mailto:mralstin@uti.edu">mralstin@uti.edu</a>
UTI-Phoenix	10695 W. Pierce Street, Suite 200 Avondale, AZ 85323	800-528-7995 <a href="mailto:tchakos@uti.edu">tchakos@uti.edu</a>
UTI Orlando	2202 Taft Vineland Road Orlando, FL 32837	800-342-9253 <a href="mailto:rholland@uti.edu">rholland@uti.edu</a>
NASCAR Tech	220 Byers Creek Road Mooresville, NC 28117	866-316-2722 <a href="mailto:cmeade@uti.edu">cmeade@uti.edu</a>
Manufacturer- Paid Training Programs	4225 E. Windrose Drive, Suite 200 Phoenix, AZ 85032	800-859-7249 <a href="mailto:jramirez@uti.edu">jramirez@uti.edu</a>
UTI-Canton	2955 S. Haggerty Road Canton, MI 48188	623-445-0813 <a href="mailto:amanginelli@uti.edu">amanginelli@uti.edu</a>
UTI-Houston	533 NorthPark Central Drive Houston, TX 77073	623-445-0813 <a href="mailto:amanginelli@uti.edu">amanginelli@uti.edu</a>

For inquiries or reports related to discrimination or harassment on the basis of sex, contact the Title IX Coordinator. The Title IX Coordinator is the Director of Program Compliance and can be reached at Universal Technical Institute, Inc., 4225 E. Windrose Dr., Suite 200 Phoenix, Arizona 85032, 800-859-7249, [jramirez@uti.edu](mailto:jramirez@uti.edu).

For further information on notice of non-discrimination, you may contact the appropriate federal office by visiting the website <https://ocrcas.ed.gov/contact-ocr> for the address and telephone number of the office that serves your area, or by calling 800-421-3481 .

Inquiries concerning Title IX also may be made to the Office for Civil Rights at:

U.S. Department of Education Office for Civil Rights  
Lyndon Baines Johnson Department of Education Bldg.  
400 Maryland Ave., SW  
Washington, DC 20202-1100  
Telephone: 800-421-3481  
FAX: 202-453-6012  
TDD: 877-521-2172  
Email: [OCR@ed.gov](mailto:OCR@ed.gov)

## Students with Disabilities

Except where excused as a matter of law, UTI/ Universal Technical Institute is responsible for:

- Providing or arranging through the Director of Student Services or designee reasonable accommodations; reasonable modifications of policies, practices and procedures; and/or appropriate auxiliary aids and services for potential applicants, applicants and students with disabilities in connection with its courses, programs, services or activities, including examinations. These accommodations will be provided at no additional cost to the student.
- Ensuring the school will not make a pre-admission inquiry as to whether an applicant is a person with a disability.
- Ensuring social organizations do not discriminate against persons on the basis of disability.
- Ensuring the school will respond appropriately to incidents of misconduct or harassment (e.g., bullying, hazing, teasing) due to disability.
- Requesting an accommodation, modification or auxiliary aid or service when needed and seeking information, advice and assistance regarding a reasonable and appropriate accommodation, modification or auxiliary aid or service in a timely fashion.

The Institute, potential or active applicants, and students with disabilities may have rights or responsibilities that are not listed above.

## Procedure for Obtaining Modifications / Accommodations

UTI welcomes students with disabilities. UTI is committed to making reasonable, appropriate, and effective modifications (commonly called “reasonable accommodations”) in policies, practices, and procedures for qualified individuals with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Amendments Act, and applicable state and local laws. A qualified student with a disability must have a physical or mental impairment that substantially limits one or more major life activities; have a record of such an impairment; or be regarded as having such an impairment. Qualified students with disabilities also must meet the academic and technical standards for admission or participation in UTI’s educational programs and services either with or without reasonable accommodations.

Qualified individuals with disabilities who comply with the process outlined below may receive reasonable modifications tailored to their individual needs to ensure equal access to UTI’s programs and services, provided such modification does not require an adjustment that would alter or waive essential academic requirements or constitute a fundamental alteration of a service, program, or activity. Some examples of modifications may include extended time, use of assistive technology, and assistance liaising with external agencies such as rehabilitative services, if applicable. To receive services, students must:

1. Identify the need for modifications through the Student Services Department.
  - a. Submit the Accommodation Request and Consent Form to the Department of Student Services.
  - b. Provide all requested documentation to the Student Services Department.
2. If found eligible for services, meet with the Director of Student Services or designee to discuss modifications. The Director of Student Services or designee will set up a mutually convenient time for an in-person or telephone conference to review the Accommodation Plan.
3. Provide the Student Services Department with a signed consent form.
4. It is the student’s responsibility to provide the Accommodation Form to each instructor. Students must comply with this requirement to receive approved accommodations. Classroom accommodations are not retroactive but effective only upon the student sharing approved accommodations with the instructor. Students who wish to receive classroom accommodations

are encouraged to complete the process promptly. They should not wait until after completing a course or activity, or receiving a poor grade to request services.

If a request for accommodations is denied, students may contact the Director of Student Services to discuss or utilize the ADA/Section 504 grievance procedure.

Students are encouraged to submit all requested documentation promptly; ideally, requests for accommodations should be submitted approximately six weeks prior to the start date of the class for which accommodations are requested. This will allow the Student Services Department to ensure that approved accommodations are provided in a timely manner.

## Documentation Requirements

To assist UTI in evaluating requests for accommodations, students with disabilities who seek modifications must provide documentation of the reported disability to the Director of Student Services or designee. Students should provide the following:

1. Copies of any IEP and Section 504 or other individualized plans. The Student Services Department will evaluate these documents on a case-by-case basis; however, additional and more current documentation may be required; or
2. Signed and dated certification that is on letterhead from an appropriately licensed health care provider, which:
  - a. Describes any physical or mental impairment that substantially limits a major life activity;
  - b. Identifies the major life activity(ies) impacted;
  - c. Describes how the impairment affects the student’s ability to participate in UTI’s courses, programs, services and/or activities; and
  - d. Specifically describes any accommodation or modification recommended and the relationship between the requested modification and the impairment.

If UTI requires additional documentation, the Student Services Department will notify the student. Upon request, students may be required to provide the Director of Student Services or designee with the following from an appropriately licensed or credentialed professional that is on letterhead, dated, and signed:

- An evaluation by an appropriately licensed or credentialed professional stating the nature of the impairment and the current impact of the

impairment on the student's ability to participate in postsecondary educational programs and services (also known as "functional limitations").

- A list of recommended accommodations for the student and an explanation of the relationship between the requested accommodations and the impairment.

Students bear the cost of obtaining this documentation. Some students may not need documentation if the disability is permanent, observable, and stable. Documentation provided must be current, generally less than three years old. For conditions that are more permanent, documentation may be less recent. However, more current documentation may be required for chronic or changing conditions. Please consult with the Student Services Department about the need for, and appropriateness of, documentation.

Requests for certain accommodations such as note takers, sign language interpreters, and course materials in alternative format may take several weeks to fulfill. Students should obtain necessary documentation 6-8 weeks in advance of the applicable start date to avoid delays in participating in UTI's programs and activities.

UTI will give primary consideration to the auxiliary aid or service that a student requests but may decide to provide alternative aids or services if they are equally effective. In addition, an effective alternative may be provided if the requested auxiliary aid or service would fundamentally alter the nature of a service, program or activity.

UTI delivers conceptual topics through web-based training experiences that may include video lectures, digital lesson presentations, computer interactive online learning modules, and technology-enabled student/instructor interactions such as threaded discussions and progress analysis assignments. Qualified individuals with a disability may require auxiliary aids and services to afford equal access and provide an equal opportunity to benefit from this method of education. Captioning, for example, may be necessary and required to make audio and audiovisual information and communication accessible.

### Students Who Are Deaf or Hard Of Hearing and are Requesting Accommodations

An IEP or Section 504 plan generally will be sufficient to establish the need for accommodations. However, additional information may be required to determine the appropriate accommodations to be provided. The Student Services Department will make this determination on a case-by-case basis. Upon request, students should provide documentation to support a request for accommodations from appropriate

professionals qualified to diagnose and treat hearing impairments, such as audiologists, otolaryngologists, and other speech/hearing specialists.

Documentation should be on letterhead and include:

- The credential of the professional providing the evaluation;
- A diagnosis of deafness or hearing loss and a statement regarding whether the student's hearing is static or changing;
- A discussion of the student's condition and current level of functioning, and how it may impact the student in a postsecondary educational environment;
- Specific recommendations for accommodations in the academic setting that explain how the recommendations are related to the student's current functional limitations; and
- A summary of assessment procedures and evaluation instruments used to diagnose the student and a narrative summarizing the evaluation results (for students with permanent, lifelong impairments such as deafness, documentation may not need to be as recent).

### Special Note for Students Attending Manufacturer-Paid Training Programs

Students attending manufacturer-paid training programs are eligible to request disability-related accommodations by following the procedure outlined in the ADA/504 policy, unless otherwise noted in this paragraph. To request an accommodation, UTI graduates who have an existing accommodation plan should contact the Director of Program Compliance at 800-859-7249 or [jramirez@uti.edu](mailto:jramirez@uti.edu). The Director of Program Compliance will review the accommodation request on file as well as the accommodation plan prepared previously. An individualized evaluation of the student's needs, and the nature and requirements of the manufacturer-paid training program will occur to determine the accommodations the student is eligible to receive and to ensure the student remains eligible to receive previously granted accommodations. The Director of Program Compliance will review the plan with the student, including any necessary modifications. As described above, students are responsible for providing the plan to the instructor. Students entering these programs from other schools and UTI graduates who do not have a prior accommodation plan must submit an accommodation request and required paperwork to the Director of Program Compliance, as outlined in the ADA/504 policy.

Manufacturer-paid training programs may also include video lectures, digital lesson presentations, computer interactive online learning modules, and

technology-enabled student/ instructor interactions such as threaded discussions and progress analysis assignments. Qualified individuals with a disability may require auxiliary aids and services to afford equal access and provide an equal opportunity to benefit from this method of education. Captioning, for example, may be necessary and required to make audio and audiovisual information and communication accessible.

## Section 504 / ADA Grievance Procedure

This procedure applies to complaints of discrimination and/or harassment based on disability, including complaints regarding student requests for accommodations or modifications.

1. Filing a complaint: Any individual who believes he or she has been discriminated against based on disability in UTI's programs or activities is encouraged to immediately contact the Director of Student Services. Complaints generally should be filed within 180 days of the date of the alleged discrimination. Complaints filed after this date may be eligible for a discretionary waiver. Requests for a waiver should be made to the Director of Student Services. If there is a conflict of interest with the Director Student Services, the Campus President will assume all duties assigned to the Director of Student services under this procedure.
2. Optional informal resolution of complaints: A complainant may choose to resolve a complaint informally by participating in a facilitated meeting with the respondent and the Director of Student Services within two weeks of the filing of the complaint. A complainant may end the informal process at any time and request formal resolution of the complaint.
3. Formal resolution of complaints: Unless a complainant elects to participate in the optional informal resolution process, complaints will be addressed through the formal resolution process.
  - a. Within 45 business days of the filing of the complaint or the conclusion of the optional informal resolution process, the Student Services Department will investigate the complaint. The investigation generally will consist of an assessment of the complaint, the gathering and review of relevant documentation, and, if necessary, interview of the complainant, respondent and other relevant witnesses. UTI uses the preponderance of the evidence or "more likely than not" standard of review during its investigation and resolution of complaints.
  - b. if the investigative phase will take longer than 45 days, the Director of Student Services will provide the parties with an explanation for the delay.
  - c. Within one week of the conclusion of the investigation, the Student Services Department will provide the parties with written notice of the outcome of the investigation.
4. This procedure provides for the prompt, adequate, reliable, and impartial resolution of the complaints, including an equal opportunity for the parties to access, review, and present witnesses and other evidence.
5. UTI will provide to the complainant interim measures as appropriate (e.g., arranging for changes in class schedules) and will strive to keep the complaint and investigation confidential to the extent possible. UTI will take steps to prevent the recurrence of any discrimination or harassment and to correct discriminatory effects on the complainant and others, as necessary.
6. UTI does not tolerate retaliation against complainants, witnesses, or any person who participates in the investigatory process or otherwise exercises rights under Section 504 or the ADA. Any retaliatory conduct should be promptly reported to the Director of Student Services.
7. The complainant and respondent have an equal right to appeal outcome decisions made by the Director of Student Services or designee. Appeals may be made on the following bases: (1) a party obtains new relevant evidence that was unavailable at the time of the investigation and could change the outcome of the investigation; (2) there is evidence of procedural error significant enough to call the outcome of the investigation into question; or (3) in cases where a sanction was imposed, the sanction was substantially disproportionate to the findings. Appeals must be made to Melanie Scheet, Vice President Student Success, at 4225 E. Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, [mscheet@uti.edu](mailto:mscheet@uti.edu). Appeals must be filed within seven (7) calendar days of the date that written notice of the outcome was provided. The EVP Campus Operations and Services will decide the appeal promptly but generally within 30 calendar days and provide the respondent and complainant with written notice of the final determination within seven (7) calendar days of making the final determination, including any changes to the previous determination and/or the sanctions imposed. The appeal decision is final and not subject to further appeal.



## Service / Support Animal Policy

Service animals assisting persons with disabilities are welcome in areas open to the public on UTI's campuses. A service animal is a dog that is individually trained to do work or perform tasks for a person with disabilities. In some instances, similarly trained miniature horses may qualify as service animals. Examples of work or tasks that service animals may perform include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, reminding a person with a mental illness to take prescribed medications, or alerting and protecting a person who is having a seizure. If necessary to determine what service a dog provides, UTI staff may only ask: (1) whether the dog is a service animal required because of a disability and (2) what work or task the dog has been trained to perform. UTI staff will not ask about the individual's disability, require medical documentation or documentation for the dog, or ask that the dog demonstrate its ability to perform the work or task. UTI may require additional information with respect to miniature horses.

Service animals may be excluded from UTI's premises if the animal is out of control and the handler does not take effective action to control it or the animal is not housebroken. A service animal must be kept under control by a harness, leash or other tether unless the person is unable to hold those or if such use would interfere with the service animal's performance of work or tasks. In such instances, the service animal must be kept under control by voice, signals or other effective means. The person with the disability may remain on campus without the animal if the animal is excluded for the aforementioned reasons. Service animals in training are welcome on UTI's campuses in the same manner and subject to the same requirements as service animals that are fully trained.

UTI will allow support animals on its campuses on a case-by-case basis. Support animals are used by individuals with disabilities for emotional support, well-being or comfort. Because they are not individually trained to perform work or tasks, support animals are not service animals. Students who request to have a support animal on campus must submit the request in writing to the Student Services Department and provide appropriate supporting documentation upon request.

Support animals can be excluded from UTI's premises if the animal is out of control or the animal is not housebroken. They can also be excluded if the animal poses a direct threat to the health or safety of others that cannot be mitigated by reasonable modifications of policies, practices or procedures, or the provision of auxiliary aids or services. A support animal generally must be kept under control by a harness, leash or other

tether unless the person is unable to hold those, or if such use would interfere with the service animal's performance of work or tasks. If such means cannot be used to control the animal, the support animal must be kept under control by voice, signals or other effective means.

Questions regarding service animals should be directed to the Student Services Department. Individuals in Florida, Massachusetts and North Carolina are also covered by their respective state law definitions of "service animal."

## Guidelines For Applicants With Disabilities

UTI does not discriminate against individuals with disabilities seeking to apply to its programs. The admissions application process for students with disabilities is the same as for other students. Applicants with disabilities who may need accommodations in the application process should contact the Student Services Department. Contacts with the Student Services Department are strictly confidential and this information will not be shared with the Admissions Office. UTI is aware that some prospective students with disabilities may choose to disclose their disabilities during the application process (for example, to help UTI understand adverse information in their educational records). Such disclosure is entirely voluntary and optional. UTI will not use any information provided in a discriminatory manner.

## Harassment

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### Discrimination Grievance Procedure – Title VI, the Age Act, and Other Protected Statuses

#### Policy Statement

The purpose of this policy is to outline details regarding UTI's student grievance procedures related to Title VI, Title VII, the Age Act, and other protected statuses unless outlined in a separate policy as noted later in this paragraph. Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, or national origin in programs or activities that receive federal financial assistance. Title VII prohibits employment discrimination based on race, color, religion, sex, and national origin. This procedure is also applicable for other forms of discrimination not covered under the ADA/504 Grievance Procedure or the

Title IX Grievance Procedure, including the Age Act. The Age Act of 1975 prohibits discrimination based on age in programs or activities that receive federal financial assistance.

## Policy Scope

### I. Notice of Non-Discrimination

Universal Technical Institute, Inc. and its subsidiaries (collectively, "UTI") are committed to educational and work communities that are free from prohibited discrimination and harassment. UTI prohibits discrimination and harassment on the basis of race, color, national origin, sex, religion, disability, age, veteran status, sexual orientation/gender identity or expression, genetic information, and any other legally protected status in the provision of its courses, programs, services or activities.

UTI has designated the Director of Program Compliance as the individual responsible for the coordination and administration of its non-discrimination and harassment policies for students. Questions or comments about discrimination or harassment can be directed to the Director of Program Compliance at 4225 E. Windrose Drive, Suite 200, Phoenix, AZ 85032, [jramirez@uti.edu](mailto:jramirez@uti.edu), or by calling 800-859-7249 or 623-445-0730.

Student Services Directors serve as deputy coordinators responsible for the duties mentioned above at each campus and can also assist with any student questions or comments. Their contact information is as follows:

Campus	Campus Address	Toll Free
UTI-Austin	301 W. Howard Lane Austin, TX 78753	800-940-9101 <a href="mailto:rpadilla@uti.edu">rpadilla@uti.edu</a>
UTI-Avondale	10695 W. Pierce Street, Suite 100 Avondale, AZ 85323	800-859-1202 <a href="mailto:likingsley@uti.edu">likingsley@uti.edu</a>
UTI-Bloomfield	1515 Broad Street, Bloomfield, NJ 07003	833-207-6077 <a href="mailto:skerr@uti.edu">skerr@uti.edu</a>
UTI-Dallas/ Fort Worth	5151 Regent Boulevard, Irving, TX 75063	877-873-1083 <a href="mailto:kimlaney@uti.edu">kimlaney@uti.edu</a>
UTI-Exton	750 Pennsylvania Drive, Exton, PA 19341	877-884-3986 <a href="mailto:disidori@uti.edu">disidori@uti.edu</a>
UTI-Houston	721 Lockhaven Drive Houston, TX 77073	800-325-0354 <a href="mailto:sawilson@uti.edu">sawilson@uti.edu</a>
UTI-Lisle	2611 Corporate West Drive Lisle, IL 60532	800-441-4248 <a href="mailto:kstamp@uti.edu">kstamp@uti.edu</a>
UTI-Long Beach	4175 E. Conant Street Long Beach, CA 90808	844-308-8838 <a href="mailto:cbarrington@uti.edu">cbarrington@uti.edu</a>
UTI-Miramar	2601 SW 145th Avenue Miramar, FL 33027	800-827-7305 <a href="mailto:cgreen@uti.edu">cgreen@uti.edu</a>

Campus	Campus Address	Toll Free
UTI-Rancho Cucamonga	9494 Haven Avenue Rancho Cucamonga, CA 91730	888-692-7800 <a href="mailto:jdismukes@uti.edu">jdismukes@uti.edu</a>
UTI-Sacramento	4100 Duckhorn Drive Sacramento, CA 95834	877-884-2254 <a href="mailto:mrastin@uti.edu">mrastin@uti.edu</a>
UTI-Phoenix	10695 W. Pierce Street, Suite 200 Avondale, AZ 85323	800-528-7995 <a href="mailto:tchakos@uti.edu">tchakos@uti.edu</a>
UTI Orlando	2202 Taft Vineland Road Orlando, FL 32837	800-342-9253 <a href="mailto:rholland@uti.edu">rholland@uti.edu</a>
Universal Technical Institute	220 Byers Creek Road Mooresville, NC 28117	866-316-2722 <a href="mailto:cmeade@uti.edu">cmeade@uti.edu</a>
Manufacturer- Paid Training Programs	4225 E. Windrose Drive, Suite 200 Phoenix, AZ 85032	800-859-7249 <a href="mailto:jramirez@uti.edu">jramirez@uti.edu</a>
UTI-Canton	2955 S. Haggerty Road Canton, MI 48188	623-445-0813 <a href="mailto:amanginelli@uti.edu">amanginelli@uti.edu</a>

For further information on notice of non-discrimination, you may contact the appropriate federal office at <https://ocrcas.ed.gov/> [contact-ocr](#) for the address and telephone number of the office that serves your area, or by contacting the U.S. Department of Education, Office for Civil Rights, Lyndon Baines Johnson Department of Education Bldg., 400 Maryland Ave., SW, Washington, DC 20202-1100, [OCR@ed.gov](mailto:OCR@ed.gov), 800-421-3481.

### II. Grievance Procedure

This procedure applies to student complaints of discrimination and/or harassment based on race, color, national origin, age, and other protected categories. Grievance procedures for discrimination based on sex are included in the Title IX Policy, and grievance procedures for discrimination based on disability are outlined in the ADA/504 policy.

1. *Filing a complaint:* Any student who believes they have been discriminated against in UTI's programs or activities is encouraged to immediately contact the Director of Student Services. Complaints generally should be filed within 180 days of the date of the alleged discrimination. Complaints filed after this date may be eligible for a discretionary waiver. Requests for a waiver should be made to the Director of Student Services. If there is a conflict of interest with the Director of Student Services, the Campus President will assume all duties assigned to the Director of Student Services under this procedure.

*Optional informal resolution of complaints:* A complainant may choose to resolve a complaint informally by participating in a facilitated meeting with the respondent and the Director of Student Services within two weeks of the filing of the

complaint. A complainant may end the informal process at any time and request formal resolution of the complaint.

2. *Formal resolution of complaints:* Unless a complainant elects to participate in the optional informal resolution process, complaints will be addressed through the formal resolution process.
  - a. Within 45 business days of the filing of the complaint or the conclusion of the optional informal resolution process, the Student Services Department will investigate the complaint. The investigation generally will consist of an assessment of the complaint, the gathering and review of relevant documentation, and, if necessary, interviews of the complainant, respondent, and other relevant witnesses. UTI uses the preponderance of the evidence or “more likely than not” standard of review during its investigation and resolution of complaints.
  - b. If the investigative phase will take longer than 45 days, the Director of Student Services will provide the parties with an explanation for the delay.
  - c. Within one week of the conclusion of the investigation, the Student Services Department will provide the parties with written notice of the outcome of the investigation.
3. This procedure provides for the prompt, adequate, reliable, and impartial resolution of complaints, including an equal opportunity for the parties to access, review, and present witnesses and other evidence.
4. UTI will provide to the complainant interim measures as appropriate (e.g., arranging for changes in class schedules, work schedules, etc.) and will strive to keep the complaint and investigation confidential to the extent possible. UTI will take steps to prevent the recurrence of any discrimination or harassment and to correct discriminatory effects on the complainant and others, as necessary.
5. UTI does not tolerate retaliation against complainants, witnesses, or any person who participates in the investigatory process or otherwise exercises rights under Title VI, the Age Act, or other applicable statutes. Any retaliatory conduct should be promptly reported to the Director of Student Services.

## Sexual Harassment

All students and employees have the right to learn and work in an environment free from sexual harassment. Sexual harassment, which includes sexual violence, is a

form of sex discrimination prohibited under federal law. UTI prohibits sexual harassment, including sexual violence.

## Title IX Sexual Harassment Policy Information

### I. *Policy Statement*

Consistent with UTI's Non-Discrimination Notice and the U.S. Department of Education's implementing regulations for Title IX of the Education Amendments of 1972 (“Title IX”) (see 34 C.F.R. § 106 *et seq.*), UTI prohibits Sexual Harassment that occurs within its education programs or activities.

For purposes of this policy, Sexual Harassment includes Quid Pro Quo Sexual Harassment, Hostile Environment Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, and Stalking.

Administrators, faculty member, staff, students, contractors, guests, and other members of the UTI community who commit Sexual Harassment are subject to the full range of UTI discipline including verbal reprimand; written reprimand; mandatory training, coaching, or counseling; mandatory monitoring; partial or full probation; partial or full suspension; fines; permanent separation from the institution (that is, termination or dismissal); physical restriction from UTI property; cancellation of contracts; and any combination of the same.

UTI will provide persons who have experienced Sexual Harassment ongoing remedies as reasonably necessary to restore or preserve access to UTI's Education Programs or Activities.

### II. *Scope*

This policy applies to Sexual Harassment that occurs within UTI's Education Programs or Activities and that is committed by an administrator, faculty member, staff, student, contractor, guest, or other member of the UTI community.

This policy does not apply to Sexual Harassment that occurs off-campus, in a private setting, and outside the scope of UTI's Education Programs or Activities; such sexual misconduct may be prohibited by the Student Code of Conduct if committed by a student, Employee Handbook, or other UTI policies and standards if committed by an employee.

### III. *Definitions*

(Additional definitions, including state law

definitions and definitions required under the Violence Against Women Act amendments to the Clery Act, are set forth in Appendix A.)

- A. "Sexual Harassment" is conduct on the basis of sex that constitutes Quid Pro Quo Sexual Harassment, Hostile Environment Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, or Stalking.
- B. "Quid Pro Quo Sexual Harassment" is an employee of the UTI conditioning the provision of an aid, benefit, or service of UTI on an individual's participation in unwelcome sexual conduct.
- C. "Hostile Environment Sexual Harassment" is unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person access to UTI's Education Programs or Activities.
- D. "Sexual Assault" includes the sex offenses of Rape, Sodomy, Sexual Assault with an Object, Fondling, Incest, and Statutory Rape.
  1. "Rape" is the carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity. There is "carnal knowledge" if there is the slightest penetration of the vagina or penis by the sexual organ of the other person. Attempted Rape is included.
  2. "Sodomy" is oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
  3. "Sexual Assault with an Object" is using an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity. An "object" or "instrument" is anything used by the offender other than the offender's genitalia.
  4. "Fondling" is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
  5. "Incest" is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by applicable state law.
  6. "Statutory Rape" is sexual intercourse with a person who is under the statutory age of consent as defined by applicable state law.
- E. "Domestic Violence" is felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the applicable state, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the applicable state.
- F. "Dating Violence" is violence committed by a person –
  1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
  2. Where the existence of such a relationship will be determined based on a consideration of the following factors:
    - The length of the relationship;
    - The type of relationship; and
    - The frequency of interaction between the persons involved in the relationship.
- G. "Stalking" is engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
  - Fear for their safety or the safety of others; or
  - Suffer substantial emotional distress.
- H. "Consent" refers to affirmative, conscious, and voluntary agreement to engage in sexual activity. Neither the lack of protest or resistance nor silence constitutes consent. Consent may be withdrawn at any time. Affirmative consent must be given by all parties to sexual activity. A person who is incapacitated cannot consent (see discussion of incapacitation below). Past

consent does not imply consent to engage in sexual activity with another. Coercion, force, or threat of either invalidates consent.

- I. "Coercion" refers to direct or implied threat of danger, hardship, or retribution sufficient to persuade a reasonable person to engage in sexual activity in which they otherwise would not engage or to which they otherwise would not submit. Coercion is different from seductive behavior based on the type of pressure someone uses to get another to engage in sexual activity. A person's words or conduct cannot amount to coercion unless they wrongfully impair the other's free will and ability to choose whether or not to engage in sexual activity. Coercion can include unreasonable and sustained pressure for sexual activity. When someone makes clear that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.
- J. "Incapacitated" refers to the state where a person may be unable to give consent due to the effect of drugs or alcohol consumption, medical condition or disability, or due to a state of unconsciousness or sleep. In evaluating whether a complainant was incapacitated due to the consumption of alcohol, UTI will consider the totality of the circumstances, including factors such as the presence of slurred speech, an unsteady gait/stumbling, unfocused eyes, and impaired memory.
- K. "Inducing incapacitation" is to providing alcohol or drugs to an individual, with or without that individual's knowledge, for the purpose of causing impairment or intoxication or taking advantage of that individual's impairment or incapacitation.
- L. "Intimidation" is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- M. "Retaliation" is intimidation, threats, coercion, or discrimination against any individual for the purpose of interfering with any right or privilege secured by Title IX and its implementing regulations or because an individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy.
- N. "Complainant" means an individual who is alleged to be the victim of conduct that could constitute Sexual Harassment.
- O. "Respondent" means an individual who has been reported to be the perpetrator of conduct that could constitute Sexual Harassment.
- P. "Formal Complaint" means a document filed by a Complainant or signed by the Title IX Coordinator alleging Sexual Harassment against a Respondent and requesting that UTI investigate the allegation of Sexual Harassment in accordance with this policy. At the time of filing a Formal Complaint, a Complainant must be participating in or attempting to participate in UTI's Education Programs or Activities. A "document filed by a Complainant" means a document or electronic submission (such as an email) that contains the Complainant's physical or electronic signature or otherwise indicates that the Complainant is the person filing the Complaint.
- Q. "Supportive Measures" are non-disciplinary, non-punitive individualized services offered, as appropriate, and reasonably available, and without fee or charge, that are designed to restore or preserve equal access to UTI's Education Programs or Activities without unreasonably burdening another party, including measures designed to protect the safety of all parties implicated by a report or UTI's education environment, or to deter Sexual Harassment. Supportive measures may include: counseling, extensions of academic or other deadlines, course-related adjustments, modifications to work or class schedules, campus escort services, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of campus, and other similar measures. Supportive Measures may also include mutual restrictions on contact between the parties implicated by a report.
- R. "Education Programs or Activities" refers to all the operations of UTI, including, but not limited to, in-person and online educational instruction, employment, extracurricular activities, and community engagement and outreach programs. The term applies to all activity that occurs on campus or on other property owned or occupied by UTI. It also includes off-campus locations, events, or circumstances over which UTI exercises substantial control over the Respondent and the context in which the Sexual Harassment occurs, including Sexual Harassment

occurring in any building owned or controlled by a student organization that is officially recognized by UTI.

#### IV. *Understanding Hostile Environment Sexual Harassment*

In determining whether a hostile environment exists, UTI will consider the totality of circumstances, including factors such as the actual impact the conduct has had on the Complainant; the nature and severity of the conduct at issue; the frequency and duration of the conduct; the relationship between the parties (including accounting for whether one individual has power or authority over the other); the respective ages of the parties; the context in which the conduct occurred; and the number of persons affected. UTI will evaluate the totality of circumstances from the perspective of a reasonable person in the Complainant's position. A person's adverse subjective reaction to conduct is not sufficient, in and of itself, to establish the existence of a hostile environment.

UTI encourages members of the UTI Community to report any and all instances of Sexual Harassment, even if they are unsure whether the conduct rises to the level of a policy violation.

Some specific examples of conduct that may constitute Sexual Harassment if unwelcome include, but are not limited to:

- Unreasonable pressure for a dating, romantic, or intimate relationship or sexual contact
- Unwelcome kissing, hugging, or massaging
- Sexual innuendos, jokes, or humor
- Displaying sexual graffiti, pictures, videos, or posters
- Using sexually explicit profanity
- Asking about, or telling about, sexual fantasies, sexual preferences, or sexual activities
- E-mail, internet, or other electronic use that violates this policy
- Leering or staring at someone in a sexual way, such as staring at a person's breasts or groin
- Sending sexually explicit emails, text messages, or social media posts
- Commenting on a person's dress in a sexual manner
- Giving unwelcome personal gifts such as lingerie that suggest the desire for a romantic relationship
- Insulting, demeaning, or degrading another person based on gender or gender stereotypes

- Spreading rumors of a sexual nature
- V. *Understanding Consent and Incapacitation*

##### A. **Consent**

Lack of consent is a critical factor in determining whether Sexual Harassment has occurred. As defined above, consent is a mutual, voluntary, and informed agreement to participate in specific sexual acts with another person that is not achieved through unreasonable manipulation or coercion—or any kind of physical force or weapon—and requires having cognitive ability to agree to participate. Consent requires an outward demonstration, through mutually understandable words, conduct or action, indicating that an individual has freely chosen to engage in the specific sexual acts. A verbal “no” constitutes lack of consent, even if it sounds insincere or indecisive.

Impairment or incapacitation due to alcohol and/or drug use, permanent/ temporary psychological or physical disability, and being below the age of consent in the applicable jurisdiction are factors which detract from or make consent impossible.

Silence or an absence of resistance does not imply consent, and consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Even in the context of an ongoing relationship, consent must be sought and freely given for each specific sexual act. Consent may be withdrawn at any time. When consent is withdrawn, sexual activity must immediately stop.

##### B. **Incapacitation**

Incapacitation is a state where an individual cannot make an informed and rational decision to consent to engage in sexual contact because the individual lacks conscious knowledge of the nature of the act (e.g., to understand the “who, what, where, when, why or how” of the sexual interaction) and/ or is physically or mentally helpless. An individual is also considered incapacitated, and therefore unable to give consent, when asleep, unconscious, or otherwise unaware that sexual contact is occurring.

Incapacitation can only be found when the Respondent knew or should have known that the Complainant was incapacitated when viewed from the position of a sober, reasonable person. One's own intoxication is not an excuse for failure to recognize another person's incapacitation.



Incapacitation may result from the use of alcohol and/or other drugs; however, consumption of alcohol of other drugs, inebriation, or intoxication alone are insufficient to establish incapacitation. Incapacitation is beyond mere drunkenness or intoxication. The impact of alcohol or drugs varies from person to person, and evaluating incapacitation requires an assessment of how consumption of alcohol and/or drugs impacts an individual's:

- Decision-making ability
- Awareness of consequences
- Ability to make informed judgments
- Capacity to appreciate the nature of circumstances of the act.

No single factor is determinative of incapacitation. Some common signs that someone may be incapacitated include slurred speech, confusion, shaky balance, stumbling or falling down, vomiting, and unconsciousness.

## VI. . Reporting Sexual Harassment

Any person may report Sexual Harassment to the Title IX Coordinator. Reports may be made in person, by regular mail, telephone, electronic mail, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. In-person reports must be made during normal business hours, but reports can be made by regular mail, telephone, or electronic mail at any time, including outside normal business hours.

The name and contact information for the Title IX Coordinator is:

Jaslyn Ramirez

Director of Program Compliance, Title IX Coordinator

4225 East Windrose Drive, Suite 200

Phoenix, AZ 85032

800-859-7249

[jramirez@uti.edu](mailto:jramirez@uti.edu)

The name and contact information for the Deputy Title IX Coordinator is:

Annalise Manginelli

National Director – Student Success - Student Services Deputy Title IX Coordinator

4225 East Windrose Drive, Suite 200

Phoenix, AZ 85032

800-859-7249 • 623-445-0813

[amanginelli@uti.edu](mailto:amanginelli@uti.edu)

In addition to reporting to the Title IX Coordinator, any person may report Sexual Harassment to any

UTI employee with managerial authority over other employees, including other managers (collectively "Reporting Officials") who must promptly forward such report of Sexual Harassment to the Title IX Coordinator.

UTI employees who are not Reporting Officials are encouraged, but are not required to, forward reports of Sexual Harassment to the Title IX Coordinator.

*In cases involving California campuses, reports of certain sexual misconduct made to campus security authorities will be disclosed to local law enforcement.*

## VII. Special Advice for Individuals Reporting Sexual Assault, Domestic Violence, Dating Violence, or Stalking

If you believe you are the victim of Sexual Assault, Domestic Violence, or Dating Violence, get to safety and do everything possible to preserve evidence by making certain that the crime scene is not disturbed. Preservation of evidence may be necessary for proof of the crime or in obtaining a protection order. For those who believe that they are victims of Sexual

Assault, Domestic Violence, or Dating Violence, UTI recommends the following:

- Get to a safe place as soon as possible.
- Try to preserve all physical evidence of the crime—avoid bathing, using the toilet, rinsing one's mouth or changing clothes. If it is necessary, put all clothing that was worn at the time of the incident in a paper bag, not a plastic one.
- Do not launder or discard bedding or otherwise clean the area where the assault occurred- preserve for law enforcement
- Preserve all forms of electronic communication that occurred before, during, or after the assault Contact law enforcement by calling 911.
- Get medical attention - all medical injuries are not immediately apparent. This will also help collect evidence that may be needed in case the individual decides to press charges. Local hospitals have evidence collection kits necessary for criminal prosecution should the victim wish to pursue charges. Take a full change of clothing, including shoes, for use after a medical examination.
- Contact a trusted person, such as a friend or family member for support.

- Talk with a professional licensed counselor or health care provider who can help explain options, give information, and provide emotional support.
- Make a report to the Title IX Coordinator.
- Explore this policy and avenues for resolution under the Title IX Grievance Process.

It is also important to take steps to preserve evidence in cases of Stalking, to the extent such evidence exists. Such evidence is more likely to be in the form of letters, emails, text messages, electronic images, etc. rather than evidence of physical contact and violence. This type of non-physical evidence will also be useful in all types of Sexual Harassment investigations.

Once a report of Sexual Assault, Domestic Violence, Dating Violence, or Stalking is made, the victim has several options such as, but not limited to:

- obtaining Supportive Measures
- contacting parents or a relative
- seeking legal advice
- seeking personal counseling (always recommended)
- pursuing legal action against the perpetrator
- filing a Formal Complaint
- requesting that no further action be taken

The Title IX, Deputy Title IX Coordinator, or campus Student Services Director/Advisor is available to provide information or resources regarding how to seek an order of protection. In addition, an individual may request as an interim protective measure or accommodation that UTI honor an order of protection or no contact order entered by a State civil or criminal court.

### VIII. *Amnesty*

UTI encourages the reporting of incidents of sexual harassment and recognizes that some students may be reluctant to make such reports as a result of their personal consumption of drugs or alcohol at the time of the incident. UTI generally will not discipline complainants, respondents, or witnesses for personal consumption of drugs or alcohol in violation of UTI's policies where such conduct occurred at the time of the incident and did not endanger the health or safety of others. Educational responses to the conduct may be implemented, as appropriate. Note that UTI's commitment to amnesty in these situations does not prevent action by police or legal authorities against an individual who has illegally consumed

alcohol or drugs.

*In California, Complainants and witnesses are protected from sanctions for violations of student conduct policies that occurred around the time of the reported incidents, unless UTI finds the violations egregious.*

### IX. *Preliminary Assessment*

After receiving a report under "Reporting Sexual Harassment," the Title IX Coordinator will conduct a preliminary assessment to determine:

- Whether the conduct, as reported, falls or could fall within the scope of this policy (see "Scope"); and
- Whether the conduct, as reported, constitutes or could constitute Sexual Harassment. As part of the preliminary assessment, the Title IX Coordinator may take investigative steps to determine the identity of the Complainant, if it is not apparent from the report.

If the Title IX Coordinator determines that the conduct reported could not fall within the scope of the policy, and/or could not constitute Sexual Harassment, even if investigated, the Title Coordinator will close the matter and may notify the reporting party if doing so is consistent with the Family Educational Rights and Privacy Act ("FERPA"). The Title IX Coordinator may refer the report to other UTI offices, as appropriate.

If the Title IX Coordinator determines that the conduct reported could fall within the scope of the policy, and/or could constitute Sexual Harassment, if investigated, the Title IX Coordinator will proceed to contact the Complainant (see "Contacting the Complainant").

As part of the preliminary assessment, the Title IX Coordinator may take investigative steps to determine the identity of the Complainant, if it is not apparent from the report.

### X. *Contacting the Complainant*

If a report is not closed as a result of the preliminary assessment (see "Preliminary Assessment") and the Complainant's identity is known, the Title IX Coordinator will promptly contact the Complainant to discuss the availability of Supportive Measures (see "Supportive Measures"); to discuss and consider the Complainant's wishes with respect to Supportive

Measures; to inform the Complainant about the availability of Supportive Measures with or without filing a Formal Complaint; and to explain the process for filing and pursuing a Formal Complaint. The Complainant will also be provided options for filing complaints with the local police and information about resources that are available on campus and in the community.

XI. *Supportive Measures*

If a report is not closed as a result of the preliminary assessment (see "Preliminary Assessment"), UTI will offer and make available Supportive Measures to the Complainant regardless of whether the Complainant elects to file a Formal Complaint.

Contemporaneously with the Respondent being notified of a Formal Complaint, the Title IX Coordinator will notify the Respondent of the availability of Supportive Measures for the Respondent, and UTI will offer and make available Supportive Measures to the Respondent in the same manner in which it offers and makes them available to the Complainant. UTI will also offer and make available Supportive Measures to the Respondent prior to the Respondent being notified of a Formal Complaint, if the Respondent requests such measures.

UTI will maintain the confidentiality of Supportive Measures provided to either a Complainant or Respondent, to the extent that maintaining such confidentiality does not impair UTI's ability to provide the Supportive Measures in question.

XII. *Interim Removal*

At any time after receiving a report of Sexual Harassment, the Title IX Coordinator may remove a student Respondent from one or more of UTI's Education Programs or Activities on an temporary basis if an individualized safety and risk analysis determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of Sexual Harassment justifies removal. In the event the Title IX Coordinator imposes an interim removal, the Title IX Coordinator must offer to meet with the Respondent within twenty-four hours and provide the Respondent an opportunity to challenge the interim removal.

In the case of a Respondent who is a non-student employee (administrator, faculty, or staff), and in its discretion, UTI may place the Respondent on administrative leave at any time after receiving a report of Sexual Harassment, including during the pendency of the investigation and adjudication process (see "Investigation" and "Adjudication").

For all other Respondents, including independent contractors and guests, UTI retains broad discretion to prohibit such persons from entering onto its campus and other properties at any time, and for any reason, whether after receiving a report of Sexual Harassment or otherwise.

XIII. *Formal Complaint*

A Complainant may file a Formal Complaint with the Title IX Coordinator requesting that UTI investigate and adjudicate a report of Sexual Harassment in accordance with the provisions "Investigation" and "Adjudication." Provided, however, that at the time the Complainant submits a Formal Complaint, the Complainant must be participating in, or attempting to participate in, one or more of UTI's Education Programs or Activities.

A Complainant may file a Formal Complaint with the Title IX Coordinator in person, by regular mail, or by email using the contact information specified in "Reporting Sexual Harassment." No person may submit a Formal Complaint on the Complainant's behalf.

In any case, including a case where a Complainant elects not to file a Formal Complaint, the Title IX Coordinator may file a Formal Complaint on behalf of UTI if doing so is not clearly unreasonable. Such action will normally be taken in limited circumstances involving serious or repeated conduct or where the alleged perpetrator may pose a continuing threat to the UTI Community. Factors the Title IX Coordinator may consider include (but are not limited to): (a) was a weapon involved in the incident; (b) were multiple assailants involved in the incident; (c) is the accused a repeat offender; and (d) does the incident create a risk of occurring again.

If the Complainant or the Title IX Coordinator files a Formal Complaint, then UTI will commence an investigation as specified in "Reporting Sexual Harassment" and proceed to adjudicate the matter as specified in "Adjudication," below. In all cases where a Formal Complaint is filed, the Complainant will be treated as a party, irrespective of the party's level of participation.

In a case where the Title IX Coordinator files a Formal Complaint, the Title IX Coordinator will not act as a Complainant or otherwise as a party for purposes of the investigation and adjudication processes.

XIV. *Consolidation of Formal Complaints*

UTI may consolidate Formal Complaints as to

allegations of Sexual Harassment against more than one Respondent, or by more than one Complainant against one or more Respondents, or by one party against the other party, where the allegations of Sexual Harassment arise out of the same facts or circumstances. Where the investigation and adjudication process involve more than one Complainant or more than one Respondent, references in this policy to the singular "party," "Complainant," or "Respondent" include the plural, as applicable. A Formal Complaint of Retaliation may be consolidated with a Formal Complaint of Sexual Harassment.

**XV. Dismissal Prior to Commencement of Investigation**

In a case where the Complainant files a Formal Complaint, the Title IX Coordinator will evaluate the Formal Complaint and *must* dismiss it if the Title IX Coordinator determines:

- The conduct alleged in the Formal Complaint would not constitute Sexual Harassment, even if proved; or
- The conduct alleged in the Formal Complaint falls outside the scope of the policy specified in "Scope" (that is, because the alleged conduct did not occur in UTI's Education Programs or Activities and/or the alleged conduct occurred outside the geographic boundaries of the United States).

In the event the Title IX Coordinator determines the Formal Complaint should be dismissed pursuant to this Section, the Title IX Coordinator will provide written notice of dismissal to the parties and advise them of their right to appeal as specified in "Appeal." The Title IX Coordinator may refer the subject matter of the Formal Complaint to other UTI offices, as appropriate. A dismissal pursuant to this Section is presumptively a final determination for purposes of this policy, unless otherwise specified in writing by the Title IX Coordinator in the written notice of dismissal.

**XVI. Notice of Formal Complaint**

Within five (5) days of the Title IX Coordinator receiving a Formal Complaint, the Title IX Coordinator will transmit a written notice to the Complainant and Respondent that includes:

- A physical copy of this policy or a hyperlink to this policy;
- Sufficient details known at the time so that the parties may prepare for an initial interview with the investigator, to include the identities of the parties involved in the incident (if known), the conduct allegedly

constituting Sexual Harassment, and the date and location of the alleged incident (if known);

- A statement that the Respondent is presumed not responsible for the alleged Sexual Harassment and that a determination of responsibility will not be made until the conclusion of the adjudication and any appeal;
- Notifying the Complainant and Respondent of their right to be accompanied by an advisor of their choice, as specified in "Advisor of Choice."
- Notifying the Complainant and Respondent of their right to inspect and review evidence as specified in "Access to Evidence."
- Notifying the Complainant and Respondent of UTI's prohibitions on retaliation and false statements specified in Sections "Bad Faith Complaints and False Information" and "Retaliation."
- Information about resources that are available on campus and in the community.

Should UTI elect, at any point, to investigate allegations that are materially beyond the scope of the initial written notice, UTI will provide a supplemental written notice describing the additional allegations to be investigated.

**XVII. Investigation**

**A. Commencement and Timing**

After the written notice of Formal Complaint is transmitted to the parties, an investigator selected by the Title IX Coordinator will undertake an investigation to gather evidence relevant to the alleged misconduct, including inculpatory and exculpatory evidence. The burden of gathering evidence sufficient to reach a determination in the adjudication lies with UTI and not with the parties. The investigation will culminate in a written investigation report, specified in "Investigation Report," that will be submitted to the adjudicator during the selected adjudication process. Although the length of each investigation may vary depending on the totality of the circumstances, UTI strives to complete each investigation within thirty (30) to forty-five (45) days of the transmittal of the written notice of Formal Complaint.

**B. Equal Opportunity**

During the investigation, the investigator will provide an equal opportunity for the parties to be interviewed, to present witnesses (including fact and expert witnesses), and to present other inculpatory and exculpatory

evidence. Notwithstanding the foregoing, the investigator retains discretion to limit the number of witness interviews the investigator conducts if the investigator finds that testimony would be unreasonably cumulative, if the witnesses are offered solely as character references and do not have information relevant to the allegations at issue, or if the witnesses are offered to render testimony that is categorically inadmissible, such as testimony concerning sexual history of the Complainant, as specified in "Sexual History." The investigator will not restrict the ability of the parties to gather and present relevant evidence on their own.

The investigation is a party's opportunity to present testimonial and other evidence that the party believes is relevant to resolution of the allegations in the Formal Complaint. A party that is aware of and has a reasonable opportunity to present particular evidence and/or identify particular witnesses during the investigation, and elects not to, will be prohibited from introducing any such evidence during the adjudication absent a showing of mistake, inadvertence, surprise, or excusable neglect.

**C. Documentation of Investigation**

The investigator will take reasonable steps to ensure the investigation is documented. Interviews of the parties and witnesses may be documented by the investigator's notes, or transcribed. The particular method utilized to record the interviews of parties and witnesses will be determined by the investigator in the investigator's sole discretion, although whatever method is chosen shall be used consistently throughout a particular investigation.

**D. Access to the Evidence**

At the conclusion of the evidence-gathering phase of the investigation, but prior to the completion of the investigation report, the Investigating Officer will transmit to each party and their advisor, in either electronic or hard copy form, all evidence obtained as part of the investigation that is directly related to the allegations raised in the Formal Complaint, including evidence UTI may choose not to rely on at any hearing and inculpatory or exculpatory evidence whether obtained from a party or some other source. Thereafter, the parties will have ten (10) days in which to submit to the investigator a written response, which the investigator will

consider prior to completing the investigation report. The parties and their advisors are permitted to review the evidence solely for the purposes of this grievance process and may not duplicate or disseminate the evidence to the public.

**E. Investigation Report**

After the period for the parties to provide any written response as specified "Access to Evidence" has expired, the investigator will complete a written investigation report that fairly summarizes the various steps taken during the investigation, summarizes the relevant evidence collected, lists material facts on which the parties agree, and lists material facts on which the parties do not agree. When the investigation report is complete, the investigator will transmit a copy to the Title IX Coordinator. The investigator will also transmit the investigation report to each party and their advisor, in either electronic or hard copy form.

**XVIII. Adjudication Process Selection**

After the investigator has sent the investigation report to the parties, the Title IX Coordinator will transmit to each party a notice advising the party of the two different adjudication processes specified in "Adjudication." The notice will explain that the hearing process specified in "Hearing Process" is the default process for adjudicating all Formal Complaints and will be utilized unless both parties voluntarily consent to administrative adjudication as specified in "Administrative Adjudication (Optional)" as a form of informal resolution. The notice will be accompanied by a written consent to administrative adjudication and will advise each party that, if both parties execute the written consent to administrative adjudication, then the administrative adjudication process will be used in lieu of the hearing process. Parties are urged to carefully review this policy (including the entirety of "Adjudication"), consult with their advisor, and consult with other persons as they deem appropriate (including an attorney) prior to consenting to administrative adjudication.

Each party will have three (3) days from transmittal of the notice specified in this Section to return the signed written consent form to the Title IX Coordinator. If either party does not timely return the signed written consent, that party will be deemed not to have consented to administrative adjudication and the Formal Complaint will be adjudicated pursuant to the hearing process.

## XIX. Adjudication

### XVIII. Hearing Process

The default process for adjudicating Formal Complaints is the hearing process specified in this Section ("Hearing Process"). The hearing process will be used to adjudicate all Formal Complaints unless both parties timely consent to administrative adjudication as specified in "Adjudication Process Selection."

1. **Hearing Officer:** After selection of the hearing process as the form of administrative adjudication, the Title IX Coordinator will promptly appoint a hearing officer who will oversee the hearing process and render a determination of responsibility for the allegations in the Formal Complaint, at the conclusion of the hearing process. The Title IX Coordinator will see that the hearing officer is provided a copy of the investigation report and a copy of all evidence transmitted to the parties by the investigator as specified in "Access to Evidence."
2. **Hearing Notice and Response to the Investigation Report:** After the hearing officer is appointed by the Title IX Coordinator, the hearing officer will promptly transmit written notice to the parties notifying the parties of the hearing officer's appointment; setting a deadline for the parties to submit any written response to the investigation report; setting a date for the pre-hearing conference; setting a date and time for the hearing; and providing a copy of UTI's Hearing Procedures ([www.uti.edu/campus-safety](http://www.uti.edu/campus-safety)). Neither the pre-hearing conference, nor the hearing itself, may be held any earlier than ten (10) days from the date of transmittal of the written notice specified in this Section ("Hearing Notice and Response to the Investigation Report").

A party's written response to the investigation report must include:

- To the extent the party disagrees with the investigation report, any argument or commentary regarding such disagreement;
- Any argument that evidence should be categorically excluded from consideration at the hearing based on privilege, relevancy, the prohibition on the use of sexual history specified in "Sexual History," or for any other reason; A list of any witnesses that the party contends should be requested to

attend the hearing pursuant to an attendance notice issued by the hearing officer;

- A list of any witnesses that the party intends to bring to the hearing without an attendance notice issued by the hearing officer;
- Any objection that the party has to the UTI's Hearing Procedures;
- Any request that the parties be separated physically during the pre-hearing conference and/or hearing;
- Any other accommodations that the party seeks with respect to the pre-hearing conference and/or hearing;
- The name and contact information of the advisor who will accompany the party at the pre-hearing conference and hearing;
- If the party does not have an advisor who will accompany the party at the hearing, a request that UTI provide an advisor for purposes of conducting questioning as specified in "Hearing."

A party's written response to the investigation report may also include:

- Argument regarding whether any of the allegations in the Formal Complaint are supported by a preponderance of the evidence; and
- Argument regarding whether any of the allegations in the Formal Complaint constitute Sexual Harassment.

3. **Pre-Hearing Conference:** Prior to the hearing, the hearing officer will conduct a pre-hearing conference with the parties and their advisors. The pre-hearing conference will be conducted live, with simultaneous and contemporaneous participation by the parties and their advisors. By default, the pre-hearing conference will be conducted with the hearing officer, the parties, the advisors, and other necessary UTI personnel together in the same physical location. However, upon request of either party, the parties will be separated into different rooms with technology enabling the parties to participate simultaneously and contemporaneously by video and audio.

In the hearing officer's discretion, the pre-hearing conference may be conducted virtually, by use of video and audio technology, where all participants participate simultaneously and contemporaneously by use of such technology.



During the pre-hearing conference, the hearing officer will discuss the hearing procedures with the parties; address matters raised in the parties' written responses to the investigation report, as the hearing officer deems appropriate; discuss whether any stipulations may be made to expedite the hearing; discuss the witnesses the parties have requested be served with notices of attendance and/ or witnesses the parties plan to bring to the hearing without a notice of attendance; and resolve any other matters that the hearing officer determines, in the hearing officer's discretion, should be resolved before the hearing.

4. **. Issuance of Notices of Attendance:** After the pre-hearing conference, the hearing officer will transmit notices of attendance to any UTI employee (including administrator, faculty, or staff) or student whose attendance is requested at the hearing as a witness. The notice will advise the subject of the specified date and time of the hearing

and advise the subject to contact the hearing officer immediately if there is a material and unavoidable conflict.

The subject of an attendance notice should notify any manager, faculty member, coach, or other supervisor, as necessary, if attendance at the hearing will conflict with job duties, classes, or other obligations. All such managers, faculty members, coaches, and other supervisors are required to excuse the subject of the obligation, or provide some other accommodation, so that the subject may attend the hearing as specified in the notice.

UTI will not issue a notice of attendance to any witness who is not an employee or a student.

5. **Hearing:** After the pre-hearing conference, the hearing officer will convene and conduct a hearing pursuant to UTI's Hearing Procedures. The hearing will be audio recorded. The audio recording will be made available to the parties for inspection and review on reasonable notice, including for use in preparing any subsequent appeal.

The hearing will be conducted live, with simultaneous and contemporaneous participation by the parties and their advisors. By default, the hearing will be conducted with the hearing officer, the parties, the advisors, witnesses, and other

necessary UTI personnel together in the same physical location. However, upon request of either party, the parties will be separated into different rooms with technology enabling the parties to participate simultaneously and contemporaneously by video and audio.

In the hearing officer's discretion, the hearing may be conducted virtually, by use of video and audio technology, where all participants participate simultaneously and contemporaneously by use of such technology.

While the Hearing Procedures and rulings from the hearing officer will govern the particulars of the hearing, each hearing will include, at a minimum:

- Opportunity for each party to address the hearing officer directly and to respond to questions posed by the hearing officer;
- Opportunity for each party's advisor to ask directly, orally, and in real time, relevant questions, and follow up questions, of the other party and any witnesses, including questions that support or challenge credibility;
- Opportunity for each party to raise contemporaneous objections to testimonial or non-testimonial evidence and to have such objections ruled on by the hearing officer and a reason for the ruling provided;
- Opportunity for each party to submit evidence that the party did not present during the investigation due to mistake, inadvertence, surprise, or excusable neglect;
- Opportunity for each party to make a brief closing argument.
- Except as otherwise permitted by the hearing officer, the hearing will be closed to all persons except the parties, their advisors, the investigator, the hearing officer, the Title IX Coordinator, and other necessary UTI personnel. With the exception of the investigator and the parties, witnesses will be sequestered until such time as their testimony is complete.

During the hearing, the parties and their advisors will have access to the investigation report and evidence that was transmitted to them pursuant to "Access to Evidence."

While a party has the right to attend and participate in the hearing with an advisor, a party and/or advisor who materially and repeatedly violates the rules of the hearing in such a way as to be materially disruptive, may be barred from further participation and/or have their participation limited, as the case may be, in the discretion of the hearing officer.

Subject to the minimum requirements specified in this Section ("Hearing"), the hearing officer will have sole discretion to determine the manner and particulars of any given hearing, including with respect to the length of the hearing, the order of the hearing, and questions of admissibility. The hearing officer will independently and contemporaneously screen questions for relevance in addition to resolving any contemporaneous objections raised by the parties and will explain the rationale for any evidentiary rulings.

The hearing is not a formal judicial proceeding and strict rules of evidence do not apply. The hearing officer will have discretion to modify the Hearing Procedures, when good cause exists to do so, and provided the minimal requirements specified in this Section ("Hearing") are met.

6. **Subjection to Questioning:** In the event that any party or witness refuses to attend the hearing, or attends but refuses to submit to questioning by the parties' advisors, the statements of that party or witness, as the case may be, whether given during the investigation or during the hearing, will not be considered by the hearing officer in reaching a determination of responsibility.

Notwithstanding the foregoing, the hearing officer may consider the testimony of any party or witness, whether given during the investigation or during the hearing, if the parties jointly stipulate that the testimony may be considered or in the case where neither party requested attendance of the witness at the hearing.

In applying this Section ("Subjection to Questioning"), the hearing officer will not draw an inference about the determination regarding responsibility based solely on a

party or a witness's absence from the live hearing and/or refusal to submit to questioning by the parties' advisors.

7. **Deliberation and Determination:** After the hearing is complete, the hearing officer will objectively evaluate all relevant evidence collected during the investigation, including both inculpatory and exculpatory evidence, together with testimony and non-testimony evidence received at the hearing, and ensure that any credibility determinations made are not based on a person's status as a Complainant, Respondent, or witness. The hearing officer will take care to exclude from consideration any evidence that was ruled inadmissible at the pre-hearing conference, during the hearing, or by operation of "Subjection to Questioning." The hearing officer will resolve disputed facts using a preponderance of the evidence (that is, "more likely than not") standard and reach a determination regarding whether the facts that are supported by a preponderance of the evidence constitute one or more violations of the policy as alleged in the Formal Complaint.
8. **Discipline and Remedies:** In the event the hearing officer determines that the Respondent is responsible for violating this policy, the hearing officer will, prior to issuing a written decision, consult with an appropriate UTI official with disciplinary authority over the Respondent and such official will determine any discipline to be imposed. The hearing officer will also, prior to issuing a written decision, consult with the Title IX Coordinator who will determine whether and to what extent ongoing support measures or other remedies will be provided to the Complainant.
9. **Written Decision:** After reaching a determination and consulting with the appropriate UTI official and Title IX Coordinator as required by "Discipline and Remedies," the hearing officer will prepare a written decision that will include:
  - Identification of the allegations potentially constituting Sexual Harassment made in the Formal Complaint;
  - A description of the procedural steps taken by UTI upon receipt of the Formal Complaint,
  - through issuance of the written decision, including notification to the parties, interviews with the parties and

witnesses, site visits, methods used to gather non-testimonial evidence, and the date, location, and people who were present at or presented testimony at the hearing.

- Articulate findings of fact, made under a preponderance of the evidence standard, that support the determination;
- A statement of, and rationale for, each allegation that constitutes a separate potential incident of Sexual Harassment, including a determination regarding responsibility for each separate potential incident;
- The discipline determined by the appropriate UTI official as referenced in "Discipline and Remedies";
- Whether the Complainant will receive any ongoing support measures or other remedies as determined by the Title IX Coordinator; and
- A description of UTI's process and grounds for appeal, as specified in "Appeal."

The hearing officer's written determination will be transmitted to the parties. Transmittal of the written determination to the parties concludes the hearing process, subject to any right of appeal as specified in "Appeal."

Although the length of each adjudication by hearing will vary depending on the totality of the circumstances, UTI strives to issue the hearing officer's written determination within fourteen (14) days of the conclusion of the hearing.

#### *XIX. Administrative Adjudication*

In lieu of the hearing process, the parties may consent to have a Formal Complaint resolved by administrative adjudication as a form of informal resolution. Administrative adjudication is voluntary and must be consented to in writing by both parties and approved by the Title IX Coordinator as specified in "Adjudication Process Selection." At any time prior to the issuance of the administrative officer's determination, a party has the right to withdraw from administrative adjudication and request a live hearing as specified in "Hearing Process."

If administrative adjudication is selected, the Title IX Coordinator will appoint an administrative officer. The Title IX Coordinator will see that the

administrative adjudicator is provided a copy of the investigation report and a copy of all the evidence transmitted to the parties by the investigator as specified in "Access to Evidence."

The administrative officer will promptly send written notice to the parties notifying the parties of the administrative officer's appointment; setting a deadline for the parties to submit any written response to the investigation report; and setting a date and time for each party to meet with the administrative officer separately. The administrative officer's meetings with the parties will not be held any earlier than ten (10) days from the date of transmittal of the written notice specified in this paragraph.

A party's written response to the investigation report must include:

- To the extent the party disagrees with the investigation report, any argument or commentary regarding
- such disagreement;
- Any argument that a particular piece or class of evidence should be categorically excluded from consideration at the hearing based on privilege, relevancy, the prohibition on the use of sexual history specified in "Sexual History," or for any other reason;
- Argument regarding whether any of the allegations in the Formal Complaint are supported by a preponderance of the evidence;
- Argument regarding whether any of the allegations in the Formal Complaint constitute Sexual Harassment.

After reviewing the parties' written responses, the administrative officer will meet separately with each party to provide the party with an opportunity make any oral argument or commentary the party wishes to make and for the administrative officer to ask questions concerning the party's written response, the investigative report, and/or the evidence collected during the investigation.

After meeting with each party, the administrative officer will objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence and ensure that any credibility determinations made are not based on a person's status as a Complainant, Respondent, or witness. The administrative officer will take care to exclude from consideration any evidence that the administrative officer determines should be ruled inadmissible based on the

objections and arguments raised by the parties in their respective written responses to the investigation report.

The administrative officer will resolve disputed facts using a preponderance of the evidence (that is, "more likely than not") standard and reach a determination regarding whether the facts that are supported by a preponderance of the evidence constitute one or more violations of the policy as alleged in the Formal Complaint.

Thereafter, the administrative officer will consult with any UTI official and the Title IX Coordinator, in the manner specified in "Deliberation and Determination" and will prepare and transmit a written decision in the manner as specified in "Written Decision" which shall serve as a resolution for purposes of informal resolution.

Transmittal of the administrative officer's written determination concludes the administrative adjudication, subject to any right of appeal as specified in "Appeal."

Although the length of each administrative adjudication will vary depending on the totality of the circumstances, UTI strives to issue the administrative officer's written determination within twenty-one (21) days of the transmittal of the initiating written notice specified in this Section ("Administrative Adjudication").

Other language in this Section ("Administrative Adjudication") notwithstanding, informal resolution will not be permitted if the Respondent is a non-student employee accused of committing Sexual Harassment against a student.

**XX. *Dismissal During Investigation or Adjudication***

UTI shall dismiss a Formal Complaint at any point during the investigation or adjudication process if the Title IX Coordinator determines that one or more of the following is true:

- The conduct alleged in the Formal Complaint would not constitute Sexual Harassment, even if proved; or
- The conduct alleged in the Formal Complaint falls outside the scope of the policy specified in "Scope" (that is, because the alleged conduct did not occur in UTI's Education Programs or Activities and/or the alleged conduct occurred outside the geographic

boundaries of the United States).

UTI may dismiss a Formal Complaint at any point during the investigation or adjudication process if the Title IX Coordinator determines that any one or more of the following is true:

- The Complainant provides the Title IX Coordinator written notice that the Complainant wishes to withdraw the Formal Complaint or any discrete allegations therein (in which case those discrete allegations may be dismissed);
- The Respondent is no longer enrolled or employed by UTI, as the case may be; or
- Specific circumstances prevent UTI from gathering evidence sufficient to reach a determination as to the Formal Complaint, or any discrete allegations therein (in which case those discrete allegations may be dismissed).

In the event the Title IX Coordinator dismisses a Formal Complaint pursuant to this Section, the Title IX Coordinator will provide written notice of dismissal to the parties and advise them of their right to appeal as specified in "Appeal." The Title IX Coordinator may refer the subject matter of the Formal Complaint to other UTI offices, as appropriate. A dismissal pursuant to this Section is presumptively a final determination as it pertains to this policy, unless otherwise specified in writing by the Title IX Coordinator in the written notice of dismissal.

**XXI. *Appeal***

Either party may appeal the determination of an adjudication, or a dismissal of a Formal Complaint, on one or more of the following grounds:

- A procedural irregularity affected the outcome;
- There is new evidence that was not reasonably available at the time the determination or dismissal was made, that could have affected the outcome;
- The Title IX Coordinator, investigator, hearing officer, or administrative officer, as the case may be, had a conflict of interest or bias for or against complainants or respondents generally, or against the individual Complainant or Respondent, that affected the outcome.

No other grounds for appeal are permitted.

A party must file an appeal within seven (7)

days of the date they receive notice of dismissal or determination appealed from or, if the other party appeals, within three (3) days of the other party appealing, whichever is later. The appeal must be submitted in writing to Sonia Mason, Chief Human Resources Officer SVP, 4225 E Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, [smason@uti.edu](mailto:smason@uti.edu), who serves as the appeal officer. The appeal must specifically identify the determination and/or dismissal appealed from, articulate which one or more of the three grounds for appeal are being asserted, explain in detail why the appealing party believes the appeal should be granted, and articulate what specific relief the appealing party seeks.

Promptly upon receipt of an appeal, the appeal officer will conduct an initial evaluation to confirm that the appeal is timely filed and that it invokes at least one of the permitted grounds for appeal. If the appeal officer determines that the appeal is not timely, or that it fails to invoke a permitted ground for appeal, the appeal officer will dismiss the appeal and provide written notice of the same to the parties.

If the appeal officer confirms that the appeal is timely and invokes at least one permitted ground for appeal, the appeal officer will provide written notice to the other party that an appeal has been filed and that the other party may submit a written opposition to the appeal within seven (7) days. The appeal officer shall also promptly obtain from the Title IX Coordinator any records from the investigation and adjudication necessary to resolve the grounds raised in the appeal.

Upon receipt of any opposition, or after the time period for submission of an opposition has passed without one being filed, the appeal officer will promptly decide the appeal and transmit a written decision to the parties that explains the outcome of the appeal and the rationale.

The determination of a Formal Complaint, including any discipline, becomes final when the time for appeal has passed with no party filing an appeal or, if any appeal is filed, at the point when the appeal officer has resolved all appeals, either by dismissal or by transmittal of a written decision.

No further review beyond the appeal is permitted.

Although the length of each appeal will vary depending on the totality of the circumstances, UTI strives to issue the appeal officer's written decision within (21) days of an appeal being filed.

XXII. *Advisor of Choice*

From the point a Formal Complaint is made, and until an investigation, adjudication, and appeal are complete, the Complainant and Respondent will have the right to be accompanied by an advisor of their choice to all meetings, interviews, and hearings that are part of the investigation, adjudication, and appeal process. The advisor may be, but is not required to be, an attorney.

Except for the questioning of witnesses during the hearing specified in "Hearing," the advisor will play a passive role and is not permitted to communicate on behalf of a party, insist that communication flow through the advisor, or communicate with UTI about the matter without the party being included in the communication. In the event a party's advisor of choice engages in material violation of the parameters specified in this Section and "Hearing," UTI may preclude the advisor from further participation, in which case the party may select a new advisor of their choice.

In the event a party is not able to secure an advisor to attend the hearing specified in "Hearing," and requests UTI to provide an advisor, UTI will provide the party an advisor, without fee or charge, who will conduct questioning on behalf of the party at the hearing. UTI will have sole discretion to select the advisor it provides. The advisor UTI provides may be, but is not required to be, an attorney.

UTI is not required to provide a party with an advisor in any circumstance except where the party does not have an advisor present at the hearing specified in "Hearing," and requests that UTI provide an advisor.

XXIII. *Treatment Records and Other Privileged Information*

During the investigation and adjudication processes, the investigator and adjudicator, as the case may be, are not permitted to access, consider, disclose, permit questioning concerning, or otherwise use:

- A party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional or paraprofessional's capacity, or assisting in that capacity, and

which are made and maintained in connection with the provision of treatment to the party; or

- Information or records protected from disclosure by any other legally-recognized privilege, such as the attorney client privilege;
- unless UTI has obtained the party's voluntary, written consent to do so for the purposes of the investigation and adjudication process.

Notwithstanding the foregoing, the investigator and/or adjudicator, as the case may be, may consider any such records or information otherwise covered by this Section if the party holding the privilege affirmatively discloses the records or information to support their allegation or defense, as the case may be.

#### XXIV. *Sexual History*

During the investigation and adjudication processes, questioning regarding a Complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent. Notwithstanding the foregoing, a Complainant who affirmatively uses information otherwise considered irrelevant by this Section for the purpose of supporting the Complainant's allegations, may be deemed to have waived the protections of this Section.

#### XXV. *Informal Resolution*

At any time after the parties are provided written notice of the Formal Complaint as specified in "Notice of Formal Complaint," and before the completion of any appeal specified in "Appeal," the parties may voluntarily consent, with the Title IX Coordinator's approval, to engage in mediation, facilitated resolution, or other form of dispute resolution the goal of which is to enter into a final resolution resolving the allegations raised in the Formal Complaint by agreement of the parties. Administrative Adjudication as specified in "Administrative Adjudication" is a form of informal resolution.

The specific manner of any informal resolution process will be determined by the parties and the Title IX Coordinator, in consultation together. Prior to commencing the informal resolution process agreed upon, the Title IX Coordinator will transmit a written notice to the parties that:

- Describes the parameters and requirements of the informal resolution process to be utilized;
- Identifies the individual responsible for facilitating the informal resolution (who may be the Title IX Coordinator, another UTI official, or a suitable third-party);
- Explains the effect of participating in informal resolution and/ or reaching a final resolution will have on a party's ability to resume the investigation and adjudication of the allegations at issue in the Formal Complaint; and
- Explains any other consequence resulting from participation in the informal resolution process, including a description of records that will be generated, maintained, and/or shared.

After receiving the written notice specified in this paragraph, each party must voluntarily provide written consent to the Title IX Coordinator, before the informal resolution may commence.

During the pendency of the informal resolution process, the investigation and adjudication processes that would otherwise occur are stayed and all related deadlines are suspended.

If the parties reach a resolution through the informal resolution process, and the Title IX Coordinator agrees that the resolution is not clearly unreasonable, the Title IX Coordinator will reduce the terms of the agreed resolution to writing and present the resolution to the parties for their written signature. Once both parties and the Title IX Coordinator sign the resolution, the resolution is final, and the allegations addressed by the resolution are considered resolved and will not be subject to further investigation, adjudication, remediation, or discipline by UTI, except as otherwise provided in the resolution itself, absent a showing that a party induced the resolution by fraud, misrepresentation, or other misconduct or where required to avoid a manifest injustice to either party or to UTI. Notwithstanding the foregoing if the form of informal resolution is Administrative Adjudication as specified in "Administrative Adjudication," there shall not be an agreed resolution requiring the parties' signatures; instead, the determination issued by the administrative officer shall serve as the resolution and conclude the informal resolution process, subject only to any right of appeal. With the exception of a resolution



resulting from the Administrative Adjudication process specified in “Administrative Adjudication,” all other forms of informal resolution pursuant to this Section are not subject to appeal.

A party may withdraw their consent to participate in informal resolution at any time before a resolution has been finalized.

Absent extension by the Title IX Coordinator, any informal resolution process must be completed within twenty-one (21) days. If an informal resolution process does not result in a resolution within twenty-one (21) days, and absent an extension, abeyance, or other contrary ruling by the Title IX Coordinator, the informal resolution process will be deemed terminated, and the Formal Complaint will be resolved pursuant to the investigation and adjudication procedures. The Title IX Coordinator may adjust any time periods or deadlines in the investigation and/or adjudication process that were suspended due to the informal resolution.

Other language in this Section notwithstanding, informal resolution will not be permitted if the Respondent is a non-student employee accused of committing Sexual Harassment against a student.

XXVI. *Presumption of Non-Responsibility*

From the time a report or Formal Complaint is made, a Respondent is presumed not responsible for the alleged misconduct until a determination regarding responsibility is made final.

XXVII. *Resources*

Any individual affected by or accused of Sexual Harassment will have equal access to support and counseling services offered through UTI. UTI encourages any individual who has questions or concerns to seek support of UTI identified resources. The Title IX Coordinator is available to provide information about UTI’s policy and procedure and to provide assistance. A list of UTI identified resources is located at the following link: [www.uti.edu/campus-safety](http://www.uti.edu/campus-safety).

XXVIII. *Conflicts of Interest, Bias, and Procedural Complaints*

The Title IX Coordinator, investigator, hearing officer, administrative officer, appeals officer, and informal resolution facilitator will be free of any material conflicts of interest or material bias. Any party who believes one or more of these UTI officials has a material conflict of interest or material bias must raise the concern promptly so that UTI may evaluate the concern and find a

substitute, if appropriate. The failure of a party to timely raise a concern of a conflict of interest or bias may result in a waiver of the issue for purposes of any appeal specified in “Appeal,” or otherwise.

XXIX. *Objections Generally*

Parties are expected to raise any objections, concerns, or complaints about the investigation, adjudication, and appeals process in a prompt and timely manner so that UTI may evaluate the matter and address it, if appropriate.

XXX. *Relationship With Criminal Process*

This policy sets forth UTI’s processes for responding to reports and Formal Complaints of Sexual Harassment. UTI’s processes are separate, distinct, and independent of any criminal processes. While UTI may temporarily delay its processes under this policy to avoid interfering with law enforcement efforts if requested by law enforcement, UTI will otherwise apply this policy and its processes without regard to the status or outcome of any criminal process.

XXXI. *Recordings*

Wherever this policy specifies that an audio or video recording will be made, the recording will be made only by UTI and is considered property of UTI, subject to any right of access that a party may have under this policy, FERPA, and other applicable federal, state, or local laws. Only UTI is permitted to make audio or video recordings under this policy. The surreptitious recording of any meeting, interview, hearing, or other interaction contemplated under this policy is strictly prohibited. Any party who wishes to transcribe a hearing by use of a transcriptionist must seek pre-approval from the hearing officer.

XXXII. *Vendors, Contractors and Third Parties*

UTI does business with various vendors, contractors, and other third-parties who are not students or employees of UTI. Notwithstanding any rights that a given vendor, contractor, or third-party Respondent may have under this policy, UTI retains its right to limit any vendor, contractor, or third-party’s access to campus for any reason. And UTI retains all rights it enjoys by contract or law to terminate its relationship with any vendor, contractor, or third-party irrespective of any process or outcome under this policy.

XXXIII. *Bad Faith Complaints and False Information*

It is a violation of this policy for any person to submit a report or Formal Complaint that the person knows, at the time the report or Formal Complaint is submitted, to be false or frivolous. It is also a violation of this policy for any person to

knowingly make a materially false statement during the course of an investigation, adjudication, or appeal under this policy. Violations of this Section are not subject to the investigation and adjudication processes in this policy; instead, they will be addressed under the Code of Student Conduct in the case of students and other UTI policies and standards, as applicable, for other persons.

XXXIV. *Retaliation*

It is a violation of this policy to engage in Retaliation. Reports and Formal Complaints of retaliation may be made in the manner specified in "Reporting Sexual Harassment," and "Formal Complaint." Any report or Formal Complaint of Retaliation will be processed under this policy in the same manner as a report or Formal Complaint of Sexual Harassment, as the case may be. UTI retains discretion to consolidate a Formal Complaint of Retaliation with a Formal Complaint of Sexual Harassment for investigation and/or adjudication purposes if the two Formal Complaints share a common nexus.

XXXV. *Confidentiality*

UTI will keep confidential the identity of any individual who has made a report or Formal Complaint of Sexual Harassment or Retaliation including any Complainant, the identity of any individual who has been reported to be a perpetrator of Sexual Harassment or Retaliation including any Respondent, and the identity of any witness. UTI will also maintain the confidentiality of its various records generated in response to reports and Formal Complaints, including, but not limited to, information concerning Supportive Measures, notices, investigation materials, adjudication records, and appeal records. Notwithstanding the foregoing, UTI may reveal the identity of any person or the contents of any record if permitted by FERPA, if necessary to carry out UTI's obligations under Title IX and its implementing regulations including the conduct of any investigation, adjudication, or appeal under this policy or any subsequent judicial proceeding, or as otherwise required by law.

Further, notwithstanding UTI's general obligation to maintain confidentiality as specified herein, the parties to a report or Formal Complaint will be given access to investigation and adjudication materials in the circumstances specified in this policy.

While UTI will maintain confidentiality specified in this Section, UTI will not limit the ability of the parties to discuss the allegations at issue in a particular case. Parties are advised, however, that

the manner in which they communicate about, or discuss a particular case, may constitute Sexual Harassment or Retaliation in certain circumstances and be subject to discipline pursuant to the processes specified in this policy.

Note that certain types of Sexual Harassment are considered crimes for which UTI must disclose crime statistics in its Annual Security Report that is provided to the campus community and available to the public. These disclosures will be made without including personally identifying information.

XXXVI. *Other Violations of This Policy*

Alleged violations of this policy, other than violations of the prohibitions on Sexual Harassment and Retaliation, will be subject to review under the Student Code of Conduct for students Employee Handbook or other UTI policies and standards for employees.

XXXVII. *Signatures and Form Of Consent*

For purposes of this policy, either a physical signature or digital signature will be sufficient to satisfy any obligation that a document be signed. Where this policy provides that written consent must be provided, consent in either physical or electronic form, containing a physical or digital signature, as the case may be, will suffice.

XXXVIII. *Deadlines, Time, Notices, and Method of Transmittal*

Where this policy specifies a period of days by which some act must be performed, the following method of calculation applies:

- Exclude the day of the event that triggers the period;
- Count every day, including intermediate Saturdays, Sundays, and legal holidays recognized by the federal government;

Include the last day of the period until 5:00 p.m. central time, but if the last day is a Saturday, Sunday, or legal holiday recognized by the federal government, the period continues to run until 5:00 p.m. central time on the next day that is not a Saturday, Sunday, or legal holiday recognized by the federal government.

All deadlines and other time periods specified in this policy are subject to modification by UTI where, in UTI's sole discretion, good cause exists. Good cause may include, but is not limited to, the unavailability of parties or witnesses; the complexities of a given case; extended holidays or closures; sickness of the

investigator, adjudicator, or the parties; the need to consult with UTI's legal counsel; unforeseen weather events; and the like.

Any party who wishes to seek an extension of any deadline or other time period may do so by filing a request with the investigator, hearing officer, administrative officer, appeal officer, or Title IX Coordinator, as the case may be, depending on the phase of the process. Such request must state the extension sought and explain what good cause exists for the requested extension. The UTI officer resolving the request for extension may, but is not required to, give the other party an opportunity to object. Whether to grant such a requested extension will be in the sole discretion of UTI.

The parties will be provided written notice of the modification of any deadline or time period specified in this policy, along with the reasons for the modification.

Where this policy refers to notice being given to parties "simultaneously," notice will be deemed simultaneous if it is provided in relative proximity on the same day. It is not necessary that notice be provided at exactly the same hour and minute.

Unless otherwise specified in this policy, the default method of transmission for all notices, reports, responses, and other forms of communication specified in this policy will be email using UTI email addresses.

A party is deemed to have received notice upon transmittal of an email to their UTI email address. In the event notice is provided by mail, a party will be deemed to have received notice three (3) days after the notice in question is postmarked.

Any notice inviting or requiring a party or witness to attend a meeting, interview, or hearing will be provided with sufficient time for the party to prepare for the meeting, interview, or hearing as the case may be, and will include relevant details such as the date, time, location, purpose, and participants. Unless a specific number of days is specified elsewhere in this policy, the sufficient time to be provided will be determined in the sole discretion of UTI, considering all the facts and circumstances, including, but not limited to, the nature of the meeting, interview, or hearing; the nature and complexity of the allegations at issue; the schedules of

relevant UTI officials; approaching holidays or closures; and the number and length of extensions already granted.

XXXIX. *Other Forms of Discrimination*

This policy applies only to Sexual Harassment as defined in this Policy. Complaints of other forms of sex discrimination are governed by UTI's Non-Discrimination Policy.

XL. *Education*

UTI is committed to having in place sexual harassment, including sexual assault, dating violence, domestic violence, and stalking, prevention and awareness programs for students and employees. UTI implements prevention and awareness

programming during new student and new employee orientation. Informational prevention and awareness materials also are available on an on-going basis.

XLI. *Outside Appointments, Dual Appointments, and Delegations*

UTI retains discretion to retain and appoint suitably qualified persons who are not UTI employees to fulfill any function of UTI under this policy, including, but not limited to, the investigator, hearing officer, administrative officer, informal resolution officer, and/or appeals officer.

UTI also retains discretion to appoint two or more persons to jointly fulfill the role of investigator, hearing officer, administrative officer, informal resolution officer, and/or appeals officer.

The functions assigned to a given UTI official under this policy, including but not limited to the functions assigned to the Title IX Coordinator, investigator, hearing officer, administrative officer, informal resolution officer, and appeals officer, may, in the UTI's discretion, be delegated by such UTI official to any suitably qualified individual and such delegation may be recalled by UTI at any time.

XLII. *Training*

UTI will ensure that UTI officials acting under this policy, including but not limited to the Title IX Coordinator, investigators, hearing officers, administrative officers, informal resolution facilitators, UTI provided advisors, and appeals officers receive training in compliance with 34 C.F.R. § 106.45(b)(1)(iii) and any other applicable federal or state law.

XLIII. *Recordkeeping*

UTI will retain those records specified in 34 C.F.R. § 106.45(b) (10) for a period of seven years after

which point in time they may be destroyed, or continue to be retained, in UTI's sole discretion. The records specified in 34 C.F.R. § 106.45(b)(10) will be made available for inspection, and/or published, to the extent required by 34 C.F.R. § 106.45(b)(10) and consistent with any other applicable federal or state law, including FERPA.

XLIV. *Definitions*

Words used in this policy will have those meanings defined herein and if not defined herein will be construed according to their plain and ordinary meaning.

XLV. *Discretion In Application*

UTI retains discretion to interpret and apply this policy in a manner that is not clearly unreasonable, even if UTI's interpretation or application differs from the interpretation of the parties.

Despite UTI's reasonable efforts to anticipate all eventualities in drafting this policy, it is possible unanticipated or extraordinary circumstances may not be specifically or reasonably addressed by the express policy language, in which case UTI retains discretion to respond to the unanticipated or extraordinary circumstance in a way that is not clearly unreasonable.

The provisions of this policy and the Hearing Procedures referenced in "Hearing" ([www.uti.edu/campus-safety](http://www.uti.edu/campus-safety)) are not contractual in nature, whether in their own right, or as part of any other express or implied contract. Accordingly, UTI retains

discretion to revise this policy and the Hearing Procedures at any time, and for any reason. UTI may apply policy revisions to an active case provided that doing so is not clearly unreasonable.

## Sexual Misconduct Policy

**The sexual misconduct policy may apply to scenarios beyond the scope of Title IX.**

### *I. Notice of Non-Discrimination*

Universal Technical Institute (UTI) is dedicated to maintaining safe learning and working environments for students, employees, and third parties. UTI does not tolerate sexual misconduct, which includes sex discrimination and sexual harassment, or retaliation in its programs and activities. UTI's policies specifically prohibit dating violence, domestic violence, sexual assault, and stalking, consistent with the Violence Against Women Act (VAWA) amendments to the Clery Act.

UTI has designated the Director of Program Compliance to coordinate its compliance with Title IX of the Education.

Amendments of 1972, which prohibits discrimination on the basis of sex. Questions or comments about sexual misconduct, which includes sex discrimination and sexual harassment, can be directed to: Director of Program Compliance, Title IX Coordinator, 4225 East Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, or [jramirez@uti.edu](mailto:jramirez@uti.edu) or National Director - Student Success - Student Services/Deputy Title IX Coordinator, 4225 East Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, 623-445-0813, or [amanginelli@uti.edu](mailto:amanginelli@uti.edu).

Inquiries concerning Title IX also may be made to the Office for Civil Rights at: U.S. Department of Education, Office for Civil Rights, Lyndon Baines Johnson Department of Education Bldg., 400 Maryland Ave., SW, Washington, DC 20202-1100, Telephone: 800-421-3481, FAX: 202-453-6012, TDD: 877-521-2172, Email: [OCR@ed.gov](mailto:OCR@ed.gov)

### *II. Anti-Discrimination and Anti-Harassment Statement*

UTI does not tolerate sexual misconduct, which includes sex discrimination and sexual harassment, or retaliation in its programs and activities. UTI takes prompt, effective action to address sexual misconduct, including sexual harassment and sex discrimination, of which it has notice. This includes taking appropriate steps to determine what occurred, end a hostile environment if one was created, prevent the recurrence of a hostile environment, and provide any necessary remedies.

UTI utilizes fair, impartial processes to address allegations of sexual misconduct. If UTI finds that a violation of this policy has occurred, it imposes discipline, provides remedies to affected parties, and implements other corrective actions, as appropriate.

UTI strongly prohibits retaliation against individuals who make a complaint of sex discrimination, sexual harassment, or sexual misconduct, participate in Title IX investigations, or otherwise assert rights protected by Title IX. UTI also does not tolerate other forms of "covered conduct," as described below.

### *III. Scope and Jurisdiction*

This policy applies to students, employees, and third parties, regardless of sex, gender, gender identity, or sexual orientation. It covers sex discrimination and allegations of sexual misconduct (including dating violence, domestic violence, sexual assault, and stalking) as defined in this Sexual Misconduct Policy that

are not governed by the Title IX Sexual Harassment Policy and that occurs on campus or in, or has a continuing effect on, UTI's programs or activities.

*IV. Covered Conduct - Definitions and Examples*  
**(Additional definitions, including state law definitions and definitions required under the Violence Against Women Act amendments to the Clery Act, are set forth in Appendix A of the policy available at [www.uti.edu/campus-safety](http://www.uti.edu/campus-safety).)**

**Complainant:** The individual who experienced the alleged sex discrimination, sexual harassment, or sexual misconduct. In certain instances, such as where there is a danger to the UTI community and the individual who experienced the alleged conduct is unable or unwilling to file a complaint, UTI reserves the right to proceed with the complaint based on the relevant details of the situation even if the reporting party does not want to continue.

**Consent:** Affirmative, conscious, and voluntary agreement to engage in sexual activity. Neither the lack of protest or resistance nor silence constitutes consent. Consent may be withdrawn at any time. Affirmative consent must be given by all parties to sexual activity. A person who is incapacitated cannot consent (see discussion of incapacitation below). Past consent does not imply future consent. Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Coercion, force, or threat of either invalidates consent.

*For cases involving California campuses, the following will not excuse a failure to obtain consent: a respondent's own intoxication or recklessness and a respondent's failure to take reasonable steps to ascertain whether the complainant affirmatively consented.*

**Coercion:** Coercion is direct or implied threat of danger, hardship, or retribution sufficient to persuade a reasonable person to engage in sexual activity in which they otherwise would not engage or to which they otherwise would not submit. Coercion is different from seductive behavior based on the type of pressure someone uses to get another to engage in sexual activity. A person's words or conduct cannot amount to coercion unless they wrongfully impair the other's free will and ability to choose whether or not to engage in sexual activity. Coercion can include unreasonable and sustained pressure for sexual activity. When someone makes clear that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant. (i) The existence of such a relationship shall be determined based on the

reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Domestic Violence:** (i) A felony or misdemeanor crime of violence committed— (A) By a current or former spouse or intimate partner of the complainant; (B) By a person with whom the complainant shares a child in common; (C) By a person who is cohabitating with, or has cohabitated with, the complainant as a spouse or intimate partner; (D) By a person similarly situated to a spouse of the complainant under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or (E) By any other person against an adult or youth complainant who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Incapacitation:** A person may be unable to give consent due to incapacitation as a result of drug or alcohol use, use of medication, or disability status (for example, a person may be unable to communicate due to a mental or physical condition). A person who is passed out, asleep, or unconscious is incapacitated and cannot consent to sexual activity. In evaluating whether a complainant was incapacitated due to the consumption of alcohol, UTI will consider the totality of the circumstances, including factors such as the presence of slurred speech, an unsteady gait/stumbling, unfocused eyes, and impaired memory.

**Inducing Incapacitation:** To provide alcohol or drugs to an individual, with or without that individual's knowledge, for the purpose of causing impairment or intoxication or taking advantage of that individual's impairment or incapacitation.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

**Respondent:** The individual accused of the alleged sex discrimination, sexual harassment, or sexual misconduct.

**Retaliation:** Adverse conduct of which the institution is aware, where there is evidence of a causal connection between the conduct and a protected activity such as filing a Title IX complaint, participating in a Title IX investigation, or otherwise asserting rights under Title IX. Retaliation includes, but is not limited to, ostracizing the person, pressuring the person to drop or not support the complaint or to provide false or misleading information, engaging in conduct that may reasonably be perceived to affect adversely that person's educational, living or work environment, threatening,

intimidating, coercing the person, or otherwise discriminating against any person for exercising their rights or responsibilities under this policy.

**Sexual Assault:** Non-consensual physical contact of a sexual nature. This includes penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent. Examples: sexual intercourse with a person who is asleep or unconscious; digital penetration of a person without consent.

**Non-consensual sexual contact:** Any intentional sexual touching, however slight, with any object, by an individual that is without consent or by force.

Sexual Contact includes intentional contact with the breasts, buttocks, groin, or genitals, or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/of/by breasts, buttocks, groin, genitals, mouth, or other orifice.

**Non-consensual sexual intercourse:** Any intentional sexual touching, however slight, with any object, by an individual that is without consent or by force.

Intercourse includes vaginal penetration by a penis, object, tongue or finger, anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

**Sex Discrimination:** Sex discrimination occurs when persons are excluded from participation in, or denied the benefits of, any UTI program or activity because of their sex. Sex discrimination can include adverse treatment based on one's sex, as well as conduct that meets the definitions of sexual harassment, sexual assault, and sexual violence, as set forth below. Sex discrimination also includes discrimination on the basis of pregnancy and failure to conform to stereotypical notions of femininity and masculinity (i.e., gender stereotyping).

**Sexual Exploitation:** When a person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of other sexual misconduct offenses. Examples include invasion of sexual privacy, non-consensual video or audio-taping of sexual activity, voyeurism, going beyond the boundaries of consent, etc.

**Sexual Harassment:** Unwelcome conduct of a sexual nature that unreasonably interferes with an individual's work or educational performance; limits a student's

ability to participate in or benefit from the Institute's programs, activities, or opportunities; or creates an intimidating, hostile or offensive work or educational environment. A single or isolated incident of sexual harassment may create a hostile environment if the conduct is sufficiently severe.

In determining whether a hostile environment exists, UTI will consider the totality of circumstances, including factors such as the actual impact the conduct has had on the victim's participation in UTI's programs and activities, the nature and severity of the conduct at issue, the frequency and duration of the conduct, the relationship between the parties (including accounting for any power differential), the respective ages of the parties, the context in which the conduct occurred, and the number of persons affected.

Sexual harassment may include unwelcome sexual advances, requests for sexual favors, unnecessary touching, graphic verbal or visual commentaries about an individual's body, sexually suggestive objects or pictures, sexually explicit jokes, and other verbal, visual or physical conduct of a sexual nature when it is pervasive, persistent, or severe enough to deny access to UTI's programs and activities.

**Sexual Misconduct:** This is an umbrella term that covers the types of conduct covered by this policy, including sex discrimination, sexual harassment, sexual assault, sexual violence, dating and domestic violence, and stalking.

**Sexual Violence:** Sexual violence is a particularly severe form of sexual harassment. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual may also be unable to give consent due to an intellectual or other disability. Sexual violence includes acts such as rape, sexual assault (forcible and non-forcible), sexual battery and sexual coercion.

**Stalking:** (i) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to— (A) Fear for the person's safety or the safety of others; or (B) Suffer substantial emotional distress. (ii) For the purposes of this definition— (A) Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. (B) reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. (C) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.



## V. Making a Report

Individuals with knowledge of sexual misconduct in UTI's programs or activities are encouraged to immediately make a report to the Title IX or Deputy Title IX Coordinator. Individuals identified in the "Responsible Employees" section below must report incidents of possible sexual misconduct to the Title IX or Deputy Title IX Coordinator within 24 hours of becoming aware of such conduct.

**Where to file:** Reports can be made in person, or by sending a written complaint to the Title IX and/or Deputy Title IX Coordinator via email or regular mail using the contact information set forth above. A complaint form is available at [www.uti.edu/campus-safety](http://www.uti.edu/campus-safety). If the actions of the Title IX Coordinator are at issue or there is otherwise a conflict of interest, reports should be sent to the Director – Regional People Services, 4225 East Windrose Drive, Phoenix, AZ 85032, 800-859-7249, [lpalone@uti.edu](mailto:lpalone@uti.edu). The Title IX Coordinator and Deputy Title IX Coordinator are campus security authorities and will report applicable data about covered conduct (e.g., date, time, location) for inclusion in UTI's Annual Security Report, which is provided to the campus community and made available to the public, as required by the Clery Act. These disclosures are made without including personally identifying information, including the name of the complainant. *In cases involving California campuses, reports of certain sexual misconduct made to campus security authorities will be disclosed to local law enforcement.*

**When to file:** UTI encourages persons to make complaints of sexual misconduct as soon as possible because late reporting may limit UTI's ability to investigate and respond to the reported.

**Contacting local law enforcement:** For immediate assistance following an incident, an alleged victim can dial 911 to make a report to local law enforcement, though such a report is not required. The Title IX Coordinator, Deputy Title IX Coordinator, or designee can assist in making such a report. A complainant may pursue simultaneous complaints with UTI and local law enforcement.

**Confidentiality:** UTI respects the privacy of students, employees, and third parties and shares reports of sexual misconduct on a limited, "need-to-know" basis, consistent with applicable state and federal laws. If a complainant requests that UTI handle a complaint on a confidential basis, UTI will honor that request where possible. UTI's Title IX Coordinator, Deputy Title IX Coordinator, or designee, reviews requests for confidentiality and determines whether such requests can be honored in light of factors such as the safety of the campus and the number of complaints against a respondent. UTI reserves the right to initiate an

investigation despite a complainant's request for confidentiality in limited circumstances involving serious or repeated conduct, where the alleged perpetrator may pose a continuing threat to the UTI community, or in other circumstances where UTI deems appropriate. UTI will promptly notify the complainant of its determination regarding a request for confidentiality.

Individuals who wish to speak with someone in confidence about an experience of sexual misconduct may contact an off-campus resource. A resource list is provided at [www.uti.edu/campus-safety](http://www.uti.edu/campus-safety). UTI does not employ practicing licensed counselors or pastoral counselors, and therefore, does not have any confidential reporting resources on campus.

**Written notification of resources for reports involving dating violence, domestic violence, sexual assault, and stalking:** In cases of dating violence, domestic violence, sexual assault, and stalking, UTI will provide written notification to the complainant and respondent, which includes an explanation of their rights, outside resources, information on preserving evidence, as well as how to request interim measures, including requests to change academic situations or request for "no contact" directives. In addition, the notification contains information about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for complainants, both within UTI and in the community whether the offense occurred on or off campus. Information is provided regardless of whether the incident occurred on or off campus.

**Amnesty:** UTI encourages the reporting of incidents of sexual misconduct and recognizes that some students may be reluctant to make such reports as a result of their personal consumption of drugs or alcohol at the time of the incident. UTI generally will not discipline complainants, respondents, or witnesses for personal consumption of drugs or alcohol in violation of UTI's policies where such conduct occurred at the time of the incident and did not endanger the health or safety of others. Educational responses to the conduct may be implemented, as appropriate. Note that UTI's commitment to amnesty in these situations does not prevent action by police or legal authorities against an individual who has illegally consumed alcohol or drugs.

*In California, complainants and witnesses are protected from sanctions for violations of student conduct policies that occurred around the time of the reported incidents, unless UTI finds the violations egregious.*

**Interim measures:** Interim measures may be available to parties involved in an investigation of sexual misconduct. Interim measures may include no contact orders, changes to academic situations for students, leave for employees, housing transfer for students who are participating in Collegiate Housing Services shared

housing, if available, changes in working situations, transportation, or other actions. Such measures, if reasonably available, may be provided regardless of whether the complainant chooses to report the incident to local law enforcement.

Interim measures will be administered in an individualized and appropriate manner based on available information, with an intent to preserve the fundamental fairness of the process.

Requests for interim measures should be made to the Title IX Coordinator, Deputy Title IX Coordinator, or designee, using the contact information provided above. The Title IX Coordinator, Deputy Title IX Coordinator, or designee, may also, at any point during an investigation, determine that interim measures will be implemented without a request for such being made. UTI will maintain as confidential any interim measures provided, to the extent that maintaining such confidentiality would not impair UTI's ability to implement the measure.

**Orders of protection:** If a party has obtained an ex parte order of protection, full order of protection, or any other restraining order or no contact order against another from a criminal, civil or tribal court, the order should be provided to the Title IX Coordinator, Deputy Title IX Coordinator, or designee. UTI will take all reasonable and legal action to implement such an order. If an order is violated, local law enforcement can also be contacted for assistance.

**Preservation of evidence:** The preservation of evidence is crucial in sexual misconduct cases. Regardless of whether the individual chooses to report the incident, UTI encourages individuals

of any form of violence to seek medical attention as soon as possible, even if they feel no injury was sustained. Medical assistance providers can treat injuries, test for and treat sexually transmitted diseases, test for pregnancy, and provide emergency contraception (if requested). If a complainant chooses to obtain a forensic examination following a sexual assault, the complainant may wish to avoid the following activities prior to the examination to preserve evidence: showering, drinking, eating, douching, brushing teeth or hair, or changing clothes. In addition, hospitals can also test for the presence of alcohol or drugs and perform a rape evidence collection procedure or coordinate these services with another provider if needed. It is also important to take steps to preserve other types of evidence such as pictures, emails,

text messages, social media posts, etc., rather than evidence of physical contact and violence.

#### *VI. Responsible Employees*

Responsible employees must report to the Title IX Coordinator and/or Deputy Title IX Coordinator all information about the incident of possible sexual misconduct of which they are aware. This may include the names of the parties, the date, time, and location of the incident, and available facts about what occurred. Responsible employees should not undertake any investigation of the incident unless specifically directed to do by the Title IX or Deputy Title IX Coordinator or designee.

Responsible employees include employees who have the authority to take action to redress sexual misconduct; who have been given the duty of reporting incidents of sexual misconduct or other student misconduct; or whom a student could reasonably believe has this duty. UTI has designated the following personnel as responsible employees: Student Services Directors, Student Services Supervisors, Senior Student Affairs Advisors, Student Affairs Advisors, Education Directors, Education Managers, and People Services staff.

UTI employees who have not been designated as responsible employees are strongly encouraged to report to the Title IX Coordinator incidents of sexual misconduct of which they are aware.

#### *VII. Informal Resolution*

Parties may agree to participate in the informal resolution of a complaint that does not involve a full investigation and adjudication. Informal resolution, such as mediation, may only be attempted if voluntarily agreed to by both parties after receiving a full disclosure of the allegations and their options for formal resolution, and with the Title IX Coordinator, Deputy Title IX Coordinator, or designee determining that the particular complaint is appropriate for an informal process. UTI will not require that a complainant informally resolve a complaint directly with the respondent.

If informal resolution is pursued, either party may terminate the process and elevate the complaint to or continue with the formal process. In addition, the Title IX Coordinator, Deputy Title IX Coordinator, or designee has the discretion to discontinue an informal process at any time if, for example, one or both parties are not adequately and timely participating.

If an informal resolution is reached, it will be documented in writing and signed by both parties. An informal resolution cannot be appealed.

#### *VIII. Procedure Once a Report is Received*

Standard of review: UTI uses the preponderance of the evidence or "more likely than not" standard of review

during the investigation and resolution of complaints of sexual misconduct. Response by the Title IX/Deputy Title IX Coordinator:

**Evaluation:** The Title IX Coordinator, Deputy Title IX Coordinator or designee will review all reports of sexual misconduct within 7 calendar days of receipt and will determine the appropriate response. If there are jurisdictional considerations that preclude Title IX consideration, the complainant will be notified of such limitations. If the complaint is dismissed at this stage, the complainant will receive written notice of the outcome and has the opportunity to appeal the determination using the appeal procedure below.

**Investigation:** Within 10 calendar days of receiving the report, the Title IX Coordinator, Deputy Title IX Coordinator, or designee will commence an investigation of the allegation(s), if appropriate.

If an investigation is commenced, a prompt written notice will be provided to the respondent of the allegations constituting a potential violation of this policy, including the identities of the parties involved, the specific section of the policy allegedly violated, the precise conduct constituting the potential violation, and the date and location of the alleged incident.

The investigation may include contacting the complainant, respondent, and relevant witnesses to obtain additional information about the allegation(s), and the parties will receive written notice in advance of such a meeting so that they have sufficient time to prepare for meaningful participation. UTI has developed trauma-informed protocols for interviewing complainants that include follow-up and support, as appropriate. Similarly, UTI ensures that respondents receive a fundamentally fair process that is sensitive to the possibility that a respondent may be facing simultaneous criminal charges.

The complainant and respondent will have an equal opportunity to provide witnesses and evidence throughout the process; the Title IX Coordinator and/or Deputy Title IX Coordinator will assist the parties in locating and identifying witnesses, as appropriate. Both parties will have meaningful access to evidence and opportunity to respond. All parties and witnesses involved in the investigation are expected to cooperate and provide complete and truthful information.

The Title IX and/or Deputy Title IX Coordinator generally will conclude the investigation within 30 calendar days. This timeframe may be extended in extenuating circumstances (e.g., school breaks). The Title IX and/or Deputy Title IX Coordinator will notify the parties of any delays and the reasons for the delays.

**Investigatory report:** At the conclusion of the investigation, the Title IX Coordinator, Deputy Title IX

Coordinator or designee will prepare a preliminary investigatory report that summarizes the evidence, makes factual findings and determines whether sexual misconduct has occurred. Both parties will be provided with an opportunity to review the preliminary report and allowed to respond to it, in writing, within 3 calendar days. Upon consideration of the parties' written comments to the preliminary report, if any, the Title IX Coordinator, Deputy Title IX Coordinator, or designee may find the respondent responsible or not responsible for the alleged violation, or may find that there is insufficient evidence to make such a finding. If the Title IX Coordinator, Deputy Title IX Coordinator, or designee finds the respondent responsible, the Title IX Coordinator, Deputy Title IX Coordinator or, designee will impose an appropriate sanction and determine whether any remedies should be provided to the complainant and/or campus community.

**Notice of the outcome:** Within 15 calendar days of the conclusion of the investigation, the complainant and respondent will receive concurrent/simultaneous written notice of the outcome, including any sanction imposed, consistent with applicable state and federal privacy laws, as well as notification of the applicable appeal procedures.

**Advisor of choice:** In cases of sexual misconduct, the complainant and respondent may choose to have an advisor of their choice present during meetings or disciplinary proceedings. If a party selects an advisor who is an attorney, the party must notify the Title IX Coordinator or Deputy Title IX Coordinator at least 24 hours prior to the first meeting or disciplinary proceeding in which the advisor will be in attendance. During a meeting or proceeding, the advisor does not serve as an advocate on behalf of the complainant or respondent, may not be actively involved, and must agree to maintain the confidentiality of the process. The complainant and respondent have the same opportunity to have an advisor present during meetings and other aspects of the disciplinary proceeding. Advisors are present to support their advisees and must refrain from interrupting or disrupting interviews or other meetings with campus officials or their designees. Advisors may not speak during interviews or meetings unless invited to do so by a campus official or designee. One warning will be given if an advisor attempts to actively participate without being invited to do so or otherwise becomes disruptive. If the behavior continues, the advisor will be asked to leave the meeting or interview. Meetings or interviews generally will not be re-scheduled because an advisor is unavailable to attend.

**Timeframes:** The investigation and resolution of the complaint will be done in a timely manner. The Title IX Coordinator, Deputy Title IX Coordinator, or designee will provide regular status updates to the parties. All

timeframes identified in this policy may be extended for good cause or if UTI determines in its discretion that a deadline should be extended, in which case UTI will notify the parties in writing of the extension and the rationale for it.

**Training:** The Title IX Coordinator and others with responsibilities under this policy receive training, including trauma-informed training, on at least an annual basis.

**Recordkeeping:** UTI maintains records related to complaints of sexual misconduct consistent with its record retention policy and federal and state laws.

#### *IX. Sanctions and Remedies*

Sanctions for students may include sexual assault or other related training, no contact directives, bans from specific areas of campus, professionalism infractions, removal from a course, requirement to change sessions, suspension, or termination from school. For employees, sanctions may include a final warning with sexual assault training or termination. As to third parties, UTI will implement available sanctions, such as bans from campus, as appropriate. UTI will also abide by and support any sanctions imposed by law enforcement. UTI will also provide remedies or other corrective actions to the complainant and campus community, as appropriate, such as educational programming, policy review and revision, and counseling.

#### *X. Appeal Procedure*

The complainant and respondent have an equal right to appeal outcome decisions made by the Title IX Coordinator, Deputy Title IX Coordinator, or designee. Appeals may be made on the following bases: (1) a party obtains new relevant evidence that was unavailable at the time of the investigation and could change the outcome of the investigation; (2) there is evidence of procedural error significant enough to call the outcome of the investigation into question; or (3) the sanction was substantially disproportionate to the findings. Appeals must be made to Sonia Mason, Chief Human Resources Officer SVP, 4225 East Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, or [smason@uti.edu](mailto:smason@uti.edu). Appeals must be filed within 7 calendar days of the date that written notice of the outcome was provided. The EVP Campus Operations and Services will decide the appeal promptly but generally within 30 calendar days and provide the respondent and complainant with concurrent/ simultaneous written notice of the final determination within 7 calendar days of making the final determination, including any changes to the previous determination and/or the sanctions imposed. The appeal decision is final and not subject to further appeal.

#### *XI. Resources*

In addition to the resources provided above, additional on- and off-campus resources are listed on UTI's webpage at <https://www.uti.edu/campus-safety>. Written information about resources and services also may be obtained by contacting the Title IX Coordinator, Deputy Title IX Coordinator, or in the Student Services Department.

#### *XII. Prevention and Awareness Programs*

UTI is committed to having in place sexual misconduct, including dating violence, domestic violence and stalking, prevention and awareness programs for students and employees. UTI implements prevention and awareness programming during new student and new employee orientation. Informational prevention and awareness materials also are available on an on-going basis.

#### *XIII. Non-Fraternization*

UTI has a Non-Fraternization Policy set forth in its Course Catalog and Employee Handbook. UTI employees may not engage in conduct of a sexual nature with any students or with employees where there is supervisory or evaluative relationship, regardless of whether such conduct is consensual. Conduct in violation of the Non-Fraternization Policy also may be addressed under the Title IX Policy if the conduct meets one of the definitions above (e.g., sexual harassment, dating or domestic violence, stalking).

#### *XIV. Prohibition Against Retaliation*

Retaliation in any form (including acts of intimidation or harassment) against any person who makes a Title IX report, witnesses or experiences harassment, or asserts rights under Title IX will also not be tolerated. Reports of retaliatory conduct should be made to the Title IX Coordinator and/or Deputy Title IX Coordinator using the contact information set forth above.

#### *XV. False Reporting*

Allegations of discrimination and harassment are extremely serious and must be made honestly and in good faith. Knowingly providing false information to a school official may result in disciplinary action up to and including termination for employees, and suspension or termination for students.

## Statement of Non-Discrimination on the Basis of Gender Identity or Expression

Universal Technical Institute is committed to maintaining safe learning and working environments for students, employees and third parties. UTI prohibits discrimination and harassment on the basis of race, color, national origin, sex, religion, disability, age, veteran status, sexual orientation, gender identity or expression, genetic information, and any other legally protected status in the provision of its courses, programs, services or activities.

UTI welcomes students who are transgender and does not discriminate based on gender identity or expression. UTI provides the following information to help ensure an inclusive experience for students, regardless of their gender identity or expression:

### Names and Pronouns

Students who wish to use names and pronouns that reflect their gender identity or expression rather than their birth names may contact Student Services to discuss their needs. The Student Services Director reviews requests and works with students and UTI administrators to address students' requests. For example, if a student wishes to use the name "Jane Doe" rather than the birth name "John Doe," the Student Services Director works with the student to complete a Preferred Name Change Request document.

### Restrooms

Transgender students may use the restroom of their choice, including the restroom that corresponds to the students' gender identity or expression. For example, a student who is transitioning from male to female may use the women's restroom. On some UTI campuses, a limited number of gender-neutral restrooms may be available.

### On-Campus Support

Transgender students who have questions about this notice may contact the Student Services Department on campus.

### How to Raise Concerns

Students who have concerns about possible discrimination or harassment based on gender identity or expression in UTI's programs or activities are encouraged to contact UTI's Title IX Coordinator. UTI takes prompt and appropriate action to address discrimination or harassment in its programs and

activities, including taking steps to end discrimination or harassment, eliminating a hostile environment if one has been created, and preventing the recurrence of future discrimination or harassment. UTI's Title IX Coordinator may be reached at:

Director of Program Compliance Title IX Coordinator  
4225 E. Windrose Dr., Suite 200  
Phoenix, Arizona 85032  
800-859-7249  
[jramirez@uti.edu](mailto:jramirez@uti.edu)

UTI's Title IX Policy—which sets forth UTI's prohibition against discrimination, harassment, and retaliation based on sex, including gender identity or expression—is available at [www.uti.edu](http://www.uti.edu) or in the Student Services Department. The Policy also explains how to obtain interim remedies and the procedure for resolving complaints.

### Florida Campuses Only:

Under the Florida Safety in Private Spaces Act, Fl. Stat. § 553.865, a person may only enter a restroom or changing facility on the school's premises that is designated for the person's biological sex at birth or that is designated as a unisex restroom or changing facility, except that a person may enter a restroom or changing facility on the school's premises that is designated for the opposite of the person's biological sex at birth only under the following circumstances: (a) To accompany a person of the opposite sex for the purpose of assisting or chaperoning a child under the age of 12, an elderly person, or a person with a disability or a developmental disability; (b) For law enforcement or governmental regulatory purposes; (c) For the purpose of rendering emergency medical assistance or to intervene in any other emergency situation where the health or safety of another person is at risk; (d) For custodial, maintenance, or inspection purposes, provided that the restroom or changing facility is not in use; or (e) If the appropriate designated restroom or changing facility is out of order or under repair and the restroom or changing facility designated for the opposite sex contains no person of the opposite sex. A student who willfully enters a restroom or changing facility on the school's premises in violation of this provision and refuses to depart when asked to do so by any administrative personnel, faculty member, security personnel, or law enforcement personnel shall be subject to disciplinary action by the school, including, but not limited to, warning, probation, suspension, or termination.

## Campus Sexual Assault Victims' Bill of Rights

In accordance with the Campus Sexual Assault Victims' Bill of Rights Act of 1991, the following rights shall be



accorded, by all campus officers, administrators and employees of this Institution, to victims of campus-related sexual assaults:

1. The right to have any and all sexual assaults against them treated with seriousness; the right, as victims, to be treated with dignity; and the right for campus organizations which assist such victims to be accorded recognition.
2. The right to have sexual assaults committed against them investigated and adjudicated by the duly constituted criminal and civil authorities of the governmental entity in which the crimes occurred; and the right to the full and prompt cooperation and assistance of campus personnel in notifying the proper authorities. The foregoing shall be in addition to any campus disciplinary proceedings.
3. The right to be free from any kind of pressure from campus personnel that victims:
  - a. Not report crimes committed against them to civil and criminal authorities or to campus law enforcement and disciplinary officials; or
  - b. Report crimes as lesser offenses than the victims perceive them to be.
4. The right to be free from any kind of suggestion that campus sexual assault victims not report, or underreport, crimes because:
  - a. Victims are somehow "responsible" for the commission of crimes against them;
  - b. Victims were contributorily negligent or assumed the risk of being assaulted; or
  - c. By reporting crimes they would incur unwanted personal publicity.
5. The same right to legal assistance, or ability to have others present, in any campus disciplinary proceeding that the Institution permits to the accused; and the right to be notified of the outcome of such proceeding.
6. The right to full and prompt cooperation from campus personnel in obtaining, securing and maintaining evidence (including a medical examination) as may be necessary to the proof of criminal sexual assault in subsequent legal proceedings.
7. The right to be made aware of, and assisted in exercising any options, as provided by state and federal laws or regulations, with regard to testing of sexual assault suspects for communicable diseases and with regard to notification to victims of the results of such testing.
8. The right to counseling from any mental health services previously established by the Institution, or by other victim-service entities, or by victims themselves.
9. After campus sexual assaults have been reported, the victims of such crimes shall have the right to require that campus personnel take the necessary steps or actions reasonably feasible to

prevent any unnecessary or unwanted contact or proximity with alleged assailants, including immediate relocation of the victim to safe and secure alternative housing, and transfer of classes if requested by the victims.

10. In addition to the above rights, sexual assault victims have a right to be free from sexual or physical intimidation in campus housing and in campus accommodations for which the college receives any compensation, direct or indirect.

## Non-Fraternization Policy

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### Purpose

Relationships between individuals in inherently unequal positions should be conducted so as to avoid conflicts of interest, exploitation or personal bias. Such relationships may undermine the integrity of the supervision and evaluation process as well as affect the trust inherent in the educational environment. It is the policy of Universal Technical Institute, Inc., and its subsidiaries (collectively, "the Institute") that social or business relationships between individuals in unequal positions not be conducted if such relationships have the potential to threaten the integrity of the supervision and evaluation process.

### Policy

Institute faculty, administration and staff shall not establish inappropriate intimate, sexual, business, contractual or other social relationships with any student, subordinate or colleague upon whose academic or work performance he or she will be required to make professional judgments. The Institute considers it a violation of this policy for any member of Institute faculty, administration or staff to offer or request sexual favors, make sexual advances, engage in sexual conduct, propose or engage in inappropriate business relationships, enter contractual arrangements, purchase or sell goods or services, hire or employ, or inappropriately socialize with any person who is:

- Enrolled in a class at the Institute.
- Receiving academic advising or mentoring at the Institute.
- Working in a capacity at the Institute where the faculty, administrator or staff member is in a position to evaluate the work of such person.
- Subject to any form of evaluation by the faculty member, administrator or staff member.

The list above is not exhaustive and other situations of fraternization may also result in a violation of this policy. In all circumstances, consent may not be considered a defense to engaging in sexual advances,



sexual conduct, or sexual harassment, or engaging in contractual relationships or other inappropriate business relationships with a person whose academic or work performance he or she will be required to evaluate. The determination of what constitutes inappropriate fraternization depends on the specific facts and circumstances in which the conduct occurs. Violations of this policy may result in disciplinary action, up to and including employment termination.

## Family Educational Rights and Privacy Act (FERPA)

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### FERPA

The following guidelines represent the policy of the Universal Technical Institute, Inc., and its subsidiaries (collectively, the "Institute") concerning the rights of students with respect to their education records under the Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C. § 1232g et seq; 34 C.F.R. Part 99). FERPA is a federal law that protects the privacy of student education records. This law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

It is Institute policy to annually inform individuals attending educational institutions of students' rights under FERPA. Students' rights include the right to inspect and review their education records; to request the amendment of their education records; to provide written consent before the Institution discloses personally identifiable information from their education records, except to the extent that FERPA authorizes disclosure without consent; and to file a complaint with the U.S. Department of Education.

#### I. Students' Rights to Inspect and Review Education Records

Under FERPA, students have the right to inspect and review their education records within 45 days of the day the Institution receives the request for access.

A student is any person who is or has been in attendance at an educational institution.

Education records are any records that are directly related to the student and maintained by an educational institute or an agent of the Institution. Such records include information recorded in any way, such as typewritten, handwritten, computer-generated, video, audio,

film, microfilm, microfiche or e-mail.

Students do not have the right to inspect and review the following information:

- Records kept in the sole possession of the maker thereof that are used only as a personal memory aid, and are not accessible or revealed to any other individual except a temporary substitute for the maker of the record.
- Records that are created or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting or assisting in their professional capacity and created, maintained, or used only in connection with the provision of treatment to the student and not disclosed to anyone other than individuals providing that treatment. However, the student may have those records reviewed by a physician or other appropriate professional of the student's choice.
- Grades on peer-graded papers before they are collected and recorded by an instructor.
- Records relating to a student who is employed by an educational agency or institution as long as the individual is not employed as a result of his or her status as a student. The records must be made and maintained in the normal course of business and relate exclusively to the individual in that individual's capacity as an employee.
- Records created for a law enforcement purpose by a law enforcement unit of an educational institution and maintained by the law enforcement unit.
- Records created or received by an educational institution after the individual is no longer attending the institution and that are not directly related to the individual's attendance as a student.
- Financial records, including any information those records contain, of the parents of a student.
- Those portions of a student's records that contain information on other students.
- Confidential letters and statements of recommendation placed in a student's education records before July 1, 1975, as long as the statements are used only for the purposes for which they were specifically intended.
- Confidential letters and statements of recommendation placed in the student's education records after July 1, 1975 and to which the student has waived the right to review and access as long as the waiver is made in writing and signed by the student. The waiver may be used for confidential

letters or statement of recommendation that relate to the student's admission to the Institution, application for employment, or receipt of an honor or honorary recognition.

- The Institution may not require the waiver as a condition for admission to or receipt of any service or benefit from the Institution. If the student chooses to waive his or her right of access, he or she will be notified, upon request, of the names of all persons making confidential recommendations. Such recommendations will be used only for the purpose for which they were specifically intended. A waiver may be revoked by the student in writing at any time and the revocation will apply to all subsequent recommendations.

## II. Procedure with Respect to Inspection and Review of Records

A student's request to inspect and review his or her records shall be made in writing (whether or not the student personally appears) and shall identify the record(s) the student wishes to inspect. The request should be addressed to the Director of Student Services at the relevant educational institution.

The Institution will provide access within a reasonable period of time but not more than forty-five (45) days after it has received the request. The Director of Student Services will make arrangements for access and notify the student of the time and place where the records may be inspected.

The Institution may require the presence of an Institution official during the inspection and review of a student's records.

If circumstances effectively prevent the parent or eligible student from being able to inspect and review the records, a copy of the record may be provided or other arrangements may be made for the individual to inspect the records. A fee of 25 cents per page may be assessed unless UTI determines such cost would prevent the student's access to the records. In such cases, the fee may be reduced or waived.

The Institution will respond to reasonable requests from the student for explanations and interpretations of records inspected and reviewed.

The Institute will not destroy any education records if there is an outstanding request to inspect and review the records.

No fees will be charged to search for or to retrieve the education records of a student in response to requests made in accordance with this policy.

## III. Students' Rights to Request Amendment of Their Education Records

A student who believes that information contained in his or her educational records is inaccurate or misleading, or violates his or her privacy may request that the Institution amend the records. The Institution will decide whether to do so within a reasonable period of time. If the Institution declines to amend the student's records, it will inform the student of that decision and the student's right to a hearing. A hearing may not be requested by a student to contest the assignment of a grade unless the grade was recorded inaccurately in the student's record.

If as a result of a hearing the Institution determines that a student's record is not inaccurate, misleading or otherwise in violation of the privacy rights of the student, the Institution will inform the student of his or her right to place a statement in the record commenting on the contested information in the record or stating why he or she disagrees with the Institution's decision. Any such explanation will be kept as part of the student's record as long as the contested portion of the record is kept and will be disclosed whenever the contested portion of the record is disclosed.

If as a result of a hearing the Institute determines a student's record is inaccurate, misleading or otherwise in violation of the privacy rights of the student, the Institution shall amend the record accordingly and inform the student of the amendment in writing.

## IV. Student's Rights to Consent Before the Institution Discloses Personally Identifiable Information Contained in the Student's Education Records, Except to the Extent That FERPA Authorizes Disclosure Without Consent

Generally, the Institution may not disclose education records or personally identifiable information from education records to anyone other than the student without prior consent of the student. The consent must be written, signed and dated, and must specify the records to be disclosed, the purpose of the disclosure, and the party to whom the disclosure may be made. A copy of the record disclosed will be provided to the student upon request and at his or her expense.

The Institution may only disclose education records without prior written student consent if it redacts all personally identifiable information such that the student's identity is not personally identifiable or, under certain limited circumstances, to include:

- Disclosures to school officials with legitimate educational interests. School officials of an educational institution include instructional or administrative personnel, attorneys, accountants, and any other individuals or parties with whom the Institution has contracted to provide services to or on behalf of the Institution (such as an auditor or collection agent). A school official has a legitimate educational interest if the official needs to review the education record in order to fulfill his or her instructional, supervisory, advisory, administrative, or other authorized professional responsibilities or duties for the educational Institution.
- Disclosures to officials of other schools in which a student seeks or intends to enroll or is enrolled as long as the disclosure is for purposes related to the student's enrollment or transfer.
- Disclosures to authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, and state and local educational authorities, but only in connection with an audit or evaluation of federally or state-supported educational program, or for the enforcement of or compliance with federal legal requirements relating to those programs.
- Disclosures in connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility, amount of the aid, the conditions of aid or enforcement of terms or conditions of the aid.
- Disclosures to state and local officials to which such information is specifically required to be reported by effective state law if the disclosure concerns the juvenile justice system and the system's ability to effectively serve the student whose records are released. With respect to such laws adopted after Nov. 19, 1974, the recipients of the information shall certify in writing to the Institute that the information will not be disclosed to any other party (except as provided under state law) without the prior written consent of the student.
- Disclosures to organizations conducting studies for or on behalf of an institution to develop, validate or administer predictive tests; administer student aid programs or improve instruction. The studies must be conducted in a manner that does not permit data access by anyone other than representatives of the organization with legitimate interests in the information. The information must be destroyed when no longer needed for the purposes of the study and the Institution must enter into a written agreement with the organization limiting the use of the information.
- Disclosures to accrediting organizations for purposes necessary to carry out their functions.
- Disclosures to parents of a student who is a dependent for income tax purposes.
- Disclosures to comply with a judicial order or lawfully issued subpoena, but only after the Institution makes a reasonable effort to notify the student of the order or subpoena so the student may seek protective action unless the order or subpoena prohibits such notification.
- Disclosures to appropriate parties in connection with a health or safety emergency, where knowledge of the information is necessary to protect the health or safety of the student or other individuals.
- Disclosures to a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense. Such a disclosure may only include the final results of any disciplinary proceedings conducted by the school with respect to that alleged crime or offense.
- Disclosures in connection with Institutional disciplinary proceedings. The Institution must not disclose the final results of the disciplinary proceeding unless it determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense, and, with respect to the allegation made, the student has committed a violation of the Institution's rules or policies.
- Disclosure to the parent or legal guardian of a student under the age of 21 information regarding any violation of Institutional policy or state, federal or local law governing the use or possession of alcohol or a controlled substance if the school determines the student has committed a disciplinary violation with respect to that use or possession.

- Disclosures concerning sex offenders and other individuals required to register under the Violence Crime Control and Law Enforcement Act of 1994.
- Disclosures of directory information as described in this *Catalog*.

Generally, an educational institution may only make disclosures without the student's prior consent under one of the exceptions above on the condition the recipient will not disclose the information to any other party without the prior consent of the student and the information may only be used for the purposes for which disclosure was made. Failure to obey the limitations on redisclosure of personally identifiable information may result in a party being prohibited from receiving further information for at least five (5) years.

## Directory Information

Educational institutions may disclose to anyone, without prior student consent, information designated as directory information that would not generally be considered harmful or an invasion of privacy if disclosed. Under this policy, directory information includes:

- Student's full name
- Addresses
- E-mail address
- Telephone listing
- Date of birth
- Field of study
- Degrees and awards received
- Most recent previous school attended
- Photograph
- Dates of Attendance
- Enrollment status
- Class schedule

Directory information never includes:

- Social Security Number
- Student identification number
- Race
- Ethnicity
- Nationality
- Gender
- Next-of-kin information

The Institute will give annual public notice to students of additional categories of information designated as directory information and will allow a reasonable period of time after such notice for the student to inform the Institute that he or she does not wish any or all of the information designated as directory information to be disclosed.

Students may prohibit the disclosure of directory information by completing the FERPA Revocation Form or by submitting a written request to the Student Services Director. The request should be dated and signed by the student.

## Records of Disclosure

The Institute generally must maintain a record for each request for access to and each disclosure of personally identifiable information from the education records of each student. The record must be maintained with the education records of the student for as long as the education records are maintained.

This record of the request for access and disclosure must include the identity of the requester, the identity of the recipient and the requester's legitimate interests. Disclosures in response to a health or safety emergency must include a record of the articulable and significant threat to the health of a student or other individual that formed the basis of the threat as well as the parties to whom the information was disclosed.

### Records

of requests for access and disclosure of information are not required to be made for certain disclosures.

## Revisions to Policies and Procedures

At its discretion, the school reserves the right to revise all terms, provisions, policies, requirements and procedures contained in this Catalog. Each student will be bound and must comply with all terms, provisions, policies, requirements and procedures contained in this Catalog.

# Voter Registration

UTI encourages eligible students to register to vote. Voter registration forms are available in the Student Services Department. For more information, see the Student Services team members. Students can also register at <https://www.uti.edu/support-services/voter-registration>.

# UTI Program Disclosure

For more information about our graduation rates, the median debt of students who completed the program and other important information, please visit [www.uti.edu/disclosures](http://www.uti.edu/disclosures).

# Financial Aid and General Finance

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## Federal Financial Aid

UTI Institutions are designated by the U.S. Department of Education (ED) as eligible for participation in federal programs of student financial assistance under Title IV of the Higher Education Act of 1965 as amended (federal financial aid programs). UTI participates in federal financial aid programs, including:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Iraq and Afghanistan Service Grant (IASG)
- William D. Ford Federal Direct Student Loan Program
- Federal Direct PLUS Loan Program

Assistance from the federal financial aid programs is available to those who qualify. Students may also be eligible to receive funding through state grant or scholarship programs in their states where available. Depending on the program, student eligibility may be need-based, non-need-based, credit-based or dependent on other specific conditions.

## General Requirements

General eligibility requirements for financial aid program funds include the following:

- Student must be a U.S. citizen or eligible noncitizen.
- Student must be enrolled in an eligible program of study.
- Student cannot also be enrolled in elementary or secondary school.
- Student must have a high school diploma or general educational development (GED) credential or prior to July 1, 2012, have met alternative Ability to Benefit testing admission requirements consistent with UTI policies.
- Student must make satisfactory academic progress (SAP).
- Student must meet enrollment status requirements.

To apply for assistance from the various federal financial aid programs, a student must complete and submit a Free Application for Federal Student Aid (FAFSA). The UTI Financial Aid Staff will guide and assist the family with this application process.

To receive federal financial aid program funds for each academic year of a program of study, the completion of

a new FAFSA is required for each federal award year, which starts on July 1 and ends the following June 30. Various components of the FAFSA data are used by the U.S. Department of Education to derive an Student Aid Index (SAI), which in turn determines eligibility for various federal Title IV aid program funds. UTI makes financial aid advisement available to all students and their families throughout the student lifecycle—from prospective inquiry to graduation and beyond. Federal, private, state and institutional loans must be repaid by the student or parent borrower. Dissatisfaction with or non-receipt of the educational services offered by UTI will not release the borrower from repayment responsibility for any educational loan made for enrollment or attendance at UTI.

## Verification

Following procedures established by federal regulations, a federal financial aid applicant may be selected for the verification process by the U.S. Department of Education. The purpose of verification is to maintain the integrity of federal financial aid programs by verifying the information provided by students and parents on the FAFSA. An asterisk next to the Student Aid Index (SAI) on the FAFSA Submission Summary (FSS) identifies applicants selected for verification. For those selected, UTI requires verification to be complete prior to the award and disbursement of federal financial aid funds.

If an applicant is selected for verification, UTI will request appropriate documentation, which may include an IRS tax transcript from the student and parent (and spouse, if applicable) and a completed verification worksheet. Additional documents may be requested by UTI to complete the application process. A student will receive written notification from UTI of the verification requirements and deadlines for completion of the process.

Failure to comply with any request for verification documents can result in disqualification for federal financial aid program funds. Based on the documentation provided to achieve an accurate FAFSA output and Student Aid Index for aid awarding purposes, UTI will perform corrections to FAFSA data and submit it to the U.S. Department of Education as needed.

## Professional Judgment

UTI may use “professional judgment” to exercise discretion to accommodate special circumstances with respect to some aspects of eligibility for federal financial aid program funds. The use of professional judgment allows UTI to treat a student individually when the student has special circumstances not sufficiently addressed by standard procedures. UTI

uses professional judgment strictly on a case-by-case basis and requires stringent documentation to support decisions made.

Special circumstances include conditions that differentiate an individual student from a whole class of students. UTI/ UTI will not accept professional judgments made for a student by another school, but will review the circumstances and, if appropriate, document the professional judgment decision. The decision made by UTI/ UTI regarding professional judgment is final and cannot be appealed to the U.S. Department of Education.

Where applicants have also been selected for verification, UTI/ UTI will complete verification before exercising professional judgment.

## Financial Aid Awarding

The law requires financial aid administrators to determine whether a student is eligible for Federal Pell Grant funds prior to awarding federal loan programs, thereby reducing the student's need for borrowing. Federal Pell Grant eligibility is determined before originating a subsidized or unsubsidized Federal Direct Loan for the student. In addition, an unsubsidized Direct Loan is not originated without first determining the financial need for a subsidized Federal Direct Loan. However, if the amount of the subsidized Federal Direct Loan is \$200 or less and that amount can be included as part of an unsubsidized Federal Direct Loan, UTI is not required to originate a separate subsidized Federal Direct Loan.

For a dependent student, UTI cannot originate a PLUS and disburse PLUS funds without first determining the Federal Pell Grant and subsidized Federal Direct Loan eligibility for the student.

Prior to students receiving private non-federal loans, UTI requires the exhaustion of all less expensive federal aid eligibility available to the student, to assist in encouraging wise debt management. In no case will a combination of federal, state and private aid be permitted to exceed the student's cost of attendance as determined by UTI.

Federal grants and loans are processed in academic year increments, which for the purposes of federal aid is defined as a minimum of 24 credits and 30 weeks of instructional time. An academic year is divided into two payment periods during which financial aid funds are ordinarily disbursed. A student is generally eligible to receive funds shortly after attendance has begun during the first payment period at the beginning of the academic year and during the second payment period after the midpoint of the academic year. An estimated disbursement schedule is provided in an award

notification. To meet eligibility standards for second and subsequent federal aid disbursements, the student must successfully complete both the credits attempted and the instructional weeks in the first payment period of the academic year as well as maintain satisfactory academic progress (SAP) according to UTI policy. Leaves of absence as well as course failures may delay the timing of scheduled disbursements.

## Application of Financial Aid Funds

UTI will apply funds received from a Title IV financial aid disbursement to unpaid allowable charges for the current payment period. Any remaining Title IV credit balance will be disbursed in the form of a stipend check to the student or parent, in the case of a PLUS loan, the disbursement will occur no later than the end of the academic year for which it was received. Receipt of a stipend does not signify all balances due for other periods have been paid in full. Students and/or parents are advised that any stipend check generated as a result of Title IV funds will be voided if it remains uncashed for 90 days or more, and the funds will be returned to the U.S. Department of Education.

### Federal Pell Grant

The Federal Pell Grant is a need-based grant that generally does not have to be repaid. For eligible students, Federal Pell Grants are the foundation upon which all other financial aid awards are built. Current award year amounts range up to \$7,395. The amount a student may receive depends on financial need as determined by the student's SAI, the student's cost of attendance and the percentage of the student's enrollment at UTI that is within the current federal award year.

### Federal Supplemental Education Opportunity Grant (SEOG)

Federal SEOG is a need-based grant that generally does not require repayment. SEOG awards are made to students who are also Federal Pell Grant recipients with exceptional financial need. UTI is allocated a limited amount of SEOG funds from the U. S. Department of Education each year to award to eligible students, so no assurance of an award can be made. Current awards of SEOG at UTI range up to \$1,000.

### Iraq and Afghanistan Service Grant Program

A student may be eligible to receive the Iraq and Afghanistan Service Grant if they are not eligible for a Federal Pell Grant on the basis of your Expected Family Contribution/Student Aid Index but



- you meet the remaining Federal Pell Grant eligibility requirements;
- your parent or guardian was a member of the U.S. armed forces and died as a result of military service performed in Iraq or Afghanistan after the events of 9/11; and
- you were under 24 years old or enrolled in college at least part-time at the time of your parent's or guardian's death.

For more information please visit:

<https://studentaid.gov/understand-aid/types/grants/iraq-afghanistan-service>

## William D. Ford Federal Direct Loan Program

Federal Direct Student Loans are made by the U.S. Department of Education. Federal Direct Student Loans may be subsidized (need-based) or unsubsidized (non-need-based). Depending on financial need, UTI students often receive a combination of both subsidized and unsubsidized loans each academic year. As required by federal regulation, UTI will report information about borrowers' loans to the National Student Loan Data System (NSLDS). Information in NSLDS is accessible to schools, lenders and guarantors for specific purposes as authorized by the U.S. Department of Education.

## Subsidized Federal Direct Student Loans

Subsidized Federal Direct Student Loans are interest-free while the student is enrolled in school at least half-time. Loan repayment follows a six-month grace period that starts the day after the borrower graduates, drops below half-time or withdraws from school. Interest rate information can be found here: <https://studentaid.gov/understand-aid/types/loans/interest-rates>.

Repayment begins after the end of the grace period.

Upon completion of the financial aid application process, UTI/ UTI will recommend the Federal Direct Student Loan amounts to be borrowed based on a student's need and will also advise on next steps. A student may choose to borrow an amount up to financial need, but not more than the annual maximum eligible loan amount based on student grade level and dependency status. Other terms and conditions for Federal Direct Student Loans can be reviewed online here: <https://studentaid.gov/understand-aid/types/loans/subsidized-unsubsidized>

## Federal Direct Plus Loan Program

The Federal Direct PLUS Loan is for parent borrowers of dependent students and provides additional funds for educational expenses. PLUS loans are made by the U.S. Department of Education. Applicants do not have to

show financial need but must complete the FAFSA to ensure all potential federal grant aid is first determined and undergo a credit check by the Department of Education. Currently, PLUS interest rates can be viewed here: <https://studentaid.gov/understand-aid/types/loans/interest-rates>. Interest is charged during all enrollment, deferment, and forbearance periods.

Repayment begins within 60 calendar days of disbursement, with deferments available under certain conditions. Federal Direct PLUS loans cannot exceed the cost of education minus other financial aid. Parents may request to borrow up to this amount. More information, including other terms and conditions, can be reviewed at <https://studentaid.gov/sa/types/loans/plus> or with a Campus Financial Aid Advisor

## Loan Payment Calculator

Loan payment calculators for students or potential students to calculate monthly payments under the standard and extended repayment plans are available at <https://finaid.org/calculators/loanpayments>. Additional information regarding various repayment plans such as standard, extended, graduated, income contingent, and income based plans is also available at <https://studentaid.gov/manage-loans/repayment?src=ft>.

## Federal Student Loan Counseling

### Entrance Counseling

UTI requires Federal Direct Student Loan borrowers to complete loan entrance counseling prior to a first disbursement of loan funds. Entrance Federal student loan counseling must be completed online at <https://studentaid.gov/entrance-counseling>. Students lacking outside computer access may use the computer lab in the campus learning center. Members of the campus financial aid staff are available to answer any questions. Entrance counseling generally includes the following:

- explanation of the use of a master promissory note (MPN)
- importance of repayment obligation
- description of consequences of default
- sample repayment schedules
- information in reference to a borrower's rights and responsibilities
- other terms and conditions

### Exit Counseling

UTI ensures loan exit counseling is conducted prior to graduation and/or via mail within 30 days of withdrawal from enrollment. Graduating students must complete

their required exit counseling online at <https://studentaid.gov/exit-counseling>. Withdrawn students will receive a Federal Exit Counseling Guide through regular mail and be encouraged to complete the online counseling. Exit counseling generally includes the following:

- importance of repayment obligation
- description of consequences of default
- sample repayment schedules
- information in reference to a borrower's rights and responsibilities
- payment deferment and forbearance options
- other terms and conditions

## Student Rights and Responsibilities

Students receiving federal financial aid have varying rights and responsibilities. In accordance with the Borrower's Rights and Responsibilities Statement attached to the Master Promissory Note (MPN) for their federal loan(s), the student has the right to the following:

- Written information on loan obligations and information on rights and responsibilities as a borrower.
- A copy of the MPN, either before or at the time loan is disbursed.
- A grace period and an explanation of what this means.
- Notification, if in grace period or repayment, no later than 45 days after a lender assigns, sells or transfers the loan to another lender.
- A disclosure statement received before repayment begins that includes information about interest rates, fees, balance owed and a loan repayment schedule.
- Deferment or forbearance of repayment for certain defined periods, if qualified and requested.
- Prepayment of loan in whole or in part anytime without an early-repayment penalty.
- Documentation the loan is paid in full.

In accordance with the Borrower's Rights and Responsibilities Statement attached to the Master Promissory Note (MPN), the student is responsible for the following:

- Completing exit counseling before leaving school or dropping below half-time enrollment.
- Repaying loan according to repayment schedule even if the student has not completed academic program, is dissatisfied with the education received or is unable to find employment after graduation.
- Notifying the lender or loan servicer if the student:

- moves or changes address
- changes telephone number
- changes name
- changes Social Security Number
- changes employers, or employer's address or telephone number changes
- Making monthly payments on loan after grace period ends, unless a deferment or forbearance is in effect.
- Notifying the lender or loan servicer of anything that might later change eligibility for an existing deferment or forbearance.

For Washington State residents seeking information and resources about student loan repayment or seeking to submit a complaint relating to your student loans or student loan servicer, please visit [www.wsac.wa.gov/loan-advocacy](http://www.wsac.wa.gov/loan-advocacy) or contact the Student Loan Advocate at [loanadvocate@wsac.wa.gov](mailto:loanadvocate@wsac.wa.gov).

## Statement of Educational Purpose

The parent or student signing a Free Application for Federal Student Aid (FAFSA) certifies the applicant (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) is not in default on a federal student loan or has made satisfactory arrangements to repay it, (3) does not owe money back on a federal student grant or has made satisfactory arrangements to repay it, (4) will notify UTI if he or she has defaulted on a federal student loan, and (5) will not receive a federal Pell Grant from more than one college for the same period of time.

The parent or student signing the FAFSA agrees, if asked, to provide information that will verify the accuracy of the completed form. This information may include federal income tax forms for the parent or student if required to file. Also, the applicant certifies he or she understands the U.S. Secretary of Education has the authority to verify information reported on the FAFSA with the IRS and other federal agencies. If electronically signing any document related to the federal financial student aid programs using the FSA ID, the applicant certifies being the person identified by the FSA ID and has not disclosed that FSA ID to anyone else. If the applicant purposely gives false or misleading information, he or she may be fined up to \$20,000, sent to prison or both.

## Referrals to the Office of Inspector General

UTI is required by law to make referrals to the Office of Inspector General of any cases of suspected fraud and abuse involving the federal financial aid programs.

## State Grants

The amount of state grant awards is contingent on the availability of funds from the applicable state. UTI is unable to guarantee any funding based upon changes in state law or regulation. Students should contact the financial aid department at the campus for additional information on eligibility criteria and application information.

## Veterans Affairs

The U. S. Department of Veterans Affairs requires Chapter 33 benefits to be applied to tuition only. These funds cannot be released to the student unless the VA assesses an overpayment to the student and excess Chapter 33 benefits exist on the student's account.

In accordance with Title 38 US Code 3679 subsection (e), Universal Technical Institute/Universal Technical Institute/ Universal Technical Institute adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

*G.I. Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill) .*

## Financial Aid Contact Information

UTI (Austin, Avondale, Bloomfield, Dallas, Long Beach, Miramar, Orlando, Rancho Cucamonga and Sacramento Campuses)

Students are encouraged to contact the Financial Aid Department at the campus where they attend classes.

Universal Technical Institute (UTI)	
UTI – Austin, TX	866-456-0310 <a href="mailto:F.A.DeptAustin-internet@uti.edu">F.A.DeptAustin-internet@uti.edu</a>
UTI – Avondale, AZ	866-224-8162 <a href="mailto:F.A.DeptUTIPhoenix-internet@uti.edu">F.A.DeptUTIPhoenix-internet@uti.edu</a>
UTI – Bloomfield, NJ	833-207-6074 <a href="mailto:F.A.DeptUTIBloomfield-internet@uti.edu">F.A.DeptUTIBloomfield-internet@uti.edu</a>
UTI – Dallas/Fort Worth (Irving, TX)	877-873-1084 <a href="mailto:F.A.DeptUTIDallas-internet@uti.edu">F.A.DeptUTIDallas-internet@uti.edu</a>
UTI – Long Beach, CA	844-308-8838 <a href="mailto:longbeachfinancialaid@uti.edu">longbeachfinancialaid@uti.edu</a>
UTI – Miramar, FL	866-460-2458 <a href="mailto:f.a.deptmiramar-internet@uti.edu">f.a.deptmiramar-internet@uti.edu</a>
UTI – Orlando, FL	866-247-1928 <a href="mailto:F.A.DeptMMIOrlando-internet@uti.edu">F.A.DeptMMIOrlando-internet@uti.edu</a>
UTI – Rancho Cucamonga, CA	866-246-2151 <a href="mailto:F.A.DeptRanch-internet@uti.edu">F.A.DeptRanch-internet@uti.edu</a>
UTI – Sacramento, CA	866-246-3432 <a href="mailto:Sacramento-FinancialAid@uti.edu">Sacramento-FinancialAid@uti.edu</a>

## UTI (Exton, Houston, Lisle and Mooresville Campuses)

Universal Technical Institute (UTI)	
UTI–Exton, PA	866-246-3072 <a href="mailto:F.A.DeptUTIExton-internet@uticorp.com">F.A.DeptUTIExton-internet@uticorp.com</a>
UTI-Houston, TX	866-246-1249 <a href="mailto:F.A.DeptHouston-internet@uticorp.com">F.A.DeptHouston-internet@uticorp.com</a>
UTI-Lisle, IL	866-246-2111 <a href="mailto:F.A.DeptLisle-internet@uti.edu">F.A.DeptLisle-internet@uti.edu</a>
Universal Technical Institute	
Universal Technical Institute- Mooresville, NC	866-416-2722 <a href="mailto:NASCAR-FutureFinancialAid@uti.edu">NASCAR-FutureFinancialAid@uti.edu</a>

## UTI (Motorcycle and Marine)

Universal Technical Institute (Motorcycle)	
UTI-Orlando, FL	866-247-7995 <a href="mailto:F.A.DeptMMIOrlando-internet@uti.edu">F.A.DeptMMIOrlando-internet@uti.edu</a>
UTI-Phoenix, AZ	866-247-1942 <a href="mailto:F.A.DeptMMIPhx-internet@uticorp.com">F.A.DeptMMIPhx-internet@uticorp.com</a>
Universal Technical Institute (Marine)	
UTI-Orlando, FL	866-247-7995 <a href="mailto:F.A.DeptMMIOrlando-internet@uti.edu">F.A.DeptMMIOrlando-internet@uti.edu</a>

# Code of Conduct for Education Loans

## Introduction

This policy is applicable to UTI officers, employees and agents, and prohibits a conflict of interest with their responsibilities with respect to Title IV loans. The policy is part of UTI commitment to the highest ethical standards and conduct by its employees. It applies specifically to conduct related to financial aid.

UTI expects the highest levels of professionalism and ethical behavior from all officers, employees and agents whose responsibilities include student financial aid matters. These individuals must avoid even the appearance or perception of any conflict of interest regarding their student aid responsibilities. They must refrain from taking any action they believe is contrary to law, regulation or the best interest of the students they are serving, and must disclose all conflicts identified in this policy.

## UTI Responsibilities

As part of its commitment to the highest ethical standards in connection with its responsibilities regarding federal financial aid, UTI will not:

- Receive anything of value from any lender in exchange for any advantage sought by the lender in making educational loans available to enrolled or prospective students of UTI.
- Assign, through award packaging or other methods, a first-time borrower's loan to a particular lender, or refuse to certify or delay certification of any loan based on the borrower's selection of a particular lender or guaranty agency.
- Enter into any revenue-sharing arrangement with any lender under which UTI recommends a lender or its products in exchange for a fee or other material benefits from the lender.
- Request or accept from any lender any offer of funds to be used for private education loans, including funds for an opportunity pool loan, to students in exchange for concessions or promises to provide the lender with a specified number of loans made, a specified loan volume of such loans or a preferred lender arrangement for such loans.
- Request or accept from any lender any assistance with call center staffing or financial aid office staffing.
- Use federal funds received under federal financial aid programs to hire a registered lobbyist or pay any person or entity for securing an earmark to any legislation. UTI/ UTI will not use such funds to pay any person for influencing or attempting to influence an officer or employee of any agency,

member of Congress, officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any federal contract, making of any federal grant or loan, entering into any federal cooperative agreement, or the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.

## Responsibilities of UTI Officers, Employees and Agents

Any officer, employee or agent of UTI who is employed in the financial aid office of UTI or who otherwise has responsibilities with respect to educational loans or other financial aid of UTI is prohibited from:

- Soliciting or accepting as a gift from a lender, guarantor or servicer of educational loans any item or service having more than a \$10 value other than standard materials (e.g., brochures, training aids) related to topics such as default prevention or financial literacy.
- Accepting from a lender or its affiliate any fee, payment or other financial benefit as compensation for any type of consulting arrangement or other contract to provide services to a lender relating to education loans.
- Receiving anything of value from a lender, guarantor or group of lenders or guarantors if the employee serves on an advisory board, commission, or group established by a lender or group of lenders.

## Reporting Violations of This Policy

UTI expects officers and employees covered by this policy to report violations of this policy to the Vice President & Assistant General Counsel – Corporate Compliance. Failure to comply with this policy will result in disciplinary action, which may include termination of employment. Questions regarding this policy should be addressed to the Vice President & Assistant General Counsel – Corporate Compliance.

## Collection of Delinquent Fees and Payments

The outstanding balance is an extension of credit and, as such, constitutes a Qualified Education Loan under section 523(a) (8) of the U.S. Bankruptcy Code, which is not dischargeable in bankruptcy. If the entire outstanding balance cannot be paid in full, there is an option of creating a payment plan. Late fees not to exceed the maximum amount allowed by applicable law may be incurred if the account is delinquent. The account will incur late fees until the account is paid in full. If a deferment on payments is required, a deferment for no more than two (2) months in any

calendar year may be requested. In the event of a default, the student and/or parents or legal guardian promises to pay any late fees incurred and collection costs, including attorney and/or collection agency fees. Default is defined as an account that is more than 90 days (three monthly payments) past due. Any returned checks may incur a return check fee (see your Enrollment Agreement for more detail).

## General Refund Policy Provisions

Under the provisions of the Higher Education Act of 1965, as amended, (HEA) Amendments of 1998, institutions must first determine the amount of any federal financial aid program funds that the student and the institution have earned and are permitted to retain. See the section entitled Return of Federal Student Aid (Title IV Funds) in this guide for details on the Return of Title IV calculation.

Tuition and fee refund policies as required by applicable state law are contained in the Catalog. The student's initial obligation to UTI is determined using the amount calculated under (1) the requirements of an applicable state law, or (2) the applicable Institutional policy if no state policy exists. Where both a state and Institutional policy exist, UTI will perform both calculations and provide the student the greatest refund and lowest possible obligation.

Federal financial aid program funds earned and any other funds paid on account are then deducted from the lowest initial financial obligation determined from the state (if applicable) and Institutional policies to arrive at a final financial obligation. The student will then receive any refund due or be billed for any outstanding financial obligation owed.

## Return of Federal Student Aid (Title IV Funds)

Circumstances may necessitate withdrawal from UTI. A student who received or is eligible to receive federal financial aid funds provided certain criteria are met and subsequently officially or unofficially withdraws is subject to a Return of Title IV (R2T4) Calculation as required by federal regulations. The requirements for federal financial aid when a student withdraws are separate from the Institutional Refund Policy and any applicable State Refund Policy. Therefore, a student may still owe funds to the school for unpaid Institutional charges after application of the R2T4 calculation.

Federal regulations specify how the school must determine the amount of federal financial aid earned

when a student withdraws from enrollment. The percentage earned applies to Title IV financial aid that has been or could have been disbursed directly to the student or on their behalf to the Institution. The percentage of federal financial aid a student earned in a payment period is calculated as follows:

- $$\frac{\text{Total Number of Calendar Days Completed in Enrollment Period}}{\text{Total Number of Calendar Days in Enrollment Period}} = \text{Percent Earned}$$

The amount of federal financial aid a student earned is determined on a pro-rata basis up to the 60% point. That is, a student who completes more than 60% of the enrollment period will earn 100% of the Title IV disbursed (or that could have been disbursed) for that enrollment period.

UTI will notify the student of any eligible post-withdrawal disbursement within 30 days after the date the school determines the student has withdrawn.

Any required return of funds will be made to the federal financial aid programs no later than 45 days after the date UTI determines that the student has withdrawn. The U.S. Department of Education specifies the order of return to the federal financial aid programs. UTI will return unearned funds to the federal financial aid programs in the order specified by regulation as follows:

- Unsubsidized Direct Loan
- Subsidized Direct Loan
- Federal PLUS Loan
- Federal Pell Grant or IASG
- Federal SEOG

## Academic Freedom

Universal Technical Institute is committed to assuring academic freedom to faculty. Confident in the qualifications and expertise of its faculty members, the Institution encourages them to offer their individual experiences regarding content of assigned courses, organization of topics and instructional methods, providing these judgments only are made within the context of the course descriptions as currently published and the instructional methods are those officially sanctioned by the Institution and methods for which the Institution has received oversight approval. The Institution has a process to change curriculum based on faculty feedback.

Universal Technical Institute encourages instructors and students to engage in discussion and dialogue freely, expressing views, however controversial, as long as they believe it would advance understanding in their specialized discipline or sub-disciplines. Teachers and students are entitled to freedom in discussing their



subjects in the classroom, but they should be careful not to introduce into their discussions controversial matter with no relation to their subject.

Faculty members are free and secure to teach, investigate and participate as responsible citizens in community activities. The faculty and the administration shall maintain an educational climate conducive to the free exploration of all ideas and varying points of view providing these judgments only are made within the context of the course descriptions. Any faculty member who finds a possible violation of academic freedom cannot be resolved informally with the Campus President may submit such a question in writing to either the Vice President of New Campus Operations & Education Programs or the Division Chief Compliance Officer. This will initiate a review to ascertain the facts of the alleged violation and make recommendations for the resolution.

When students and faculty speak or write as citizens, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations.

As scholars and educational leaders, they should remember that the public may judge their profession and their institution by their utterances. Therefore, they should at all times be accurate, exercise appropriate restraint, show respect for the opinions of others, and indicate they are not speaking for the Institution.

## Instructor Rosters/ Program Qualifications

### Universal Technical Institute Avondale, Arizona

Name	Highest Degree Earned - Major Field of Study	Awarding Institution	Program(s) Taught
Allman, David	GED	East High School	Automotive/Diesel
Atkisson Jr., James M.	Associates	Universal Technical Institute	Automotive/Diesel
Blakeney, Jeffrey G.	Occupational Associates Degree	Arizona Automotive Institute	Automotive/Diesel
Barbieri, Jeremy	Diploma	Universal Technical Institute	Automotive/Diesel
Brownlee, Reama	Diploma	State of Illinois	Welding
Buzo, Daniel	Associates	Universal Technical Institute	Automotive/Diesel
Campbell, Jesse	Associates	Universal Technical Institute	Automotive/Diesel

Name	Highest Degree Earned - Major Field of Study	Awarding Institution	Program(s) Taught
Cleary, Michael	Associates	Universal Technical Institute	Automotive/Diesel
Combs, Jon R.	Diploma	Arizona Automotive Institute	Automotive/Diesel
Crayton, Ricky J.	Associates	City University	Automotive/Diesel
Cruz, Brian	Certificate	Arizona Automotive Institute	Automotive/Diesel
Damron, Charles	GED	State of Michigan	Automotive/Diesel
Gallardo, Juan P.	Diploma	Bell High School	Automotive/Diesel
Garcia, Abraham	Diploma	Veterans Memorial Early College High School	Aviation
Grotts, Gordon	Diploma	Oklahoma State Tech	Automotive/Diesel
Hayner, Daniel	Associates	Community College of the Air Force	Aviation
Helvy, Charley E.	Bachelors	DeVry University	Automotive/Diesel
Herman, Anthony T.	Diploma	Allen Park High School	Automotive/Diesel
Holland, James D.	Diploma	Marshfield High School	Automotive/Diesel
Horvat, Cristian	Associates	Universal Technical Institute	Automotive/Diesel
Johannsen, Peter C.	Associates	Canton AG Tech College	Automotive/Diesel
Landa, Pedro	Diploma	Universal Technical Institute	Welding
Landry, John P.	GED	Edutek Professional College	Automotive/Diesel
Lindsey, David	Bachelors	Arizona State University	Aviation
Lloyd, David	Diploma	Universal Technical Institute	Automotive/Diesel
Meyer, Clarence L.	Diploma	The Master's Mission	Automotive/Diesel
McManus, Kendell	Associates	Universal Technical Institute	Automotive/Diesel
Montano, Anthony F.	AOS	Universal Technical Institute	Automotive/Diesel
Nally, Aaron	Diploma	West Aurora High School	Automotive/Diesel
Nichol, James A.	Associates	Universal Technical Institute	Automotive/Diesel
Nielsen, Eric	Associates	Universal Technical Institute	Automotive/Diesel
Parra, V. Jeff	Diploma	Universal Technical Institute	Automotive/Diesel
Raner, Nathan	Associates	The Refrigeration School Incorporation	HVACR



Name	Highest Degree Earned - Major Field of Study	Awarding Institution	Program(s) Taught
Rehfeldt, Thomas	Associates	Madison Area Technical College	Welding
Reina, Salvatore	Bachelors	Pima College	Automotive/Diesel
Robinson, Rocky	Associates	St. Philip's College	Aviation
Sands, Shawn	Associates	Universal Technical Institute	Automotive/Diesel
Sexton, Brandon	Diploma	Universal Technical Institute	Welding
Shoemaker, Aneurin R.	Diploma	American Technical Center	Automotive/Diesel
Simpson, Victor J.	GED	Waheawa Adult High School	Automotive/Diesel
Skalski, Andrew S.	Diploma	Depew High School	Automotive/Diesel
Sralik, Angelina	Diploma	Paradise Valley Schools	Welding
Statzer, Michael W.	Diploma	Alhambra High School	Automotive/Diesel
Stillman, Joshua	Associates	Universal Technical Institute	Automotive/Diesel
Thompson, R. Jeff	Diploma	Universal Technical Institute	Automotive/Diesel
Thompson, Christopher R.	Diploma	Universal Technical Institute	Automotive/Diesel
Throckmorton, Christopher R.	Associates	Universal Technical Institute	Automotive/Diesel
Tice, Douglas	Diploma	The Refrigeration School	HVACR
Toney, Audie L.	Diploma	Salina Vo-Tech	Automotive/Diesel
Torres, Kerry L.	Certificate	American Tech Center	Automotive/Diesel
Varrone, Thomas	Diploma	Denver Institute of Technology	Automotive/Diesel
Verdugo, Mario F.	Associates	Universal Technical Institute	Automotive/Diesel
White, David	Bachelors	University of Phoenix	Aviation
Xavier, Robert B.	Diploma	Mayfield High School	Automotive/Diesel
Zielinski, Phil	GED	Department of Education	Automotive/Diesel
Zucarelli, Timothy	Associates	Universal Technical Institute	Automotive/Diesel

## Universal Technical Institute Houston, Texas

Name	Programs Taught	Highest Degree Earned	Awarding Institution
Adams, Garry D.	Automotive/Diesel	Diploma	Bullard High School

Name	Programs Taught	Highest Degree Earned	Awarding Institution
Aguirre, Christopher	Automotive/Diesel	Certificate	Universal Technical Institute
Allen, Austin A.	Automotive/Diesel	Associates	Texas State Technical Institute
Assefa, Nebiyat	Aviation	Bachelors	International Leadership Institute
Bailey Jr., Earl J.	Automotive/Diesel	Diploma	De La Salle
Beaulier, Kevin R.	Collision	Diploma	Vinal Tech High School
Berkheiser, Lester	Aviation	Associates	Houston Community College
Berkley, Andrew	Aviation	Bachelors	Indiana Wesleyan University
Berry, Timothy D.	Automotive/Diesel	Certificate	Wyoming Technical Institute
Brady, Ryan	Energy	Diploma	Blue Springs South High School
Bresnan, Joseph L.	Automotive/Diesel	Certificate	Universal Technical Institute
Buckner, Tommy R.	Automotive/Diesel	Diploma	Willis High School
Buhler, John	Robotics	Associates	Lone Star College
Burt Jr., Eddie L.	Automotive/Diesel	Diploma	Spring High School
Caballero, Louis	Automotive/Diesel	Bachelors	University of Houston
Cawthorne, Keith D.	Automotive/Diesel	Certificate	Universal Technical Institute
Chalifoux, Gregory	Collision	Certificate	Wyoming Technical Institute
Chatfield, Chris	Aviation	Bachelors	DeVry University
Chatman, Charles H.	Automotive/Diesel	Diploma	Willis High School
Chowdhury, John Mec	Aviation	Associates	Los Angeles Pierce College
Conrad, Casey	Welding	Certificate	Tulsa Welding School
Contreras, Jose	Collision	Certificate	Universal Technical Institute
Cortez, Natalio C.	Welding	Associates	San Jacinto Community College
Crabtree, Robert	Collision	Certificate	University of Houston
Crenshaw, Michael	Aviation	Diploma	Ross Sterling Senior High School
Davignon, Stephen	NDT	Diploma	Gateway High School
DeWalt, Andersen	Aviation	Diploma	High School for Performing and Visual Arts
Dotson, Brandon	Automotive/Diesel	Diploma	Zachary High School
Dugan, Patrick	Aviation	Diploma	Bradford County High School

Name	Programs Taught	Highest Degree Earned	Awarding Institution
Dydek, Matthew	HVACR	Bachelors	University of Houston
Eckhardt, Joshua	Automotive/Diesel	Associates	Universal Technical Institute
Elliott Jr., Edwin L.	Automotive/Diesel	Certificate	Universal Technical Institute
Ferre Jr., Robert R.	Automotive/Diesel	GED	Texas Education Agency
Fields, Joseph	HVACR	Diploma	AC Technical Training Center
Franklyn, Madani	Welding	Associates	Costatt
Garcia, Noe	Aviation	Diploma	Pace Early College High School
Garza, Efrain	Automotive/Diesel	Associates	San Jacinto College
Golding III, Charles	Automotive/Diesel	Diploma	Allentown High School
Groff III, Carl	Aviation	Associates	Pittsburgh Institute of Aeronautics
Hamill Jr., Richard E.	Collision	Diploma	Port Huron High School
Harms, John	Robotics	Associates	ITT Technical Institute
Harrington, Michael	Aviation	Bachelors	Grantham University
Hill, Herbert	Aviation	Bachelors	Embry-Riddle Aeronautical University
Hines, Ricky	Aviation	Associates	Spartan School of Aeronautics
Hudson, Scott	Automotive/Diesel	Diploma	Lucerne Valley High School
Jones, Dennis	Aviation	Bachelors	Purdue University
Joyce, Jerome	Aviation	Associates	Johnson County Community College
Keel, Scotty A.	Automotive/Diesel	Certificate	Universal Technical Institute
Kelley, Keith	Aviation	Bachelors	Texas Southern University
Kellum, Cleve	Aviation	Bachelors	Texas Lutheran College
Kirby, Lance	NDT	Diploma	Deer Park High School
Lamas, Geronimo	Automotive/Diesel	Diploma	Universal Technical Institute
Lucky, Kenny	Automotive/Diesel	Associates	Antelope Valley College
Marion, Marcus	Automotive/Diesel	Diploma	Universal Technical Institute
Matthiesen, Scott A.	Automotive/Diesel	Diploma	Evergreen High School
McGee, Kevin B.	Collision	GED	Texas Education Agency
McGill, Lloyd T.	Automotive/Diesel	Associates	North Harris Community College
McGinty, Randolph E.	Collision	Certificate	Indiana Vocational Technical College

Name	Programs Taught	Highest Degree Earned	Awarding Institution
McGowne, Steve	NDT	Diploma	Decatur Community High School
Miles, Daniel L.	Automotive/Diesel	Diploma	Oak Park High School
Miller, Don K.	Automotive/Diesel	Certificate	Universal Technical Institute
Moore, Larry W.	Collision	Diploma	James Madison High School
Morrison, Willie	Aviation	Associates	MIAT College of Technology
Pannell, Thad R.	Automotive/Diesel	Associates	San Jacinto College
Parker, Joseph	Aviation	Diploma	Central Catholic High School
Phillips, Sirpatrick	Welding	Certificate	Blinn College
Pinaldez, Ignacio	Welding	Bachelors	South Texas College
Pradia, Joe	Aviation	Bachelors	Southern New Hampshire University
Roettgers, Christophers	Automotive/Diesel	Certificate	Universal Technical Institute
Salazar, Nasario	HVACR	Diploma	Jefferson Davis High School
Schane, Emmett	Automotive/Diesel	Certificate	Texas State Technical Institute
Scott, Albert F	Collision	Diploma	Richmond Heights High School
Streadl, Michael	Automotive/Diesel	Associates	Lamar University
Teters, Allen F.	Automotive/Diesel	GED	Texas Education Agency
Thomas, David	Automotive/Diesel	Diploma	Nederland High School
Topaz, Justin	Automotive/Diesel	Bachelors	Stockton University
Tran, Son	Energy	Bachelors	University of Houston
Trauman, Chad	Robotics	Bachelors	North Dakota State University
Trevino, Jaime	Automotive/Diesel	GED	Texas Education Agency
Vasquez, Francisco	Automotive/Diesel	Associates	Universal Technical Institute
Villarreal, Carlos	HVACR	Certificate	San Jacinto Community College
Walker, John Tommy	Automotive/Diesel	Diploma	Alief Hastings High School
Walters, Jon	Energy	Associates	DeVry University
Ward, Kenneth	Welding	Diploma	Spring High School
Williams, Eric D.	Automotive/Diesel	Diploma	Universal Technical Institute
Womack, Jackie	Welding	GED	Texas Education Agency
Wright, Randall L.	Automotive/Diesel	Diploma	Wyoming Tech

## Universal Technical Institute Lisle, Illinois

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Alvarenga, Mike	Diploma	Universal Technical Institute	Automotive/Diesel
Bohlman, Michael	Diploma	Universal Technical Institute	Automotive/Diesel
Booth, Jonathan	Diploma	College of DuPage	Welding
Cinardi, Giuseppe	Diploma	College of DuPage	Automotive/Diesel
Condevillamar, Alex	Bachelor of Science	Seminole State College	Robotics & Automation
Filippelli, Andrea	Associates	Triton College	Automotive/Diesel
Gagnon, Sean	Diploma	Universal Technical Institute	Automotive/Diesel
Garza, David	Certificate	American Airlines Maintenance Academy	Automotive/Diesel
Gemini, Anthony J.	Diploma	Proviso West High School	Automotive/Diesel
Golden, Charles	Diploma	San Pedro High School	Welding
Goss, Ryan	Associates	Moraine Valley Community College	Welding
Hill, Allen T.	GED	Cook County	Automotive/Diesel
Halloran, John P	Diploma	Universal Technical Institute	Automotive/Diesel
Klingsick, Ty A.	Associates	Wyoming Technical Institute	Automotive/Diesel
Klicka, John	Associates	Wyoming Technical Institute	Automotive/Diesel
Lietza, Thomas P.	Associates	Triton College	Automotive/Diesel
Mathis, Cory S.	Diploma	Lincoln Technical Institute	Automotive/Diesel
McCullough, Brian	Diploma	Lisle High School	Welding
Miller, Thomas	Diploma	Universal Technical Institute	Automotive
Morales, David U	Associates	Waubonsee Community College	Automotive/Diesel
Nilles, Eric D.	Diploma	Glenbard East High School	Automotive/Diesel

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Oswald, Steven M.	Associates	Triton College	Automotive/Diesel
Pawlowski, Stephan	Diploma	Lincoln Technical Institute	Automotive/Diesel
Sillman, Robert	Diploma	Lincoln Technical Institute	Automotive/Diesel
Snuffin, Michael K	Diploma	Illinois Valley Community College	Automotive/Diesel
Woods, Michael R	Diploma	Driscoll Catholic High School	Automotive/Diesel
Youngs, William	Diploma		Welding

## Universal Technical Institute Rancho, California

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Alanis, Francisco	Diploma	Universal Technical Institute	Automotive/Diesel
Barnes, Benjamin	Associates	Citrus College	Automotive/Diesel
Bolender, Eric	Associates	Universal Technical Institute	Automotive/Diesel
Caballero, Christopher	Associates	Chaffey College	Automotive/Diesel
Campos, Alfonso	Diploma	Citrus High School	Automotive/Diesel
Ceja, Adrian V.	Associates	Universal Technical Institute	Automotive/Diesel
Chang, James W.	Diploma	Verdugo Hills High School	Automotive/Diesel
Cisneros, Ramon	Associates	Glendale Community College	Skilled Trades
Culverhouse, Augustine	Diploma	Elsinore Union High School	Automotive/Diesel
Cuevas, Andrew	Associates	Universal Technical Institute	Automotive/Diesel
Davis, Ryan	Associates	Universal Technical Institute	Automotive/Diesel
Esparza, Jesus	Certificate	Merced College for Industrial Electrical Technician	Skilled Trades
Estrada, Gustavo	Associates	Lincoln Technical Institute	Automotive/Diesel
Gaither, Todd	Bachelor	California State University	Automotive/Diesel
Gomez, Estevan	Diploma	Wilmar Amina Carter High School	Automotive/Diesel
Gutierrez, Josh	Diploma	Corona Norco Adult School	Skilled Trades
Jones, Warren	Diploma	Fullerton Union High School	Energy

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Lopez, Arturo	Diploma	National Institute of Technology	Skilled Trades
Lopez, Edward	Certificate	Mt. San Antonio College	Welding
Masumoto, Brian J.	Diploma	Bonita Vista High School	Welding
Mata, Pedro	Associates	Arizona Automotive Institute	Automotive/ Diesel
McBride III, James L.	Associates	Victor Valley College	Automotive/ Diesel
McDonald, Jason	Diploma	Valley View High School	Automotive/ Diesel
Meza, Juan L.	Associates	L.A. Trade Technical College	Automotive/ Diesel
Nelson, Barry D.	Associates	Cerritos College	Automotive/ Diesel
Quinn, Tom	Diploma	Libertyville High School	Automotive/ Diesel
Ray, Bobby	Diploma	Lorenzo High School	Skilled Trades
Reed Jr., William J.	Diploma	Fullerton High School	Automotive/ Diesel
Rittenhouse, Scott M.	Diploma	Charter Oak High School	Automotive/ Diesel
Ruff, Charles F.	Diploma	California State Department of Education	Automotive/ Diesel
Schooley, James	Diploma	California State Board of Education	Automotive/ Diesel
Smith, Trevor	Diploma	Bishop Kelly High School	Welding
Trejo, Ramses	Associates	Universal Technical Institute	Automotive/ Diesel
Troxler, Bob T.	Diploma	Don Bosco Technical Institute	Automotive/ Diesel
Venegas, Michael	Diploma	Henry J. Kaiser High School	Automotive/ Diesel
Wallan, Michael K.	Associates	Citrus College	Automotive/ Diesel
Zuniga, Martin J.	Associates	Glendale Community College	Automotive/ Diesel

## Universal Technical Institute Exton, Pennsylvania

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Albright, Jason	Diploma	Universal Technical Institute	Automotive/ Diesel
Alwine, Jordan	Certificate	CDA Technical Institute	Welding
Amici, Christopher W.	Certificate	Automotive Training Center	Automotive/ Diesel

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Beam, William H.	Bachelors	Ursinus College	Automotive/ Diesel
Beattie, Michael R.	Certificate	Universal Technical Institute	Welding
Benfield, Benjamin W.	Diploma	Owen J. Roberts High School	Automotive/ Diesel
Clark, Edward D.	Diploma	Parkland High School	Automotive/ Diesel
Clark, William	Diploma	Bishop Shanahan High School	Automotive/ Diesel
Coombes, James	Bachelors	Wayland Baptist University	Automotive/ Diesel
Davey, Michael	Certificate	Automotive Training Center	Automotive/ Diesel
Dean, Bryan P.	Diploma	Penn Co. Tech	Automotive/ Diesel
Frankenfield, Preston	Diploma	Universal Technical Institute	Automotive/ Diesel
Gibbs, Gregory	Diploma	Thaddeus Stevens College of Technology	Automotive/ Diesel
Gieswein, Eric	Diploma	Pennco Tech	Automotive/ Diesel
Ginther Sr. Bruce A.	Diploma	Pottsville Area High	Automotive/ Diesel
Kulp, Nathan J.	Associates	North Hampton Community College	Automotive/ Diesel
Malcom, Jason,	Diploma	Owen J Roberts High School	Welding
McAfee, Michael A.	Associates	Williamsport Area Community College	Automotive/ Diesel
Niggel, Thomas C.	Diploma	Ohio Technical College	Automotive/ Diesel
Parker Jr., Ronald E.	Diploma	Automotive Training Center	Automotive/ Diesel
Robinson, David	Certificate	Lancaster Career and Technical Center	Welding
Secundo, Andrew J.	Diploma	Ridley High School	Automotive/ Diesel
Shefman, Brian H.	Diploma	Lincoln High School	Automotive/ Diesel
Tatum, David	Diploma	Coatesville Area High School	Automotive/ Diesel
Tumminello, Samuel A.	Diploma	Automotive Training Center	Automotive/ Diesel
Williams, Christopher G.	Diploma	Automotive Training Center	Automotive/ Diesel

## Universal Technical Institute Sacramento, California

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Beeler, Anthony	Associates	Yuba College	Welding
Cardin, Phillip A.	Associates	Chaffey College	Automotive/Diesel
Clark, Harold G.	Certificate	State of California	Automotive/Diesel
Clements, Keith J.	Diploma	Arizona Automotive Institute	Automotive/Diesel
Del Rio, Jason	Diploma	Lindhurst High School	Welding
Ellis, Jeremy	Diploma	DeSales High School	Automotive/Diesel
Flemming, Hayden	Associates	Universal Technical Institute	Automotive/Diesel
Flores, Mitchell	Diploma	El Camino Fundamental High School	Welding
Garner, Steven M.	Certificate	State of California	Automotive/Diesel
Graves, Kyle	Certificate	State of California	Automotive/Diesel
Hale, Daniel	Certificate	Cosumnes River College	Automotive/Diesel
Hall, Mark	Diploma	El Camino High School	Automotive/Diesel
Hofmann, Andre	Certificate	Universal Technical Institute	Automotive/Diesel
Inocelda, Jon	Associates	Universal Technical Institute	Automotive/Diesel
Jackson, Kieran V	Certificate	State of California	Automotive/Diesel
Johnson, Jason	Diploma	El Sereno High School	Welding
Mansu, Leo	Certificate	State of California	Automotive/Diesel
Marz, Robbe D.	Diploma	Sacramento State Preparatory School	Automotive/Diesel
Murillo, Arnulfo	Certificate	Universal Technical Institute	Automotive/Diesel
Olayo Lopez, Carlos G.	Certificate	Universal Technical Institute	Automotive/Diesel
Perry, Joseph	Diploma	WyoTech	Automotive/Diesel
Puno, Louie	Associates	WyoTech	Automotive/Diesel
Robinson, Art	Certificate	Universal Technical Institute	Automotive/Diesel
Soria, Crescencio	Diploma	Winters High School	Welding
Stamos, Jeremy J.	Diploma	Ponderosa High School	Automotive/Diesel

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Texeira, Paul	Associates	Cosumnes River College	Automotive/Diesel
Thao, Sak	Associates	WyoTech	Automotive/Diesel
Vargas, Vicente	Associates	Universal Technical Institute	Automotive/Diesel

## Universal Technical Institute Mooresville, North Carolina

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Behrend, William	Associates	Vermont Technical College	CNC Machining
Bingle, Pete	Certificate	Hobart School of Welding Technology	Welding
Bowmaster, Timothy	Diploma	Centre County Vocational – Technical School	CNC Machining
Brawdy, Jon	Certificate	Motorcycle Mechanics Institute	Automotive/Diesel
Buchanan Jr., Charles	Associates	Cerritos College	Automotive/Diesel
Bucholtz, Michael	Diploma	Milwaukee Area Technical College	CNC Machining
Carrier, Kevin	Diploma	Northwestern Business College Technical Center	Automotive/Diesel
Cogswell, Gary	Diploma	Holt High School	Automotive/Diesel
Cooper, Phillip	Diploma	Livingston State Vocational School	Automotive/Diesel
Coultrup, Warren	Certificate	Centennial College of Applied Arts/Technology	Automotive/Diesel
Daniel, David	Certificate	Spartan School of Aeronautics	Automotive/Diesel
Diasparra, Matthew	Associates	Oklahoma State University Institute of Technology - Okmulgee	Automotive/Diesel
Garcia, Eduardo	Certificate	McFatter Technical Center	Automotive/Diesel
Glenn, Wayne	Diploma	Lincoln Technical Institute	Automotive/Diesel
Haynes, Nathan	Associates	Community College of Baltimore County	Automotive/Diesel
Henderson, William	Diploma	Tantasqua High School	Automotive/Diesel
Hibdon, Craig	Associates	Spokane Community College	Automotive/Diesel, CNC Machining
Hoffman, Darrell	Diploma	Belleville Township High School West	Automotive/Diesel
Hoover, James	Diploma	South Iredell High School	Robotics & Automation
Kazura, Scott	Diploma	NASCAR Technical Institute	Automotive/Diesel

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Kühn, Brett	Diploma	NASCAR Technical Institute	Automotive/ Diesel
Lewis, Bobby	Associates	Rowan-Cabarrus Community College	HVACR
Martin, Donald	Certificate	Prairie State College	Automotive/ Diesel
McGill, John	Degree	Delaware State University	HVACR
Medley, Marque	Certificate	Virginia Technical Institute	Welding
Miller, Jacob	Diploma	Midland High School	Welding
Muthart, Paul	Certificate	UTI Glendale Heights	Automotive/ Diesel
Ngigi, Martin	Certificate	Central Piedmont Community College	Welding
Palmer, Scott	Diploma	Deland Senior High School	Automotive/ Diesel
Palmisano, Michael	Certificate	San Jacinto College North	HVACR
Poteat, Joshua	Certificate	Appalachian State University	Automotive/ Diesel
Pressley, Michael	Diploma	NASCAR Technical Institute	Automotive/ Diesel
Roszbach Jr, David	Diploma	Nashua Senior High School	Automotive/ Diesel
Schaft, Samantha	Bachelor	Ashford University	Automotive/ Diesel
Schneider, Erich	Diploma	Lakewood High School	Automotive/ Diesel
Sheridan, Michael	Associates	WyoTech	Automotive/ Diesel
Shimko, Donald	Diploma	Berea-Midpark High School & Polaris Career Center	Automotive/ Diesel
Spires, Nick	Diploma	East Rowan High School	Robotics & Automation
Smith, Ryan	Diploma	Universal Technical Institute	Welding Technology
Sweeney, John	Bachelors	University of Illinois Urbana-Champaign	Automotive/ Diesel
Taylor Sr, Clinton	Certificate	North Florida Junior College	Automotive/ Diesel
Testa, Joseph	Diploma	Ashbrook High School	HVACR
Troutman, Kevin	Diploma	Mount Pleasant High School	Automotive/ Diesel, CNC Machining
Van Nostrand, Matthew	Certificate	Universal Technical Institute	Welding Technology
Vogt, Frank	Associates	Vermont Technical College	Automotive/ Diesel
Walker, Jesse	Certificate	Universal Technical Institute	Automotive/ Diesel

## Universal Technical Institute Phoenix, Arizona

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Botsford, Ian F.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Champlitto, Curran D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Chaney, Timothy G.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Chiple, Larry	Certificate	Motorcycle Mechanics Institute	Motorcycle
Conner III, William E.	Bachelors	Plymouth State College	Motorcycle
Foster, Zena	Certificate	Motorcycle Mechanics Institute	Motorcycle
Grant, Jason B.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Hague, Jordan C.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Isley, Nick	Certificate	Motorcycle Mechanics Institute	Motorcycle
Jasper, Terrill W.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Kupferschmidt, Bruce	Certificate	Universal Technical Institute	Motorcycle
Lancaster, Brian J.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Macias, Manny	Certificate	Motorcycle Mechanics Institute	Motorcycle
Mroz, Cody	Certificate	Motorcycle Mechanics Institute	Motorcycle
Murphy, Jason	Certificate	Motorcycle Mechanics Institute	Motorcycle
Murphy, Mickileen	Certificate	Motorcycle Mechanics Institute	Motorcycle
Nitzel, Jeffery D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Osborn, Thomas M.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Roppe, Jon L.	Certificate	Motorcycle Mechanics Institute	Motorcycle



Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Shelton, Donald	Certificate	Motorcycle Mechanics Institute	Motorcycle
Stiles, Gary	Certificate	Universal Technical Institute	Motorcycle
Suckling, Jeffrey S.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Taylor, Bret	Certificate	Motorcycle Mechanics Institute	Motorcycle
Ziolkowski, Zbigniew E.	Certificate	Motorcycle Mechanics Institute	Motorcycle

## Universal Technical Institute Orlando, Florida

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
<b>Motorcycle Instructors</b>			
Azize Sr., Juan M.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Boreck, Damian	Certificate	Universal Technical Institute	Motorcycle
Chmielewski, Gerald D.	Diploma	Grass Lake Community School	Motorcycle
Davison, Devin	Certificate	Universal Technical Institute	Motorcycle
Duray, Steven P.	Certificate	Universal Technical Institute	Motorcycle
Kennedy, Shawn	Diploma	Motorcycle Mechanics Institute	Motorcycle
Lohlein, Robert E.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Marsh, Brian D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
McKnight, John	Bachelors	Rhode Island School of Design	Motorcycle
Mentzel, Dale C.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Monismith, Dustyn	Diploma	YTI Career Institute	Motorcycle
Philyaw, Ivania	Diploma	NASCAR Technical Institute	Motorcycle
Pogorzelski, Jakub	Certificate	Motorcycle Mechanics Institute	Motorcycle

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Redel Jr., Walter J.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Rogers, Scott D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Simonton, Andrew J.	Certificate	Motorcycle Mechanics Institute	Motorcycle
<b>Marine Instructors</b>			
Bonilla, Eddie	Diploma	American InterContinental University	Marine
Brubaker, Brian E.	Diploma	American Marine Institute	Marine
Burns, Craig A.	Diploma	Northside High School	Marine
Boyd, Kevin	Certificate	Universal Technical Institute	Marine
Collins, Scott	Diploma	Havelock High School	Marine
Chell, Michael	Certificate	Universal Technical Institute	Marine
Humphrey, Scott D.	Certificate	Seminole Community College	Marine
Lynch, David E.	Certificate	Kaw Area Vocational Technical School	Marine
McAuliffe, Charles	Certificate	Marine Mechanics Institute	Marine
Richards, David N.	Diploma	Eagle High School	Marine
Smith, Richard F.	Certificate	Seminole Community College	Marine
<b>Automotive/Diesel Instructors</b>			
Aldrich, Jeffrey	Bachelors	Baptist College of America	Automotive/Diesel
Alexandrian, Nicola J.	Certificate	Palm Beach State College	Automotive/Diesel
Alt III, Glenn M.	Diploma	Melbourne High School	Automotive/Diesel
Anderson, David S.	GED	Career Assistance Center	Automotive/Diesel
Brown, Randall	Diploma	Universal Technical Institute	Automotive/Diesel
Edwards, Joseph	Diploma	Travis Technical College	Automotive/Diesel
Flannery, Ryan J.	Diploma	West Scranton High School	Automotive/Diesel
Glusica, John	Bachelors	Washington and Jefferson College	Automotive/Diesel
Gonzalez, Reinaldo	Diploma	Liceo de Curridabat	Automotive/Diesel
Herman Sr., Jeffrey	Certificate	Lincoln Tech	Automotive/Diesel

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Hudson, Jacob	High School Diploma	Osceola High School	Automotive/Diesel
Hurtado, Alexander	Diploma	Universal Technical Institute	Automotive/Diesel
Issac Villeta, Rolando L.	Diploma	Mech-Tech College	Automotive/Diesel
Klobucar, Arthur K.	Diploma	High Point Regional High School	Automotive/Diesel
Lopresti, Ralph V.	Associates	Daytona Beach Community College	Automotive/Diesel
Matthews, Chris	Associates	Bergen Community College	Automotive/Diesel
McCawley, Joseph A	Diploma	Universal Technical Institute	Automotive/Diesel
McDaniel, Ralph	Diploma	Meade Senior High School	Automotive/Diesel
Poppo, David B.	Bachelors	Andrews University	Automotive/Diesel
Reinhardt, Cory	High School Diploma	Licking High School	Automotive/Diesel
Walker Sr., Joseph B.	Associates	Central Florida Community College	Automotive/Diesel
Watkins, David C.	Certificate	Muskingum Area Joint Vocational School	Automotive/Diesel
Wilson, Russel	High School Diploma	Jenks High School	Automotive/Diesel
Wood, Terry	Diploma	Ballard Hight School	Automotive/Diesel

## Universal Technical Institute Dallas, Texas

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Arnold, Craig	Diploma	Universal Technical Institute	Automotive/Diesel
Aragon, David	Diploma	Lincoln Technical Institute	Welding
Barr, Dale	Diploma	Universal Technical Institute	Automotive/Diesel
Brightman, Dean	Diploma	Azle High School	Welding
Buscemi, Nick	AOS	Universal Technical Institute	Automotive/Diesel
Childs, Michael	Diploma	Lincoln Technical Institute	Automotive/Diesel
Copeland, Tanner	Certificate	Kilgore College	Automotive/Diesel

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Cram, Doug	Bachelors	University of North Texas	Automotive/Diesel
De Los Santos, Emilio	Diploma	Tulsa Welding School	Welding
Dyck, Jason	Certificate	Pacific Coast Technical Institute	Automotive/Diesel
Elrod, Joshua	Diploma	Wyotech	Automotive/Diesel
Fant, Bryan	Diploma	Irving High School	Automotive/Diesel
Fout, Daniel	Diploma	Lewisville High School	Automotive/Diesel
Francisco, Larry S.	Bachelors	Amberton Univeristy	Automotive/Diesel
French, John D.	Diploma	Gorham High School	Automotive/Diesel
Gordon, Larry	Diploma	Universal Technical Institute	Automotive/Diesel
Johnson, Toderick	Associates	Universal Technical Institute	Automotive/Diesel
McFarland, Marty A.	Diploma	Irving High School	Automotive/Diesel
McGinty, Royce	Diploma	Universal Technical Institute	Automotive/Diesel
Nelson, David	GED	Texas Education Agency	Automotive/Diesel
Ramirez, Francisco	Diploma	Universal Technical Institute	Automotive/Diesel
Richardson, Jerry	Associates	Universal Technical Institute	Automotive/Diesel
Rodriguez, Ryan	Diploma	Universal Technical Institute	Automotive/Diesel
Roberts, Brent	Certificate	Kilgore College & Panola College	Welding
Robinson, Andrew	Bachelors	University of Texas at Arlington	Automotive/Diesel
Rodriguez, Cordero	Certificate	Universal Technical Institute	Automotive/Diesel
Shackelford, Joe A.	GED		Automotive/Diesel
Slay, Derrick	Associates	Universal Technical Institute	Automotive/Diesel
Smyth, Brian	Associates	Wyotech	Automotive/Diesel
Stuckey, David	Diploma	Holdenville High School	Automotive/Diesel
Tipton, Joe	Diploma	Alvarado High School	Automotive/Diesel

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Tobias, Ronnie	Associates	Florida Community College	Automotive/Diesel
Villarreal, Rosa	Diploma	Tulsa Welding School	Welding
Waterman, Jay	Associates	Universal Technical Institute	Automotive/Diesel
Wilson, Megan	Certificate	Hobart Institute	Welding

## Universal Technical Institute Long Beach, California

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Aho, Ryan	Diploma	La Mirada High School	Aviation
Alcaras, David	Diploma	Cleveland High School	Automotive/Diesel
Alvarado, Raymond	Diploma	Coronado High School	Auto/Diesel
Arellano, Juan M.	Diploma	Universal Technical Institute	Automotive/Diesel/Collision
Barahona, Gonzalo	Associates	Cerritos Community College	Auto/Diesel
Bautista, Edison	Diploma	WyoTech	Automotive/Diesel
Berube, Mark V.	Diploma	Bishop Montgomery High School	Automotive/Diesel
Bishop, Jay R.	Diploma	Arizona Automotive Institute	Automotive/Diesel
Cabrera, Lester	Associates	Rio Hondo College	Welding
Cardoza, Nicholas	Diploma	Millikan High School	Welding
Castillo, Oliver-Ray	Diploma	Universal Technical Institute	Auto/Diesel
Daychapatormwana, Jeeradech	Bachelor	Northwood University	Automotive/Diesel
Dominguez, Jaime	Certificate	North Valley Occupational	Automotive/Diesel
Fuentes, Salvador J.	Diploma	Universal Technical Institute	Automotive/Diesel
Galera, Ysmael	Diploma	Crimson Technical College	Aviation
Giovannetti, Michael	Diploma	Western High School	Automotive/Diesel

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Gunter, DeShaun	Diploma	Lincoln Technical Institute	Automotive/Diesel
Havlin, Andrea	Diploma	George Washington High School	Welding
Isais, Ildefonso	Diploma	San Bernardino Military Christian Academy	Automotive/Diesel
Jordan, John	Diploma	Los Altos High School	Collision
Klammer, Katherine	Associates	Universal Technical Institute	Automotive/Diesel
Lai, Jimmy	Diploma	Wilson High School	Collision
Larios, Antonio	Diploma	Saratoga High School	Welding
Leon, Alex	Diploma	Animo College Preparatory Academy	Aviation
McGinty, Royce	Diploma	Universal Technical Institute	Automotive/Diesel
Mulligan, Jack	Diploma	Universal Technical Institute	Auto/Diesel
Ohm Jr., Gustavo	Associates	Cerritos Community College	Collision
Palmer, Daniel J.	Diploma	Pacifica High School	Automotive/Diesel
Parker, Vincent M.	Diploma	Compton High School	Automotive/Diesel
Reyes, Josue	Certificate	Cerritos College	Welding
Rico, Hans	Diploma	Huntington Park High School	Automotive/Diesel
Schroeder, Anna L.	Bachelor	South Seattle College	Automotive/Diesel
Shaw, David	Diploma	Universal Technical Institute	Automotive/Diesel
Spencer, Roger	Associates	Technical College	Automotive/Diesel
St. Clair, Sean	Diploma	Huntington Beach Union	Automotive/Diesel
Torres, Demetrius	Associates	Redstone College	Aviation
Van Gerwen, Anthony	Diploma	Virtual Academy	Automotive/Diesel
Vila Jr., Eduardo	Diploma	Universal Technical Institute	Collision
Villalpando, Victor H.	Diploma	Garfield High School	Collision
Washington, Glenford	Diploma	Universal Technical Institute	Automotive/Diesel

## Universal Technical Institute Bloomfield, New Jersey

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Bielitz, Ted E.	Diploma	Clifton High School	Automotive/Diesel
Cordero, Cesar	Certificate	Universal Technical Institute	Welding
D'Onofrio, Matthew	Diploma	Don Bosco Preparatory High School	Automotive/Diesel
Davidenko, Mark	Diploma	Kearny High School	Automotive/Diesel
Davis, Brendan	Certificate	Lincoln Technical Institute	Automotive/Diesel
DiMieri, John	Certificate	Welder Training and Testing Institute	Welding
English, Matt	Associate	WyoTech	Automotive/Diesel
Hibbert, Adam	Certificate	Universal Technical Institute	Automotive/Diesel
Hicken, Kyle	Certificate	Lincoln Technical Institute	Welding
Hubbard, William	Diploma	Bayonne High School	Automotive/Diesel
Johnson, Christopher	Bachelors	South Seattle College	Welding
Kelly, Robert	Certificate	Lincoln Technical Institute	Automotive/Diesel
Leubner, Doug	Diploma	Somerville High School	Automotive/Diesel
Lightcap, Richard	Certificate	Temple University	Welding
Luzniak, Marek	Certificate	Lincoln Technical Institute	Automotive/Diesel
Manderville, Raymond	Diploma	The State of New Jersey/Board of Education	Automotive/Diesel
Matteson, Maurice	Diploma	Arlington Memorial High School	Automotive/Diesel
O'Neill, Thomas J.	Diploma	Fair Lawn High School	Automotive/Diesel
Pechman, Steven	Diploma	Parsippany High School	Automotive/Diesel
Reich, William	Diploma	Bergen County Vocational & Technical High School	Automotive/Diesel
Riccio, Stefano	Certificate	Lincoln Technical Institute	Automotive/Diesel
Risher, Remington	Certificate	WyoTech	Automotive/Diesel
Rudolph, Rafael	Certificate	Lincoln Technical Institute	Automotive/Diesel
Samra, Isaac	Diploma	Wayne Valley High School	Automotive/Diesel
Schalles, Eric	Diploma	Montville Township High School	Welding

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Timpone, Richard	Diploma	Leonia High School	Automotive/Diesel

## Universal Technical Institute Austin, Texas

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Alexander, Jeffrey	Diploma	Trabuco Hills High School	Automotive/Diesel
Aziz, Clay	Diploma	Hays High School	Automotive/Diesel
Bettinger, Kyle	Diploma	Temple High School	Automotive/Diesel
Bobb, Edward	Diploma	Universal Technical Institute	Automotive/Diesel
Delatorre, Michael	Associates	Texas State Technical College	Automotive/Diesel
Granados, Dereck	Diploma	Andress High School	HVACR
Houston, Jason	Diploma	Arlington High School	Welding
Jordan, Jarrica	Certificate	Tennessee Technology Center Memphis	Welding
Mathis, Travis	Associates	Austin Community College	Welding
McDonald, Jeffrey	Diploma	Universal Technical Institute	Automotive/Diesel
Poole, James	Diploma	Penn Foster Career School	Automotive/Diesel
Ramirez, Aaron	Diploma	Americas High School	Welding
Reamer, Ryan	Certificate	Mansfield Technical Center	Automotive/Diesel
Rodriguez, Aldo	Diploma	Universal Technical Institute	Automotive/Diesel
Schwartz, William	Diploma	Elgin High School	Automotive/Diesel
Simental, Jason	Associates	Texas State Technical College	Automotive/Diesel
Smythe, Samuel	Diploma	Universal Technical Institute	Automotive/Diesel
Thomas, Matthew	Diploma	Highland High School	Automotive/Diesel

# Universal Technical Institute Miramar, Florida

Name	Highest Degree Earned - Major Field of Study	Awarding Institution	Program(s) Taught
Ares, Hector	Diploma	National School of Technical Education	Automotive/ Diesel
Bivens, Timothy	Associates	College of Mainland Texas	Welding
Brimm, Derek	GED	State of Georgia	Automotive/ Diesel
Chance, Charlton	Diploma	Jamaican German Automotive School	Automotive/ Diesel
Encarnacion, Ramon	Masters	Embry-Riddle Aeronautical University	Aviation
Ecret, Christina	Diploma	Highland Regional High School	Welding
Garcia, Diego	Diploma	Jose Max Leon High School	Aviation
Geller, Eric	Associates	Vaughn College of Aeronautics	Aviation
Goldsmith, Daniel	Diploma	Universal Technical Institute	Automotive/ Diesel
Gonzalez, Mauricio	Diploma	Mcarthur High School	Welding
Higginson, Carter	Diploma	West Babylon High School	Welding
Jackson, Ronald	Diploma	John A. Brashear High School	Aviation
Lockhart, Randon	Diploma	South Plantation High School	Automotive/ Diesel
Martin, Andrew	Diploma	St. Mary High School	Automotive/ Diesel
Pierce, Kevin	Diploma	Wyotech	Automotive/ Diesel
Portillo, Jesus	Diploma	Doral Academy Preparatory School	Automotive/ Diesel
Pueyo, Renzo	Diploma	Coconut Creek High School	Welding
Ramirez, Juan	Diploma	Coral Gables Senior High School	Automotive/ Diesel
Ressler, Andrew	Diploma	Department of Education State of Florida	Aviation
Roberts, Peter	Associates	Atlantic Technical Institute	Automotive/ Diesel
Simon, Richard	Bachelors	York College	Automotive/ Diesel
Stewart, Dave	Certificate	Apex Technical	Automotive/ Diesel
Thomas, Gerald	Bachelors	Embry-Riddle Aeronautical University	Aviation
Torres, Harvey	Associates	Miami Dade College	Automotive/ Diesel
Valdes, Robert	GED	Department of Education State of Florida	Automotive/ Diesel

Name	Highest Degree Earned - Major Field of Study	Awarding Institution	Program(s) Taught
Villamizar, Braian	Diploma	G. Holmes Braddock Senior High School	Aviation

## Student Compliant/ Grievance Procedure

Students are encouraged to first seek assistance for any type of concern from the appropriate department Director or Campus President at their campus. Contact information can be found in the Administrative Rosters section of the Catalog.

All complaint investigations are reviewed fully and fairly. If any conflicts of interest arise, another campus director will assume investigation duties. UTI prohibits any type of retaliation against a student for lodging a complaint and will promptly investigate any reports of retaliation.

1. Once a formal, written complaint is received, the Director of the department will attempt to resolve the student's complaint. At that time, the student will be issued a letter acknowledging receipt of the complaint and outlining next steps. An investigation into the alleged complaint will commence and should be completed within 30 days, with any delays communicated to the appropriate parties.
2. If the department director is unable to resolve the issue, he or she will bring the issue to the Campus President for resolution.
3. Throughout the process, the campus team will consult with divisional leaders as needed and appropriate.
4. At the conclusion of the investigation, a written decision is provided to the student, which includes a description of the complaint, the evaluation of all relevant information, and any applicable decisions.

Nothing in this policy prevents a student from contacting his or her respective state agency with concerns or complaints.

## Accrediting Commission of Career Schools and Colleges (ACCSC) Complaint Procedures

As required by the Accrediting Commission of Career Schools and Colleges, UTI has procedures and an operational plan for handling student complaints. Students may further consider contacting the Commission. All complaints reviewed by the Commission must be in written form and should grant permission for the Commission to forward a copy of the complaint to the school for a response. This can be accomplished by filing the ACCSC Complaint Form. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission.

Please direct all inquiries to:

Accrediting Commission of Career Schools & Colleges  
2101 Wilson Boulevard, Suite 302  
Arlington, VA, 22201  
703-247-4212  
[www.accsc.org/complaints@accsc.org](http://www.accsc.org/complaints@accsc.org)

A copy of the ACCSC Complaint Form is available at the school and may be obtained by contacting the Director of Student Services or by contacting [complaints@accsc.org](mailto:complaints@accsc.org) or at <https://www.accsc.org/student-center/complaints/>

## State Contact Information for Student Complaints / Grievances

Each location is licensed in the state in which it is located as well as additional states as applicable. Students may choose to file a complaint with their state agency. Students must contact their respective agencies directly for further details.

### Arizona

If a student has a complaint against the school and exhausts all available grievance procedures, including all appeals established by the school, the student may file a written complaint with the Arizona State Board of Private Postsecondary Education. For more information, please contact the Board:

1740 W. Adams St., Suite 3008  
Phoenix, AZ 85007  
Telephone: 602-542-5709

### California

A student or any member of the public may file a complaint about this Institution with the Bureau for Private Postsecondary Education by calling 888-370-7589 or completing a complaint form, which can be obtained on the bureau's website at [www.bppe.ca.gov/enforcement/complaint.shtml](http://www.bppe.ca.gov/enforcement/complaint.shtml).

Bureau for Private Postsecondary Education  
1747 N. Market Blvd., Ste 225  
Sacramento, CA 95834  
Telephone: 916-431-6924  
Fax: 916-263-1897

### Florida

To voice a concern against a nonpublic postsecondary institution in Florida, please write a letter or send an e-mail:

Commission for Independent Education  
325 W. Gaines Street, Suite 1414  
Tallahassee, FL. 32399-0400  
E-mail: [CIEINFO@fldoe.org](mailto:CIEINFO@fldoe.org)  
Fax: 850-245-3238  
<https://www.fldoe.org/policy/cie/student-concerns.shtml>

### Illinois

Student complaints must be submitted in writing to the Board (Section 85(i)(1) of the Act). Information about the complaint may be submitted online through the IBHE website ([www.ibhe.org](http://www.ibhe.org)).

Additional information regarding the complaint process can be obtained by contacting the Board at:

Illinois Board of Higher Education  
Division of Private Business and Vocational Schools  
1 N. Old State Capitol Plaza, Suite 333  
Springfield IL 62701  
Phone Number: (217) 782-2551  
Fax Number: (217) 782-8548  
<https://complaints.ibhe.org>

### New Jersey

Complaints may be entered through the submission of the Conflict Resolution Questionnaire:

<https://www.nj.gov/labor/labormarketinformation/assets/PDFs/coei/ETPL/Conflict%20Resolution%20Questionnaire.pdf>



New Jersey Department of Labor & Workforce  
Development Office of Research and  
Information-Center for Occupational Employment  
Information  
Attn: Conflicts  
PO Box 057  
Trenton, New Jersey 08625-0057  
Email: [trainingEvaluationUnit@dol.nj.gov](mailto:trainingEvaluationUnit@dol.nj.gov)

## New Mexico

Complaints from students attending a private post-secondary institution that is licensed or registered in New Mexico must file a complaint with the department within three years of their last date of enrollment. The NMHED Student Complaint Form can be downloaded by following this link:

[https://hed.nm.gov/uploads/documents/NMHED\\_Student\\_Complaint\\_Form\\_2023\\_fillable.pdf](https://hed.nm.gov/uploads/documents/NMHED_Student_Complaint_Form_2023_fillable.pdf)

Once complete, the form and supporting attachments should be emailed to the attention of the New Mexico Higher Education Department at:  
[HigherEd.Info@hed.nm.gov](mailto:HigherEd.Info@hed.nm.gov).

## North Carolina

North Carolina Community College System  
Office of Proprietary Schools  
5001 Mail Service Center  
Raleigh, NC 27699-5001 T  
Telephone: 919-807-7061  
Fax: 919-807-7169

Form can be found on the website at  
<https://www.nccommunitycolleges.edu/about-us/state-board/state-board-of-proprietary-schools/>

North Carolina Post- Secondary Education Complaints  
(For Occupational Degree Programs)

The State Authorization Unit of the University of North Carolina System Office serves as the official state entity to receive complaints concerning post-secondary institutions that are authorized to operate in North Carolina. If students are unable to resolve a complaint through the institution's grievance procedures, they can review the [Student Complaint Policy \(PDF\)](#) and submit their complaint using the online complaint form at <https://studentcomplaints.northcarolina.edu/form>. For more information contact:

North Carolina Post-Secondary Education  
Complaints  
223 S. West Street, Suite 1800  
Raleigh, NC 27603  
(919) 962-4550

To file a complaint with the Consumer Protection Division of the North Carolina Department of Justice, please visit the State Attorney General's web page at: <http://www.ncdoj.gov/complaint>. North Carolina residents may call (877) 566-7226.

Outside of North Carolina, please call (919) 716-6000. En Espanol (919) 716-0058. If you choose to mail a complaint, please use the following address:

Consumer Protection Division  
Attorney General's Office  
Mail Service Center 9001  
Raleigh, NC 27699-9001

## Oregon

Students may review the complaint process on the Higher Education Coordinating Commission website:

<https://www.oregon.gov/highered/about/Pages/complaints.aspx> and may file complaints against private career schools under ORS 345.120 and ORS 345.240. Students who attend institutions online may also file or have their complaints referred to the proper authority through HECC. Questions? Please write to HECC.

[Complaints@hecc.oregon.gov](mailto:Complaints@hecc.oregon.gov)

## Pennsylvania

If you would like to make a formal complaint about a Private Licensed School, please complete and submit a Student Complaint Form. Forms must contain the student's name, contact information, and signature for the complaint to be processed.

Bureau of Postsecondary and Adult Education  
607 South Drive, Floor 3E  
Harrisburg, PA 17120

Student complaint form link:

<https://www.education.pa.gov/Postsecondary-Adult/CollegeCareer/Pages/Students-Complaints.aspx>

## Texas

Texas Workforce Commission  
Career Schools & Colleges – Room 226-T  
101 E. 15th St.,  
Austin, TX 78778-0001

<https://www.twc.texas.gov/programs/career-schools-colleges/students>

Texas Higher Education Coordinating Board (For Occupational Degree Programs)

After exhausting the institution's grievance/complaint process, current, former, and prospective students may initiate a complaint with THECB by submitting the required forms along with evidence of their completion of their institution's complaint procedures.

Further information regarding the rules governing student complaints can be found in the Texas Administrative Code: Title 19, Sections 1.110-1.120.

[https://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac\\_view=5&ti=19&pt=1&ch=1&sch=E&n=1](https://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=5&ti=19&pt=1&ch=1&sch=E&n=1)

Complaints may be submitted online, via email or can be mailed. Please navigate to the website listed below for further information on how to submit a student complaint and the supporting documentation required.

Texas Higher Education Coordinating Board Office of General Counsel  
P.O. Box 12788  
Austin, Texas 78711-2788  
Email: [studentcomplaints@highered.texas.gov](mailto:studentcomplaints@highered.texas.gov)  
Website: <https://www.highered.texas.gov/links/student-complaints/>

## Washington

For AOS degree program students:

Washington Student Achievement Council  
917 Lakeridge Way SW  
Olympia, WA 98502  
360-753-7800  
[info@wsac.wa.gov](mailto:info@wsac.wa.gov) <https://wsac.wa.gov/student-complaints>

For Diploma program students:

Inquiries or complaints regarding this private vocational school may be made to the:

Workforce Training and Education Coordinating Board  
128 10th Ave. SW  
Olympia, WA 98501  
360-709-4600  
[workforce@wtb.wa.gov](mailto:workforce@wtb.wa.gov)

For all Washington students:

For information and resources about student loan repayment, or to submit a complaint relating to your student loans or student loan servicer, please visit <https://wsac.wa.gov/loan-advocacy> or contact the Student Loan Advocate at [loanadvocate@wsac.wa.gov](mailto:loanadvocate@wsac.wa.gov).

## State Authorization Reciprocity Agreement (SARA)

### SARA Complaint Resolution Process

Distance education students (excluding students attending a California campus) may file a complaint to SARA Council for review after exhausting the institution's internal complaint process as well as the state agency's complaint process. SARA non-eligible complaints include: grade appeals/grievances, Student Code of Conduct related complaints, and complaints beyond two-years of the incident.

For additional information on the complaint process or to file a complaint for students attending UTI-Avondale, UTI-Lisle, UTI, UTI-Miramar, UTI-Orlando, and UTI-Phoenix, please visit the AZ SARA complaint page: [Complaint Process | AZ Sara \(arizona.edu\)](#)

For additional information on the Arizona State Board of Private Postsecondary Education complaint process, or to file a complaint, please visit the AZPPSE complaint page: <https://ppse.az.gov/complaint>

For additional information on the complaint process or to file a complaint for students attending UTI-Houston, UTI-Dallas, UTI-Austin, UTI-Exton, and UTI-Bloomfield, please visit the TX SARA complaint page: [State Authorization Reciprocity Agreement \(SARA\) - Texas Higher Education Coordinating Board](#).

For additional information on the NC-SARA process, please visit the NC-SARA student complaint page: [Student Complaints | NC-SARA](#).

Students attending UTI Canton and UTI Houston may submit complaints to MI SARA through: <https://www.michigan.gov/leo/bureaus-agencies/wd/pss>

## Students' Rights to File a Complaint with the U.S. Department of Education

Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the Institution to comply with the requirements of FERPA. Such complaints should be addressed to:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Ave., S.W.  
Washington, DC 20202-4605

Students are encouraged to bring their complaints regarding the implementation of company policy to the attention of the appropriate Director of Student Services.

## Veterans and Service Members Complaint Procedures

The Federal Trade Commission, U.S. Department of Defense and U.S. Department of Veterans Affairs have created customized online reporting forms in collaboration with the U.S. Department of Justice and the Consumer Financial Protection Bureau that veterans and service members can use to file consumer complaints about education institutions. Students can directly file complaints with the VA ([www.benefits.va.gov/gibill/feedback.asp](http://www.benefits.va.gov/gibill/feedback.asp)) and Department of Defense ([www.militaryonesource.mil/voluntary-education](http://www.militaryonesource.mil/voluntary-education)) about the cost of attendance, marketing, graduation rates, program quality, employment prospects and course credit. The Department of Education will take e-mail complaints on these topics ([Compliancecomplaints@ed.gov](mailto:Compliancecomplaints@ed.gov)).

## Refund Policy Provisions

### Minimum Cancellation and Refund Policy

The state and Institutional policies below are applied in the event that a student cancels his or her enrollment or withdraws from school. UTI will apply the lower obligation determined from the state (if applicable) and Institutional policies to provide the student with the most favorable outcome. If the student has also received federal Title IV financial aid, a separate calculation will be performed in accordance with the Return of Title IV Funds policy as stated in this catalog. Also, in some cases, other funds such as those received from an agency will be returned to that provider in accordance with their program requirements. As federal regulations require that aid must first be applied to Institutional charges, any Title IV funds together with any other remaining funds paid on account will be deducted from the balance owed to the school. A complete copy of the obligation calculation together with the Return of Title IV Funds calculation if applicable will be mailed to the student. The student will then separately receive any remaining refund due or be billed for outstanding charges.

## Arizona Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the federal, state, accrediting body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
- B. The Federal Return of Funds Policy requires that in proportion to the period of enrollment remaining, grant and loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned. Please see the Financial Aid Office for a copy of this policy and examples.
- C. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100 percent of all monies paid.
- D. The Enrollment Agreement may be canceled at any time before the commencement of classes:
  1. Cancellation must be in writing by the student, parent, guardian or guarantor.
  2. All monies paid by an applicant will be refunded if requested within three (3) days (excluding Saturday, Sunday, and state and federal holidays) after signing the Enrollment Agreement and making an initial payment. UTI shall provide a refund no later than 30 days following receipt of cancellation.
  3. An applicant subsequently requesting cancellation will be refunded all monies paid to the Institute or its representatives minus a registration fee of 15 percent of the contract price of the program but in no event will the Institute retain more than the registration fee (\$50) plus the cost of the meter if issued prior to cancellation or withdrawal.
  4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment within three (3) days following attendance of the regularly scheduled orientation or a tour of the Institute's facilities. UTI shall provide a refund no later than 30 days following receipt of cancellation.
- E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:
  1. Students are charged by the enrollment periods detailed on the front of this Agreement.
  2. For each enrollment period the student has completed, the student is responsible for those charges in full.
  3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.

4. For purposes of the refund calculation, the actual last date of attendance will be used to determine the percentage of the enrollment period attended.
5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted exclusive of any uncharged repeats using the percentages shown below. Partial attendance within a week is considered a full week for purposes of this section.

#### **Institutional Policy**

% Attended	% Retained
> 0-10%	10%
(First-time students see #6 below)	
>10%-20%	20%
>20%-30%	30%
>30%-40%	40%
>40%-50%	50%
>50%	100%

6. For first-time students during the first week of the enrollment period, the school will retain \$350 plus the amounts listed in #7.
  7. In all instances of a student terminating or being withdrawn, the Institute will retain the registration fee and charge an administrative fee of \$100 in addition to the percentage of tuition to be retained shown above in the Institutional policy.
  8. Refunds of less than \$5 will not be made. By signing this agreement the student authorizes the Institute to retain refunds of less than \$5.
- F. If a refund is due, monies will first be returned to the Federal Title IV Funding Programs in their required order then to other funding sources prior to the student.
  - G. In the event the student is a minor at the time of withdrawal, any monies due directly to the student will be paid to the parent, guardian or guarantor of this Agreement.
  - H. Refunds due as a result of withdrawal, dismissal or cancellation shall be made within 30 days after the date the Institute dismisses the student or receives notice of withdrawal, the last date of attendance, or the date of cancellation, whichever is applicable.
  - I. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
  - J. If during the program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the

student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.

- K. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute shall make a settlement which is reasonable and fair to both.

## **California Institutional Policy**

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting agency regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to

all students unless a different policy in effect from the student's home state of residence, as listed in the School Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will perform calculations of all applicable policies and use the policy that is most favorable to the student. The Enrollment Agreement, if accepted by the Institute and signed by the applicant, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

1. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and the full amount of the registration fee will be refunded.
2. The Institution shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later.
3. **YOU MUST CANCEL IN WRITING.** You do not have the right to cancel by telephoning the school or by not coming to class. Cancellation may occur when the student provides a written notice of cancellation at the following address:

**Sacramento Campus:** Admissions Director  
Universal Technical Institute  
4100 Duckhorn Drive  
Sacramento, CA 95834

**Rancho Cucamonga Campus:** Admissions Director  
Universal Technical Institute  
9494 Haven Avenue  
Rancho Cucamonga, CA 91730

**Long Beach Campus:** Admissions Director

Universal Technical Institute  
4175 East Conant Street  
Long Beach, CA 90808

This can be done by mail or by hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60% or less of the period of attendance. The amount of that refund is to be "prorated" according to the not completed portion of the program less, the cost of any equipment returned in good condition and a registration or administration fee not to exceed \$250. The refund is to be paid within thirty (30) days of withdrawal. Refunds of \$5 or less will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the Institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The Institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the Institution; absence in excess of maximum set forth by the Institution; failure to return from a leave of absence and/or failure to meet financial obligations to the school.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds. The student has the right to withdraw from his/her program at any time. The Institution will determine the amount you are obligated to pay for the period of attendance, which is the entire educational program, attended and the amount (if any) that must be refunded. The same policy will be followed if you are dismissed, suspended or terminated by the Institution. The student's withdrawal date for refund purposes will be the student's actual last date of attendance. When a student withdraws or is terminated after the commencement of classes,

whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy. This policy requires that in proportion to the period of enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.

- A. The Refund policy will be calculated as follows:
  1. A fifty dollar (\$50.00) registration fee will be deducted from the total period of attendance, which is the entire educational program, tuition charge.
  2. The remaining period of attendance, which is the entire educational program, tuition is divided by the total hours in the period of attendance, which is the entire educational program. The result of the calculation is the hourly charge for the period of attendance, which is the entire educational program.
  3. The tuition amount owed by the student is derived by multiplying the total hours attended by the hourly charge for the period of attendance, which is the entire educational program.
  4. The refund would be any amount in excess of the \$50.00 registration fee and the tuition amount owed.
  5. The refund amount will be adjusted, if applicable, for returned equipment.
- B. The Institution's Refund Policy for other institutional charges is as follows:
  1. Students who cancel their enrollment or withdraw after receiving any supplies are required to return these supplies in reasonable condition within thirty (30) days after their date of withdrawal or within ten (10) days after the WRITTEN Notice of Cancellation is sent. If not returned to the Institution within the allowable thirty (30) days, the Institution is entitled to retain the documented cost of these items from any payment received prior to refunding. If payment received does not cover the cost of the items the student received, the Institution will bill the student for the amount owed.
  2. The Lab Fee is charged for the entire program length (not just an period of attendance, which is the entire educational program). If a student withdraws before completing the entire program, the Institution will retain a pro rata amount of the Lab Fee. The pro rata amount is determined by multiplying the Lab Fee by a fraction. The fraction is the number of hours attempted in the program (the numerator) and the denominator is the total number of

hours in the program. Any refund amount will be credited to the student's tuition account. Refunds (if any) will be processed as tuition refunds.

- C. If any portion of student tuition was paid from the proceeds of a loan(s) and a refund is required, the refund will be sent to the lender or to the agency that guaranteed your loan. Any remaining amount of refund will first be used to repay any Federal, then State or local organizations (student financial aid programs from which you received benefits). Any remaining amount will be paid to student.
- D. For programs with more than one period of attendance, which is the entire educational program, tuition charges for the first period of attendance, which is the entire educational program, must be paid in full prior to beginning the second period of attendance, which is the entire educational program. Tuition charges for the second or additional period(s) of attendance, which is/are the entire educational program, will be assessed according to section (C) through (F).
- E. Refunds due as a result of withdrawal, dismissal, or cancellation shall be made within 30 calendar days after the later of the Institute dismissing the student, receiving notice of withdrawal, last date of attendance, or cancellation.
- F. In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute, at its determination, may make a refund more favorable to the student.
- G. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both of the following may occur:
  - 1. The Federal or State government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
  - 2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

## Florida Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the federal, state, accrediting body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
- B. The Federal Return of Funds Policy requires that in proportion to the period of enrollment remaining, grant and loan assistance that has been disbursed

to a student and/or credited to a student's tuition account be returned. Please see the Financial Aid Office for a copy of this policy and examples.

- C. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100 percent of all monies paid .
- D. The Enrollment Agreement may be canceled at any time before the commencement of classes:
  - 1. Cancellation must be in writing by the student, parent, guardian or guarantor. The written notification must be sent to the Institute at the address indicated at the beginning of the student's enrollment agreement.
  - 2. All monies paid by an applicant will be refunded if requested within three (3) days (excluding Saturday, Sunday, and state and federal holidays) after signing the Enrollment Agreement and making an initial payment. UTI shall provide a refund no later than 30 days following receipt of cancellation.
  - 3. An applicant subsequently requesting cancellation will be refunded all monies paid to the Institute or its representatives minus a registration fee of 15 percent of the contract price of the program but in no event will the Institute retain more than the registration fee (\$50) plus the equipment fee of \$120 (\$365 for the Welding program) if issued prior to cancellation or withdrawal.
  - 4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment without penalty within three (3) days following attendance of the regularly scheduled orientation or a tour of the Institute's facilities. Washington residents please refer to the Notice of Buyer Section for Washington Residents Only.
- E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:
  - 1. Students are charged by the enrollment periods detailed on the front of this Agreement.
  - 2. For each enrollment period the student has completed, the student is responsible for those charges in full.
  - 3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
  - 4. For purposes of the refund calculation, the actual last date of attendance will be used to determine the percentage of the enrollment period attended.
  - 5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted exclusive of any uncharged repeats using the

percentages shown below. Partial attendance within a week is considered a full week for purposes of this section.

#### **Institutional Policy**

% Attended	% Retained
0-40%	Prorated
40%	100%

6. For first-time students during the first week of the enrollment period, the school will retain the amounts listed in #7, plus the lesser of \$350, or the pro-rated tuition for the week. After the first week, the proration schedule in #5 will apply.
7. In all instances of a student terminating or being withdrawn, the Institute will retain the registration fee and charge an administrative fee of \$100 in addition to the percentage of tuition to be retained shown above in the Institutional policy.
- F. If a refund is due, monies will first be returned to the Federal Title IV Funding Programs in their required order then to other funding sources prior to the student.
- G. In the event the student is a minor at the time of withdrawal, any monies due directly to the student will be paid to the parent, guardian or guarantor of this Agreement.
- H. Refunds due as a result of withdrawal, dismissal or cancellation shall be made within 30 days after the date of determination.
- I. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
- J. If during the program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
- K. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute shall make a settlement which is reasonable and fair to both.

## **Illinois Institutional Policy**

The Institute reserves the right to amend the terms of its Refund Policy to meet the Federal, State, Accrediting Body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.

- A. Students shall be notified of acceptance/rejection in writing. If the applicant is not accepted by UTI, all monies received will be refunded to the applicant.
- B. Applicants should deliver or send this notice to Universal Technical Institute, 2611 Corporate West Drive, Lisle, IL 60532. Per MN state regulation, students from MN can also provide notice via phone or email.
- C. If by midnight of the third business day from the date of acceptance the applicant cancels by giving written notice, all monies paid to the UTI or its representatives will be returned to the applicant.
- D. If an applicant withdraws after midnight of the fifth day following enrollment but prior to the close of business on the student's first day of class attendance by means of written notice, charges made by the Institute to the student will not exceed a \$50 registration fee plus the cost of the meter if issued prior to cancellation.
- E. An applicant who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment within three business days following attendance at the regularly scheduled New Student Orientation or tour of the Institute. Such cancellation results in a return of all monies paid for the Institute's registration fee.

## **Tuition Refund Policy**

Tuition charges for the percentage of the enrollment period completed are based on the percentage of attempted weeks exclusive of the cost of uncharged repeats using the percentages listed below:

- A. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:

% Attended	% Retained
0%-10%	10%
(First-time students see #1 below)	
>10%-20%	20%
>20%-30%	30%
>30%-40%	40%
>40%-50%	50%
>50%	100%, or a refund in an amount determined by the Institution

1. For first-time students withdrawn during the first week of the enrollment period, the school will retain \$350 plus the amounts listed in #2.
2. In all instances of a student terminating or being withdrawn, UTI will retain the registration fee and charge an administrative fee of \$100 in addition to



the percentage of tuition to be retained shown above. Refunds due to the student as a result of withdrawal, dismissal or cancellation shall be made within 30 days after the date the Institute dismisses the student or receives notice of withdrawal, the last date of attendance or the date of cancellation, whichever is applicable. A student who does not attend classes for a period of fifteen (15) days and does not give the Institute, prior to or during that period, an explanation regarding absences is considered to have withdrawn from the Institute. The withdrawal date for refund computation purposes is the last date of actual attendance by the student. A return of funds to a federal student aid program or other non-student sources as a result of a student's withdrawal, dismissal or cancellation shall be made within 30 days after the date that the Institute dismisses the student or receives notice of withdrawal, the last date of attendance or the date of cancellation, whichever is applicable.

3. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period.
4. Students who withdraw with tuition or other fees due the Institute are requested to make arrangements for payment at the time of withdrawal. The Institute will attempt to secure payment for a period of one month. Should the amount due remain unpaid for a period of 30 days after the student leaves the Institute, the account will be submitted to a commercial collection agency.
5. If, during a program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
6. In case of student prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute, at its determination will make a refund more favorable to the student. **Note:** Refunds of \$5 will not be made. By signing the enrollment agreement the student authorizes the Institution to retain refunds of \$5 or less.

## New Jersey Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the Federal, State, Accrediting Body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.

- B. All recipients of Federal Title IV grant or loan assistance who withdraw prior to the completion of the payment period are subject to the Federal Return of Funds Policy. This policy requires that if the student withdraws prior to completion of 60% of the payment period, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned in proportion to the period of enrollment remaining. These refunds will first be returned to the federal student aid programs in their required order. Any remaining funds will be returned to the student, or parent as applicable. Refunds will be made within 30 days from the date the student withdrew or the Institute determined the student was no longer in attendance.
- C. Students shall be notified of their acceptance/rejection in writing. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100% of all monies paid.
- D. Universal Technical Institute's refund policy is based on full-time attendance in courses/programs exceeding 300 hours, but not exceeding 1200 hours (N.J.A.C. 12:41-4.1). The school may retain the registration fee and a portion of the monies paid for books, equipment and tools. The director of the school must be notified in writing within five (5) business days of the date of withdrawal. The school shall adhere to the following refund policy in the event of notification by the student of withdrawal from the school or termination by the school prior to completion of the course or program:
  1. Cancellation may be oral and followed in writing by the student, parent or guardian of a minor student.
  2. All monies paid by an applicant will be refunded if requested within (5) days after signing the Enrollment Agreement and making an initial payment.
  3. An applicant requesting cancellation beyond the fifth day, but prior to beginning classes will be refunded all monies paid to the Institute or its representatives minus a registration fee of up to 15% of the contract price of the program, but in no event will the Institute retain more than the registration fee (\$50) plus the cost of the meter if issued prior to cancellation or withdrawal.
  4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment without penalty within three (3) days following attendance of the regularly scheduled orientation or a tour of the Institute's facilities.
- E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:

1. Students are charged by the enrollment periods detailed on the first page of this Agreement.
2. For each enrollment period the student has completed, the student is responsible for those charges in full.
3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
4. For purposes of the refund calculation, the last date of attendance will be used to determine the percentage of the enrollment period attended.
5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted exclusive of any uncharged retakes using the percentages shown below. Partial attendance within a week is considered a full week for purposes of this section.

Time of Withdrawal	Student's Responsibility
Within first 3 business days of signing this contract	0% of total tuition plus the registration fee
During the first week	10% of total tuition plus the registration fee
During weeks two and three	20% of total tuition plus the registration fee
After three weeks, but prior to 25%	45% of total tuition plus the registration fee
After 25% of program and before 50%	70% of total tuition plus the registration fee
After 50% of program is completed	100% of total tuition plus the registration fee

- F. If refunds are due as a result of withdrawal, dismissal or cancellation, etc. (exclusive of refunds due to section B above), they will first be applied to any overpayment due to the Federal Title IV programs then to any outstanding private student loan balance. Any remaining funds will be returned to the student, or parent as applicable. Refunds in this section will be made within 10 business days after the date the Institute determines the student is no longer enrolled, dismisses the student, receives notice of withdrawal, the last date of recorded attendance or the date of cancellation, whichever is applicable.
- G. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
- H. If during the program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the

student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.

- I. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute shall make a settlement that is reasonable and fair to both.

## North Carolina Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the federal, state or accrediting body, or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
- B. The Federal Return of Funds Policy requires that in proportion to the period of enrollment remaining, grant and loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.
- C. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100% of all monies paid.
- D. The Enrollment Agreement may be canceled at any time before the commencement of classes, with the following conditions:
  1. Cancellation must be in writing by the student, parent or guardian. The written notification must be sent to the Institute at the address indicated at the beginning of this Agreement.
  2. All monies paid by an applicant will be refunded if the program in which the student is enrolled is canceled due to a lack of sufficient enrollment.
  3. An applicant requesting cancellation prior to beginning classes will be refunded all monies paid to the Institute or its representatives minus a registration fee of 15% of the contract price of the program, but in no event will the Institute retain more than \$150 plus the cost of the meter if issued prior to cancellation or withdrawal.
  4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment without penalty within three (3) days following attendance of the regularly scheduled orientation or a tour of Institute's facilities. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.
- E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:

1. Students are charged by the enrollment periods detailed on the front of this Agreement.
2. For each enrollment period the student has completed, the student is responsible for those charges in full.
3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
4. For purposes of the refund calculation, the actual last date of attendance will be used to determine the percentage of the enrollment period attended.
5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted using the percentages shown below.

Institutional Policy Completed	Retained
0%	0%
>0-10%	25%
>10-25%	25%
>25%	100%

6. For first-time students during the first week of the enrollment period, the school will retain \$350 plus the amounts listed in #7.
  7. In all instances of a student terminating or being withdrawn, Universal Technical Institute will retain the registration fee and charge an administrative fee of \$100 in addition to the percentage of tuition to be retained shown above in the Institutional policy.
  8. Refunds of less than \$5 will not be made. By signing this agreement, the student authorizes the Institute to retain refunds of \$5 or less.
- F. If a refund is due, monies will first be returned to the Federal Title IV Funding Programs in their required order then to other funding sources prior to the student. Refunds will be totally consummated within 30 days after the effective date of termination. A return of funds to a federal student aid program or other non-student sources as a result of a student's withdrawal, dismissal or cancellation shall be made within 30 days after the date the Institute dismisses the student or receives notice of withdrawal, the last date of attendance or the date of cancellation, whichever is applicable.
- G. In the event the student is a minor at the time of withdrawal, any monies due directly to the student will be paid to the parent, guardian or guarantor of this Agreement.
- H. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the

second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.

- I. If during the program of training, the Institute determines that a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
- J. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, Universal Technical Institute shall make a settlement that is reasonable and fair to both.

## Pennsylvania Institutional Policy

1. The Institute reserves the right to amend the terms of its Refund Policy to meet the Federal, State, Accrediting Body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
2. All recipients of Federal Title IV grant or loan assistance who withdraw prior to the completion of the payment period are subject to the Federal Return of Funds Policy. This policy requires that if the student withdraws prior to completion of 60% of the payment period, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned in proportion to the period of enrollment remaining. These refunds will first be returned to the federal student aid programs in their required order. Any remaining funds will be returned to the student, or parent as applicable. Refunds will be made within 30 days from the date the student withdrew or the Institute determined the student was no longer in attendance. Please see the Course Catalog for a copy of this policy and examples.
3. Students shall be notified of their acceptance/rejection in writing. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100% of all monies paid.
4. The Enrollment Agreement may be canceled at any time before the commencement of classes:
  1. Cancellation notification may be completed verbally or in writing within 5 days of signing the agreement, by the student, parent, or guardian of a minor student.
  2. All monies paid by an applicant will be refunded if requested within (5) days after signing the Enrollment Agreement and making an initial payment.
  3. An applicant requesting cancellation beyond the fifth day, but prior to beginning classes

will be refunded all monies paid to the Institute or its representatives minus a registration fee of up to 15% of the contract price of the program, but in no event will the Institute retain more than the registration fee (\$50) plus the cost of the meter if issued prior to cancellation or withdrawal.

4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment without penalty within three (3) days following attendance of the regularly scheduled orientation or a tour of the Institute's facilities.
5. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:
  1. Students are charged by the enrollment periods detailed on the front of this Agreement.
  2. For each enrollment period the student has completed, the student is responsible for those charges in full.
  3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
  4. For purposes of the refund calculation, the last date of attendance will be used to determine the percentage of the enrollment period attended.
  5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted exclusive of any uncharged retakes using the percentages shown below. Partial attendance within a week is considered a full week for purposes of this section.

#### **Pennsylvania Institutional Policy**

% Attended	% Retained
0-10%	10%
10.1-20%	20%
20.1-25%	25%
25.1-50%	50%
50.1-100%	100%

6. For first-time students during the first week of the first enrollment period, the school will retain only \$350 of tuition paid, plus the registration fee of \$50.
7. The lab fee refund will be prorated at the same rate as tuition in accordance with the Exton Campus Refund Policy.
8. Refunds of less than \$5 will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less with the exception of PA residents attending the Exton, Houston, UTI-FL, and

North Carolina campuses. Any credit at these locations on the student's account will be refunded to the student/parent.

6. In the event the student is a minor at the time of withdrawal, any monies due directly to the student will be paid to the parent, guardian or guarantor of this Agreement.
7. If refunds are due as a result of withdrawal, dismissal or cancellation, etc. (exclusive of refunds due to section B above), they will first be applied to any overpayment due to the Federal Title IV programs then to any outstanding private student loan balance. Any remaining funds will be returned to the student, or parent as applicable. Refunds in this section will be made within 30 days after the date the Institute determines the student is no longer enrolled, dismisses the student, receives notice of withdrawal, the last date of recorded attendance or the date of cancellation, whichever is applicable.
8. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
9. If during the program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
10. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute shall make a settlement that is reasonable and fair to both.
11. Questions and concerns about this enrollment agreement may be directed to the Campus President. Questions or concerns that are not satisfactorily resolved by the Campus President or by other school officials may be brought to the attention of the State Board of Private Licensed Schools

Pennsylvania Department of Education  
607 South Drive, Floor 3E  
Harrisburg, PA 17120

The school is licensed by the Board.

## **Texas Institutional Policy**

### **Tuition Refund Policy and Buyer's Right to Cancel**

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting body

or any other regulatory agency statutes, guidelines or regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student's home state of residence, as listed in the Course Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will apply the policy that is most favorable to the student.

When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw prior to the completion of the payment period are subject to the Federal Return of Funds Policy. This policy requires that if the student withdraws prior to completion of 60% of the payment period, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned in proportion to the period of enrollment remaining.

The Enrollment Agreement, if accepted by the Institute, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

An applicant accepted for enrollment at UTI must meet the school's admissions requirements prior to beginning classes. In Texas, a student who does not satisfy the school's admissions requirements will forfeit acceptance and will be entitled to a refund as outlined below.

1. If the Enrollment Agreement is rejected by UTI, the applicant will be notified and a full refund of all monies paid will be made.
2. An applicant may cancel enrollment at any time before the commencement of classes. An applicant not requesting cancellation by the scheduled starting date will be considered a student.
  - a. A full refund will be made to any student who cancels this Enrollment Agreement within 72 hours (until midnight of the third day excluding Saturdays, Sundays, and legal holidays) after the Enrollment Agreement is signed by the prospective student
  - b. An applicant subsequently requesting cancellation shall be entitled to a refund of all monies paid to the Institute or its representatives minus a registration fee of 15% of the Tuition Cost of the enrollment period, but in no event may the Institute retain more than \$100 plus the cost of the meter if issued prior to cancellation.
  - c. A student who did not visit the Institute prior to signing the Enrollment Agreement may

cancel enrollment within 72 hours following a tour of the Institute and equipment. Cancellation must be in writing by the student, parent, guardian, or guarantor. The written notification must be sent to the Institute at the address indicated at the beginning of this Agreement. Such cancellation results in a refund of all monies paid.

- d. A full refund will be provided to a student if the course of instruction is discontinued by the school and this prevents the student from completing the course.
- e. A full refund of all tuition and fees is due and refundable if the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school or misrepresentation by the owner or representative of the school.
- f. An enrolled student that does not start class by the second day of the scheduled start date and does not contact the school to reschedule or does not cancel in writing as required will be considered to have abandoned the agreement resulting in the forfeiture of the registration fee.
- g. If, during the program of training, the Institute determines that a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with this refund policy.
- h. Special Cases – In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute shall make a settlement which is reasonable and fair to both. In such cases when the student is fully obligated for the tuition and intends to return to school within one year of withdrawal, there will be no additional tuition charge. Students may request grade of incomplete per Section 132.061 of the Texas Education Code.
- i. The payment of refunds will be totally completed such that the refund instrument has been negotiated or credited into the proper account(s) within 45 days after the effective date of termination.

## **Texas Cancellation and Refund Policy**

### **Cancellation Policy**

A full refund will be made to any student who cancels the enrollment contract within 72 hours (until midnight

of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than \$100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the enrollment agreement.

## Refund Policy

1. Refund computations will be based on scheduled course time of class attendance through the last date of attendance. Leaves of absence, suspensions and school holidays will not be counted as part of the scheduled class attendance.
2. The effective date of termination for refund purposes will be the earliest of the following:
  - a. The last day of attendance, if the student is terminated by the school;
  - b. The date of receipt of written notice from the student; or
  - c. Ten school days following the last date of attendance.
3. If tuition and fees are collected in advance of entrance, and if after expiration of the 72 hour cancellation privilege the student does not enter school, not more than \$100 in any administrative fees charged shall be retained by the school for the entire residence program or synchronous distance education course.
4. If a student enters a residence or synchronous distance education program and withdraws or is otherwise terminated after the cancellation period, the school or college may retain not more than \$100 in any administrative fees charged for the entire program. The minimum refund of the remaining tuition and fees will be the pro rata portion of tuition, fees, and other charges that the number of hours remaining in the portion of the course or program for which the student has been charged after the effective date of termination bears to the total number of hours in the portion of the course or program for which the student has been charged, except that a student may not collect a refund if the student has completed 75 percent or more of the total number of hours in the portion of the program for which the student has been charged on the effective date of termination.<sup>1</sup>

<sup>1</sup>Form CSC-1040R provides the precise calculation.

5. Refunds for items of extra expense to the student such as books, tools, or other supplies are to be handled separately from refund of tuition and other academic fees. The student will not be

required to purchase instructional supplies, books and tools until such time as these materials are required. Once these materials are purchased, no refund will be made. For full refunds, the school can withhold costs for these types of items from the refund as long as they were necessary for the portion of the program attended and separately stated in the enrollment agreement. Any such items not required for the portion of the program attended must be included in the refund.

6. A student who withdraws for a reason unrelated to the student's academic status after the 75 percent completion mark and requests a grade at the time of withdrawal shall be given a grade of "incomplete" and permitted to re-enroll in the course or program during the 12-month period following the date the student withdrew without payment of additional tuition for that portion of the course or program.
7. A full refund of all tuition and fees is due and refundable in each of the following cases:
  - a. An enrollee is not accepted by the school;
  - b. If the course of instruction is discontinued by the school and this prevents the student from completing the course; or
  - c. If the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representations by the owner or representatives of the school.

*A full or partial refund may also be due in other circumstances of program deficiencies or violations of requirements for career schools and colleges.*

## Refund Policy for Students Called to Active Military Service

1. A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:
  - a. If tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;
  - b. A grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially

equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or

- c. The assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
  - i. satisfactorily completed at least 90 percent of the required coursework for the program; and
  - ii. demonstrated sufficient mastery of the program material to receive credit for completing the program.
2. The payment of refunds will be totally completed such that the refund instrument has been negotiated or credited into the proper account(s), within 45 days after the effective date of termination.

## State Refund Policies

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### Arizona Students

There are no governing regulations for accredited schools. As such, please refer to the Institutional Refund Policy.

### California Students

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting agency regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student's home state of residence, as listed in the School Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will perform calculations of all applicable policies and use the policy that is most favorable to the student. The Enrollment Agreement, if accepted by the Institute and signed by the applicant, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

1. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and the full amount of the registration fee will be refunded.

2. The Institution shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later.
3. **YOU MUST CANCEL IN WRITING.** You do not have the right to cancel by telephoning the school or by not coming to class. Cancellation may occur when the student provides a written notice of cancellation at the following address:

**Sacramento Campus:** Admissions Director, Universal Technical Institute, 4100 Duckhorn Drive, Sacramento, CA 95834.

**Rancho Cucamonga Campus:** Admissions Director, Universal Technical Institute, 9494 Haven Avenue, Rancho Cucamonga, CA 91730.

**Long Beach Campus:** Admissions Director, Universal Technical Institute, 4175 East Conant Street, Long Beach, CA 90808.

This can be done by mail or by hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.

4. If the student was given any equipment or supplies, the student shall return it within ten (10) days following the notice of cancellation. If the student fails to return it in good condition, the Institution may retain the documented cost and shall refund the amount exceeding the documented cost within 10 days following the period required to return the equipment. The meter is non-refundable unless student cancels within cancellation period.

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60% or less of the period of attendance. The amount of that refund is to be "prorated" according to the not completed portion of the program less, the cost of any equipment returned in good condition and a registration or administration fee not to exceed \$250. The refund is to be paid within thirty (30) days of withdrawal. Refunds of \$5 or less will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less.



For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the Institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The Institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the Institution; absence in excess of maximum set forth by the Institution; failure to return from a leave of absence and/or failure to meet financial obligations to the school.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds. The student has the right to withdraw from his/her program at any time. The Institution will determine the amount you are obligated to pay for the period of attendance, which is the entire educational program, attended and the amount (if any) that must be refunded. The same policy will be followed if you are dismissed, suspended or terminated by the Institution. The student's withdrawal date for refund purposes will be the student's actual last date of attendance. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy. This policy requires that in proportion to the period of enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.

A. The Refund policy will be calculated as follows:

1. A fifty dollar (\$50.00) registration fee will be deducted from the total period of attendance, which is the entire educational program, tuition charge.
2. The remaining period of attendance, which is the entire educational program, tuition is divided by the total hours in the period of attendance, which is the entire educational program. The result of the calculation is the hourly charge for the period of attendance, which is the entire educational program.
3. The tuition amount owed by the student is derived by multiplying the total hours

attended by the hourly charge for the period of attendance, which is the entire educational program.

4. The refund would be any amount in excess of the \$50.00 registration fee and the tuition amount owed.
  5. The refund amount will be adjusted, if applicable, for returned equipment.
- B. The Institution's Refund Policy for other institutional charges is as follows:
1. Students who cancel their enrollment or withdraw after receiving any supplies are required to return these supplies in reasonable condition within thirty (30) days after their date of withdrawal or within ten (10) days after the WRITTEN Notice of Cancellation is sent. If not returned to the Institution within the allowable thirty (30) days, the Institution is entitled to retain the documented cost of these items from any payment received prior to refunding. If payment received does not cover the cost of the items the student received, the Institution will bill the student for the amount owed.
  2. The Lab Fee is charged for the entire program length (not just an period of attendance, which is the entire educational program). If a student withdraws before completing the entire program, the Institution will retain a pro rata amount of the Lab Fee. The pro rata amount is determined by multiplying the Lab Fee by a fraction. The fraction is the number of hours attempted in the program (the numerator) and the denominator is the total number of hours in the program. Any refund amount will be credited to the student's tuition account. Refunds (if any) will be processed as tuition refunds.
- C. If any portion of student tuition was paid from the proceeds of a loan(s) and a refund is required, the refund will be sent to the lender or to the agency that guaranteed your loan. Any remaining amount of refund will first be used to repay any Federal, then State or local organizations (student financial aid programs from which you received benefits). Any remaining amount will be paid to student.
- D. For programs with more than one period of attendance, which is the entire educational program, tuition charges for the first period of attendance, which is the entire educational program, must be paid in full prior to beginning the second period of attendance, which is the entire educational program. Tuition charges for the second or additional period(s) of attendance, which is/are the entire educational program, will be assessed according to section (C) through (F).
- E. Refunds due as a result of withdrawal, dismissal, or cancellation shall be made within 30 calendar

days after the later of the Institute dismissing the student, receiving notice of withdrawal, last date of attendance, or cancellation.

- F. In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute, at its determination, may make a refund more favorable to the student.
- G. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both of the following may occur:
  - 1. The Federal or State government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
  - 2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

## Florida Students

IV Federal Student Financial Assistance or veterans' benefits shall be in compliance with applicable federal regulations.

- 1. All institutions shall have an equitable prorated refund policy for all students, which shall be disclosed in the catalog and enrollment agreement or similar documents, and must be uniformly administered. Any nonrefundable fees or charges shall also be disclosed.
- 2. The institution's refund policy shall provide a formula for proration of refunds based upon the length of time the student remains enrolled, up to a minimum of 40 percent of a program, if the student is charged tuition for an entire program; or 20 percent, if the institution charges the student for a term, quarter, semester, or other time period that is less than the duration of the entire program.
- 3. The refund policy shall not consider that all or substantially all tuition for an entire program or term is earned when a student has been enrolled for only a minimal percentage of the program or term. The refund policy shall provide for cancellation of any obligation, other than a book and supply assessment for supplies, materials and kits which are not returnable because of use, within 3 working days from the student's signing an enrollment agreement or contract. Refunds shall be made within 30 days of the date that the institution determines that the student has withdrawn.
- 4. Nonrefundable fees regarding admission and registration of Florida students shall not exceed \$150.

## Illinois Students

IBHE provides that the institution shall have a fair and equitable refund policy. As such, please refer to the Institutional Refund Policy.

For a copy of the Illinois Physical or Financial Hardship Withdrawal Policy, please visit [Disclosures \(uti.edu\)](https://uti.edu/disclosures).

## New Jersey Students

Regarding each student who withdraws from or is terminated by a private career school, the private training school shall adhere to the following refund policy:

- 1. The school may retain all or part of the registration fee;
- 2. The school may require that the student retain all books, equipment, and tools purchased from the school and issued to the student. The school may refund a portion of the monies paid if the books, equipment, and tools are in proper condition for resale;
- 3. For courses of 300 hours or less, the school may retain the registration fee plus a pro-rata portion of the tuition calculated on a weekly basis;
- 4. For full-time attendance in courses exceeding 300 hours in length, but not exceeding 1,200 hours, the school may retain the registration fee plus:
  - i. Ten percent of the total tuition, if withdrawal occurs in the first week;
  - ii. Twenty percent of the total tuition, if withdrawal occurs in the second or third week;
  - iii. Forty-five percent of the total tuition, if withdrawal occurs after the third week, but prior to the completion of 25 percent of the course; and
  - iv. Seventy percent of the total tuition, if withdrawal occurs after 25 percent, but not more than 50 percent of the course;
- 5. For part-time attendance in courses over 300 hours in length, calculation of the amount the school may retain in addition to the registration fee shall be:
  - i. Ten percent of the total tuition, if withdrawal occurs in the first 25 hours of scheduled attendance;
  - ii. Twenty percent of the total tuition, if withdrawal occurs between 26 and 75 hours of scheduled attendance; or
  - iii. Calculated on the same basis as for full-time attendance pursuant to 4iii through iv above after 75 hours of scheduled attendance;
- 6. In cases where other fees have been charged, the refund shall be based upon the extent to which the

student has benefited. For example, the graduation fee shall be refunded; the activity fee shall be pro-rated;

7. Refunds shall be made payable to the student or any local, state, or Federal agency that paid tuition or paid for fees, books, materials, or supplies on behalf of the student;
8. Refunds shall be issued by check within 10 business days of the date of withdrawal or termination of the student. (See N.J.A.C. 12:41-4.3)

## North Carolina Students

### 2A SBCCC 400.12 Student Refunds

- a. Any proprietary school that is licensed by the State Board of Community Colleges shall maintain and publish a policy relative to the refund of the unused portion of tuition, fees, and other charges in the event the student does not enter a course or withdraws or is discontinued therefrom. The policy and implementing regulations shall provide for, at a minimum, a full refund if a student withdraws before the first day of class or the school cancels the class and a seventy-five percent (75%) refund if the student withdraws within the first twenty-five percent (25%) of the period of enrollment for which the student was charged.
- b. To comply with applicable federal regulations regarding refunds; federal regulations regarding refunds will supersede state refund regulations in this Rule.

## Oregon Residents (Sacramento Campus)

The following policy applies to Oregon residents:

### 715-045-0036 – Cancellation And Refund Policy

- A. A student may cancel enrollment by giving written notice to the school. Unless the school has discontinued the program of instruction, the student is financially obligated to the school according to the following:
  1. If cancellation occurs within five business days of the date of enrollment and before the commencement of classes, all monies specific to the enrollment agreement shall be refunded;
  2. If cancellation occurs after five business days of the date of enrollment and before the commencement of classes, the school may

retain only the published registration fee.

Such fee shall not exceed 15 percent of the tuition cost of \$150, whichever is less;

3. If withdrawal or termination occurs after the commencement of classes and before completion of 50 percent of the contracted instruction program, the student shall be charged according to the published class schedule. The student shall be entitled to a pro rata refund of the tuition when the amount paid exceeds the charges owed to the school. In addition to the prorated tuition, the school may retain the registration fee, book and supply fees, and other legitimate charges owed by the student;
4. If withdrawal or termination occurs after completion of 50 percent or more of the program, the student shall be obligated for the tuition charged for the entire program and shall not be entitled to any refund;
5. The enrollment agreement shall be signed and dated by both the student and the authorized school official. For cancellation of the enrollment agreement referenced in Subsections (1)(a) and (b), the "date of enrollment" will be the date that the enrollment agreement is signed by both the student and the school official, whichever is later.
- B. Published Class Schedule (for the purpose of calculating tuition charges) means the period of time between the commencement of classes and the student's last date of attendance as offered by the school and scheduled by the student.
- C. The term "pro rata refund" means a refund of tuition that has been paid for a portion of the program beyond the last recorded date of attendance.
- D. When a program is measured in clock hours, the portion of the program for which the student will be charged is determined by dividing the total clock hours into the number of clock hours accrued according to the published class schedule as of the last date of attendance.
- E. When a program is measured in credit hours, the portion of the program for which the student will be charged is determined by dividing the total number of weeks into the number of weeks accrued according to the published class schedule as of the last date of attendance.
- F. For other measurements of time such as days or weeks, the portion of the enrollment period for which the student will be charged is determined by dividing the total number of days or weeks into the number of days or weeks accrued according to the published class schedule as of the last date of attendance.
- G. The term "tuition cost" means the charges for instruction including any lab fees. Tuition cost

does not include application fees, registration fees or other identified program fees and costs. The school shall adopt and publish policies regarding the return of resalable books and supplies and/or the prorating of user fees other than lab fees.

- H. The school shall not charge a withdrawal fee of more than \$25.
- I. The school may adopt and apply refund calculations more favorable to the student than those described under this policy.
- J. When a cancellation, withdrawal, termination or completion occurs, a calculation of all allowable charges under this rule shall be made. If such calculations evidence that the school received total payments greater than its allowable charges:
  - 1. Within 40 days after notification of such cancellation, withdrawal, termination or completion, a written statement showing allowable charges and total payments received shall be delivered to the student by the school together with a refund equal in amount to monies paid to the school in excess of those allowable charges;
  - 2. In the event payments to a student account are derived from federal and/or state tuition assistance program(s), including student loan programs, regulations governing refund notification and awarding within respective program(s) shall prevail in lieu of Section (10)(a) of this rule, but only with respect to the covered portions thereof; and
  - 3. In the event payments to a student account are derived from a sponsoring public agency, private agency or any source other than the student, the statement of charges and payments received together with an appropriate refund described under section (10)(a) of this rule may be delivered instead to such party(ies) in interest, but only with respect to the covered portions thereof.
- K. In case of disabling illness or accident, death in the immediate family, or other circumstances beyond the control of the student that causes the student to leave school, the school shall arrange a prorated tuition settlement that is reasonable and fair to both parties.
- L. A school shall be considered in default of the enrollment agreement when a course or program is discontinued or canceled or the school closes prior to completion of contracted services. When a school is in default, student tuition may be refunded by the school on a pro rata basis. The pro rata refund shall be allowed only if the Superintendent determines the school has made provision for students enrolled at the time of default to complete a comparable program at another institution. The provision for program completion shall be at no additional cost to the student in excess of the original contract with the

defaulting school. If the school does not make such provision, a refund of all tuition and fees shall be made by the school to the students.

## Pennsylvania Students

Please refer to the Pennsylvania Institutional Policy.

## Texas Cancellation and Refund Policy

### Cancellation Policy

A full refund will be made to any student who cancels the enrollment contract within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than \$100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the enrollment agreement.

### Refund Policy

1. For every course completed, the total clock hours are utilized in the withdrawal calculation. Campus close days, leaves of absence and suspensions are deducted at 1/15th of the total clock hours for each day.

If the student withdraws during a course, withdrawal calculations are performed by determining which of the days the student's last day of attendance (LDA) falls on, as determined by on-campus attendance or Online Academic Activity Standards (see Education Grading Policy). For each day of the course, including the LDA, 1/15th of the course's clock hours are utilized.

For example, if a student's LDA is on day 10, the clock hours calculated will be 10/15th of the total clock hours for the course.

2. The effective date of termination for refund purposes will be the earliest of the following:
  - a. The last day of attendance, if the student is terminated by the school;
  - b. The date of receipt of written notice from the student; or
  - c. Ten school days following the last date of attendance.
3. If tuition and fees are collected in advance of entrance, and if after expiration of the 72 hour cancellation privilege the student does not enter school, not more than \$100 in any administrative

fees charged shall be retained by the school for the entire residence program or synchronous distance education course.

4. If a student enters a residence or synchronous distance education program and withdraws or is otherwise terminated after the cancellation period, the school or college may retain not more than \$100 in any administrative fees charged for the entire program. The minimum refund of the remaining tuition and fees will be the pro rata portion of tuition, fees, and other charges that the number of hours remaining in the portion of the course or program for which the student has been charged after the effective date of termination bears to the total number of hours in the portion of the course or program for which the student has been charged, except that a student may not collect a refund if the student has completed 75 percent or more of the total number of hours in the portion of the program for which the student has been charged on the effective date of termination.<sup>1</sup>

<sup>1</sup>More simply, the refund is based on the precise number of course time hours the student has paid for, but not yet used, at the point of termination, up to the 75 percent completion mark, after which no refund is due. Form CSC-1040R provides the precise calculation.

5. Refunds for items of extra expense to the student such as books, tools, or other supplies are to be handled separately from refund of tuition and other academic fees. The student will not be required to purchase instructional supplies, books and tools until such time as these materials are required. Once these materials are purchased, no refund will be made. For full refunds, the school can withhold costs for these types of items from the refund as long as they were necessary for the portion of the program attended and separately stated in the enrollment agreement. Any such items not required for the portion of the program attended must be included in the refund.
6. A student who withdraws for a reason unrelated to the student's academic status after the 75 percent completion mark and requests a grade at the time of withdrawal shall be given a grade of "incomplete" and permitted to re-enroll in the course or program during the 12-month period following the date the student withdrew without payment of additional tuition for that portion of the course or program.
7. A full refund of all tuition and fees is due and refundable in each of the following cases:
  - a. An enrollee is not accepted by the school;
  - b. If the course of instruction is discontinued by the school and this prevents the student from completing the course; or

- c. If the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representations by the owner or representatives of the school.

*A full or partial refund may also be due in other circumstances of program deficiencies or violations of requirements for career schools and colleges.*

## Refund Policy for Students Called to Active Military Service

1. A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:
  1. If tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal
  2. A grade of incomplete with the designation "withdrawn military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or
  3. The assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
    - i. satisfactorily completed at least 90 percent of the required coursework for the program; and
    - ii. demonstrated sufficient mastery of the program material to receive credit for completing the program.

# Washington Residents

## Cancellation and Refund Policy for Resident Training Programs:

1. The school must refund all money paid if the applicant is not accepted. This includes instances where a starting class is canceled by the school.
2. The school must refund all money paid if the applicant cancels within five business days (excluding Sundays and holidays) after the day the contract is signed or an initial payment is made, as long as the applicant has not begun training.
3. The school may retain an established registration fee equal to 10% of the total tuition cost or \$100, whichever is less, if the applicant cancels after the fifth business day after signing the contract or making an initial payment. A "registration fee" is any fee charged by a school to process student applications and establish a student record system.
4. If training is terminated after the student enters classes, the school may retain the registration fee established under #3 (above) plus a percentage of the total tuition as described in the following table:

If the student completes this amount of training:	The school may keep this percentage of the tuition cost:
One week or up to 10%, whichever is less	10%
More than one week or 10% whichever is less but less than 25%	25%
25% through 50%	50%
More than 50%	100%

5. When calculating refunds, the official date of a student's termination is the last day of recorded attendance:
  - a. When the school receives notice of the student's intention to discontinue the training program; or,
  - b. When the student is terminated for a violation of a published school policy which provides for termination; or,
  - c. When a student, without notice, fails to attend classes for 30 calendar days.
6. All refunds must be paid within 30 calendar days of the student's official termination date.

## Student Notices and Individual State Notices

### UTI

The following pages are **REQUIRED** enrollment documents.

The pages marked **RETURN THIS COPY TO UTI WITH ENROLLMENT** must be signed and returned with the Enrollment Agreement (if the student resides in that state) as indicated on the following pages.

The pages marked **STUDENT COPY** along with the remainder of the book are to be left with the student for his or her files.

## Disclosures for California Residents Attending California Campuses

A student or any member of the public may file a complaint about this Institution with the Bureau for Private Postsecondary Education by calling 888-370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's Internet website: [www.bppe.ca.gov](http://www.bppe.ca.gov).

Any questions a student may have regarding this Catalog that have not been satisfactorily answered by the Institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834; [www.bppe.ca.gov](http://www.bppe.ca.gov); toll-free telephone number 888-370-7589; or by fax 916-263-1897.

As a prospective student, you are encouraged to review this Catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an Enrollment Agreement.

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling 888-370-7589, option #5, or by visiting <https://osar.bppe.ca.gov/>

The campuses located in California do not have a pending petition in bankruptcy, are not operating as debtors in possession, have not filed petitions within the preceding five years and have not had petitions in bankruptcy filed against them within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

### California Student Tuition Recovery Fund

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California

resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an education, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to:

The Bureau for Private Postsecondary Education  
1747 N. Market Blvd. Ste 225  
Sacramento, CA 95834  
[www.bppe.ca.gov](http://www.bppe.ca.gov)  
toll-free telephone number: 888-370-7589 or fax:  
916-263-1897

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120-day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.

6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four-(4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

### Notice Concerning Transferability of Credits and Credentials Earned at Our Institution

The transferability of credits you earn at Universal Technical Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the diploma you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or diploma that you earn at this Institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain your attendance at this Institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Universal Technical Institute to determine if your credits or diploma will transfer.

### Statement Concerning Loan Repayment

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.



## Student's Right To Cancel

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting agency regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student's home state of residence, as listed in the School Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will perform calculations of all applicable policies and use the policy that is most favorable to the student. The Enrollment Agreement, if accepted by the Institute and signed by the applicant, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

1. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and the full amount of the registration fee will be refunded.
2. The Institution shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later.
3. **YOU MUST CANCEL IN WRITING.** You do not have the right to cancel by telephoning the school or by not coming to class. Cancellation may occur when the student provides a written notice of cancellation at the following address:  
**Sacramento Campus:** Admissions Director, Universal Technical Institute, 4100 Duckhorn Drive, Sacramento, CA 95834  
**Rancho Cucamonga Campus:** Admissions Director, Universal Technical Institute, 9494 Haven Avenue, Rancho Cucamonga, CA 91730  
**Long Beach Campus:** Admissions Director, Universal Technical Institute, 4175 East Conant Street, Long Beach, CA 90808.

This can be done by mail or by hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.

4. If the student was given any equipment or supplies, the student shall return it within ten (10) days following the notice of cancellation. If the student fails to return it in good condition, the Institution may retain the documented cost and

shall refund the amount exceeding the documented cost within 10 days following the period required to return the equipment. The meter is non-refundable unless student cancels within cancellation period.

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60% or less of the period of attendance. The amount of that refund is to be "prorated" according to the not completed portion of the program less, the cost of any equipment returned in good condition and a registration or administration fee not to exceed \$250. The refund is to be paid within thirty (30) days of withdrawal. Refunds of \$5 or less will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the Institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The Institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the Institution; absence in excess of maximum set forth by the Institution; failure to return from a leave of absence and/or failure to meet financial obligations to the school.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the

student is entitled to a refund of the monies not paid from federal student financial aid program funds. The student has the right to withdraw from his/her program at any time. The Institution will determine the amount you are obligated to pay for the period of attendance, which is the entire educational program, attended and the amount (if any) that must be refunded. The same policy will be followed if you are dismissed, suspended or terminated by the Institution. The student's withdrawal date for refund purposes will be the student's actual last date of attendance. When a student withdraws or is terminated after the commencement

of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy. This policy requires that in proportion to the period of

enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.

- A. The Refund policy will be calculated as follows:
  1. A fifty dollar (\$50.00) registration fee will be deducted from the total period of attendance, which is the entire educational program, tuition charge.
  2. The remaining period of attendance, which is the entire educational program, tuition is divided by the total hours in the period of attendance, which is the entire educational program. The result of the calculation is the hourly charge for the period of attendance, which is the entire educational program.
  3. The tuition amount owed by the student is derived by multiplying the total hours attended by the hourly charge for the period of attendance, which is the entire educational program.
  4. The refund would be any amount in excess of the \$50.00 registration fee and the tuition amount owed.
  5. The refund amount will be adjusted, if applicable, for returned equipment.
- B. The Institution's Refund Policy for other institutional charges is as follows:
  1. Students who cancel their enrollment or withdraw after receiving any supplies are required to return these supplies in reasonable condition within thirty (30) days after their date of withdrawal or within ten (10) days after the WRITTEN Notice of Cancellation is sent. If not returned to the Institution within the allowable thirty (30) days, the Institution is entitled to retain the documented cost of these items from any payment received prior to refunding. If payment received does not cover the cost of the items the student received, the Institution will bill the student for the amount owed.
  2. The Lab Fee is charged for the entire program length (not just an period of attendance, which is the entire educational program). If a student withdraws before completing the entire program, the Institution will retain a pro rata amount of the Lab Fee. The pro rata amount is determined by multiplying the Lab Fee by a fraction. The fraction is the number of hours attempted in the program (the numerator) and the denominator is the total number of hours in the program. Any refund amount will be credited to the student's tuition account. Refunds (if any) will be processed as tuition refunds.
- C. If any portion of student tuition was paid from the proceeds of a loan(s) and a refund is required, the

refund will be sent to the lender or to the agency that guaranteed your loan. Any remaining amount of refund will first be used to repay any Federal, then State or local organizations (student financial aid programs from which you received benefits). Any remaining amount will be paid to student.

- D. For programs with more than one period of attendance, which is the entire educational program, tuition charges for the first period of attendance, which is the entire educational program, must be paid in full prior to beginning the second period of attendance, which is the entire educational program. Tuition charges for the second or additional period(s) of attendance, which is/are the entire educational program, will be assessed according to section (C) through (F).
- E. Refunds due as a result of withdrawal, dismissal, or cancellation shall be made within 30 calendar days after the later of the Institute dismissing the student, receiving notice of withdrawal, last date of attendance, or cancellation.
- F. In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute, at its determination, may make a refund more favorable to the student.
- G. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both of the following may occur:
  1. The Federal or State government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
  2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

## Learning Resource System

The UTI learning resource system encompasses materials that support and enhance a student's educational experience. The Resource Center is open and available to all students and staff during campus operating hours (typically 6:00 a.m. to 8:15 p.m., Monday through Friday) and web-based resources

may be accessed remotely and are therefore always available to students. The Resource Center is also available to all students anytime during normal hours of operation, outside of scheduled class time and through their own initiative.

Available resources include:

- Chilton's Digital Repair Manuals
- Mitchell Digital Repair Manuals
- Motor Age Digital Repair Manuals

- ASE Test Preparation and Study Guide Materials
- Industry Trade Magazines and Journals
- Dictionaries and Other Reference Materials
- Soft Skills Materials
- (business management, personal development, etc.)
- Résumé preparation and career information
- Several automotive reference software programs

## Student Record Retention

Current student academic and financial records are managed in an electronic, database-driven student information system (SIS) and an electronic, database-driven document imaging system (DIS). Data is stored on a highly redundant storage area network (SAN) and backed up to offsite storage. The data is maintained indefinitely in these systems.

## Required Program Disclosures for UTI California Campuses:

As required by the California Bureau for Private Postsecondary Education, below is the list of United States Department of Labor Standard Occupational Codes (SOC) for which UTI programs prepare graduates.

Not all jobs classified under these US Bureau of Labor Statistics Standard Occupational Classification ("SOC") codes are counted as in-field placements. To count as an in-field placement, UTI applies its accreditor's requirement that a particular job's duties align with the educational and training objectives of the program. Additional requirements, including those for particular states, must also be satisfied to count a job as in-field.

### Rancho Cucamonga, CA Campus

Programs:

- 5000 – Automotive Technology II
- 5100 – Automotive Technology II + 1 Industry Emphasis (Ford FACT)
- 5102 – Automotive Technology II + 1 Industry Emphasis (TPAT)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists

SOC Code	SOC Title
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-3043	Rail Car Repairers

Programs:

- 290 – Diesel Technology II

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

Programs:

- 5500 – Automotive & Diesel Technology II
- 5600 – Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics

SOC Code	SOC Title
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

### Programs:

- 560 – Welding

SOC Code	SOC Title
49-3043	Rail Car Repairers
51-4121	Welders, Cutters, Solderers, and Brazers
51-4122	Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders

### Programs

- E02000 – Wind Turbine Technician

SOC Code	SOC Title
49-9081	Wind Turbine Service Technicians
47-4021	Elevator and Escalator Installers and Repairers
49-9041	Industrial Machinery Mechanics
49-9043	Maintenance Workers, Machinery
49-9044	Millwrights

### Programs

- E01000 – Industrial Maintenance Technician

SOC Code	SOC Title
47-4021	Elevator and Escalator Installers and Repairers
49-9041	Industrial Machinery Mechanics
49-9043	Maintenance Workers, Machinery
49-9044	Millwrights

### Programs

- R01000 – Robotics & Automotive Technician

SOC Code	SOC Title
17-3024	Electro-Mechanical Technicians
47-4021	Elevator and Escalator Installers and Repairers
49-9041	Industrial Machinery Mechanics
49-9043	Maintenance Workers, Machinery
49-9044	Millwrights

## Long Beach, CA Campus

### Programs:

- 5000 – Automotive Technology II

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers

### Program:

- 290 – Diesel Technology II

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

### Programs:

- 5500 – Automotive & Diesel Technology II

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians

SOC Code	SOC Title
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

### Programs

- 560 – Welding

SOC Code	SOC Title
49-3043	Rail Car Repairers
51-4121	Welders, Cutters, Solderers, and Brazers
51-4122	Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders

### Programs:

- 751 – Collision Repair & Refinish Technology
- 754 – Collision Repair & Refinish Technology + Estimating

SOC Code	SOC Title
49-3021	Automotive Body and Related Repairers
49-3023	Automotive Service Technicians and Mechanics
49-3022	Automotive Glass Installers and Repairers
41-2022	Parts Salespersons
13-1032	Insurance Appraisers, Auto Damage
51-9122	Painters, Transportation Equipment

### Programs:

- A01000 – Airframe & Powerplant Technician

SOC Code	SOC Title
49-2091	Avionics Technicians
49-3011	Aircraft Mechanics and Service Technicians

SOC Code	SOC Title
51-2011	Aircraft Structure, Surfaces, Rigging, and Systems Assemblers

## Sacramento, CA Campus

### Programs:

- 0080 – Automotive Service Technology
- 5000 – Automotive Technology II
- 5100 – Automotive Technology II + Industry Emphasis (Ford FACT)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers

### Program:

- 290 – Diesel Technology II
- 051 – Diesel Technology II + 1 Industry Emphasis (Welding)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers

SOC Code	SOC Title
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

**Program:**

- 5500 – Automotive & Diesel Technology II
- 5600 – Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

**Program:**

- 751 – Collision Repair & Refinish Technology
- 754 – Collision Repair & Refinish Technology + Estimating

SOC Code	SOC Title
49-3021	Automotive Body and Related Repairers
49-3023	Automotive Service Technicians and Mechanics
49-3022	Automotive Glass Installers and Repairers
41-2022	Parts Salespersons
13-1032	Insurance Appraisers, Auto Damage

SOC Code	SOC Title
51-9122	Painters, Transportation Equipment

## Disclosures for Mississippi Residents

### Recruitment:

- Recruiting shall be ethical and compatible with the educational objectives of the Institution.
- The Institution shall provide students, in writing, the information being communicated to them to ensure that each representative is communicating current and accurate information. Recruitment information shall include the following:
  - Programs of study and individual courses
  - Tuition and fees
  - Terms
  - Institution operating policies
  - Certificates and diplomas offered
  - Transferability of credit hours
  - Graduation policies
  - The percentage of students who complete their program of study within 150% of the normal time for completion
  - The percentage of graduates employed in their fields of study or related field within six months after completion of or graduation from their programs of study
- Representatives of the Institution shall use only those job titles that accurately reflect their actual duties and responsibilities.

## Disclosures for New Jersey Residents

### Unannounced School Closure:

In the event of an unannounced school closure, students enrolled at the time of the closure must contact the Department of Labor and Workforce Development's Training Evaluation Unit within ninety (90) calendar days of the closure. Failure to do so within the ninety (90) days may exclude the student from any available form of assistance. Please contact the Training Evaluation Unit via email at [trainingevaluationunit@dol.nj.gov](mailto:trainingevaluationunit@dol.nj.gov).

# Texas Notice of Cancellation

Notice of Cancellation Universal Technical Institute

\_\_\_ Universal Technical Institute – 5151 Regent Boulevard, Irving, TX

\_\_\_ Universal Technical Institute – 721 Lockhaven Drive, Houston, TX

\_\_\_ Universal Technical Institute – 301 West Howard Lane, Austin, TX

I, \_\_\_\_\_, do hereby notify Universal Technical Institute at the address checked

(Student's Printed Name)

above of my intent to cancel my Enrollment Agreement dated the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_.

I am initiating this written Notice of Cancellation within the 72-hour cancellation period that expires

on the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_ as stated in the Refund and Cancellation Policy.

A full refund will be made to any student who cancels the Enrollment Agreement within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the Enrollment Agreement is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than \$100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the Enrollment Agreement.

A full refund will also be made to any student who cancels their enrollment within three (3) days (until midnight of the third day

excluding Saturdays, Sundays and legal holidays) following a tour and inspection of the school.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Student's Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Student's Social Security No. \_\_\_\_\_

Return this copy to UTI with Enrollment



Notice of Cancellation Universal Technical Institute

- ☐ Universal Technical Institute – 5151 Regent Boulevard, Irving, TX
- ☐ Universal Technical Institute – 721 Lockhaven Drive, Houston, TX
- ☐ Universal Technical Institute – 301 West Howard Lane, Austin, TX

I, \_\_\_\_\_, do hereby notify Universal Technical Institute at the address checked

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A full refund will be made to any student who cancels the Enrollment Agreement within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the Enrollment Agreement is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than \$100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the Enrollment Agreement.

A full refund will also be made to any student who cancels their enrollment within three (3) days (until midnight of the third day

excluding Saturdays, Sundays and legal holidays) following a tour and inspection of the school.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Student's Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Student's Social Security No. \_\_\_\_\_

Student Copy

# Disclosure for Washington Residents (AOS Degree Students)

The transferability of credits earned at Universal Technical Institute of Northern California, Inc. is at the discretion of the receiving college, university, or other educational institution. Students considering transferring to any institution should not assume that credits earned in any program of study at Universal Technical Institute of Northern California, Inc. will be accepted by the receiving institution. Similarly, the ability of a degree, certificate, diploma, or other academic credential earned at Universal Technical Institute of Northern California, Inc. to satisfy an admission requirement of another institution is at the discretion of the receiving institution. Accreditation does not guarantee credentials or credits earned at Universal Technical Institute of Northern California, Inc. will be accepted by or transferred to another institution. To minimize the risk of having to repeat coursework, students should contact the receiving institution in advance for evaluation and determination of transferability of credits and/or acceptability of degrees, diplomas, or certificates earned.

The Washington Student Achievement Council (WSAC) has authority to investigate student complaints against specific schools. WSAC may not be able to investigate every student complaint. Visit [www.wsac.wa.gov/student-complaints](http://www.wsac.wa.gov/student-complaints) for information regarding the WSAC complaint process.

## Tuition and Campus Specific Information

### Terms of Payment

Payment of tuition and remaining fees is due on the first day of class. Payment will be satisfied by either cash payments or through a financial aid package. Further information on securing a financial aid package can be obtained by contacting the school's Financial Aid Department.

We understand cost can be a concern for many students. Our goal is to help students make their education at UTI an affordable, valuable investment

toward a fulfilling career. We work with each student to determine who qualifies for financial aid and the total amount of aid available, given a prospective student's financial situation.

A helpful tool is our Tuition Estimator (Net Price Calculator), which can help you determine the cost and affordability of our programs as well as the opportunities associated with investing in your education.

To try it, go to <https://uti.studentaidcalculator.com/resources/UTI/index.aspx>.

Details about program tuition, lab fee and the cost of the required digital multimeter are in the following Tuition Charts, which also includes the length of the program and type of graduation document awarded.

## Tuition Charts

### Universal Technical Institute: Avondale, Arizona Campus

#### MAIN CAMPUS

10695 West Pierce Street, Suite 100, Avondale, AZ 85323 • (623) 245-4600 • 1-800-859-1202

#### TUITION CHART

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee °	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
2000	Automotive & EV Technology	61.0	1387.0	51	\$45,050.00	\$50.00	\$195.00	\$135.00	\$300.00	\$45,730.00	AOS
<b>Automotive Technology + 1 Industry Emphasis</b>											

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee °	Laptop Fee +	Total	Graduation Document
2300	Automotive & EV Technology + 1 Industry Emphasis (Ford FACT**)	81.0	1837.0	66	\$55,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,180.00	AOS
2320	Automotive & EV Technology + 1 Industry Emphasis (GM)	77.0	1747.0	63	\$53,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,180.00	AOS
2310	Automotive & EV Technology + 1 Industry Emphasis (BMW FastTrack)	77.0	1747.0	63	\$53,600.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,280.00	AOS
<b>Diesel Technology + 1 Industry Emphasis</b>											
2420	Diesel Technology + 1 Industry Emphasis (DTNA Finish First)***	71.0	1603.5	57	\$49,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,180.00	AOS
2400	Diesel Technology + 1 Industry Emphasis (Cummins) >	71.0	1603.5	57	\$49,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,180.00	AOS
2410	Diesel Technology + 1 Industry Emphasis (Cummins Power Generation) >	71.0	1603.5	57	\$50,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,680.00	AOS
<b>Automotive &amp; Diesel Technology</b>											
2200	Automotive/Diesel & EV Technology	90.5	2061.5	75	\$57,800.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,480.00	AOS
<b>Automotive &amp; Diesel Technology + 1 Industry Emphasis</b>											
2500	Automotive/Diesel & EV Technology + 1 Industry Emphasis (Ford FACT**)	110.5	2511.5	90	\$68,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$68,980.00	AOS
<b>Diesel Technology</b>											
1100	Diesel Technology	55.0	1243.5	45	\$41,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,980.00	Diploma
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$25,090.00	\$50.00	\$195.00	\$375.00	N/A	\$25,710.00	Diploma
<b>Aviation</b>											
A01000	Airframe & Powerplant Technician >>	69.0	1950.0	78	\$50,950.00	\$50.00	\$195.00	\$135.00	\$300.00	\$51,630.00	Diploma
<b>HVACR Technician</b>											
H01000	HVACR Technician	38.5	975.0	39	\$24,470.00	\$50.00	\$195.00	\$135.00	\$625.00	\$25,475.00	Diploma

**THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee °	Laptop Fee +	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$45,050.00	\$50.00	\$195.00	\$135.00	\$300.00	\$45,730.00	AOS
5100	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)	81.0	1830.0	66	\$55,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,180.00	AOS
5109	Automotive Technology II + 1 Industry Emphasis (GM)	77.0	1740.0	63	\$53,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,180.00	AOS
5110	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1740.0	63	\$53,600.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,280.00	AOS
5403	Diesel Technology II + 1 Industry Emphasis (DTNA Finish First)***	69.5	1562.5	57	\$49,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,180.00	AOS
5404	Diesel Technology II + 1 Industry Emphasis (Cummins) >	68.5	1562.5	57	\$49,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,180.00	AOS
5402	Diesel Technology II + 1 Industry Emphasis (Cummins Power Generation) >	69.5	1562.5	57	\$50,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,680.00	AOS
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$57,800.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,480.00	AOS
5600	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)	110.0	2483.0	90	\$68,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$68,980.00	AOS
290	Diesel Technology II	53.5	1202.5	45	\$41,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,980.00	Diploma

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
>>	UTI will subsidize the cost of third-party exam fees up to \$2000 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. UTI will subsidize the cost of one written exam retake fee. However, the maximum amount covered will not exceed a cumulative amount of \$2000.
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
o	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
***	Any currently enrolled student meeting the Attendance requirements may request a program change into the program.
>	Students enrolled in these programs must maintain a 3.0 GPA in order to complete the Cummins/Cummins Power Generation Portion of the program.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.

Effective: 02/01/2025

## Universal Technical Institute: Houston, Texas Campus

### MAIN CAMPUS

721 Lockhaven Drive, Houston, TX 77073 • (281)443-6262 • 1-800-325-0354

### TUITION CHART

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>A</sup>	Lab Fee	Equip. Fee <sup>o</sup>	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
2000	Automotive & EV Technology	61	1387	51	\$44,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$45,180.00	AOS
2300	Automotive & EV Technology + 1 Industry Emphasis (Ford FACT**)	81	1837	66	\$54,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$55,380.00	AOS
2310	Automotive & EV Technology + 1 Industry Emphasis (BMW FastTrack)	77	1747	63	\$52,800.00	\$50.00	\$195.00	\$135.00	\$300.00	\$53,480.00	AOS
<b>Diesel Industrial</b>											
1100	Diesel Technology	55	1243.5	45	\$40,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,980.00	Diploma
2400	Diesel Technology + 1 Industry Emphasis (Cummins) >	71	1603.5	57	\$48,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$49,380.00	AOS
<b>Automotive &amp; Diesel Technology</b>											
2200	Automotive/Diesel & EV Technology	90.5	2061.5	75	\$57,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,180.00	AOS
2500	Automotive/Diesel & EV Technology + 1 Industry Emphasis (Ford FACT**)	110.5	2511.5	90	\$67,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$68,380.00	AOS
<b>Collision Repair</b>											
751	Collision Repair & Refinish Technology	68	1530	51	\$41,450.00	\$50.00	\$195.00	\$0~	N/A	\$41,695.00	Diploma
754	Collision Repair & Refinish Technology + Estimating	72	1620	54	\$44,050.00	\$50.00	\$195.00	\$0~	N/A	\$44,295.00	Diploma
<b>Welding Technology</b>											
560	Welding Technology	36	900	36	\$23,550.00	\$50.00	\$195.00	\$375.00	N/A	\$24,170.00	Diploma
<b>Industrial Maintenance Technician</b>											
E01000	Industrial Maintenance Technician	28	750	30	\$19,850.00	\$50.00	\$195.00	\$135.00	\$300.00	\$20,530.00	Diploma
<b>Wind Turbine Technician</b>											
E02000	Wind Turbine Technician	26.5	750	30	\$19,850.00	\$50.00	\$195.00	\$135.00	\$300.00	\$20,530.00	Diploma

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
<b>HVACR Technician</b>											
H01000	HVACR Technician	38.5	975	39	\$23,800.00	\$50.00	\$195.00	\$135.00	\$625.00	\$24,805.00	Diploma
<b>Robotics &amp; Automation Technician</b>											
R01000	Robotics & Automation Technician	49	1275	51	\$33,800.00	\$50.00	\$195.00	\$135.00	\$865.00	\$35,045.00	Diploma
<b>Advanced Non-Destructive Testing Technician</b>											
AN1000	Advanced Non-Destructive Testing Technician	36	900	36	\$25,000.00	\$50.00	\$195.00	\$0~	\$625.00	\$25,870.00	Diploma
<b>Aviation</b>											
A01000	Airframe & Powerplant Technician ***	69	1950	78	\$50,198.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,878.00	Diploma

### THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip Fee°	Laptop Fee +	Total	Graduation Document
4550	Diesel & Industrial Technology	60	1350	45	\$38,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$39,380.00	AOS

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
°	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
~	Program does not require meter.
>	Students enrolled in these programs must maintain a 3.0 GPA in order to complete the Cummins/Cummins Power Generation Portion of the program.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.
***	UTI will subsidize the cost of third-party exam fees up to \$2000 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. UTI will subsidize the cost of one written exam retake fee. However, the maximum amount covered will not exceed a cumulative amount of \$2000.

Effective: 02/24/2025

## Universal Technical Institute: Lisle, Illinois Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 853233  
 2611 Corporate West Drive, Lisle, IL 60532 • (630) 529-2662 • 1-800-441-4248

### TUITION CHART

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
8000	Automotive Technology >	68.0	1530.0	51	\$44,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$44,880.00	Diploma
8100	Automotive Technology + FACT** >	88.0	1980.0	66	\$55,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$55,680.00	Diploma

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
8103	Automotive Technology + BMW FastTrack >	84.0	1890.0	63	\$53,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$53,680.00	Diploma
<b>Diesel Technology</b>											
8500	Diesel & Industrial Technology >	60.0	1350.0	45	\$41,150.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,830.00	Diploma
8601	Diesel & Industrial Technology + Daimler Trucks Finish First*** >	76.0	1710.0	57	\$49,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,180.00	Diploma
<b>Automotive &amp; Diesel Technology</b>											
8700	Automotive/Diesel & Industrial Technology >	100.0	2250.0	75	\$56,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,880.00	Diploma
8800	Automotive/Diesel & Industrial Technology + FACT** >	120.0	2700.0	90	\$67,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$67,680.00	Diploma
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$23,450.00	\$50.00	\$195.00	\$375.00	N/A	\$24,070.00	Diploma
<b>Wind Turbine Technician</b>											
E02000	Wind Turbine Technician	26.5	750.0	30	\$19,850.00	\$50.00	\$195.00	\$135.00	\$300.00	\$20,530.00	Diploma
<b>Industrial Maintenance Technician</b>											
E01000	Industrial Maintenance Technician	28.0	750.0	30	\$19,850.00	\$50.00	\$195.00	\$135.00	\$300.00	\$20,530.00	Diploma
<b>Robotics &amp; Automation Technician</b>											
R01000	Robotics & Automation Technician	49.0	1275.0	51	\$33,900.00	\$50.00	\$195.00	\$135.00	\$865.00	\$35,145.00	Diploma

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Estimated Total >>	Graduation Document
8102	Automotive Technology + TPAT**** >	84.0	1890.0	63	\$53,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$53,680.00	Diploma

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
°	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
***	Any currently enrolled student meeting the Attendance requirements may request a program change into the program.
****	TPAT represents Toyota Professional Automotive Training.
>	Program not eligible for VA benefits
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.

Effective: 04/15/2025

## Universal Technical Institute: Rancho Cucamonga, California Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323

Class sessions are held at: 9494 Haven Avenue, Rancho Cucamonga, CA 91730 • (909) 484-1929 • 1-888-692-7800

All programs may not be available to students from states outside of California

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip Fee°	Laptop Fee +	Estimated Total	Graduation Document
<b>Automotive Technology</b>											
2000	Automotive & EV Technology	61.0	1387.0	51	\$45,780.00	\$50.00	\$195.00	\$135.00	\$300.00	\$46,460.00	AOS
<b>Automotive Technology + 1 Industry Emphasis</b>											
2300	Automotive & EV Technology + 1 Industry Emphasis (Ford FACT**)	81.0	1837.0	66	\$56,250.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,930.00	AOS
<b>Diesel Technology</b>											
1100	Diesel Technology	55.0	1243.5	45	\$42,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$43,380.00	Diploma
<b>Automotive &amp; Diesel Technology</b>											
2200	Automotive/Diesel & EV Technology	90.5	2061.5	75	\$58,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,980.00	AOS
<b>Automotive &amp; Diesel Technology + 1 Industry Emphasis</b>											
2500	Automotive/Diesel & EV Technology + 1 Industry Emphasis (Ford FACT**)	110.5	2511.5	90	\$68,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$69,180.00	AOS
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$25,800.00	\$50.00	\$195.00	\$375.00	N/A	\$26,420.00	Diploma
<b>Wind Turbine Technician</b>											
E02000	Wind Turbine Technician	26.5	750.0	30	\$20,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$21,180.00	Diploma
<b>Industrial Maintenance Technician</b>											
E01000	Industrial Maintenance Technician	28.0	750.0	30	\$20,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$21,180.00	Diploma
<b>Robotics &amp; Automation Technician</b>											
R01000	Robotics & Automation Technician	49.0	1275.0	51	\$35,100.00	\$50.00	\$195.00	\$135.00	\$865.00	\$36,345.00	Diploma
<b>HVACR Technician</b>											
H01000	HVACR Technician >	38.5	975.0	39	\$24,830.00	\$50.00	\$195.00	\$135.00	\$625.00	\$25,835.00	Diploma

## THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip Fee°	Laptop Fee +	Estimated Total >>	Graduation Document
5050	Automotive Technology II	61	1,380	51	\$45,780.00	\$50.00	\$195.00	\$135.00	\$300.00	\$46,460.00	AOS
5150	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)	81.0	1830.0	66	\$56,250.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,930.00	AOS
5152	Automotive Technology II + 1 Industry Emphasis (TPAT)	77.0	1740.0	63	\$54,350.00	\$50.00	\$195.00	\$135.00	\$300.00	\$55,030.00	AOS
2330	Automotive & EV Technology + 1 Industry Emphasis (TPAT)	77.0	1747.0	63	\$54,350.00	\$50.00	\$195.00	\$135.00	\$300.00	\$55,030.00	AOS
295	Diesel Technology II	53.5	1,211.0	45	\$42,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$43,380.00	Diploma
5550	Automotive & Diesel Technology II	90.0	2033.0	75	\$58,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,980.00	AOS
5650	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)	110.0	2483.0	90	\$68,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$69,180.00	AOS

^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
°	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.
>	Program not eligible for VA benefits



## Tuition Breakdown by Period

TUTION BREAKDOWN BY PERIOD					
#	PROGRAM	CRD	HRS	WKS	COST
2000	Automotive & EV Technology				
	Period 1	17.9	407.9	15	\$16,544.00
	Period 2	17.9	407.9	15	\$16,544.00
	Period 3	14.4	326.4	12	\$13,235.00
	Period 4	10.8	244.8	9	\$9,927.00
	TOTAL	61.0	1387.0	51.0	\$56,250.00
#	PROGRAM	CRD	HRS	WKS	COST
2300	Automotive & EV Technology + 1 Industry Emphasis (Ford FACT**)				
	Period 1	18.4	417.5	15	\$12,784.00
	Period 2	18.4	417.5	15	\$12,784.00
	Period 3	18.4	417.5	15	\$12,784.00
	Period 4	18.4	417.5	15	\$12,784.00
	Period 5	7.4	167.0	6	\$5,114.00
	TOTAL	81.0	1837.0	66.0	\$ 56,250.00
#	PROGRAM	CRD	HRS	WKS	COST
1100	Diesel Technology				
	Period 1	18.3	414.5	15	\$14,233.00
	Period 2	18.3	414.5	15	\$14,233.00
	Period 3	18.4	414.5	15	\$14,234.00
	TOTAL	55.0	1243.5	45.0	\$42,700.00
#	PROGRAM	CRD	HRS	WKS	COST
2200	Automotive/Diesel & EV Technology				
	Period 1	18.1	412.3	15	\$11,660.00
	Period 2	18.1	412.3	15	\$11,660.00
	Period 3	18.1	412.3	15	\$11,660.00
	Period 4	18.1	412.3	15	\$11,660.00
	Period 5	18.1	412.3	15	\$11,660.00
	TOTAL	90.5	2061.5	75.0	\$ 58,300.00
#	PROGRAM	CRD	HRS	WKS	COST
2500	Automotive/Diesel & EV Technology + 1 Industry Emphasis (Ford FACT**)				
	Period 1	18.4	418.6	15	\$11,417.00
	Period 2	18.4	418.6	15	\$11,417.00
	Period 3	18.4	418.6	15	\$11,417.00
	Period 5	18.4	418.6	15	\$11,417.00
	Period 6	18.4	418.6	15	\$11,417.00
	Period 7	18.5	418.6	15	\$11,415.00
	TOTAL	110.5	2511.5	90.0	\$68,500.00
#	PROGRAM	CRD	HRS	WKS	COST
560	Welding Technology				
	Period 1	15.0	375.0	15	\$10,750.00

	Period 2	15.0	375.0	15	\$10,750.00
	Period 3	6.0	150.0	6	\$4,300.00
	TOTAL	36.0	900.0	36.0	\$25,800.00
#	PROGRAM	CRD	HRS	WKS	COST
E02000	Wind Turbine Technician				
	Period 1	13.3	375.0	15	\$10,250.00
	Period 2	13.2	375.0	15	\$10,250.00
	TOTAL	26.5	750.0	30.0	\$ 20,500.00
#	PROGRAM	CRD	HRS	WKS	COST
E01000	Industrial Maintenance Technician				
	Period 1	14.0	375.0	15	\$10,250.00
	Period 2	14.0	375.0	15	\$10,250.00
	TOTAL	28.0	750.0	30.0	\$ 20,500.00
#	PROGRAM	CRD	HRS	WKS	COST
R01000	Robotics & Automation Technician				
	Period 1	14.4	375.0	15	\$10,324.00
	Period 2	14.4	375.0	15	\$10,324.00
	Period 3	11.5	300.0	12	\$8,259.00
	Period 4	8.7	225.0	9	\$6,193.00
	TOTAL	49.0	1275.0	51.0	\$ 35,100.00
#	PROGRAM	CRD	HRS	WKS	COST
H01000	HVACR Technician				
	Period 1	14.8	375.0	15	\$9,550.00
	Period 2	14.8	375.0	15	\$9,550.00
	Period 3	8.9	225.0	9	\$5,730.00
	TOTAL	\$38.50	\$975.00	\$39.00	\$24,830.00

Effective: 04/15/2025

## Universal Technical Institute: Exton, Pennsylvania Campus

A Branch Campus of Universal Technical Institute of Texas, Inc. - 721 Lockhaven Drive, Houston, TX 77073  
750 Pennsylvania Drive, Exton, PA 19341 • (610) 458-5595 • 1-877-884-3986

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
	Automotive Technology										
8000	Automotive Technology	68.0	1530.0	51	\$41,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$42,380.00	Diploma
8100	Automotive Technology + FACT**	88.0	1980.0	66	\$51,850.00	\$50.00	\$195.00	\$135.00	\$300.00	\$52,530.00	Diploma
8103	Automotive Technology + BMW FastTrack	84.0	1890.0	63	\$51,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$51,680.00	Diploma

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
Diesel Technology											
8500	Diesel & Industrial Technology	60.0	1350.0	45	\$39,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$39,980.00	Diploma
8602	Diesel & Industrial Technology + Cummins >	75.0	1710.0	57	\$47,450.00	\$50.00	\$195.00	\$135.00	\$300.00	\$48,130.00	Diploma
Automotive & Diesel Technology											
8700	Automotive/Diesel & Industrial Technology	100.0	2250.0	75	\$53,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,180.00	Diploma
8800	Automotive/Diesel & Industrial Technology + FACT**	120.0	2700.0	90	\$63,650.00	\$50.00	\$195.00	\$135.00	\$300.00	\$64,330.00	Diploma
Welding Technology											
560	Welding Technology	36.0	900.0	36	\$24,520.00	\$50.00	\$195.00	\$375.00	N/A	\$25,140.00	Diploma
Electrical, Electronics & Industrial Technology											
EE1000	Electrical, Electronics, & Industrial Technology >>	51.0	1275.0	51	\$33,800.00	\$50.00	\$195.00	\$485.00	\$865.00	\$35,395.00	Diploma
EE1300	Electrical, Wind Turbine Technology										

#### THE FOLLOWING PROGRAMS ARE ONLY AVAILABLE FOR GRAD REENROLLS STUDENTS ONLY

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
9000	Automotive/Diesel & Industrial Technology	112.5	2450.0	100	\$58,500	\$0	\$0	\$0	\$300	\$58,800	AST
9100	Automotive Technology	80.5	1730.0	76	\$46,700	\$0	\$0	\$0	\$300	\$47,000	AST

#### THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Estimated Total >>	Graduation Document
R01000	Robotics & Automation Technician	49.0	1275.0	51	\$33,800.00	\$50.00	\$195.00	\$135.00	\$865.00	\$35,045.00	Diploma

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
°	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
>	Students enrolled in these programs must maintain a 3.0 GPA in order to complete the Cummins/Cummins Power Generation Portion of the program.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.
>>	Program not eligible for VA benefits.

Effective: 02/24/2025

## Universal Technical Institute: Sacramento, California Campus

A Branch Campus of Universal Technical Institute of Phoenix, Inc. 10695 West Pierce Street, Suite 200, Avondale, AZ 85323

Class sessions are held at: 4100 Duckhorn Drive, Sacramento, CA 95834 (916) 263-9100 • 1-877-884-2254

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>^</sup>	Lab Fee	Equip. Fee <sup>o</sup>	Laptop Fee +	Estimated Total	Graduation Document
<b>Automotive Technology</b>											
2000	Automotive & EV Technology	61.0	1387.0	51	\$45,390.00	\$50.00	\$195.00	\$135.00	\$300.00	\$46,070.00	AOS
<b>Automotive Technology II + 1 Industry Emphasis</b>											
2300	Automotive & EV Technology + 1 Industry Emphasis (Ford FACT**)	81.0	1837.0	66	\$55,750.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,430.00	AOS
<b>Diesel Technology</b>											
1100	Diesel Technology	55.0	1243.5	45	\$42,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$42,880.00	Diploma
<b>Automotive &amp; Diesel Technology</b>											
2200	Automotive/Diesel & EV Technology	90.5	2061.5	75	\$57,600.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,280.00	AOS
<b>Automotive &amp; Diesel Technology II + 1 Industry Emphasis</b>											
2500	Automotive/Diesel & EV Technology + 1 Industry Emphasis (Ford FACT**)	110.5	2511.5	90	\$68,750.00	\$50.00	\$195.00	\$135.00	\$300.00	\$69,430.00	AOS
<b>Welding Technology</b>											
U00560	Welding Technology	36	900	36	\$25,500.00	\$50.00	\$195.00	\$375.00	N/A	\$26,120.00	Diploma
<b>HVACR Technician</b>											
H01000	HVACR Technician	38.5	975.0	39	\$24,100.00	\$50.00	\$195.00	\$135.00	\$625.00	\$25,105.00	Diploma

**THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>^</sup>	Lab Fee	Equip. Fee <sup>o</sup>	Laptop Fee +	Estimated Total	Graduation Document
5050	Automotive Technology II	61	1,380	51	\$45,390.00	\$50.00	\$195.00	\$135.00	\$300.00	\$46,070.00	AOS
5150	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)	81	1,830	66	\$55,750.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,430.00	AOS
295	Diesel Technology II	53.5	1,211.0	45	\$42,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$42,880.00	Diploma
5550	Automotive & Diesel Technology II	90	2,033	75	\$57,600.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,280.00	AOS
5650	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)	110	2,483	90	\$68,750.00	\$50.00	\$195.00	\$135.00	\$300.00	\$69,430.00	AOS

<sup>^</sup>	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. . The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
o	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements

## Tuition Breakdown by Period

#	PROGRAM	CRD	HRS	WKS	COST
2000	Automotive & EV Technology				
	Period 1	17.9	407.9	15	\$13,350.00
	Period 2	17.9	407.9	15	\$13,350.00
	Period 3	14.4	326.4	12	\$10,680.00
	Period 4	10.8	244.8	9	\$8,010.00

	<b>TOTAL</b>	<b>61.0</b>	<b>1387.0</b>	<b>51.0</b>	<b>\$45,390.00</b>
<b>#</b>	<b>PROGRAM</b>	<b>CRD</b>	<b>HRS</b>	<b>WKS</b>	<b>COST</b>
<b>2300</b>	<b>Automotive &amp; EV Technology + 1 Industry Emphasis (Ford FACT**)</b>				
	Period 1	18.4	417.5	15	\$10,316.00
	Period 2	18.4	417.5	15	\$10,316.00
	Period 3	18.4	417.5	15	\$10,316.00
	Period 4	18.4	417.5	15	\$10,316.00
	Period 5	7.4	167.0	6	\$4,126.00
	<b>TOTAL</b>	<b>81.0</b>	<b>1837.0</b>	<b>66</b>	<b>\$55,750.00</b>
<b>#</b>	<b>PROGRAM</b>	<b>CRD</b>	<b>HRS</b>	<b>WKS</b>	<b>COST</b>
<b>1100</b>	<b>Diesel Technology</b>				
	Period 1	18.3	414.5	15	\$14,067.00
	Period 2	18.3	414.5	15	\$14,067.00
	Period 3	18.4	414.5	15	\$14,066.00
	<b>TOTAL</b>	<b>55.0</b>	<b>1243.5</b>	<b>45.0</b>	<b>\$42,200.00</b>
<b>#</b>	<b>PROGRAM</b>	<b>CRD</b>	<b>HRS</b>	<b>WKS</b>	<b>COST</b>
<b>2200</b>	<b>Automotive/Diesel &amp; EV Technology</b>				
	Period 1	18.1	412.3	15	\$11,520.00
	Period 2	18.1	412.3	15	\$11,520.00
	Period 3	18.1	412.3	15	\$11,520.00
	Period 4	18.1	412.3	15	\$11,520.00
	Period 5	18.1	412.3	15	\$11,520.00
	<b>TOTAL</b>	<b>90.5</b>	<b>2061.5</b>	<b>75.0</b>	<b>\$57,600.00</b>
<b>#</b>	<b>PROGRAM</b>	<b>CRD</b>	<b>HRS</b>	<b>WKS</b>	<b>COST</b>
<b>2500</b>	<b>Automotive/Diesel &amp; EV Technology + 1 Industry Emphasis (Ford FACT**)</b>				
	Period 1	18.4	418.6	15	\$11,458.00
	Period 2	18.4	418.6	15	\$11,458.00
	Period 3	18.4	418.6	15	\$11,458.00
	Period 4	18.4	418.6	15	\$11,458.00
	Period 5	18.4	418.6	15	\$11,458.00
	Period 6	18.5	418.6	15	\$11,460.00
	<b>TOTAL</b>	<b>110.5</b>	<b>2511.5</b>	<b>90.0</b>	<b>\$68,750.00</b>
<b>#</b>	<b>PROGRAM</b>	<b>CRD</b>	<b>HRS</b>	<b>WKS</b>	<b>COST</b>
<b>560</b>	<b>Welding Technology</b>				
	Period 1	15.0	375.0	15	\$10,625.00
	Period 2	15.0	375.0	15	\$10,625.00
	Period 3	6.0	150.0	6	\$4,250.00
	<b>TOTAL</b>	<b>36.0</b>	<b>900.0</b>	<b>36.0</b>	<b>\$25,500.00</b>
<b>#</b>	<b>PROGRAM</b>	<b>CRD</b>	<b>HRS</b>	<b>WKS</b>	<b>COST</b>
<b>H01000</b>	<b>HVACR Technician</b>				
	Period 1	14.8	375.0	15	\$9,269.00
	Period 2	14.8	375.0	15	\$9,269.00

	Period 3	8.9	225.0	9	\$5,562.00
	<b>TOTAL</b>	<b>38.5</b>	<b>975.0</b>	<b>39.0</b>	<b>\$24,100.00</b>

Effective: 02/01/2025

## Universal Technical Institute: Mooresville, North Carolina Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323

220 Byers Creek Road, Mooresville, NC 28117 • (704) 658-1950 • 1-866-316-2722

### Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
4200	UTI Automotive Technology	64.0	1440.0	48	\$43,750.00	\$50.00	\$195.00	\$135.00	\$300.00	\$44,430.00	AOS
4201	UTI Automotive Technology + Ford FACT **	84.0	1890.0	63	\$54,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,880.00	AOS
4202	UTI Automotive Technology + Mopar TEC	80.0	1800.0	60	\$52,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$52,880.00	AOS
4250	UTI Automotive Technology + NASCAR	84.0	1890.0	63	\$52,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$53,180.00	AOS
4251	UTI Automotive Technology + NASCAR + Ford FACT **	104.0	2340.0	78	\$62,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$63,180.00	AOS
4252	UTI Automotive Technology + NASCAR + Mopar TEC	100.0	2250.0	75	\$61,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$61,680.00	AOS
<b>CNC Machining Technology</b>											
550	CNC Machining Technology	36.0	900.0	36	\$22,270.00	\$50.00	\$195.00	\$0~	N/A	\$22,515.00	Diploma
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$24,200.00	\$50.00	\$195.00	\$375.00	N/A	\$24,820.00	Diploma
<b>HVACR Technician</b>											
H01000	HVACR Technician	38.5	975.0	39	\$23,500.00	\$50.00	\$195.00	\$135.00	\$625.00	\$24,505.00	Diploma
<b>Electrical, Electronics, &amp; Industrial Technology</b>											
EE1000	Electrical, Electronics, & Industrial Technology	51.0	1275.0	51	\$33,800.00	\$50.00	\$195.00	\$485.00	\$865.00	\$35,395.00	Diploma
<b>Electrical &amp; Industrial Maintenance Technology</b>											
EE1100	Electrical & Industrial Maintenance Technology	42.0	1050.0	42	\$26,000.00	\$50.00	\$195.00	\$485.00	\$865.00	\$27,595.00	Diploma
<b>Electrical, Robotics &amp; Automation Technology</b>											
EE1200	Electrical, Robotics & Automation Technology	51.0	1275.0	51	\$33,800.00	\$50.00	\$195.00	\$485.00	\$865.00	\$35,395.00	Diploma

**THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Estimated Total	Graduation Document
<b>Robotics &amp; Automation Technician</b>											
R01000	Robotics & Automation Technician	49.0	1275.0	51	\$33,800.00	\$50.00	\$195.00	\$135.00	\$865.00	\$35,045.00	Diploma

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
°	Automotive students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
~	Program does not require meter.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.

Effective: 04/21/2025

## Universal Technical Institute: Phoenix, Arizona Campus (Motorcycle)

### Main Campus

10695 West Pierce Street, Suite 200, Avondale, AZ 85323 • (623) 245-4600 • 1-800-859-1202

### Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

Program Number (Internal Use Only)	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
<b>Motorcycle Technician Training II</b>		56	1,200	48	\$30,550.00	\$50.00	\$195.00	\$135.00	\$300.00	\$31,230.00	Diploma
M07201	Harley-Davidson Training										
M07202	BMW & YamaPro Training >										
M07203	FAST & HonTech Training										
M07204	HonTech & K-Tech Training										
M07205	HonTech & YamaPro Training										
M07206	K-Tech & YamaPro Training										
M07211	BMW & FAST Training >										
M07212	BMW & HonTech Training >										
M07213	BMW & K-Tech Training >										
M07214	FAST & K-Tech Training										
M07215	FAST & YamaPro Training										
<b>Motorcycle Technician Training III</b>		70	1,500	60	\$38,164.00	\$50.00	\$195.00	\$135.00	\$300.00	\$38,844.00	AOS
M08000	BMW, HonTech & K-Tech Training >										
M08001	BMW, HonTech & YamaPro Training >										
M08002	BMW, K-Tech & YamaPro Training >										
M08003	FAST, HonTech & K-Tech Training										
M08004	FAST, K-Tech & YamaPro Training										
M08005	HonTech, K-Tech & YamaPro Training										
M08006	Harley-Davidson & BMW Training >										
M08007	Harley-Davidson & FAST Training										
M08008	Harley-Davidson & HonTech Training										
M08009	Harley-Davidson & K-Tech Training										
M08010	Harley-Davidson & YamaPro Training										
M08011	BMW, HonTech & FAST Training >										
M08012	BMW, K-Tech & FAST Training >										



Program Number (Internal Use Only)	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>^</sup>	Lab Fee	Equip. Fee <sup>°</sup>	Laptop Fee +	Total	Graduation Document
M08013	BMW, FAST & YamaPro Training >										
M08014	FAST, HonTech & YamaPro Training										

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class and are required by the beginning of MOTD-103. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.										
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.										
°	Equipment fee may be waived if the student owns a multimeter. The equipment and lab fee are due prior to the first day of class.										
>	Students enrolled in this program must maintain a 3.0 GPA and 90% professionalism rate in order to complete the BMW portion of the program.										
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.										

Effective: 02/24/2025

## Universal Technical Institute: Orlando, Florida Campus (Motorcycle)

### Branch Campus

A Branch Campus of Universal Technical Institute of Phoenix, Inc. – 10695 West Pierce Street, Suite 200, Avondale, AZ 85323

2202 W. Taft Vineland Road, Orlando, FL 32837 (407) 240-2422 • 1-800-342-9253

### Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

Program Number (Internal Use Only)	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>^</sup>	Lab Fee	Equip. Fee <sup>°</sup>	Laptop Fee +	Total	Graduation Document
<b>Motorcycle Technician Training II</b>		56	1,200	48	\$30,550.00	\$50.00	\$195.00	\$135.00	\$300.00	\$31,230.00	Diploma
M07201	Harley-Davidson Training										
M07202	> BMW & YamaPro Training										
M07203	FAST & HonTech Training										
M07204	HonTech & K-Tech Training										
M07205	HonTech & YamaPro Training										
M07206	K-Tech & YamaPro Training										
M07211	> BMW & FAST Training										
M07212	> BMW & HonTech Training										
M07213	> BMW & K-Tech Training										
M07214	FAST & K-Tech Training										
M07215	FAST & YamaPro Training										
<b>Motorcycle Technician Training III</b>		70	1,500	60	\$38,164.00	\$50.00	\$195.00	\$135.00	\$300.00	\$38,844.00	OAD
M08000	> BMW, HonTech & K-Tech Training										
M08001	> BMW, HonTech & YamaPro Training										
M08002	> BMW, K-Tech & YamaPro Training										

Program Number (Internal Use Only)	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
M08003	FAST, HonTech & K-Tech Training										
M08004	FAST, K-Tech & YamaPro Training										
M08005	HonTech, K-Tech & YamaPro Training										
M08006	> Harley-Davidson & BMW Training										
M08007	Harley-Davidson & FAST Training										
M08008	Harley-Davidson & HonTech Training										
M08009	Harley-Davidson & K-Tech Training										
M08010	Harley-Davidson & YamaPro Training										
M08011	> BMW, HonTech & FAST Training										
M08012	> BMW, K-Tech & FAST Training										
M08013	> BMW, FAST & YamaPro Training										
M08014	FAST, HonTech & YamaPro Training										
*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class and are required by the beginning of MOTD-103. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.										
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.										
°	Equipment fee may be waived if the student owns a multimeter. The equipment and lab fee are due prior to the first day of class.										
>	Students enrolled in this program must maintain a 3.0 GPA and 90% professionalism rate in order to complete the BMW portion of the program.										
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.										

Effective: 02/01/2025

## Universal Technical Institute: Orlando, Florida Campus (Marine)

A Branch Campus of Universal Technical Institute of Phoenix, Inc. – 10695 West Pierce Street, Suite 200, Avondale, AZ 85323

2202 W. Taft Vineland Road, Orlando, FL 32837 (407) 240-2422 • 1-800-342-9253

### Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
M00687	Marine Technician Specialist	51.5	1275.0	51	\$34,860.00	\$50.00	\$195.00	\$135.00	\$300.00	\$35,540.00	Diploma
M00689	Marine & Diesel Technician Training	61.5	1511.5	60	\$42,529.00	\$50.00	\$195.00	\$135.00	\$300.00	\$43,209.00	OAD

Effective: 02/24/2025

# Universal Technical Institute: Orlando, Florida Campus

A Branch Campus of Universal Technical Institute of Phoenix, Inc - 10695 West Pierce Street, Suite 200, Avondale, AZ 85323

2202 W. Taft Vineland Road, Orlando, FL 32837 (407) 240-2422 • 1-800-342-9253

## Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
2000	Automotive & EV Technology	61.0	1387.0	51	\$44,690.00	\$50.00	\$195.00	\$135.00	\$300.00	\$45,370.00	OAD
<b>Automotive Technology II + 1 Industry Emphasis</b>											
2300	Automotive & EV Technology + 1 Industry Emphasis (Ford FACT**)	81.0	1837.0	66	\$55,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$55,680.00	OAD
2310	Automotive & EV Technology + 1 Industry Emphasis (BMW FastTrack)	77.0	1747.0	63	\$53,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$53,880.00	OAD
<b>Diesel Technology</b>											
1100	Diesel Technology	55.0	1243.5	45	\$40,900.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,580.00	Diploma
<b>Diesel Technology + 1 Industry Emphasis</b>											
2420	Diesel Technology + 1 Industry Emphasis (DTNA Finish First)***	71.0	1603.5	57	\$49,250.00	\$50.00	\$195.00	\$135.00	\$300.00	\$49,930.00	OAD
<b>Automotive &amp; Diesel Technology</b>											
2200	Automotive/Diesel & EV Technology	90.5	2061.5	75	\$57,010.00	\$50.00	\$195.00	\$135.00	\$300.00	\$57,690.00	OAD
<b>Automotive &amp; Diesel Technology II + 1 Industry Emphasis</b>											
2500	Automotive/Diesel & EV Technology + 1 Industry Emphasis (Ford FACT**)	110.5	2511.5	90	\$67,350.00	\$50.00	\$195.00	\$135.00	\$300.00	\$68,030.00	OAD
<b>HVACR Technician</b>											
H01000	HVACR Technician	38.5	975.0	39	\$23,400.00	\$50.00	\$195.00	\$135.00	\$625.00	\$24,405.00	Diploma

## THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$44,690.00	\$50.00	\$195.00	\$135.00	\$300.00	\$45,370.00	OAD
5100	Automotive Technology II + 1 Industry Emphasis (Ford FACT)**	81.0	1830.0	66	\$55,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$55,680.00	OAD
5110	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1740.0	63	\$53,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$53,880.00	OAD
290	Diesel Technology II	53.5	1202.5	45	\$40,900.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,580.00	Diploma
5403	Diesel Technology II + 1 Industry Emphasis (DTNA Finish First) ***	69.5	1562.5	57	\$49,250.00	\$50.00	\$195.00	\$135.00	\$300.00	\$49,930.00	OAD
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$57,010.00	\$50.00	\$195.00	\$135.00	\$300.00	\$57,690.00	OAD
5600	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT) **	110.0	2483.0	90	\$67,350.00	\$50.00	\$195.00	\$135.00	\$300.00	\$68,030.00	OAD

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.										
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^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
o	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
***	Any currently enrolled student meeting the Attendance requirements may request a program change into the program.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.
>	Program not eligible for VA benefits.

Effective: 02/24/2025

## Universal Technical Institute: Dallas/Fort Worth, Texas Campus

A Branch Campus of Universal Technical Institute of Texas, Inc. – 721 Lockhaven Drive, Houston, TX 77073  
5151 Regent Boulevard, Irving, TX 75063-2480 • (972) 505-2200 • 1-877- 873-1083

### Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
2000	Automotive & EV Technology	61.0	1387.0	51	\$45,150.00	\$50.00	\$195.00	\$135.00	\$300.00	\$45,830.00	AOS
<b>Diesel Technology</b>											
1100	Diesel Technology	55.0	1243.5	45	\$41,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,980.00	Diploma
<b>Automotive &amp; Diesel Technology</b>											
2200	Automotive/Diesel & EV Technology	90.5	2061.5	75	\$57,900.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,580.00	AOS
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$24,350.00	\$50.00	\$195.00	\$375.00	N/A	\$24,970.00	Diploma

### THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$45,150.00	\$50.00	\$195.00	\$135.00	\$300.00	\$45,830.00	AOS
290	Diesel Technology II	53.5	1202.5	45	\$41,300.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,980.00	Diploma
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$57,900.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,580.00	AOS

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
o	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.

Effective: 03/10/2025

# Universal Technical Institute: Long Beach, California Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323

Class sessions are held at: 4175 E. Conant Street, Long Beach, CA 90808 • 1-844-308-8838

## Tuition Chart

All programs may not be available to students from states outside of California

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost *	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Estimated Total	Graduation Document
<b>Automotive Technology</b>											
2000	Automotive & EV Technology	61.0	1387.0	51	\$45,800.00	\$50.00	\$195.00	\$135.00	\$300.00	\$46,480.00	AOS
<b>Automotive Technology II + 1 Industry Emphasis</b>											
2310	Automotive & EV Technology + 1 Industry Emphasis (BMW FastTrack)	77.0	1747.0	63	\$54,250.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,930.00	AOS
<b>Diesel Technology</b>											
1100	Diesel Technology	55.0	1243.5	45	\$42,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$43,380.00	Diploma
<b>Automotive &amp; Diesel Technology</b>											
2200	Automotive/Diesel & EV Technology	90.5	2061.5	75	\$58,250.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,930.00	AOS
<b>Collision Repair</b>											
751	Collision Repair & Refinish Technology	68.0	1530.0	51	\$45,150.00	\$50.00	\$195.00	\$0~	N/A	\$45,395.00	Diploma
754	Collision Repair & Refinish Technology + Estimating	72.0	1620.0	54	\$47,650.00	\$50.00	\$195.00	\$0~	N/A	\$47,895.00	Diploma
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$25,800.00	\$50.00	\$195.00	\$375.00	N/A	\$26,420.00	Diploma
<b>Aviation</b>											
A01000	Airframe & Powerplant Technician >	69.0	1950.0	78	\$50,950.00	\$50.00	\$195.00	\$135.00	\$300.00	\$51,630.00	Diploma
<b>HVACR Technician</b>											
H01000	HVACR Technician	38.5	975.0	39	\$24,830.00	\$50.00	\$195.00	\$135.00	\$625.00	\$25,835.00	Diploma

## THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Estimated Total >>	Graduation Document
5050	Automotive Technology II	61.0	1380.0	51	\$45,800.00	\$50.00	\$195.00	\$135.00	\$300.00	\$46,480.00	AOS
5160	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1740.0	63	\$54,250.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,930.00	AOS
295	Diesel Technology II	53.5	1,211.0	45	\$42,700.00	\$50.00	\$195.00	\$135.00	\$300.00	\$43,380.00	Diploma
5550	Automotive & Diesel Technology II	90.0	2033.0	75	\$58,250.00	\$50.00	\$195.00	\$135.00	\$300.00	\$58,930.00	AOS

^ Registration fees may vary by state, but in no instance will they exceed the amount listed above.

\* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.

> UTI will subsidize the cost of third-party exam fees up to \$2000 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. UTI will subsidize the cost of one written exam retake fee. However, the maximum amount covered will not exceed a cumulative amount of \$2000.

o	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.

## Tuition Breakdown by Period

#	PROGRAM	CRD	HRS	WKS	COST
<b>2000</b>	<b>Automotive Technology II</b>				
	Period 1	17.9	407.9	15	\$13,471.00
	Period 2	17.9	407.9	15	\$13,471.00
	Period 3	14.4	326.4	12	\$10,776.00
	Period 4	10.8	244.8	9	\$8,082.00
	<b>TOTAL</b>	<b>61.0</b>	<b>1387.0</b>	<b>51.0</b>	<b>\$ 45,800.00</b>
#	PROGRAM	CRD	HRS	WKS	COST
<b>2310</b>	<b>Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)</b>				
	Period 1	18.3	416.0	15	\$12,917.00
	Period 2	18.3	416.0	15	\$12,917.00
	Period 3	18.3	416.0	15	\$12,917.00
	Period 4	18.3	416.0	15	\$12,917.00
	Period 5	3.8	83.2	3	\$2,582.00
	<b>TOTAL</b>	<b>77.0</b>	<b>1747.0</b>	<b>63.0</b>	<b>\$ 54,250.00</b>
#	PROGRAM	CRD	HRS	WKS	COST
<b>1100</b>	<b>Diesel Technology II</b>				
	Period 1	18.3	414.5	15	\$14,233.00
	Period 2	18.3	414.5	15	\$14,233.00
	Period 3	18.4	414.5	15	\$14,234.00
	<b>TOTAL</b>	<b>55.0</b>	<b>1243.5</b>	<b>45.0</b>	<b>\$ 42,700.00</b>
#	PROGRAM	CRD	HRS	WKS	COST
<b>2200</b>	<b>Automotive &amp; Diesel Technology II</b>				
	Period 1	18.1	412.3	15	\$11,650.00
	Period 2	18.1	412.3	15	\$11,650.00
	Period 3	18.1	412.3	15	\$11,650.00
	Period 4	18.1	412.3	15	\$11,650.00
	Period 5	18.1	412.3	15	\$11,650.00
	<b>TOTAL</b>	<b>90.5</b>	<b>2061.5</b>	<b>75.0</b>	<b>\$ 58,250.00</b>
#	PROGRAM	CRD	HRS	WKS	COST
<b>751</b>	<b>Collision Repair &amp; Refinish Technology</b>				
	Period 1	20.0	450.0	15	\$13,279.00
	Period 2	20.0	450.0	15	\$13,279.00
	Period 3	16.0	360.0	12	\$10,624.00
	Period 4	12.0	270.0	9	\$7,968.00
	<b>TOTAL</b>	<b>68.0</b>	<b>1530.0</b>	<b>51.0</b>	<b>\$ 45,150.00</b>

#	PROGRAM	CRD	HRS	WKS	COST
<b>754</b>	<b>Collision Repair &amp; Refinish Technology + Estimating</b>				
	Period 1	20.0	450.0	15	\$13,236.00
	Period 2	20.0	450.0	15	\$13,236.00
	Period 3	16.0	360.0	12	\$10,589.00
	Period 4	16.0	360.0	12	\$10,589.00
	<b>TOTAL</b>	<b>72.0</b>	<b>1620.0</b>	<b>54.0</b>	<b>\$ 47,650.00</b>
#	PROGRAM	CRD	HRS	WKS	COST
<b>560</b>	<b>Welding Technology</b>				
	Period 1	15.0	375.0	15	\$10,750.00
	Period 2	15.0	375.0	15	\$10,750.00
	Period 3	6.0	150.0	6	\$4,300.00
	<b>TOTAL</b>	<b>36.0</b>	<b>900.0</b>	<b>36.0</b>	<b>\$ 25,800.00</b>
#	PROGRAM	CRD	HRS	WKS	COST
<b>A01000</b>	<b>Airframe &amp; Powerplant Technician</b>				
	Period 1	13.3	375.0	15	\$9,798.00
	Period 2	13.3	375.0	15	\$9,798.00
	Period 3	13.3	375.0	15	\$9,798.00
	Period 4	13.3	375.0	15	\$9,798.00
	Period 5	8.0	225.0	9	\$5,879.00
	Period 6	7.8	225.0	9	\$5,879.00
	<b>TOTAL</b>	<b>69.0</b>	<b>1950.0</b>	<b>78.0</b>	<b>\$50,950.00</b>
#	PROGRAM	CRD	HRS	WKS	COST
<b>H01000</b>	<b>HVACR Technician</b>				
	Period 1	14.8	375.0	15	\$9,550.00
	Period 2	14.8	375.0	15	\$9,550.00
	Period 3	8.9	225.0	9	\$5,730.00
	<b>TOTAL</b>	<b>38.5</b>	<b>975.0</b>	<b>39.0</b>	<b>\$ 24,830.00</b>

Effective: 02/01/2025

## Universal Technical Institute: Bloomfield, New Jersey Campus

A Branch Campus of Universal Technical Institute of Texas, Inc. – 721 Lockhaven Drive, Houston, TX 77073  
1515 Broad St., Bloomfield, NJ 07003 • (973) 866-2200 • 1-833-207-6077

### Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
1000	Automotive & EV Technology >	61.0	1380.0	51	\$43,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$44,180.00	Certificate
<b>Automotive Technology II + 1 Industry Emphasis</b>											
1300	Automotive & EV Technology + 1 Industry Emphasis (Ford FACT**) >	81.0	1830.0	66	\$54,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,680.00	Certificate



#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>A</sup>	Lab Fee	Equip. Fee <sup>o</sup>	Laptop Fee +	Total	Graduation Document
<b>Diesel Technology</b>											
1100	Diesel Technology >	53.5	1202.5	45	\$40,850.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,530.00	Certificate
<b>Automotive &amp; Diesel Technology</b>											
1200	Automotive/Diesel & EV Technology >	90.0	2033.0	75	\$56,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,680.00	Certificate
<b>Automotive &amp; Diesel Technology + 1 Industry Emphasis</b>											
1500	Automotive/Diesel & EV Technology + 1 Industry Emphasis (Ford FACT**) >	110.0	2483.0	90	\$66,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$67,180.00	Certificate
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$23,800.00	\$50.00	\$195.00	\$375.00	N/A	\$24,420.00	Certificate
<b>HVACR Technician</b>											
H01000	HVACR Technician	38.5	975.0	39	\$24,100.00	\$50.00	\$195.00	\$135.00	\$625.00	\$25,105.00	Certificate

**THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>A</sup>	Lab Fee	Equip. Fee <sup>o</sup>	Laptop Fee +	Total	Graduation Document
179	Automotive Technology II >	61.0	1380.0	51	\$43,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$44,180.00	Certificate
172	Automotive Technology II + 1 Industry Emphasis (Ford FACT**) >	81.0	1830.0	66	\$54,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$54,680.00	Certificate
290	Diesel Technology II >	53.5	1202.5	45	\$40,850.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,530.00	Certificate
279	Automotive & Diesel Technology II >	90.0	2033.0	75	\$56,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,680.00	Certificate
255	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**) >	110.0	2483.0	90	\$66,500.00	\$50.00	\$195.00	\$135.00	\$300.00	\$67,180.00	Certificate

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
<sup>A</sup>	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
<sup>o</sup>	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
**	FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.
>	Program not eligible for VA benefits.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.

Effective: 02/01/2025

## Universal Technical Institute: Austin, Texas Campus

A Branch Campus of Universal Technical Institute of Texas, Inc. – 721 Lockhaven Drive, Houston, TX 77073  
301 West Howard Lane Austin, TX 78753 • (737) 284-3100 • 1-800-940-9101

### Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>A</sup>	Lab Fee	Equip. Fee <sup>o</sup>	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
2000	Automotive & EV Technology	61.0	1387.0	51	\$43,950.00	\$50.00	\$195.00	\$135.00	\$300.00	\$44,630.00	AOS

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>^</sup>	Lab Fee	Equip. Fee <sup>°</sup>	Laptop Fee +	Total	Graduation Document
<b>Automotive &amp; Diesel Technology</b>											
2200	Automotive/Diesel & EV Technology	90.5	2061.5	75	\$56,160.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,840.00	AOS
<b>Diesel Technology</b>											
1100	Diesel Technology	55.0	1243.5	45	\$40,600.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,280.00	Diploma
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$24,500.00	\$50.00	\$195.00	\$375.00	N/A	\$25,120.00	Diploma
<b>HVACR Technician</b>											
H01000	HVACR Technician	38.5	975.0	39	\$23,760.00	\$50.00	\$195.00	\$135.00	\$625.00	\$24,765.00	Diploma

### THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>^</sup>	Lab Fee	Equip. Fee <sup>°</sup>	Laptop Fee +	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$43,950.00	\$50.00	\$195.00	\$135.00	\$300.00	\$44,630.00	AOS
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$56,160.00	\$50.00	\$195.00	\$135.00	\$300.00	\$56,840.00	AOS
290	Diesel Technology II	53.5	1202.5	45	\$40,600.00	\$50.00	\$195.00	\$135.00	\$300.00	\$41,280.00	Diploma

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.										
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.										
°	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.										
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.										

Effective: 03/10/2025

## Universal Technical Institute: Miramar, Florida Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323  
2601 Southwest 145th Avenue, Miramar, FL 33027 Phone: (754) 946-5595 • 1-866-460-2454

### Tuition Chart

**NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 2/1/2025**

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee <sup>^</sup>	Lab Fee	Equip. Fee <sup>°</sup>	Laptop Fee +	Total	Graduation Document
<b>Automotive Technology</b>											
5000	Automotive Technology II	61.0	1380.0	51	\$44,720.00	\$50.00	\$195.00	\$135.00	\$300.00	\$45,400.00	OAD
<b>Automotive &amp; Diesel Technology + 1 Industry Emphasis</b>											
5110	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1740.0	63	\$53,200.00	\$50.00	\$195.00	\$135.00	\$300.00	\$53,880.00	OAD
<b>Diesel Technology</b>											
290	Diesel Technology II	53.5	1202.5	45	\$40,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$40,680.00	Diploma
<b>Automotive &amp; Diesel Technology</b>											
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$57,000.00	\$50.00	\$195.00	\$135.00	\$300.00	\$57,680.00	OAD

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip. Fee°	Laptop Fee +	Total	Graduation Document
<b>Welding Technology</b>											
560	Welding Technology	36.0	900.0	36	\$24,520.00	\$50.00	\$195.00	\$375.00	N/A	\$25,140.00	Diploma
<b>Airframe &amp; Powerplant Technician</b>											
A01000	Airframe & Powerplant Technician **	69.0	1950.0	78	\$49,750.00	\$50.00	\$195.00	\$135.00	\$300.00	\$50,430.00	Diploma
<b>HVACR Technician</b>											
H01000	HVACR Technician >	38.5	975.0	39	\$23,400.00	\$50.00	\$195.00	\$135.00	\$625.00	\$24,405.00	Diploma

*	Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. A student who cancels before starting and re-enrolls is subject to a \$50.00 fee.
>	UTI will subsidize the cost of third-party exam fees up to \$2000 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. UTI will subsidize the cost of one written exam retake fee. However, the maximum amount covered will not exceed a cumulative amount of \$2000.
^	Registration fees may vary by state, but in no instance will they exceed the amount listed above.
°	Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.
+	Laptop fee may be waived if the student owns a laptop that meets system requirements.
>	Program not eligible for VA benefits.

Effective: 03/31/2025

# Universal Technical Institute: Canton, Michigan Campus

## MAIN CAMPUS

2955 South Haggerty Road  
Canton, MI 48188  
734-423-2100  
800-447-1310

**NOTE: Tuition is based on enrollment dates - Enrollment date is on or after 2/1/2025**

Program	Qtr Credit Hours	Clock Hours	No. Weeks	Tuition Cost *	Per Hour Technical	Per Hour Gen Ed	Reg. Fee	Lab Fee	Equip. Fee	Books	Laptop Fee +	Total	Graduation Document
Airframe and Powerplant Technician *	110.00	2040.00	85	\$49,250.30	\$447.73	\$0.00	\$50.00	\$195.00	\$135.00	\$404.00	\$625.00	\$50,659.30	Certificate
Industrial Maintenance Technician	42.00	720.00	30	\$18,854.64	\$448.92	\$0.00	\$50.00	\$195.00	\$135.00	\$1,336.00	\$625.00	\$21,195.64	Certificate
Wind Power Technician	41.00	720.00	30	\$18,405.72	\$448.92	\$0.00	\$50.00	\$195.00	\$135.00	\$710.00	\$625.00	\$20,120.72	Certificate
HVACR Technician	57.50	960.00	40	\$23,849.85	\$414.78	\$0.00	\$50.00	\$195.00	\$135.00	\$331.00	\$625.00	\$25,185.85	Certificate
Robotics and Automation Technician	69.50	1200.00	50	\$31,199.94	\$448.92	\$0.00	\$50.00	\$195.00	\$135.00	\$2,090.00	\$865.00	\$34,534.94	Certificate
Welding Specialist	52.00	960.00	40	\$25,000.04	\$480.77	\$0.00	\$50.00	\$195.00	\$375.00	\$151.00	\$625.00	\$26,396.04	Certificate

**Students must graduate from a Canton Certificate program or an equivalent from another college to enroll**

Program	Qtr Credit Hours	Clock Hours	No. Weeks	Tuition Cost *	Per Hour Technical	Per Hour Gen Ed	Reg. Fee	Lab Fee	Equip. Fee	Books	Laptop Fee +	Total	Graduation Document
Aviation Maintenance Technology *	134.00	2280.00	110	\$55,581.98	\$447.73	\$263.82	\$50.00	\$195.00	\$135.00	\$404.00	\$625.00	\$56,990.98	AAS
Energy Technology	106.00	1680.00	80	\$43,143.12	\$448.92	\$263.82	\$50.00	\$195.00	\$135.00	\$1,492.00	\$625.00	\$45,640.12	AAS
Robotics and Automation Technology	107.00	1680.00	80	\$43,592.04	\$448.92	\$263.82	\$50.00	\$195.00	\$135.00	\$2,090.00	\$865.00	\$46,927.04	AAS

+ Laptop fee may be waived if the student owns a Laptop that meets system requirements.

\* UTI will subsidize the cost of third-party exam fees up to \$2000 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. UTI will subsidize the cost of one written exam retake fee. However, the maximum amount covered will not exceed a cumulative amount of \$2000.

Effective: 02/01/2025

# Course Calendars

## Course Calendar Motorcycle Marine 2025



### Motorcycle 2025 CALENDAR

#### Start Dates

#### Graduation Dates\*

For your specific campus, check the following Schedule or a Student Services Member

#### Schedules

Campuses: Orlando, FL (Ori), Phoenix, AZ (Phx).

Starts	Ori	Phx	Grads	Ori	Phx
			1/10	Ori	Phx
1/13		Phx	1/31	Ori	
2/3	Ori		2/21	Ori	Phx
2/24		Phx	3/14	Ori	
3/17	Ori		4/4	Ori	Phx
4/7		Phx	4/25	Ori	
4/28	Ori		5/16	Ori	Phx
5/19		Phx	6/6	Ori	
6/9	Ori		6/27	Ori	Phx
6/30		Phx	7/18	Ori	
7/21	Ori		8/8	Ori	Phx
8/11		Phx	8/29	Ori	
9/2	Ori		9/19	Ori	Phx
9/22		Phx	10/10	Ori	
10/13	Ori		10/31	Ori	Phx
11/3		Phx	11/21	Ori	
11/24	Ori		12/12	Ori	Phx
12/15		Phx			

#### Campus Closures

Jan 1	New Year's Day
Jan 20	Martin Luther King, Jr. Day
May 2	Employee In-service
May 26	Memorial Day
June 19	Juneteenth
July 4	Independence Day
Sep 1	Labor Day
Nov 11	Veterans Day
Nov 27-28	Thanksgiving Day and the day after
Dec 25	Christmas Day
Dec 22-26	Winter Break

S	M	T	W	Th	F	Sa	
29	30	31	1	2	3	4	JAN
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	1	FEB
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	1	MAR
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	1	2	3	4	5	APR
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	1	2	3	MAY
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
1	2	3	4	5	6	7	JUN
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	1	2	3	4	5	JUL
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	1	2	AUG
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31	1	2	3	4	5	6	SEP
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	1	2	3	4	OCT
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	1	NOV
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	1	2	3	4	5	6	DEC
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31	1	2	3	

\* The graduation date listed on this calendar may not be your ceremony date. Please check with a Student Services Team Member to confirm your graduation and/or ceremony date. Registration/orientation normally are conducted the week prior to the first week of class. Testing is also scheduled prior to that first week. Please check with your campus for the current schedule. Dates are subject to change. Class start dates also are subject to cancellation at the discretion of the Campus President.

02/21/25

# Programs

## Marine & Diesel Technician Training

### Marine & Diesel Technician Training

#### Location

UTI Orlando, FL  
Program M00688

#### Catalog

UTI (Motorcycle/Marine)

#### Delivery Method

Traditional

#### Program Objective:

UTI Marine students have the opportunity to achieve an Occupational Associates Degree (OAD) upon completing the 60-week Marine & Diesel Technician Training program. Students will complete the 17 Marine Technician Specialist courses (MRND-101 through MRND-207) and then proceed to complete the 3 additional Diesel courses outlined in the course chart below.

#### Weeks

60

#### Semester Credit Hours

61.50

#### Hours

Hours: 499.75 class, 1011.75 Lab

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
MRND-101	Marine Mathematics and Physical Science Principles: Engines	20.00	55.00	0.00	75.00	3.00	2.50
MRND-102	Lower Units/Outdrives	22.00	53.00	0.00	75.00	3.00	2.50
MRND-103	Rigging	19.50	55.50	0.00	75.00	3.00	2.50
MRND-104	Service Department Operations & Consumer Communication	20.25	54.75	0.00	75.00	3.00	2.50
MRND-105	Fuel & Lubrication Systems	19.00	56.00	0.00	75.00	3.00	2.50
MRND-106	Marine Physical Science Principles: Electrical Fundamentals	21.75	53.25	0.00	75.00	3.00	2.50
MRND-107	Electrical Systems	20.00	55.00	0.00	75.00	3.00	2.50
MRND-108	Electrical Diagnostics	20.50	54.50	0.00	75.00	3.00	2.50
MRND-109	Diesel 1	20.50	54.50	0.00	75.00	3.00	2.50
MRND-110	Diesel 2	19.50	55.50	0.00	75.00	3.00	2.50
MRND-201	Volvo Penta	22.00	53.00	0.00	75.00	3.00	2.50
MRND-202	Honda Marine	18.50	56.50	0.00	75.00	3.50	2.50
MRND-203	Yamaha Marine	24.25	50.75	0.00	75.00	3.00	3.00
MRND-204	Suzuki Marine	19.50	55.50	0.00	75.00	3.00	2.50
MRND-205	MercTech 1	21.50	53.50	0.00	75.00	3.00	2.50
MRND-206	MercTech 2	21.00	54.00	0.00	75.00	3.00	2.50
MRND-207	Capstone	51.50	23.50	0.00	75.00	3.00	3.50
DT13-161	Hydraulics	38.00	39.00	0.00	77.00	3.00	3.50
DT13-212	Diesel Engine Fuel Systems and Accessories	39.00	40.00	0.00	79.00	3.50	3.50
DT13-214	Transport Refrigeration	41.50	39.00	0.00	80.50	3.50	3.50
<b>Totals</b>		<b>499.75</b>	<b>1011.75</b>	<b>0</b>	<b>1511.5</b>	<b>61.5</b>	<b>54.5</b>

# Marine Technician Specialist

## Marine Technician Specialist

### Location

UTI Orlando, FL  
Program M00687

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's Marine Technician Specialist program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements.

### Marine Program Overview

In UTI's Marine Technology program, you'll get hands-on experience in current technology and equipment as you train for a career as an entry-level marine technician. UTI's industry-aligned curriculum emphasizes the real-world skills needed by marine dealerships. Through a combination of classroom instruction, demonstrations and hands-on work in the lab, you'll diagnose, service and repair marine mechanical systems.

You'll learn the fundamentals of gasoline and diesel engines, lower units, outdrives, fuel systems and electrical systems. You will also learn boat rigging to meet customer requirements. Customer service and professionalism are emphasized throughout the program.

Each three-week, manufacturer-specific course is designed to provide students with the knowledge and experience required to become entry-level marine technicians.

UTI Courses within the Marine Technology program must be completed as follows:

- MRND-101 through MRND-108 must be completed before starting MRND-201 through MRND-207.
- MRND-106 must be completed before starting MRND-107.
- MRND-106 and MRND-107 must be completed before starting MRND-108.
- MRND-109 must be completed before starting MRND-110.
- MRND-205 must be completed before starting MRND-206.

MRND-101 through MRND-205 must be completed before starting MRND-206 or MRND-207. (MRND-206 and MRND-207 may be completed in any order prior to graduation.)

UTI students have the opportunity to pursue and achieve provisional certification as factory-certified technicians for Mercury Marine outboard products. Students must complete core Mercury University requirements as an embedded component of the 51-week and 60-week marine technician training programs, as well as additional online distance-learning courses in order to achieve the certification.

The Mercury Marine technician certification program was developed in partnership with Mercury Marine and its Mercury University training division. Graduates who achieve a provisional factory certification for Mercury Marine outboard motors will have partially completed the training requirements for certification for Mercury MerCruiser Sterndrives. The provisional certification becomes active upon employment with a Mercury Marine dealership within two years of graduation.

This is an "opt-in" process that requires UTI Marine students to complete Mercury University training components outside the normal UTI Marine program courses and to the standards set by Mercury University.

The training required for Provisional Mercury Outboard Certification includes:

- Mercury University E-Skills online courses
- Mercury University Distance Learning courses



- Hands-on course work in MercTech 1 and MercTech 2 aligned to Mercury University

### Weeks

51

### Semester Credit Hours

51.50

### Hours

381.25 classroom, 893.75 lab

### Marine Technician Specialist

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
MRND-101	Marine Mathematics and Physical Science Principles: Engines	20.00	55.00	0.00	75.00	3.00	2.50
MRND-102	Lower Units/Outdrives	22.00	53.00	0.00	75.00	3.00	2.50
MRND-103	Rigging	19.50	55.50	0.00	75.00	3.00	2.50
MRND-104	Service Department Operations & Consumer Communication	20.25	54.75	0.00	75.00	3.00	2.50
MRND-105	Fuel & Lubrication Systems	19.00	56.00	0.00	75.00	3.00	2.50
MRND-106	Marine Physical Science Principles: Electrical Fundamentals	21.75	53.25	0.00	75.00	3.00	2.50
MRND-107	Electrical Systems	20.00	55.00	0.00	75.00	3.00	2.50
MRND-108	Electrical Diagnostics	20.50	54.50	0.00	75.00	3.00	2.50
MRND-109	Diesel 1	20.50	54.50	0.00	75.00	3.00	2.50
MRND-110	Diesel 2	19.50	55.50	0.00	75.00	3.00	2.50
MRND-201	Volvo Penta	22.00	53.00	0.00	75.00	3.00	2.50
MRND-202	Honda Marine	18.50	56.50	0.00	75.00	3.50	2.50
MRND-203	Yamaha Marine	24.25	50.75	0.00	75.00	3.00	3.00
MRND-204	Suzuki Marine	19.50	55.50	0.00	75.00	3.00	2.50
MRND-205	MercTech 1	21.50	53.50	0.00	75.00	3.00	2.50
MRND-206	MercTech 2	21.00	54.00	0.00	75.00	3.00	2.50
MRND-207	Capstone	51.50	23.50	0.00	75.00	3.00	3.50
<b>Totals</b>		<b>381.25</b>	<b>893.75</b>	<b>0</b>	<b>1275</b>	<b>51.5</b>	<b>44</b>

## Motorcycle Technician Training II

### BMW & FAST Training

#### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M07211

#### Catalog

UTI (Motorcycle/Marine)

#### Delivery Method

Blended

#### Program Objective

The objective of UTI's BMW & FAST Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW

Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

48

#### Semester Credit Hours

56.00

#### Hours

274 classroom, 926 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### BMW Motorrad

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50

<a href="#">BMWWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50
FAST							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>274</b>	<b>926</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

## BMW & HonTech Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M07212

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's BMW & HonTech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include

the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis course teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

48

#### Semester Credit Hours

56.00

#### Hours

268 classroom, 932 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### BMW Motorrad

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50

#### HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50

#### Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

#### Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>268</b>	<b>932</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

## BMW & K-Tech Training

### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M07213

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

objective of UTI's BMW & K-Tech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Level 1 Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA)equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

### Weeks

48

**Semester Credit Hours**

56.00

**Hours**

276 classroom, 924 lab

**Motorcycle Technician Prerequisite**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

**BMW Motorrad**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50

**K-Tech**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50

**Performance and Drivability**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

**Performance Suspension and Chassis**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>276</b>	<b>924</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

**BMW & YamaPro® Training****Location**

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M07202

**Catalog**

UTI (Motorcycle/Marine)

### **Delivery Method**

Blended

### **Program Objective**

The objective of UTI's BMW & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated.

Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA)equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

### **Weeks**

48

### **Semester Credit Hours**

56.00

### **Hours**

276 classroom, 924 lab

### **Motorcycle Technician Prerequisite**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50



MOTD-104	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
MOTD-105	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
MOTD-106	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50
BMW Motorrad							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
BMWD-201	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
BMWD-202	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
BMWD-203	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
BMWD-204	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50
YamaPro							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
YPRD-201	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-202	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-203	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-204	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
PRFD-201	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
SUSD-201	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>276</b>	<b>924</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

## FAST & HonTech Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M07203

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's FAST & HonTech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will

work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

48

#### Semester Credit Hours

56.00

#### Hours

270 classroom, 930 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### FAST

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50

#### HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
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<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50

#### Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

#### Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50

<b>Totals</b>		<b>270</b>	<b>930</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>
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## FAST & K-Tech Training

### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M07214

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's FAST & K-Tech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and

revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

48

#### Semester Credit Hours

56.00

#### Hours

278 classroom, 922 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### FAST

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50

#### K-Tech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50

#### Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

#### Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>278</b>	<b>922</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

# FAST & YamaPro Training

**Location**

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M07215

**Catalog**

UTI (Motorcycle/Marine)

**Delivery Method**

Blended

**Program Objective**

The objective of UTI's FAST & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA)equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

**Weeks**

48

**Semester Credit Hours**

56.00

**Hours**

278 classroom, 922 lab

**Motorcycle Technician Prerequisite**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
MOTD-101	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50

<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50
FAST							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50
YamaPro							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">YPRD-201</a>	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-202</a>	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-203</a>	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-204</a>	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>278</b>	<b>922</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

## Harley-Davidson Training

### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M07201

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's Harley-Davidson Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

Harley-Davidson Late Model allows students to further develop their core H-D technical skills that become the foundation they will build upon throughout their careers as technicians. Students are introduced to the systems and

procedures necessary to service late model Harley-Davidson® motorcycles, progressively working through the routine (Vehicle Maintenance), intermediate (Chassis Service) and complex (Powertrain Service). In addition to servicing and repairing motorcycles, students rotate into support roles such as service writer and service consultant. Work is performed with Harley-Davidson's proprietary web access ([h-dnet.com](http://h-dnet.com)®) and [Harley-Davidson.com](http://Harley-Davidson.com) to support technicians (students) in their service tasks.

Harley-Davidson Early Model is designed to provide students with knowledge and experience on the design, repair, and maintenance of Harley-Davidson® vehicles dating back to 1936. Engineering, technical and service data comes directly from Harley-Davidson® materials. The focus is hands-on experience as students learn to disassemble, repair, and maintain early model Harley-Davidson® vehicles. Early model motorcycles along with a large variety of component assemblies provide ample exposure to many varieties of early model H-D® products. Students study vintage service bulletins as well as special information packets on topics such as model changes, component design changes, adaptability of late model parts and locating suppliers of obsolete components.

Harley-Davidson® Screamin' Eagle® allows students to learn about the Screamin' Eagle line of performance options. They learn about the performance applications of components such as cylinder heads, camshafts, ignition systems, and intake and exhaust systems. The emphasis is on learning the correct application and combination of these performance components. Students learn how to identify all the variables in a Harley-Davidson® motor that can increase combustion efficiency and drivability performance.

#### Weeks

48

#### Semester Credit Hours

56.00

#### Hours

272 classroom, 928 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### Harley-Davidson Late Model

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDL D-201</a>	H-D Tech 1 – Introduction to Vehicle Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-202</a>	H-D Tech 2 – Introduction to Powertrain	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-203</a>	H-D Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-204</a>	H-D Electrical Diagnostics	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-205</a>	H-D Chassis Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-206</a>	H-D Powertrain Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-207</a>	H-D Dealer Service Operations 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-208</a>	H-D Dealer Service Operations 2	16.00	59.00	0.00	75.00	3.50	2.50



## Harley-Davidson Early Model

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<b>HDED-201</b>	H-D Early Model	18.00	57.00	0.00	75.00	3.50	2.50

## Harley-Davidson Screamin' Eagle

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<b>HDSD-201</b>	H-D Screamin' Eagle	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>272</b>	<b>928</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

## HonTech & K-Tech Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M07204

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's HonTech & K-Tech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

### Weeks

48

### Semester Credit Hours

56.00

# Hours

272 classroom, 928 lab

## Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

## HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50

## K-Tech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50

## Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

## Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>272</b>	<b>928</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

## HonTech & YamaPro Training

### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M07205

### Catalog

UTI (Motorcycle/Marine)

**Delivery Method**

Blended

**Program Objective**

The objective of UTI's HonTech & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

**Weeks**

48

**Semester Credit Hours**

56.00

**Hours**

272 classroom, 928 lab

**Motorcycle Technician Prerequisite**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

## HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
HTCD-201	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
HTCD-202	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
HTCD-203	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
HTCD-204	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50

## YamaPro

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
YPRD-201	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-202	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-203	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-204	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50

## Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
PRFD-201	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

## Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
SUSD-201	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>272</b>	<b>928</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

# K-Tech & YamaPro Training

## Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M07206

## Catalog

UTI (Motorcycle/Marine)

## Delivery Method

Blended

## Program Objective

The objective of UTI's K-Tech & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective

may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

48

#### Semester Credit Hours

56.00

#### Hours

280 classroom, 920 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### K-Tech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50

#### YamaPro

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">YPRD-201</a>	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-202</a>	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-203</a>	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-204</a>	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50

## Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<b>PRFD-201</b>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<b>SUSD-201</b>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>280</b>	<b>920</b>	<b>0</b>	<b>1200</b>	<b>56</b>	<b>40</b>

## Motorcycle Technician Training III

### BMW, FAST & YamaPro Training

#### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M08013

#### Catalog

UTI (Motorcycle/Marine)

#### Delivery Method

Blended

#### Program Objective

The objective of UTI's BMW, FAST & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

346 classroom, 1154 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### BMW Motorrad

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50

#### FAST

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50

#### YamaPro

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
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<a href="#">YPRD-201</a>	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-202</a>	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-203</a>	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-204</a>	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50

#### Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

#### Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50

<b>Totals</b>		<b>346</b>	<b>1154</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>
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## BMW, HonTech & FAST Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M08011

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's BMW, HonTech & FAST Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment.

Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

338 classroom, 1162 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### BMW Motorrad

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50

#### HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50

#### FAST

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
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<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>338</b>	<b>1162</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## BMW, HonTech & K-Tech Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M08000

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's BMW, HonTech & K-Tech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki

motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

340 classroom, 1160 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### BMW Motorrad

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50

#### HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50

## K-Tech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50

## Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

## Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>340</b>	<b>1160</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## BMW, HonTech & YamaPro Training

### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M08001

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's BMW, HonTech & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft,

generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

340 classroom, 1160 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### BMW Motorrad

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50

#### HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50

<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50
YamaPro							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">YPRD-201</a>	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-202</a>	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-203</a>	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-204</a>	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>340</b>	<b>1160</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## BMW, K-Tech & FAST Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M08012

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's BMW, K-Tech & FAST Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.



FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

346 classroom, 1154 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### BMW Motorrad

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50

#### K-Tech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50

<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50
FAST							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>346</b>	<b>1154</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## BMW, K-Tech & YamaPro Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M08002

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's BMW, K-Tech & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW Motorrad dealership, BMW Motorrad USA Member Level Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks..

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA)equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

348 classroom, 1152 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### BMW Motorrad

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50

#### K-Tech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50
YamaPro							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">YPRD-201</a>	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-202</a>	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-203</a>	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-204</a>	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>348</b>	<b>1152</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## FAST, HonTech & K-Tech Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M08003

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's FAST, HonTech & K-Tech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the

repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

342 classroom, 1158 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### FAST

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50

#### HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50

<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50
K-Tech							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>342</b>	<b>1158</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## FAST, HonTech & YamaPro Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M08014

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's FAST, HonTech & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

342 classroom, 1158 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### FAST

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50

#### HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50

#### YamaPro

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
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YPRD-201	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-202	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-203	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-204	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50

#### Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
PRFD-201	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

#### Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
SUSD-201	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50

<b>Totals</b>		<b>342</b>	<b>1158</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>
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## FAST, K-Tech & YamaPro Training

### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M08004

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's FAST, K-Tech & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### Weeks

60

#### Semester Credit Hours

70.00

#### Hours

350 classroom, 1150 lab

#### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### FAST

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50

#### K-Tech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50

#### YamaPro

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
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YPRD-201	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-202	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-203	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
YPRD-204	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50

#### Performance and Drivability

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
PRFD-201	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50

#### Performance Suspension and Chassis

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
SUSD-201	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50

<b>Totals</b>		<b>350</b>	<b>1150</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>
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## Harley-Davidson & BMW Training

### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M08006

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's Harley-Davidson & BMW Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

Harley-Davidson Late Model allows students to further develop their core H-D technical skills that become the foundation they will build upon throughout their careers as technicians. Students are introduced to the systems and procedures necessary to service late model Harley-Davidson® motorcycles, progressively working through the routine (Vehicle Maintenance), intermediate (Chassis Service) and complex (Powertrain Service). In addition to servicing and repairing motorcycles, students rotate into support roles such as service writer and service consultant. Work is performed with Harley-Davidson's proprietary web access (h-dnet.com®) and Harley-Davidson.com to support technicians (students) in their service tasks.

Harley-Davidson Early Model is designed to provide students with knowledge and experience on the design, repair, and maintenance of Harley-Davidson® vehicles dating back to 1936. Engineering, technical and service data comes directly from Harley-Davidson® materials. The focus is hands-on experience as students learn to disassemble, repair, and maintain early model Harley-Davidson® vehicles. Early model motorcycles along with a large variety of component assemblies provide ample exposure to many varieties of early model H-D® products. Students study vintage service bulletins as well as special information packets on topics such as model changes, component design changes, adaptability of late model parts and locating suppliers of obsolete components.

Harley-Davidson® Screamin' Eagle® allows students to learn about the Screamin' Eagle line of performance options. They learn about the performance applications of components such as cylinder heads, camshafts, ignition systems, and intake and exhaust systems. The emphasis is on learning the correct application and combination of these performance components. Students learn how to identify all the variables in a Harley-Davidson® motor that can increase combustion efficiency and drivability performance.

BMW Motorrad is designed to provide students with the knowledge, skills, and opportunity to be recognized as Level 1 Certified BMW Motorcycle Technicians. An UTI/BMW-endorsed Motorrad Technician certificate may be awarded upon successfully completing the elective. When an UTI graduate who has earned this certificate is hired at a BMW

Motorrad dealership, BMW Motorrad USA Level 1 Certified Motorcycle Technician status is activated. Students also will get familiar with the BMW Motorcycles model lineup, including model identification, suspension system design, identification, and evolution of the anti-lock braking system (ABS). They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. They will learn about service; consumable products; changing oil; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians.

**Weeks**

60

**Semester Credit Hours**

70.00

**Hours**

340 classroom, 1160 lab

**Motorcycle Technician Prerequisite**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

**Harley-Davidson Late Model**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDL D-201</a>	H-D Tech 1 – Introduction to Vehicle Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-202</a>	H-D Tech 2 – Introduction to Powertrain	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-203</a>	H-D Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-204</a>	H-D Electrical Diagnostics	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-205</a>	H-D Chassis Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-206</a>	H-D Powertrain Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-207</a>	H-D Dealer Service Operations 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-208</a>	H-D Dealer Service Operations 2	16.00	59.00	0.00	75.00	3.50	2.50

**Harley-Davidson Early Model**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDED-201</a>	H-D Early Model	18.00	57.00	0.00	75.00	3.50	2.50

**Harley-Davidson Screamin' Eagle**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDSD-201</a>	H-D Screamin' Eagle	17.00	58.00	0.00	75.00	3.50	2.50

**BMW Motorrad**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">BMWD-201</a>	BMW Motorrad Section 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-202</a>	BMW Motorrad Section 2	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-203</a>	BMW Motorrad Section 3	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">BMWD-204</a>	BMW Motorrad Section 4	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>340</b>	<b>1160</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## Harley-Davidson & FAST Training

### Location

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M08007

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's Harley-Davidson & FAST Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

Harley-Davidson Late Model allows students to further develop their core H-D technical skills that become the foundation they will build upon throughout their careers as technicians. Students are introduced to the systems and procedures necessary to service late model Harley-Davidson® motorcycles, progressively working through the routine (Vehicle Maintenance), intermediate (Chassis Service) and complex (Powertrain Service). In addition to servicing and repairing motorcycles, students rotate into support roles such as service writer and service consultant. Work is performed with Harley-Davidson's proprietary web access (h-dnet.com®) and Harley-Davidson.com to support technicians (students) in their service tasks.

Harley-Davidson Early Model is designed to provide students with knowledge and experience on the design, repair, and maintenance of Harley-Davidson® vehicles dating back to 1936. Engineering, technical and service data comes directly from Harley-Davidson® materials. The focus is hands-on experience as students learn to disassemble, repair, and maintain early model Harley-Davidson® vehicles. Early model motorcycles along with a large variety of component assemblies provide ample exposure to many varieties of early model H-D® products. Students study vintage service bulletins as well as special information packets on topics such as model changes, component design changes, adaptability of late model parts and locating suppliers of obsolete components.

Harley-Davidson® Screamin' Eagle® allows students to learn about the Screamin' Eagle line of performance options. They learn about the performance applications of components such as cylinder heads, camshafts, ignition systems, and intake and exhaust systems. The emphasis is on learning the correct application and combination of these performance components. Students learn how to identify all the variables in a Harley-Davidson® motor that can increase combustion efficiency and drivability performance.

FAST is where students will complete a Suzuki training program that is officially endorsed by Suzuki Motor of America, Inc. FAST is designed to provide the knowledge and experience necessary to become an entry-level Suzuki technician by emphasizing tasks that technicians commonly encounter in a dealership environment. Students will work in a real-world environment while developing the skills and thought processes necessary for successful careers as a Suzuki Motorcycle Technician. To help students become familiar with the daily operations of a typical dealership, they also will gain practical experience during each module working as service writers for the FAST lab.

### Weeks

60

### Semester Credit Hours

70.00

### Hours

340 classroom, 1160 lab

Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

Harley-Davidson Late Model

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDL D-201</a>	H-D Tech 1 – Introduction to Vehicle Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-202</a>	H-D Tech 2 – Introduction to Powertrain	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-203</a>	H-D Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-204</a>	H-D Electrical Diagnostics	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-205</a>	H-D Chassis Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-206</a>	H-D Powertrain Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-207</a>	H-D Dealer Service Operations 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-208</a>	H-D Dealer Service Operations 2	16.00	59.00	0.00	75.00	3.50	2.50

Harley-Davidson Early Model

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDED-201</a>	H-D Early Model	18.00	57.00	0.00	75.00	3.50	2.50

Harley-Davidson Screamin' Eagle

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDSD-201</a>	H-D Screamin' Eagle	17.00	58.00	0.00	75.00	3.50	2.50

FAST

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">FASD-201</a>	FAST Module 1	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">FASD-202</a>	FAST Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-203</a>	FAST Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">FASD-204</a>	FAST Module 4	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>342</b>	<b>1158</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

# Harley-Davidson & HonTech Training

**Location**

UTI Orlando, FL,  
UTI Phoenix, AZ  
Program M08008

**Catalog**

UTI (Motorcycle/Marine)

**Delivery Method**

Blended

**Program Objective**

The objective of UTI's Harley-Davidson & HonTech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

Harley-Davidson Late Model allows students to further develop their core H-D technical skills that become the foundation they will build upon throughout their careers as technicians. Students are introduced to the systems and procedures necessary to service late model Harley-Davidson® motorcycles, progressively working through the routine (Vehicle Maintenance), intermediate (Chassis Service) and complex (Powertrain Service). In addition to servicing and repairing motorcycles, students rotate into support roles such as service writer and service consultant. Work is performed with Harley-Davidson's proprietary web access (h-dnet.com®) and Harley-Davidson.com to support technicians (students) in their service tasks.

Harley-Davidson Early Model is designed to provide students with knowledge and experience on the design, repair, and maintenance of Harley-Davidson® vehicles dating back to 1936. Engineering, technical and service data comes directly from Harley-Davidson® materials. The focus is hands-on experience as students learn to disassemble, repair, and maintain early model Harley-Davidson® vehicles. Early model motorcycles along with a large variety of component assemblies provide ample exposure to many varieties of early model H-D® products. Students study vintage service bulletins as well as special information packets on topics such as model changes, component design changes, adaptability of late model parts and locating suppliers of obsolete components.

Harley-Davidson® Screamin' Eagle® allows students to learn about the Screamin' Eagle line of performance options. They learn about the performance applications of components such as cylinder heads, camshafts, ignition systems, and intake and exhaust systems. The emphasis is on learning the correct application and combination of these performance components. Students learn how to identify all the variables in a Harley-Davidson® motor that can increase combustion efficiency and drivability performance.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

**Weeks**

60

**Semester Credit Hours**

70.00

**Hours**

336 classroom, 1164 lab

Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
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<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### Harley-Davidson Late Model

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDL D-201</a>	H-D Tech 1 – Introduction to Vehicle Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-202</a>	H-D Tech 2 – Introduction to Powertrain	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-203</a>	H-D Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-204</a>	H-D Electrical Diagnostics	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-205</a>	H-D Chassis Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-206</a>	H-D Powertrain Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-207</a>	H-D Dealer Service Operations 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-208</a>	H-D Dealer Service Operations 2	16.00	59.00	0.00	75.00	3.50	2.50

#### Harley-Davidson Early Model

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDED-201</a>	H-D Early Model	18.00	57.00	0.00	75.00	3.50	2.50

#### Harley-Davidson Screamin' Eagle

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDSD-201</a>	H-D Screamin' Eagle	17.00	58.00	0.00	75.00	3.50	2.50

#### HonTech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>336</b>	<b>1164</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## Harley-Davidson & K-Tech Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M08009: AZ and FL campuses

### Catalog

UTI (Motorcycle/Marine)

## Delivery Method

Blended

## Program Objective

The objective of UTI's Harley-Davidson & K-Tech Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

Harley-Davidson Late Model allows students to further develop their core H-D technical skills that become the foundation they will build upon throughout their careers as technicians. Students are introduced to the systems and procedures necessary to service late model Harley-Davidson® motorcycles, progressively working through the routine (Vehicle Maintenance), intermediate (Chassis Service) and complex (Powertrain Service). In addition to servicing and repairing motorcycles, students rotate into support roles such as service writer and service consultant. Work is performed with Harley-Davidson's proprietary web access (h-dnet.com®) and Harley-Davidson.com to support technicians (students) in their service tasks.

Harley-Davidson Early Model is designed to provide students with knowledge and experience on the design, repair, and maintenance of Harley-Davidson® vehicles dating back to 1936. Engineering, technical and service data comes directly from Harley-Davidson® materials. The focus is hands-on experience as students learn to disassemble, repair, and maintain early model Harley-Davidson® vehicles. Early model motorcycles along with a large variety of component assemblies provide ample exposure to many varieties of early model H-D® products. Students study vintage service bulletins as well as special information packets on topics such as model changes, component design changes, adaptability of late model parts and locating suppliers of obsolete components.

Harley-Davidson® Screamin' Eagle® allows students to learn about the Screamin' Eagle line of performance options. They learn about the performance applications of components such as cylinder heads, camshafts, ignition systems, and intake and exhaust systems. The emphasis is on learning the correct application and combination of these performance components. Students learn how to identify all the variables in a Harley-Davidson® motor that can increase combustion efficiency and drivability performance.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

## Weeks

60

## Semester Credit Hours

70.00

## Hours

344 classroom, 1156 lab

## Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
MOTD-101	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
MOTD-102	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50

<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50

#### Harley-Davidson Late Model

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDL D-201</a>	H-D Tech 1 – Introduction to Vehicle Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-202</a>	H-D Tech 2 – Introduction to Powertrain	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-203</a>	H-D Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-204</a>	H-D Electrical Diagnostics	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-205</a>	H-D Chassis Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-206</a>	H-D Powertrain Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-207</a>	H-D Dealer Service Operations 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HDL D-208</a>	H-D Dealer Service Operations 2	16.00	59.00	0.00	75.00	3.50	2.50

#### Harley-Davidson Early Model

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDED-201</a>	H-D Early Model	18.00	57.00	0.00	75.00	3.50	2.50

#### Harley-Davidson Screamin' Eagle

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDS D-201</a>	H-D Screamin' Eagle	17.00	58.00	0.00	75.00	3.50	2.50

#### K-Tech

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>344</b>	<b>1156</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## Harley-Davidson & YamaPro Training

### Location

UTI Orlando, FL  
 UTI Phoenix, AZ  
 Program M08010

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

## Program Objective

The objective of UTI's Harley-Davidson & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

Harley-Davidson Late Model allows students to further develop their core H-D technical skills that become the foundation they will build upon throughout their careers as technicians. Students are introduced to the systems and procedures necessary to service late model Harley-Davidson® motorcycles, progressively working through the routine (Vehicle Maintenance), intermediate (Chassis Service) and complex (Powertrain Service). In addition to servicing and repairing motorcycles, students rotate into support roles such as service writer and service consultant. Work is performed with Harley-Davidson's proprietary web access (h-dnet.com®) and Harley-Davidson.com to support technicians (students) in their service tasks.

Harley-Davidson Early Model is designed to provide students with knowledge and experience on the design, repair, and maintenance of Harley-Davidson® vehicles dating back to 1936. Engineering, technical and service data comes directly from Harley-Davidson® materials. The focus is hands-on experience as students learn to disassemble, repair, and maintain early model Harley-Davidson® vehicles. Early model motorcycles along with a large variety of component assemblies provide ample exposure to many varieties of early model H-D® products. Students study vintage service bulletins as well as special information packets on topics such as model changes, component design changes, adaptability of late model parts and locating suppliers of obsolete components.

Harley-Davidson® Screamin' Eagle® allows students to learn about the Screamin' Eagle line of performance options. They learn about the performance applications of components such as cylinder heads, camshafts, ignition systems, and intake and exhaust systems. The emphasis is on learning the correct application and combination of these performance components. Students learn how to identify all the variables in a Harley-Davidson® motor that can increase combustion efficiency and drivability performance.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

### Weeks

60

### Semester Credit Hours

70.00

### Hours

344 classroom, 1156 lab

### Motorcycle Technician Prerequisite

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
MOTD-101	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
MOTD-102	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
MOTD-103	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
MOTD-104	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
MOTD-105	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50

<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50
Harley-Davidson Late Model							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDL-D-201</a>	H-D Tech 1 – Introduction to Vehicle Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL-D-202</a>	H-D Tech 2 – Introduction to Powertrain	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL-D-203</a>	H-D Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL-D-204</a>	H-D Electrical Diagnostics	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">HDL-D-205</a>	H-D Chassis Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL-D-206</a>	H-D Powertrain Service	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">HDL-D-207</a>	H-D Dealer Service Operations 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HDL-D-208</a>	H-D Dealer Service Operations 2	16.00	59.00	0.00	75.00	3.50	2.50
Harley-Davidson Early Model							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDE-D-201</a>	H-D Early Model	18.00	57.00	0.00	75.00	3.50	2.50
Harley-Davidson Screamin' Eagle							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HDS-D-201</a>	H-D Screamin' Eagle	17.00	58.00	0.00	75.00	3.50	2.50
YamaPro							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">YPR-D-201</a>	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPR-D-202</a>	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPR-D-203</a>	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPR-D-204</a>	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>344</b>	<b>1156</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>

## HonTech, K-Tech & YamaPro Training

### Location

UTI Orlando, FL,  
 UTI Phoenix, AZ  
 Program M08005

### Catalog

UTI (Motorcycle/Marine)

### Delivery Method

Blended

### Program Objective

The objective of UTI's HonTech, K-Tech & YamaPro® Training program is to prepare students for entry-level technician positions with the knowledge and skills required to perform maintenance and routine service, diagnose mechanical and electrical systems, and make necessary repairs and replacements. To reinforce students' preparation for future career success, there also is an emphasis on developing their professionalism skills.

HonTech is where students will receive training that has been endorsed by American Honda endorsed. HonTech is designed to provide the knowledge and hands-on experience required to become an entry-level Honda technician. Much of the information presented in the elective comes directly from American Honda training centers. The emphasis of HonTech is on developing entry-level technicians for Honda motorcycle dealerships.

The K-Tech Specialist elective is where students will receive an introduction to the Kawasaki service network, its regional service organization, and its dealership network. They learn how to locate valuable information to aid in the repair of Kawasaki products. They get familiar with various methods used by Kawasaki to identify its products and learn about model features and specifications. An introduction to K-Dealer includes methods for tracking parts availability, orders and vehicle service inquiries using the K-Dealer website. Training on current Kawasaki motorcycles includes model ID, service bulletin review and assembly/preparation of new units. K-Tech students have access to the Kawasaki Dealer University (KDU) training normally offered in Kawasaki dealerships. A Kawasaki endorsed entry-level certificate is awarded upon graduation.

YamaPro® is where students will receive Yamaha specific training. Students learn to service and repair Yamaha motorcycles, ATVs, personal watercraft, generators, and snowmobiles. The YamaPro® elective is officially endorsed by Yamaha. Students learn to service and repair Yamaha motorcycles, ATVs, side-by-sides, personal watercraft, generators, and snowmobiles. Students who pass the Bronze test and graduate from the UTI YamaPro® elective may receive Bronze level field designation after completing 90 days of employment at a Yamaha dealer. Students also have the opportunity to begin work on Silver level classwork while at UTI, provided they have completed their elective labs tasks.

In the Performance and Drivability course students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

The Performance Suspension and Chassis courses teaches students the operation, maintenance, and tuning procedures of front and rear suspension systems, through presentations and hands on learning. Activities include adjusting spring preload, setting suspension sag, how and when to make external damping adjustments and revalving shim style dampers. Presentations and demonstrations will also cover chassis on ATVs or side-by-sides, as well as procedures for maintenance of A-arms, swingarms and independent suspension. Furthermore, students will learn about the design and servicing of ATV and side-by-side steering systems; plus, tie rod replacement, toe in / toe out measurements and adjustments.

#### **Weeks**

60

#### **Semester Credit Hours**

70.00

#### **Hours**

344 classroom, 1156 lab

#### **Motorcycle Technician Prerequisite**

Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">MOTD-101</a>	Powersports Mathematics and Physical Science Principles: Engines and Transmissions	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-102</a>	Chassis, Suspension, and Final Drive	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-103</a>	Powersports Physical Science Principles: Electrical Fundamentals	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-104</a>	Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance	17.00	58.00	0.00	75.00	3.50	2.50
<a href="#">MOTD-105</a>	Engine Troubleshooting & Noise Diagnosis	17.00	58.00	0.00	75.00	3.50	2.50

<a href="#">MOTD-106</a>	Electrical Diagnostics	17.00	58.00	0.00	75.00	3.50	2.50
HonTech							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">HTCD-201</a>	HonTech Module 1	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-202</a>	HonTech Module 2	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-203</a>	HonTech Module 3	16.00	59.00	0.00	75.00	3.50	2.50
<a href="#">HTCD-204</a>	HonTech Module 4	16.00	59.00	0.00	75.00	3.50	2.50
K-Tech							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">KTCD-201</a>	K-Tech Specialist Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-202</a>	K-Tech Specialist Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-203</a>	K-Tech Specialist Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">KTCD-204</a>	K-Tech Specialist Module 4	18.00	57.00	0.00	75.00	3.50	2.50
YamaPro							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">YPRD-201</a>	YamaPro Module 1	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-202</a>	YamaPro Module 2	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-203</a>	YamaPro Module 3	18.00	57.00	0.00	75.00	3.50	2.50
<a href="#">YPRD-204</a>	YamaPro Module 4	18.00	57.00	0.00	75.00	3.50	2.50
Performance and Drivability							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">PRFD-201</a>	Performance and Drivability	17.00	58.00	0.00	75.00	3.50	2.50
Performance Suspension and Chassis							
Subject #	Name	Lec	Lab	Ext	Total	Sem	TWC Sem
<a href="#">SUSD-201</a>	Performance Suspension and Chassis	17.00	58.00	0.00	75.00	3.50	2.50
<b>Totals</b>		<b>344</b>	<b>1156</b>	<b>0</b>	<b>1500</b>	<b>70</b>	<b>50</b>



# Courses

## Automotive & Diesel Technology II Programs

### DT12-161: Hydraulics

This course covers diagnosis of the hydraulic and hydrostatic system operation, and related pump and control systems. These tasks are performed on test simulators. After completing the hydraulic course, students will have the basic skills needed to safely diagnose and perform repairs on the hydraulic system.

**Lab** 38.59

**Lec** 34.41

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 3.00

**Total** 73.00

#### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

#### Recommended

AD12-101

#### Prerequisites

[AD12-104](#), [AD12-105](#)

#### Equipment

MF100 hydraulic trainer, MF300 hydraulic trainer, MF200 hydraulic trainer, log splitter, hose crimp machine and mini excavator

#### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

### DT12-212: Diesel Engine Fuel Systems and Accessories

The focus of the diesel engine fuel systems and accessories course is diesel fuel systems, including mechanical system components, the electrical system and injectors; and diesel engine diagnostics. Students learn about comprehensive diagnostics and service on the following systems: low pressure common rail, hydraulic electronic unit injection (HEUI), high pressure common rail system, high pressure injection-time pressure (HPI-TP), electronic management and engine retarder. At the conclusion of the course, alternate and multi-fuel systems are introduced and students will perform diesel engine failure mode diagnostics.

**Lab** 39.59

**Lec** 46.41

**Ext** 0.00

**Sem** 4.00

**TWC Sem** 4.00

**Total** 86.00

#### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

#### Prerequisites

[AD12-101](#), [AD12-104](#), [AD12-105](#), [DT12-161](#), [DT12-211](#)

#### Equipment

Detroit Diesel DD Series engines, Detroit Diesel Series 60 engines, Cummins heavy-duty model engines, Cummins MidRange model engines, International DT 466E and MaxxForce DT Series engines, and Caterpillar model engines

#### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

## DT12-214: Transport Refrigeration

This course provides a fundamental overview of standard refrigeration theories, including refrigerant, refrigerant oil, and the refrigeration system. It also covers regulatory policies and procedures, including EPA 608 requirements. Students will also be introduced to the multiple refrigeration system diagnostic procedures. This includes a full day of the refrigeration system brazing procedure with an instructor demonstration. The course also includes the diagnostics and servicing of auxiliary power units.

**Lab** 39.59

**Lec** 39.91

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 3.50

**Total** 79.50

### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

### Recommended

AD12-101, DT12-161

### Prerequisites

[AD12-104](#), [AD12-105](#), [AD12-156](#)

### Equipment

Thermo King® transport refrigeration systems, Carrier® transport refrigeration systems, auxiliary power unit (APU) systems, refrigerant reclaiming equipment and OEM diagnostic computer/software

### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

## BMW Motorrad

## BMWD-201: BMW Motorrad Section 1

Students will begin their training by using BMW's web-based training system to learn about the history of BMW motorcycles and BMW Motorrad USA training requirements for technicians. Students also will become familiar with the BMW motorcycles model line, including model identification, suspension system design, identification and evolution of the anti-lock braking system (ABS). They will learn to identify the structure of the vehicle identification number (VIN), locate the VIN on various motorcycles and identify other labels found on the motorcycles and main group structure.

In this web-based program, students will learn about the structured BMW service and maintenance processes that experienced BMW Motorrad dealership technicians follow to service and maintain BMW motorcycles. They will follow an outline of the service maintenance schedule to learn basic service requirements before moving on to higher level service procedures. Students will learn to identify service information resources and get familiar with fastener torque procedures using a torque wrench. They will learn about service consumable products; changing oils; wheel service; brake service; battery maintenance; cooling system service; and clutch, steering and suspension service. Also covered will be an engine service overview and unique model-specific service considerations.

Students also will learn about BMW Motorrad diagnostic equipment technology for service technicians. They will learn to identify the operating system and hardware of advanced BMW diagnostic test equipment; learn about diagnostic methods this tester provides for the evolving technician and expert; and learn to load software, navigate the system and utilize various functions. Also covered will be procedures for reviewing software status, as well as programming and coding procedures.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101: Powersports Mathematics and Physical Science Principles: Engines and Transmissions](#)

[MOTD-102: Chassis, Suspension, and Final Drive](#)

[MOTD-103: Powersports Physical Science Principles: Electrical Fundamentals](#)

[MOTD-104: Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance](#)

[MOTD-105: Engine Troubleshooting & Noise Diagnosis](#)

## MOTD-106: Electrical Diagnostics

### Equipment

diagnostic computer workstation, MBOX diagnostic tool

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## BMWD-202: BMW Motorrad Section 2

Students will become familiar with all the skills necessary to service, diagnose and repair modern BMW motorcycles. Students will learn how to perform the first required service procedures. Techniques will include head bolt torque techniques, valve adjustment procedures and servicing steering head bearings. Students also will learn how to set ignition timing the BMW way, throttle body adjustment, and chain/belt drive service and adjustment procedures. Students then will progress to more advanced service techniques as they learn how to service and diagnose BMW ABS brake systems. They will gain hands-on experience servicing and bleeding brakes, as well as troubleshooting BMW anti-lock brake systems. Students will receive repair orders and perform work on BMW motorcycles just as they would in an actual service department.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#), [BMWD-201](#)

### Equipment

diagnostic computer, MBOX diagnostic tool, tire machine and balancer, radiator negative pressurization and refill kit

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

### BMWD-203: BMW Motorrad Section 3

Students will demonstrate their newly acquired knowledge of BMW Motorrad products as they explore the interactive BMW Motorrad technician prove-out. Students will demonstrate their mastery of what they have learned while experiencing what it will be like to work in a BMW dealership. Students receive repair orders and perform work on BMW motorcycles just as they would in an actual service department.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

#### Catalog

UTI (Motorcycle/Marine)

#### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#), [BMWD-201](#), [BMWD-202](#)

#### Equipment

diagnostic computer, MBOX diagnostic tool, tire machine and balancer, radiator negative pressurization and refill kit

#### Campus

UTI Orlando, FL

UTI Phoenix, AZ

### BMWD-204: BMW Motorrad Section 4

Students move on to advanced BMW Motorrad Online Service System diagnostic computer troubleshooting software. Students perform coding and programming on new control modules and update existing software levels to the latest versions. After reviewing the basics of BMW ignition, charging and starting systems, students will delve deeply into engine management systems, service and repair. Students will use schematics to assist with diagnosing and troubleshooting systems problems using a systematic approach. Students also will learn about the BMW anti-theft system. Finally, students will be challenged to troubleshoot actual system problems using this software.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

#### Catalog

UTI (Motorcycle/Marine)

#### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#), [BMWD-201](#), [BMWD-202](#),  
[BMWD-203](#)

#### Equipment

diagnostic computer, MBOX diagnostic tool, BMW electrical repair kit, Midtronics conductance analyzer

#### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## Diesel Technology II Programs

### DT12-161: Hydraulics

This course covers diagnosis of the hydraulic and hydrostatic system operation, and related pump and control systems. These tasks are performed on test simulators. After completing the hydraulic course, students will have the basic skills needed to safely diagnose and perform repairs on the hydraulic system.

**Lab** 38.59

**Lec** 34.41

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 3.00

**Total** 73.00

#### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

#### Recommended

AD12-101

#### Prerequisites

[AD12-104](#), [AD12-105](#)

#### Equipment

MF100 hydraulic trainer, MF300 hydraulic trainer, MF200 hydraulic trainer, log splitter, hose crimp machine and mini excavator

#### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

### DT12-212: Diesel Engine Fuel Systems and Accessories

The focus of the diesel engine fuel systems and accessories course is diesel fuel systems, including mechanical system components, the electrical system and injectors; and diesel engine diagnostics. Students learn about comprehensive diagnostics and service on the following systems: low pressure common rail, hydraulic electronic unit injection (HEUI), high pressure common rail system, high pressure injection-time pressure (HPI-TP), electronic management and engine retarder. At the conclusion of the course, alternate and multi-fuel systems are introduced and students will perform diesel engine failure mode diagnostics.

**Lab** 39.59

**Lec** 46.41

**Ext** 0.00

**Sem** 4.00

**TWC Sem** 4.00

**Total** 86.00

#### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

#### Prerequisites

[AD12-101](#), [AD12-104](#), [AD12-105](#), [DT12-161](#), [DT12-211](#)

#### Equipment

Detroit Diesel DD Series engines, Detroit Diesel Series 60 engines, Cummins heavy-duty model engines, Cummins MidRange model engines, International DT 466E and MaxxForce DT Series engines, and Caterpillar model engines

#### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

## DT12-214: Transport Refrigeration

This course provides a fundamental overview of standard refrigeration theories, including refrigerant, refrigerant oil, and the refrigeration system. It also covers regulatory policies and procedures, including EPA 608 requirements. Students will also be introduced to the multiple refrigeration system diagnostic procedures. This includes a full day of the refrigeration system brazing procedure with an instructor demonstration. The course also includes the diagnostics and servicing of auxiliary power units.

**Lab** 39.59

**Lec** 39.91

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 3.50

**Total** 79.50

### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

### Recommended

AD12-101, DT12-161

### Prerequisites

[AD12-104](#), [AD12-105](#), [AD12-156](#)

### Equipment

Thermo King® transport refrigeration systems, Carrier® transport refrigeration systems, auxiliary power unit (APU) systems, refrigerant reclaiming equipment and OEM diagnostic computer/software

### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

## Factory Authorized Suzuki Training (FAST)

## FASD-201: FAST Module 1

### Lesson 1

**Introduction to Suzuki and the Suzuki Service Network:** Students will learn the history of Suzuki and its significant technological contributions to the industry, as well as its regional service organization and dealership network. Students will learn to identify the duties of regional service personnel and dealership personnel.

**Model Identification:** Students will learn how to use printed and electronic resources available from Suzuki to identify their products both by model number and year. Students will learn about the information encoded in vehicle identification and engine numbers.

**Suzuki Parts:** Students will learn how to use Suzuki's online Connect system to find part numbers, research part interchanges, and retrieve prices and model application. Students will learn how to read the coding contained within a part number.

**Service Reference Material:** Students will become familiar with the wide range of resources at their disposal to locate valuable information to aid in the repair of Suzuki products.

**Suzuki Special Tools:** Students will learn about the identification, application and proper usage of special tools.

**Suzuki E-Learning Modules:** Students will be provided with the opportunity to learn from the same valuable training materials that are used by field service technicians and Suzuki personnel. Training modules will cover current service techniques and troubleshooting procedures.

**Suzuki Warranty Procedure:** Students will learn how to use Suzuki warranty information in determining defects and causes. A lab section, furnished with computers and a complete reference library, will be available to help student's complete assigned tasks.

### Lesson 2

**Brake Systems:** Students will learn how to maintain, adjust and repair all types of brake systems used on Suzuki motorcycles and ATVs. Students will become familiar with new and simplified brake bleeding techniques. They will gain hands-on experience on both mechanical and hydraulic systems.

**Suspension Systems:** Students will learn methods of servicing front and rear suspension components used on Suzuki on-road/ off-road motorcycles and ATVs. Students will learn techniques for adjusting suspensions for optimum handling. They will disassemble and service suspensions used for on-road and off-road vehicles. Students will also learn how to

service and adjust steering components on ATVs.

**Tire Section:** Students will learn the proper method for changing all types of tires currently used on Suzuki products. This is one of the most common tasks assigned to entry-level technicians.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#)

### Equipment

tire machine, suspension tools

### Campus

UTI Orlando, FL

UTI Phoenix, AZ



## FASD-202: FAST Module 2

Module 2 is designed to introduce students to principles, skills and techniques involved in troubleshooting, diagnosing and repairing Suzuki engines and drive trains.

### Lesson 1: Engine Components

Students will learn about cylinder heads, valve trains, camshafts, cam chain tensioners, pistons, cylinders and crankshafts. They will learn to disassemble, inspect, measure and reassemble various engine components on single- and multi-cylinder engines. Also covered will be crankshaft plain bearing selection techniques and valve clearance adjustments.

### Lesson 2: Clutches and Final Drives

Students will learn the operation of all types of clutches used in current Suzuki products, including centrifugal, manual and semiautomatic clutches. They will learn about special clutch features such as Suzuki's back torque limiter and power assist clutches. Servicing and adjustment of Suzuki clutch release mechanisms will also be covered. Students will learn methods for servicing all facets of both chain and shaft drive systems. They will gain hands-on experience performing disassembly and inspection of plate type clutches, and adjustment of mechanical clutch releases.

### Lesson 3: Transmissions

Students will learn to inspect transmission and gear change mechanisms. Students also will learn how Continuously Variable Transmission (CVT) systems work. Also covered will be the Suzuki Electronically Controlled Continuously Variable Transmission (SECVT) function.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

compression gauge, leak down gauge, CVT spring compressor, torque wrenches

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## FASD-203: FAST Module 3

Module 3 covers all facets of servicing electrical systems on Suzuki motorcycles and ATVs.

### Lesson 1: AC/DC Circuits

Students will learn short-circuit troubleshooting, switches, relays and wiring from a dynamic rather than static point of view. Students will apply "make the system do work" methodology as they measure voltage and amperage while troubleshooting. They will learn to troubleshoot by dynamically inspecting voltage and amperage rather than resistance.

### Lesson 2: Charging and Ignition Systems

Students will learn the theory, operation and troubleshooting of battery-charging and engine-ignition systems on Suzuki motorcycles and ATVs. Students will gain hands-on experience diagnosing and troubleshooting these systems using techniques from Suzuki service manuals and enhanced techniques derived from Suzuki's Pro Troubleshooting technical training class.

### Lesson 3: Electronic Fuel Injection

Students will learn about EFI systems on Suzuki motorcycles and ATVs. Students will learn how these systems work and how to troubleshoot them using the computer-based Suzuki Diagnostic System (SDS). The self-diagnostic capabilities of Suzuki's FI systems will be covered and students will learn maintenance techniques for all types of throttle body assemblies used on Suzuki motorcycles and ATVs.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

battery chargers, DMM, SDS computer, inductive ammeters

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## FASD-204: FAST Module 4

Module 4 covers fuel systems and basic servicing of Suzuki motorcycles and ATVs. Students will learn skills that are essential to the success of entry-level technicians at dealerships.

### Lesson 1: Fuel Systems

Students will get familiar with the many components of the fuel system and how it operates. They will learn how to service and troubleshoot the fuel system—from the gas cap through the fuel tank and fuel pump to the carburetor and all vents and hoses. They will get familiar with carburetor overhauls, synchronization of multi-carburetor systems and fuel pump inspections.

### Lesson 2: Pre-delivery Inspection, Initial Service and Periodic Maintenance

Students will learn the critical technical aspects of vehicle maintenance—from assembly and pre-delivery inspection through break-in and regularly scheduled service. Students will learn techniques vital to proper assembly and pre-delivery. They also will learn how to ensure the customer's product is properly prepared and maintained. Emphasis is placed on the critical role of maintenance in establishing a positive long-term relationship with the customer.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## Harley-Davidson Early Model

## HDED-201: H-D Early Model

### Vintage Engines

Students will learn design, function and service for Panhead, Knucklehead, Shovelhead, Evolution®, side valve, and Iron XL engines. Topics will include valve covers and D-rings, gaskets and hardware, rocker arm and rocker bearings, intake manifold inserts, valves, guides and springs, cylinder head updates and unleaded conversion, pistons, rings, cylinder design, pushrods, gearcase covers, gears and shafts, oiling and breathing system functions, circuit breakers, lower-end flywheel assemblies, and carburetor and manifold designs.

### Transmissions & Clutches

Students will learn about primary drive and clutch designs, foot clutch and mousetrap adjustment and service, kick-start mechanism designs, hand shift, ratchet top and plate-type shift fork and shaft designs, countershaft and main shaft assemblies, transmission service, three-speed and reverse differences, pushrod and throw out bearing designs, and early chain adjustments. Carburetion Students will learn the design, function, adjustment, troubleshooting and servicing of early model carburetors. Early

### Chassis Maintenance

Students will learn about Springer® front-fork assembly, Big Twin Glide front forks, Sportster® Glide front forks, Star hub rebuild, ball bearing hub service, hydraulic rear-drum brake design and service, mechanical front and rear brakes, early disc brake design, and frame alignment check.

### Early Electrical Systems

Students will learn electrical systems, including ignition systems (battery point, circuit breaker, magneto and early electronic). Students also will learn about two- and three-brush generators and other charging systems, early AC alternators and basic wiring.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#), [HDL D-201](#), [HDL D-202](#),  
[HDL D-203](#), [HDL D-204](#)

### Equipment

arbor press, torque wrench, precision measuring tools, digital multimeter

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## Harley-Davidson Late Model

## HDLD-201: H-D Tech 1 – Introduction to Vehicle Service

Parts and Service Literature Usage and Lookup Exercises

Students will become familiar with proprietary Harley-Davidson® electronic dealer management systems, TALONes™ and service literature. This preliminary work and research supports students' performing the hands-on service tasks in the lab.

### Vehicle Model Identification

Students learn the current model year's product line and how to positively identify specific models, both current and past. These identification skills are required to ensure use of correct service literature, parts and service procedures.

### Harley-Davidson University®

Students will be encouraged to participate in the optional Harley-Davidson® PHD program. This program is designed to allow students to begin the PHD assessment process while performing the lab tasks for the course. Assessment in the PHD-aligned courses is the first step in the Harley-Davidson® Technician Recognition program, which upon completion makes it possible for graduates to enter the industry with important dealer training classes satisfied. Combined with the skills learned in hands-on training labs, participation and achievement in this program will make UTI graduates more appealing to prospective employers in the Harley-Davidson® dealership network. Students who participate in this program use the web-based Harley-Davidson University® learning management site HDU Online™.

### Setup and Service

Students will learn hands-on servicing of the various Harley-Davidson® steering head assemblies and suspensions components. They will learn tasks a technician is required to perform during scheduled vehicle maintenance to provide safe and proper handling. Students also are introduced to the Harley-Davidson® Digital Technician® II. Students use this diagnostic computer to perform initial setup and servicing of Harley-Davidson® motorcycles. Students also have opportunities to complete the hands-on pre-assessment components required for eligibility to participate in the optional Harley-Davidson® University PHD course equivalency.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#)

### Equipment

wheel balancing and tire changing equipment

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HDLD-202: H-D Tech 2 – Introduction to Powertrain

### Engines

Engine design fundamentals and operation, and the latest service bulletins from Harley-Davidson will be covered. Students disassemble and reassemble air-cooled and liquid-cooled engines to gain familiarity with the systems, including the oil pump and cam compartment. Students also will learn to inspect wear patterns and develop a detailed understanding of late model Harley-Davidson® lubrication systems. Current service publications will be used to explain service bulletins and updates in detail.

### Transmissions

Students will learn the design fundamentals and functions of the six-speed, late model transmission. Students will disassemble and reassemble these transmissions to gain familiarity with the systems.

### Fuel Injection

Students will be introduced to the design and function of the Harley-Davidson® engine management system. This lesson will discuss its basic function and the components required for it to operate. With this understanding, students will locate and identify these components on each of the engines as they are discussed in the course.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#)

### Equipment

torque wrench, precision measuring tools

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HDLD-203: H-D Vehicle Maintenance

### Vehicle Maintenance

Students get hands-on experience as they put their service literature skills to work on Harley-Davidson® motorcycles. Through interactive demonstrations, they learn about rear-wheel services, drive system adjustments, cable replacements and brake services. After interactive demonstrations, students perform scheduled job tasks with assistance as needed from the instructor. Students are graded on job quality, as well as their work productivity and efficiency.

### Service Procedures

The Vehicle Maintenance course also begins to teach the process of organizing all procedures learned in prior courses into scheduled maintenance jobs involving the entire vehicle. Students are graded according to industry standards, which includes their performance and procedural accuracy. They also have opportunities to complete the hands-on pre-assessment components required for eligibility to participate in the optional Harley-Davidson University® PHD course equivalency.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

Digital Technician® II, wheel balancing and tire changing equipment

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HDLD-204: H-D Electrical Diagnostics

Students are taught design, function, test procedures, technical updates and troubleshooting. They learn the systematic approach to diagnostics using factory-authorized computer test equipment to test and troubleshoot electrical problems on late-model Harley-Davidson® motorcycles. The systems covered in this course include charging, starting and H-D® engine management. This course follows current electrical diagnostic curriculum as offered in the Harley-Davidson University® PHD Electronic Systems Diagnostic class. The tasks in this course are aligned with those in HDU®'s Electronic Systems Diagnostic course, allowing participating students more opportunities to complete the pre-assessments required to achieve PHD eligibility.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#), [HDLD-201](#)

### Equipment

Digital Technician® II, breakout boxes, digital multimeters

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HDLD-205: H-D Chassis Service

Students will learn basic service procedures for chassis and suspension components on late-model H-D® vehicles. They will perform bearing replacement and adjustments, front-end service and chassis service on the Harley-Davidson® Tri Glide® trike models. Students also will learn about brake systems, including ABS service procedures. The tasks in this course are aligned with those in HDU®'s Vehicle and Chassis Service (VCS) course, allowing participating students more opportunities to complete the pre-assessments required to achieve PHD eligibility.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#), [HDLD-201](#), [HDLD-203](#)

### Equipment

tire machines and wheel balancing equipment, torque wrenches, Digital Technician® II, specialty chassis service tools

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HDLD-206: H-D Powertrain Service

Students perform in-depth services, inspections and repairs focused on the powertrain of the Harley-Davidson® motorcycle, including the engine, primary and final drive, and wheel assemblies. All vehicle services are performed on fully operational motorcycles, so good organizational skills and attention to detail are very important. Examples of work performed are engine top end service, clutch service, primary drive service, drive belt replacement and rear tire replacement. Students also perform full vehicle services per Harley-Davidson's® scheduled maintenance procedures. Participating in a simulated service facility, students will learn to work with repair orders and schedules while diagnosing, repairing and servicing engines, drive systems and related fuel system components. Students also have opportunities to complete more of the hands-on pre-assessment components required for eligibility to participate in the optional Harley-Davidson University® PHD course equivalency.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#), [HDLD-201](#), [HDLD-202](#),  
[HDLD-203](#)

### Equipment

Digital Technician® II, wheel balancing and tire changing equipment

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HDLD-207: H-D Dealer Service Operations 1

### Vehicle and Chassis Service

This capstone course focuses on the service procedures learned and practiced throughout the Late Model program. Lab tasks are performed in alignment with the Vehicle and Chassis Service course, allowing qualified participating students the opportunity to perform the final assessments required to achieve PHD course equivalency.

In this simulated service environment, students perform routine maintenance and scheduled service tasks without assistance from the instructor. This includes identifying any issues with the motorcycle and making recommendations for repairs and possible up-sells. The students complete all services and repairs then prepare the motorcycle for delivery to the customer.

In addition to performing these tasks, students act in support roles such as service consulting and parts & accessories consulting while other students rotate into their technician roles.

**Lab** 59.00

**Lec** 16.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#), [HDLD-201](#), [HDLD-202](#), [HDLD-203](#), [HDLD-204](#), [HDLD-205](#), [HDLD-206](#)

### Equipment

Digital Technician® II, tire changing and wheel balancing equipment

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HDLD-208: H-D Dealer Service Operations 2

### Electrical Diagnostics & Repair/Accessory Installation

This capstone course focuses on the electrical diagnostic procedures learned and practiced throughout the Late Model program. Lab tasks are performed in alignment with HDU®'s Electronic Systems Diagnostic course, allowing qualified participating students the opportunity to perform the final assessments required to achieve PHD course equivalency.

In this simulated service environment, students apply the systematic approach to diagnostics to determine the cause of various electrical issues and perform the repairs necessary without assistance from the instructor. The students complete all services and repairs then prepare the motorcycle for delivery to the customer.

Students also have the opportunity to perform common accessory installations using products from the Harley-Davidson® Motor Parts & Accessories catalog. In addition to performing these tasks, students act in support roles such as service consulting and parts & accessories consulting while other students rotate into their technician roles.

**Lab** 59.00

**Lec** 16.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#), [HDLD-201](#), [HDLD-202](#), [HDLD-203](#), [HDLD-204](#), [HDLD-205](#), [HDLD-206](#)

### Equipment

Digital Technician® II, breakout boxes, multiscopes, Midtronics battery testers, tire changing and wheel balancing equipment

### Campus

UTI Orlando, FL

UTI Phoenix, AZ



# Harley-Davidson Screamin' Eagle

## HDSD-201: H-D Screamin' Eagle

Powertrain Performance – Students familiarize themselves with the Harley-Davidson® Screamin' Eagle® line of performance options. They learn about the performance applications of components such as cylinder heads, camshafts, ignition systems, and intake and exhaust systems. The emphasis is on learning the correct application and combination of these performance components. Students learn how to identify all of the variables in a Harley-Davidson® motor that can increase combustion efficiency and drivability performance.

Dynamometer Operations – Students learn to use the Dynojet® dynamometer as a tool for diagnosing and correcting drivability issues. It is also used to demonstrate the effects of Screamin' Eagle® products on a motorcycle's performance.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#), [HDLD-201](#), [HDLD-203](#),  
[HDLD-204](#)

### Equipment

Digital Technician® II, torque wrenches, precision measuring tools, dynamometer

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

# HonTech

## HTCD-201: HonTech Module 1

Engine Service – Students will learn the design characteristics of various Honda motorcycle, ATV and SXS engine configurations. They also will learn motorcycle lubrication systems and how to disassemble, inspect, measure and reassemble a motorcycle top end to Honda's specifications. Honda transmissions will be covered and students will learn the disassembly, inspection, power flow and reassembly procedures of the transmission. Students also will learn how to disassemble, inspect and reassemble Honda motor valve trains, chain drives, motorcycle and scooter clutches, power equipment engines, and cooling systems. Students also will become familiar with Honda's electronic parts lookup system.

**Lab** 59.00

**Lec** 16.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

precision measuring tools, torque wrenches, Honda's Motorcycle Communication System (MCS)

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HTCD-202: HonTech Module 2

Students will use workstations in the ATV and SXS module to learn all aspects of ATV and SXS servicing, model identification, principles of operation and safety procedures. Students also will learn how to service and maintain steering systems. The suspension system module will teach the latest servicing procedures, including seal replacement on inverted forks, nitrogen/oil shock servicing, Honda brake system servicing and frame component servicing.

**Lab** 59.00

**Lec** 16.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

tire machine and wheel balancer, suspension service tools, precision measuring equipment

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HTCD-203: HonTech Module 3

Electrical Systems – Students will gain an understanding of Honda wiring diagrams and their interpretation and use on motorcycles, scooters, ATVs and power equipment, including generators. Students will perform the latest troubleshooting procedures on Honda starting, ignition and lighting systems. They also will learn to identify, diagnose and repair Honda charging systems, including half-wave, full-wave and three-phase systems. Students will learn to identify, diagnose and repair Honda ignition systems, including TPI, digital, and AC and DC CDI.

**Lab** 59.00

**Lec** 16.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

digital multimeter, battery charging station, peak reading meter

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## HTCD-204: HonTech Module 4

Vehicle Maintenance – Students will learn how to service and maintain Honda motorcycles, scooters, ATVs, SXS and power equipment engines. They also will learn to perform the Honda idle drop procedure and all aspects of vehicle maintenance. Students also will learn about fuel delivery systems, including PGM-FI, mechanical slide and constant velocity carburetors. This module will also cover emission control systems found on Honda street bikes. Up-to-date service bulletin information will be provided during each module to keep students current with what is happening in the field.

**Lab** 59.00

**Lec** 16.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

synchronization gauge, digital tachometer, compression and leak-down testers, Honda's Motorcycle Communication System (MCS)

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## K-Tech

### KTCD-201: K-Tech Specialist Module 1

Lesson 1: Students will learn KX™ maintenance to perform the most common tasks required for this competition vehicle. Operation of the KX DFI fuel injection system will be covered in addition to the electrical systems and suspension system, including inverted front forks and rear shock service and set-up.

Lesson 2: Electrical – Students will learn about the operation and troubleshooting of charging, ignition and starting systems. Charging systems topics will include permanent magnet alternators, rectifier/regulator and DC circuits. Electrical ignition topics will include how CDI and TCBI systems work, and what components are used in each system. Starting systems topics will include lockout systems and relay operation. Students also will learn about the headlight, self-cancelling turn signals, fuel pump and speedometer systems.

Lesson 3: Motorcycle Fuel Injection System – Students will get familiar with the operation of Kawasaki's Digital Fuel Injection (DFI®) systems. Students will learn component identification, as well as location, component testing and troubleshooting. Using the latest Kawasaki Diagnostic System (KDS) software, students will connect laptop computers to fuel-injected models and perform component tests.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

nitrogen tank with adapter, digital multimeter, battery charger

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## KTCD-202: K-Tech Specialist Module 2

Lesson 1: Motorcycle Engine and Transmission – Students will learn how to remove, disassemble, inspect, reassemble and install four-stroke engines, including measuring the top end, piston rings, valve train, bottom end, crankshaft, connecting rods, transmission, clutch and lubrication system components. They will learn how to provide recommendations on required parts. Students will learn the workings of Kawasaki's V-twin engines.

Lesson 2: Motorcycle Periodic Maintenance – Students will become familiar with Kawasaki maintenance and repair procedures. Students will learn procedures for inspecting and adjusting valves on multiple motorcycles in Kawasaki's line of products. Emission control and cooling systems are also covered.

Lesson 3: Motorcycle Chassis, Suspension and Brakes – Students will learn motorcycle chassis service, including tire changes, brake service and steering head service on multiple motorcycles in Kawasaki's line of products.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#)

### Equipment

tire machine

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## KTCD-203: K-Tech Specialist Module 3

Lesson 1: V-twin, ATVs and Teryx – Students will become familiar with Kawasaki's ATV line. This includes ATV model codes and periodic maintenance, including ATV valve adjustment, tire removal/installation, electrical diagnosis and body panel removal/installation. They will also learn the internal workings of a limited slip ATV differential, engine brake control, wet brake system, steering and suspension systems, and continuously variable transmission (CVT) system. Students will become familiar with Kawasaki's Teryx™ models. They will perform periodic maintenance, including valve adjustment and oil change, as well as drive belt removal and replacement.

Lesson 2: Mule™ Utility Vehicle – Students will be introduced to the workings of the Kawasaki Mule™ utility vehicle. Topics will include lubrication and cooling systems, fuel systems, suspensions and steering systems, brake systems, and periodic maintenance.

Lesson 3: Diesel Mule™ – Students will be introduced to the workings of the Kawasaki diesel Mule™. Topics will include diesel engine theory and safety, top end and bottom end components, lubrication system, cooling system, and fuel systems. Students will perform Mule™ diesel engine service.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#)

### Equipment

clutch servicing tools, precision measuring tools, torque wrenches, diesel engine servicing tools

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## KTCD-204: K-Tech Specialist Module 4

Lesson 1: Basic Watercraft Design and Theory – Students will learn the operation and service procedures for Kawasaki's personal watercraft. They will learn the basic theory and design of engine components, superchargers, electrical systems, drive systems, cooling systems and bilge systems. Students will become familiar with Kawasaki four-stroke engines used in the personal watercraft. Students will perform an engine removal and reinstallation, engine disassembly and reassembly, and periodic maintenance.

Lesson 2: Jet Ski® Electrical – Students will learn the inner workings of Kawasaki's watercraft electrical systems, components and troubleshooting. They also will get familiar with Digital Fuel Injection (DFI®) system principle or operation, system components, precautions and diagnostic system.

Lesson 3: Ultra® 250/260/300/310 Jet Ski® – Students will learn about the Kawasaki Ultra® 250/260/300/310 JET SKI®, including the inner workings of the Eaton and Ogura Roots-type supercharger. They will get hands-on experience performing periodic maintenance such as immobilizer registration, inspections, valve clearance, jet pump removal, jet pump inspections, lube points, steering adjustment, trim adjustment, supercharger belt inspections, supercharger belt adjustment, supercharger fogging, fluid changes, coolant flush and bilge flush, and winterization.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#)

### Equipment

digital multimeter, precision measuring tools

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## Marine & Diesel Technician Training

### DT12-161: Hydraulics

This course covers diagnosis of the hydraulic and hydrostatic system operation, and related pump and control systems. These tasks are performed on test simulators. After completing the hydraulic course, students will have the basic skills needed to safely diagnose and perform repairs on the hydraulic system.

**Lab** 38.59

**Lec** 34.41

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 3.00

**Total** 73.00

### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

### Recommended

AD12-101

### Prerequisites

[AD12-104](#), [AD12-105](#)

### Equipment

MF100 hydraulic trainer, MF300 hydraulic trainer, MF200 hydraulic trainer, log splitter, hose crimp machine and mini excavator

### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

## DT12-212: Diesel Engine Fuel Systems and Accessories

The focus of the diesel engine fuel systems and accessories course is diesel fuel systems, including mechanical system components, the electrical system and injectors; and diesel engine diagnostics. Students learn about comprehensive diagnostics and service on the following systems: low pressure common rail, hydraulic electronic unit injection (HEUI), high pressure common rail system, high pressure injection-time pressure (HPI-TP), electronic management and engine retarder. At the conclusion of the course, alternate and multi-fuel systems are introduced and students will perform diesel engine failure mode diagnostics.

**Lab** 39.59

**Lec** 46.41

**Ext** 0.00

**Sem** 4.00

**TWC Sem** 4.00

**Total** 86.00

### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

### Prerequisites

[AD12-101](#), [AD12-104](#), [AD12-105](#), [DT12-161](#), [DT12-211](#)

### Equipment

Detroit Diesel DD Series engines, Detroit Diesel Series 60 engines, Cummins heavy-duty model engines, Cummins MidRange model engines, International DT 466E and MaxxForce DT Series engines, and Caterpillar model engines

### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

## DT12-214: Transport Refrigeration

This course provides a fundamental overview of standard refrigeration theories, including refrigerant, refrigerant oil, and the refrigeration system. It also covers regulatory policies and procedures, including EPA 608 requirements. Students will also be introduced to the multiple refrigeration system diagnostic procedures. This includes a full day of the refrigeration system brazing procedure with an instructor demonstration. The course also includes the diagnostics and servicing of auxiliary power units.

**Lab** 39.59

**Lec** 39.91

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 3.50

**Total** 79.50

### Catalog

UTI Tech II

UTI (Motorcycle/Marine)

### Recommended

[AD12-101](#), [DT12-161](#)

### Prerequisites

[AD12-104](#), [AD12-105](#), [AD12-156](#)

### Equipment

Thermo King® transport refrigeration systems, Carrier® transport refrigeration systems, auxiliary power unit (APU) systems, refrigerant reclaiming equipment and OEM diagnostic computer/software

### Campus

Avondale, AZ

Rancho Cucamonga, CA

Sacramento, CA

Austin, TX

Bloomfield, NJ

Dallas, TX

Long Beach, CA

Miramar, FL

Orlando, FL

## Marine Technician Specialist

### MRND-101: Marine Mathematics and Physical Science Principles: Engines

Students will be introduced to professional work standards; shop safety; and the proper use of hand, measuring and precision tools. Students will learn the fundamentals of engine repair and operation for the internal combustion engine, including two-stroke and four-stroke operations. Also covered will be the lubrication, cooling and exhaust systems, as well as the differences between outboard and sterndrive systems. Students will learn to perform the steps required to diagnose and service marine engines with mechanical-related concerns.

**Lab** 55.00

**Lec** 20.00

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

#### Catalog

UTI (Motorcycle/Marine)

#### Prerequisites

None

#### Equipment

outboard engines

#### Campus

UTI Orlando, FL

### MRND-102: Lower Units/Outdrives

Students will become familiar with the designs and functions of outboard and sterndrive motor-cooling systems. They will learn to diagnose, troubleshoot and repair cooling systems to manufacturers' specifications. Students will learn the benefits of properly designed and maintained exhaust systems for outboard and sterndrive systems. Students will become familiar with the operation of various manufacturers' lower unit assemblies and perform the diagnostic and troubleshooting procedures required to determine problems within the lower unit.

**Lab** 53.00

**Lec** 22.00

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

#### Catalog

UTI (Motorcycle/Marine)

#### Prerequisites

None

#### Equipment

outboard lower units, sterndrive units

#### Campus

UTI Orlando, FL

### MRND-103: Rigging

Students will learn to perform procedures for rigging outboard motors, aligning sterndrive engines, instrument gauge installation and electrical hookup, remote control, and pre-delivery adjustments. The importance of rigging as it relates to customer satisfaction will be emphasized. Students also will perform setup, installation and maintenance procedures for common optional equipment, including trolling motors and depth finders.

**Lab** 55.50

**Lec** 19.50

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

#### Catalog

UTI (Motorcycle/Marine)

#### Prerequisites

None

#### Equipment

outboard and sterndrive engines, various boats, boat consoles, boat instrumentation

#### Campus

UTI Orlando, FL



## **MRND-104: Service Department Operations & Consumer Communication**

Students will become familiar with various service department job functions at dealerships of major manufacturers, including Honda Marine, Mercury Marine, MerCruiser, Suzuki Marine, Volvo Penta and Yamaha Marine. They will learn how the technician functions in the dealership when dealing with parts, inventory, warranties, repair orders, technical bulletins, flat rates and service manuals. Students will use hands-on approaches to learn the importance of the various roles in these areas. They will be required to demonstrate knowledge and abilities through written tests and the use of unique training workstations that utilize manufacturers' computer software.

**Lab** 54.75

**Lec** 20.25

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### **Catalog**

UTI (Motorcycle/Marine)

### **Prerequisites**

None

### **Equipment**

computer systems

### **Campus**

UTI Orlando, FL

## **MRND-105: Fuel & Lubrication Systems**

Students will learn to identify carburetor systems and EFI fuel systems on various outboards and sterndrives. They will gain hands-on experience in diagnosing minor fuel system problems, rebuilding carburetors and performing basic carburetion synchronization adjustments on various fuel system configurations. Upon completion of this course, students will be familiar with procedures to diagnose, troubleshoot and repair various fuel systems with special attention to carburetors and EFI systems. Various types of oils and lubricant rating systems used in the marine industry are covered, as well as troubleshooting and repairing different types of lubrication systems.

**Lab** 56.00

**Lec** 19.00

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### **Catalog**

UTI (Motorcycle/Marine)

### **Prerequisites**

None

### **Equipment**

outboard and sterndrive engines

### **Campus**

UTI Orlando, FL

## MRND-106: Marine Physical Science Principles: Electrical Fundamentals

Students will become familiar with the basics of electrical theory and components. They will learn to read all ranges of the ohmmeter, voltmeter and ammeter, and test components of known value to ensure accurate readings. Students will become proficient at wiring repair, replacement and maintenance. Instruction also will cover various manufacturer electrical test equipment, such as coil testers, spark testers and battery testers. Safety procedures required for working with electricity and electrical systems will be emphasized.

**Lab** 53.25

**Lec** 21.75

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

None

### Equipment

inboard and outboard engines, and digital multimeter

### Campus

UTI Orlando, FL

## MRND-107: Electrical Systems

Students will become familiar with the design and function of the starting, ignition, charging, lighting, engine-management and accessory systems. They will learn to use all ranges of the ohmmeter, voltmeter and ammeter to test electrical systems and verify electrical systems are functioning to manufacturer specifications. Also covered will be the electrical test equipment of various manufacturers, including peak voltage meters and direct voltage adapters. Upon completion of this course, students will be able to identify the different types of outboard ignition, charging, starter, warning, lighting and accessory systems, and be proficient at diagnosing minor problems within each system.

**Lab** 55.00

**Lec** 20.00

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-106](#)

### Equipment

outboard and sterndrive engines, digital multimeter, digital voltage adapter, peak-reading meter, battery load testers, coil testers

### Campus

UTI Orlando, FL

## MRND-108: Electrical Diagnostics

Students will diagnose minor electrical problems within the outboard ignition, charging, starter, warning, engine management, lighting and accessory systems. They will expand their basic knowledge of electrical systems, with an emphasis on problem diagnostics of both newer technical systems and unique older systems.

**Lab** 54.50

**Lec** 20.50

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-106](#), [MRND-107](#)

### Equipment

outboard and sterndrive engines, digital multimeter, digital voltage adapter, peak-reading meter, battery load testers, coil testers

### Campus

UTI Orlando, FL

## MRND-109: Diesel 1

Students will learn to perform service and maintenance on marine diesel engines used in pleasure craft and light commercial applications. They will become familiar with the theory of diesel compression ignition and combustion fundamentals, including the four-stroke engine cycle. Students also will learn the basic operation of a diesel engine, including essential subsystems such as air intake system, exhaust system, cooling system, lubrication system and engine accessories. Students will get hands-on experience performing entry-level inspection and preventive maintenance in accordance with original equipment manufacturer (OEM) guidelines. They also will diagnose basic system malfunctions using specially designed diesel engine training aids.

**Lab** 54.50

**Lec** 20.50

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

None

### Equipment

marine diesel engines, engine components, special OEM tools

### Campus

UTI Orlando, FL

## MRND-110: Diesel 2

Students will become familiar with the basic operation of marine diesel fuel systems and electronic engine management used in pleasure craft and light commercial applications. They will learn about various marine diesel fuel systems, including rotary distributor pump systems, inline injection pump systems, high-pressure common rail (HPCR) systems, electronic unit injection (EUI) systems and hydraulically actuated electronic unit injection (HEUI) systems.

Students will take a hands-on approach to diagnosing operational issues with marine diesel fuel-injection systems and electronic engine management. They also will use electronic tools to diagnose and troubleshoot fuel systems and engine accessories, including electronically controlled turbochargers and compressors with basic fuel delivery systems.

**Lab** 55.50

**Lec** 19.50

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-109](#)

### Equipment

marine diesel engines, engine components, special OEM tools

### Campus

UTI Orlando, FL

## MRND-201: Volvo Penta

Students will become familiar with Volvo Penta of the Americas products and learn to identify Volvo Penta gasoline sterndrive engines. They will learn to perform setup and maintenance tasks on these engines as well as on Volvo Penta drive systems. Students will gain hands-on experience diagnosing Delco EST ignition systems. They also will learn about Volvo Penta's marine electronic fuel injection used on gasoline engines.

**Lab** 53.00

**Lec** 22.00

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-101](#) – [MRND-108](#)

### Equipment

Volvo Penta gasoline engines and drive units, EFI testing tools, electrical system testing tools

### Campus

UTI Orlando, FL

## MRND-202: Honda Marine

Students will be introduced to American Honda Marine products and learn to identify the various models of Honda four-stroke outboard motors. They will demonstrate an understanding of Honda's outboard warranty policy and be introduced to factory Honda outboard special tools. Students will troubleshoot Honda's DC-CDI and TMI ignition systems, perform maintenance tests on charging systems, and service electronic trim and tilt assemblies. They also will troubleshoot outboard fuel systems, including Honda's programmed fuel injection system.

**Lab** 56.50

**Lec** 18.50

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-101](#) – [MRND-108](#)

### Equipment

Honda outboard engines, EFI diagnostic tools (Dr. H), electrical diagnostic tools

### Campus

UTI Orlando, FL

## MRND-203: Yamaha Marine

Students will become familiar with Yamaha Motor Corporation products and learn to identify Yamaha outboard motors. They will inspect, troubleshoot and perform tasks on Yamaha fuel systems (carburetors, electronic fuel injection and high-pressure direct injection), oil-injection systems, ignition systems Capacitor Discharge Ignition (CDI and microcomputer-CDI) and valve trains. They will learn to troubleshoot engines using a computer and Yamaha diagnostics.

**Lab** 50.75

**Lec** 24.25

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 3.00

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-101](#) – [MRND-108](#)

### Equipment

Yamaha outboard engines, EFI diagnostic tools, electrical diagnostic tools

### Campus

UTI Orlando, FL

## MRND-204: Suzuki Marine

Students will be introduced to Suzuki Motor of America, Inc. products and learn to identify Suzuki two-stroke and four-stroke outboard motors. Students will learn to use specialized Suzuki outboard tools and diagnostic equipment, including the Suzuki Diagnostic System (SDS). They also will diagnose Suzuki outboard ignition and charging systems, service four-stroke outboard timing belts and chains, and troubleshoot engine vibration and noise complaints.

**Lab** 55.50

**Lec** 19.50

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-101](#) – [MRND-108](#)

### Equipment

Suzuki outboard engines, EFI diagnostic tools, electrical diagnostic tools, general service tools

### Campus

UTI Orlando, FL

## MRND-205: MercTech 1

Students will gain the knowledge and experience required to become entry-level technicians in the Mercury Marine dealer network. The course is equipped with current Mercury Marine outboard products. Students will become familiar with Mercury's method of service administration and the emphasis placed on customer service and satisfaction. Proper warranty, pre-delivery inspection and seasonal maintenance procedures will be covered. Students will learn procedures to diagnose, troubleshoot and repair cooling, exhaust, charging and ignition systems specific to Mercury Marine products.

**Lab** 53.50

**Lec** 21.50

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-101](#) – [MRND-108](#)

### Equipment

Mercury outboard engines, electrical diagnostic tools, and EFI, DFI diagnostic tools

### Campus

UTI Orlando, FL

## MRND-206: MercTech 2

Students will take their manufacturer-specific skills to the next level with advanced training on the MerCruiser Marine products. They will learn procedures to diagnose, troubleshoot and repair problems related to starting systems. Students also will get hands-on experience with diagnosing, troubleshooting and repairing fuel systems, including EFI and carbureted.

**Lab** 54.00

**Lec** 21.00

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-101](#) – [MRND-108](#) and [MRND-205](#) must be completed before starting [MRND-206](#). ([MRND-206](#) and [MRND-207](#) may be completed in any order prior to graduation.)

### Equipment

Mercury MerCruiser sterndrive engines and drive units, electrical diagnostic tools, EFI diagnostic tools

### Campus

UTI Orlando, FL

## MRND-207: Capstone

Students will demonstrate key competencies related to the entire Marine program in this three-week course during which they display the application of their knowledge in a hands-on environment. Performance testing in this course may include but is not limited to gas and diesel engine components and adjustments, lower units and outdrives, rigging, service operations and parts management, fuel and lubrication systems, and testing electrical systems and engine management systems. Students will demonstrate their skills on a wide range of manufacturer engines, including Mercury Marine, MerCruiser, Honda Marine, Yamaha Marine, and Suzuki Marine.

**Lab** 23.50

**Lec** 51.50

**Ext** 0.00

**Sem** 3.00

**TWC Sem** 3.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MRND-101](#) – [MRND-205](#) must be completed before starting [MRND-207](#). ([MRND-206](#) and [MRND-207](#) may be completed in any order prior to graduation.)

### Equipment

inboard and outboard engines, diagnostic tools, electrical diagnostic tools, general service tools

### Campus

UTI Orlando, FL

## Motorcycle Technician Prerequisite (MTP)

### **MOTD-101: Powersports Mathematics and Physical Science Principles: Engines and Transmissions**

Students will receive an applied general education in physical sciences and mathematics. Students will learn how mathematics applies to measuring engine components to determine clearances, calculate compressions ratios, engine displacement, and transmissions gear ratios and related applications in motorcycle technology.

Students will learn the theory and operating principles of four-stroke engines. They will learn about design and function of various engine and transmission configurations, clutches and primary drive systems. These lessons are taught through a series of hands-on lab demonstrations that will give students an opportunity to disassemble the system and practice their measuring skills.

Students are introduced to professional work standards, shop safety rules, proper use of common hand tools and manufacturer's service manuals, with special focus on the use of precision measuring tools.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

#### **Catalog**

UTI (Motorcycle/Marine)

#### **Prerequisites**

None

#### **Equipment**

precision measuring tools, torque wrenches, DMS computer

#### **Campus**

UTI Orlando, FL

UTI Phoenix, AZ

### **MOTD-102: Chassis, Suspension, and Final Drive**

Students will learn about design, operation and maintenance procedures of motorcycle suspension systems, including servicing of steering head bearings, suspension components, as well as brake systems. Students will learn the various types of tire construction, wheel removal and replacement, tire removal and replacement, dynamic and static tire balancing, chain peen removal and replacement, and ATV tire removal and replacement.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

#### **Catalog**

UTI (Motorcycle/Marine)

#### **Prerequisites**

None

#### **Equipment**

tire mounting equipment, tire balancing equipment, rim truing equipment, torque wrenches, suspension tools

#### **Campus**

UTI Orlando, FL

UTI Phoenix, AZ

## **MOTD-103: Powersports Physical Science Principles: Electrical Fundamentals**

Students will receive an applied general education in physical sciences and technology. Students will study the science of electricity, electrical principles, magnetism, electromagnetism, and battery chemistry. Students will explore the physical sciences through activities such as performing calculations on electrical series and parallel circuits using Ohm's law and Watt's law as well as using scientific testing equipment to diagnose electrical circuits and components.

Students will learn the principles of motorcycle electrical circuit operation, including lighting, ignition, charging, and starting systems. Instruction will also include basic testing procedures using the necessary testing equipment, such as a digital multimeter and battery load testers. Wiring diagrams will be used to help students troubleshoot lighting, ignition, starting, charging and accessory systems of various manufacturers. Electrical testing will be performed on fully operational motorcycles. Workplace professionalism will also be covered.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### **Catalog**

UTI (Motorcycle/Marine)

### **Prerequisites**

None

### **Equipment**

digital multimeters, battery load testers, wiring schematics

### **Campus**

UTI Orlando, FL

UTI Phoenix, AZ

## **MOTD-104: Powersports Physical Science Principles and Consumer Communication: Vehicle Maintenance**

Students will learn periodic maintenance procedures for motorcycle and powersports equipment, engine inspection and adjustment procedures, oil and oil filter service, cooling system theory, inspection and servicing, as well as chassis adjustments. Instruction also will cover use of specialized maintenance equipment, including valve train service and adjustment tools, and throttle body synchronization tools. In addition, students will learn the proper selection and use of solvents and lubricants.

Students will learn the principles of service operations and writing repair orders. Students will receive an applied general education in communication skills (such as handwriting, typing, report completion and organization). This course is designed to provide students with a training foundation in dealership operations. Instruction will be delivered on use of common dealer management system (DMS) software. This provides students the opportunity to work with electronic repair orders and parts catalogs, helping to create an accurate simulation of a working service department environment.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### **Catalog**

UTI (Motorcycle/Marine)

### **Prerequisites**

None

### **Equipment**

throttle synchronizing equipment, coolant system test kit, torque wrenches, DMS computer

### **Campus**

UTI Orlando, FL

UTI Phoenix, AZ



## MOTD-105: Engine Troubleshooting & Noise Diagnosis

Building upon the skill sets learned in MOTD-101: Powersports Mathematics and Physical Science Principles: Engines and Transmissions, students will learn about the tools and procedures used to diagnose common engine issues. This includes use of diagnostic test equipment, identifying and interpreting engine noises, and disassembly and inspection of the engines and engine subsystems. Additional instruction will cover cam timing, engine clearance measurements and service limits.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#)

### Equipment

precision measuring tools, torque wrenches, specialty powertrain service tools DMS computer

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## MOTD-106: Electrical Diagnostics

Building upon the skill sets learned in MOTD-103: Powersports Physical Science Principles: Electrical Fundamentals, students will be introduced to the tools and procedures used to diagnose common electrical issues on a variety of motorcycle systems, including starting, ignition, fuel injection, and charging systems. Students are introduced to computer-based diagnostic tools, accessing and clearing of diagnostic codes, and use of graphical data to troubleshoot EFI and electrical problems.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-103](#)

### Equipment

digital multimeters, battery load testers, computer diagnostic equipment

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## Performance and Drivability

### PRFD-201: Performance and Drivability

Students will learn the principles of motorcycle performance, and how to diagnose common performance and drivability issues using a motorcycle/ATV dynamometer. Training will include the operation of the dynamometer and associated computer software, and the use of exhaust gas analyzer (EGA) equipment. Students will learn effects that compression, cam and ignition timing, and cylinder head flow have on engines, and how to use OEM and aftermarket components to improve an engine's performance.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#), [MOTD-105](#), [MOTD-106](#)

### Equipment

dynamometer, exhaust gas analyzer

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## Performance Suspension and Chassis

### SUSD-201: Performance Suspension and Chassis

#### Suspension Theory and Servicing

This section of the course contains the theory behind springs, damping and friction. Students will understand frame designs and how changes to frame geometry affects ride quality and stability. Through hands-on application, students will demonstrate their ability to service cartridge forks, including the alignment of forks onto floating axles. Students will demonstrate their ability to service de carbon type shocks, through hands-on application,

#### ATV/SxS Chassis Servicing

Students will covers the design and servicing of 4-wheeled chassis. This includes servicing associated wear components; such as, spherical-joints, bushings, and bearings. This section bridges the gap between the drive train and chassis by developing an understanding the connection between drive axles, wheels, bearings and chassis. Activities include servicing hub assemblies, axles, drive shafts, A-arms and swingarms. Students will also learn how ATV and SxS mechanical and power assisted steering systems function and are serviced. This lesson includes inspection and servicing of steering bearings, tie-rod replacement and toe-in/ toe-out measurements and adjustments.

#### Suspension Adjustments and Revalving

Through presentations and demonstrations, students will learn the dynamics of springs and adjust preload for sag settings with an emphasis on the balance between comfort and control. Hands-on demonstrations will assist students with learning about the dynamic ability of shim type valving used in forks and shocks and how they work in various suspension designs. Students will demonstrate their ability to make changes to dampers as well as an understanding of shim stack characteristics.

**Lab** 58.00

**Lec** 17.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

#### Catalog

UTI (Motorcycle/Marine)

#### Prerequisites

[MOTD-102](#)

#### Equipment

Suspension holding tools, nitrogen gauge and tank, torque wrenches.

#### Campus

UTI Orlando, FL

UTI Phoenix, AZ

**YPRD-201: YamaPro Module 1**

Service Management Procedures – Students will be introduced to the Yamaha Service Network and get familiar with the departments that make up Yamaha Motor Corp., USA. They will learn how to order parts and estimate the cost of repairs to street bikes, dirt bikes and scooters. They also will learn how to identify Yamaha motorcycles and scooters using the YDS (Yamaha Dealer Service) network. Students will learn about YDS, technical orientation guides and technical bulletins. Using assembly manuals, technical orientation guides and service manuals, they also will learn service procedures for getting new machines ready for customer delivery. In the process, students acquire the customer-relations skills required to advance to a service manager position.

Advanced Electrical Troubleshooting – Students will get familiar with the Yamaha-specific electrical testing equipment used in Yamaha dealerships. They will gain hands-on experience using Yamaha factory tools to diagnose and repair drivability problems on Yamaha off-road motorcycles, street motorcycles, ATVs, side by sides and scooters. Students will learn how to read and follow Yamaha wiring schematics, lift a circuit from a schematic, and recognize the color codes used on Yamaha motorcycles and test a circuit.

Electronic Fuel Injection (EFI) Systems – Students will learn the skills required to diagnose and repair an EFI engine management problem on Yamaha off-road motorcycles, street motorcycles, ATVs, side by sides and scooters. They will get familiar with EFI basic operation, fuel pump designs, basic injection duration, and oxygen sensor operation. They will learn troubleshooting procedures using the Yamaha EFI on-board diagnostic mode. Students will also learn about Yamaha Chip Controlled Throttle (YCC-T) systems, Yamaha Chip Controlled Intake (YCC-I) systems, and the exhaust gas analyzer that is used for tuning and troubleshooting purposes.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

**Catalog**

UTI (Motorcycle/Marine)

**Prerequisites**

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

**Equipment**

Yamaha dynamic spark tester, IgnitionMate and Yuasa digital battery tester

**Campus**

UTI Orlando, FL

UTI Phoenix, AZ

## YPRD-202: YamaPro Module 2

Suspension Systems – Students will get familiar with the frame and suspension systems found on Yamaha street bikes and dirt bikes, and learn procedures for tuning front and rear suspensions on Yamaha off-road and street motorcycles. They will learn to service the front fork assemblies found on Yamaha street and off-road motorcycles, including single-cartridge and AOS twin-cartridge front forks.

Yamaha Motorcycle Periodic Maintenance – Students will learn periodic maintenance procedures for Yamaha street engines and chassis, including cam servicing, valve clearance inspection, clutch servicing, tire servicing and chassis adjustments.

Yamaha Off-Road Periodic Maintenance – Students will learn periodic servicing on off-road motorcycles, including top end services, valve clearance inspection, carburetor cleaning and adjustment, filter servicing, oil changes, two-stroke theory and servicing, and chassis adjustments.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

tire machine and balancer

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## YPRD-203: YamaPro Module 3

Snowmobile Service Technology – Students will learn to identify various Yamaha snowmobile models and get an introduction to basic snowmobile driveline technology. Special emphasis will be placed on the variable drive system, which students learn to disassemble, inspect and reassemble in addition to performing clutch engagement adjustments for elevation changes. The snowmobile's fuel system and suspension will also be covered, and students will learn how to set up the suspension for various trail and off-trail conditions. Students will learn the proper procedures for ski alignment, track replacement, and setting proper tension and alignment. In this section, students will learn to troubleshoot EFI management problems on snowmobiles.

ATV and Side-by-Side Service Technology – Students will learn about the maintenance of Yamaha's ATVs and side by side. They will service the auto decompression system; disassemble, inspect and reassemble the automatic clutch; and learn how to troubleshoot EFI management problems on Yamaha EFI ATVs.

Emphasis will be placed on unique driveline service needs, with students receiving hands-on diagnosis time on the Ultramatic transmission, limited slip differential (LSD) and Yamaha's On-Command 4WD system.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### Catalog

UTI (Motorcycle/Marine)

### Prerequisites

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### Equipment

YDS laptop computer

### Campus

UTI Orlando, FL

UTI Phoenix, AZ

## YPRD-204: YamaPro Module 4

Personal Watercraft Service Technology – Students will get familiar with the unique cooling systems used in personal watercraft (PWC) and learn to synchronize and adjust multiple PWC carburetors. They will learn to remove, inspect and reinstall a jet pump, and how to diagnose pump problems such as cavitation. Maintenance procedures, such as engine flushing and top end fogging, will also be covered. Students will learn to troubleshoot EFI management problems on Yamaha EFI watercraft using Yamaha Diagnostic software and a laptop computer.

Generator Service Technology – Students will learn about the theory and servicing of generators. They will gain hands-on experience in troubleshooting techniques for AVR, non-AVR, AVR/brush-type and Inverter generators. Use of various generator diagnostic tools will be stressed, including the generator test set (load bank). Students will learn to troubleshoot the DC circuits used in some generators and get hands-on experience diagnosing the difference between a generator problem that is mechanical and one that is electrical in nature.

**Lab** 57.00

**Lec** 18.00

**Ext** 0.00

**Sem** 3.50

**TWC Sem** 2.50

**Total** 75.00

### **Catalog**

UTI (Motorcycle/Marine)

### **Prerequisites**

[MOTD-101](#), [MOTD-102](#), [MOTD-103](#), [MOTD-104](#),  
[MOTD-105](#), [MOTD-106](#)

### **Equipment**

generator set test (load bank), YDS/YDIS laptop computer, digital volt meter, analog volt meter, tachometer

### **Campus**

UTI Orlando, FL

UTI Phoenix, AZ

# Locations

Universal Technical Institute			
<b>Arizona</b> Main Campus 10695 West Pierce Street, Suite 100 Avondale, Arizona 85323 623-245-4600 TOLL FREE 1-800-859-1202  Main Campus 10695 West Pierce Street, Suite 200 Avondale, Arizona 85323 623-869-9644 TOLL FREE 1-800-528-7995  <b>New Jersey</b> A Branch Campus of Universal Technical Institute of Texas, Inc. 1515 Broad Street Bloomfield, New Jersey 07003 973-866-2200 TOLL FREE 1-833-207-6077  <b>Pennsylvania</b> A Branch Campus of Universal Technical Institute of Texas, Inc. 750 Pennsylvania Drive Exton, Pennsylvania 19341 610-458-5595 TOLL FREE 1-877-884-3986  <b>Michigan</b> Main Campus 2955 South Haggerty Road Canton, Michigan 48188 734-423-2100 TOLL FREE 1-800-447-1310	<b>Florida</b> A Branch Campus of Universal Technical Institute of Phoenix, Inc. 2202 W. Taft Vineland Road Orlando, Florida 32837 407-240-2422 TOLL FREE 1-866-821-3810  A Branch Campus of Universal Technical Institute of Phoenix, Inc. 2601 SW 145th Ave Miramar, Florida 33027 754-946-5595 TOLL FREE 1-866-460-2454  <b>Illinois</b> A Branch Campus of Universal Technical Institute of Arizona, Inc. 2611 Corporate West Drive Lisle, Illinois 60532 630-529-2662 TOLL FREE 1-800-441-4248  <b>North Carolina</b> A Branch Campus of Universal Technical Institute of Arizona, Inc. 220 Byers Creek Road Mooresville, North Carolina 28117 704-658-1950 TOLL FREE 1-866-316-2722	<b>Texas</b> Main Campus 721 Lockhaven Drive Houston, Texas 77073 281-443-6262 TOLL FREE 1-800-325-0354  A Branch Campus of Universal Technical Institute of Texas, Inc. 5151 Regent Boulevard Irving, Texas 75063 972-505-2200 TOLL FREE 1-877-873-1083  A Branch Campus of Universal Technical Institute of Texas, Inc. 301 West Howard Lane Austin, TX 78753 623-445-9500 TOLL FREE 1-800-859-7249	<b>California</b> A Branch Campus of Universal Technical Institute of Arizona, Inc. 4175 East Conant Street Long Beach, California 90808 562-541-7000 TOLL FREE 1-844-308-8838  A Branch Campus of Universal Technical Institute of Phoenix, Inc. 4100 Duckhorn Drive Sacramento, California 95834 916-263-9100 TOLL FREE 1-877-884-2254  A Branch Campus of Universal Technical Institute of Arizona, Inc. 9494 Haven Avenue Rancho Cucamonga, California 91730 909-484-1929 TOLL-FREE 1-888-692-7800

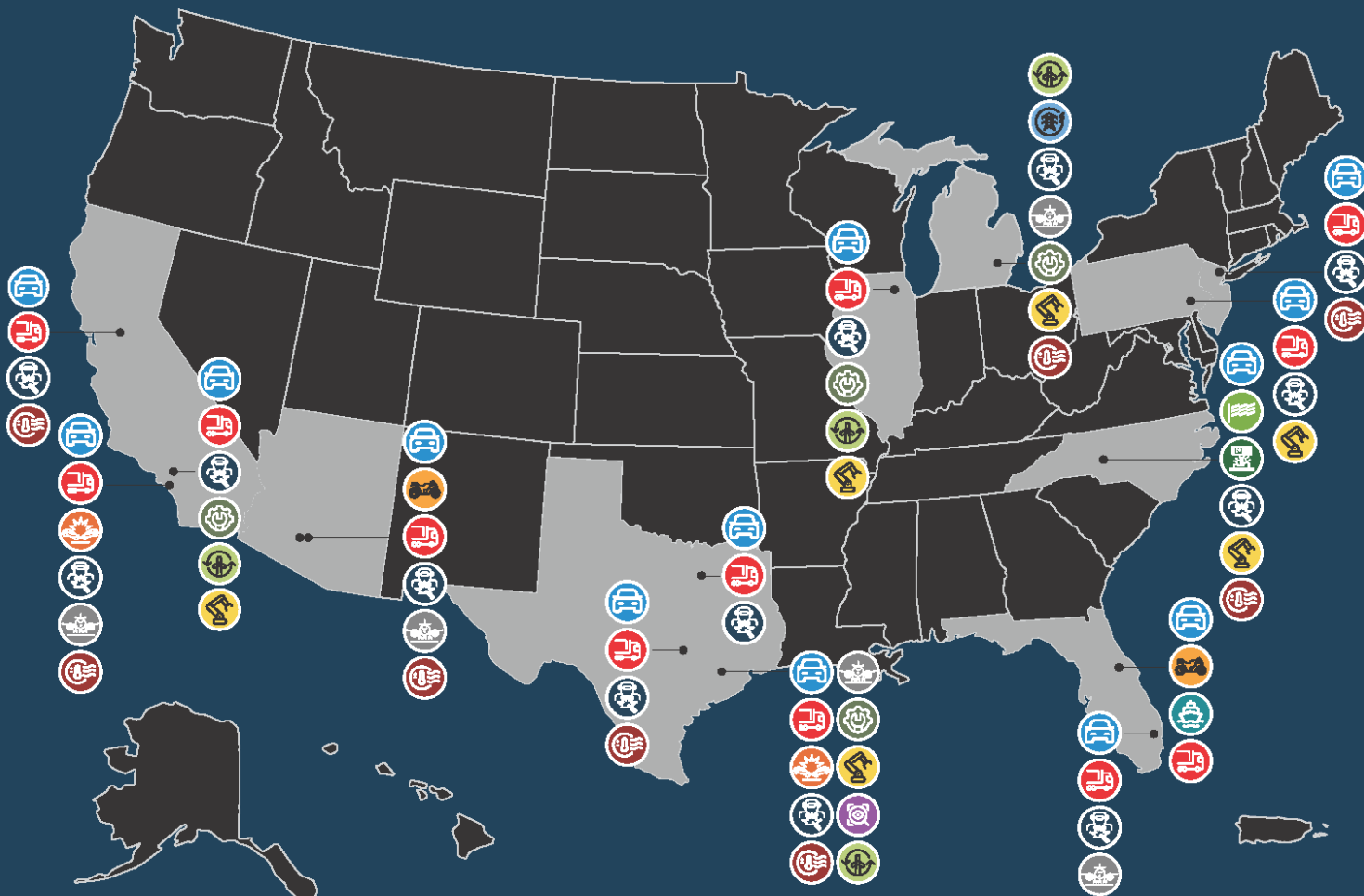
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*Class Sessions are held at the locations above (with the exception of Corporate Offices)*

Effective: 04/21/2025 - 9/30/2025

For important information about the educational debt, earnings, and completion rates of students who attended this program, visit <https://uti.edu/disclosures>. All photos represent programs listed in this document.



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|---|--|---|--|---|
|  AUTOMOTIVE |  MARINE           |  CNC MACHINING |  AIRFRAME & POWERPLANT  |  HVACR                   |
|  MOTORCYCLE |  COLLISION REPAIR |  WELDING       |  INDUSTRIAL MAINTENANCE |  NON-DESTRUCTIVE TESTING |
|  NASCAR     |  DIESEL           |  WIND TURBINE  |  ROBOTICS & AUTOMATION  |  ENERGY                  |